**Technology Planning & Policy Council (TPPC)**

**Charge:** https://intranet.gcccd.edu/tppc/default.html

**AGENDA**

February 19, 2025

10:30am – 11:30am

In Person at Cuyamaca College in E-106

**Council Members**

| **Name** | **Title** | **Attendance** |
| --- | --- | --- |
| Kerry Kilber Rebman | Associate Vice Chancellor, Technology (Chair) |[x]
| Barbara Gallego | Associate Vice Chancellor, Educational Support Services | [x]  |
| Agustin Albarran | Vice President, Academic Affairs, Grossmont College |[x]
| Jeanie Machado Tyler | Vice President, Instruction, Cuyamaca College |[x]
| Nicole Salgado | Vice President, Administrative Services, Grossmont College |[ ]
| Sheree Stopper | Vice President, Administrative Services, Cuyamaca College |[x]
| Adrianne Garay Lee | Vice President, Student Services, Grossmont College (representative) |[ ]
| Victoria Marron | Vice President, Student Services, Cuyamaca College |[ ]
| Tate Hurvitz | Dean, Learning & Technology Resources, Grossmont College |[x]
| Jessica Hurtado Soto | Dean, Learning & Technology Resources, Cuyamaca College |[x]
| Carl Fielden | Faculty Representative, Technology Committee, Grossmont College |[x]
| Vacant | Faculty Representative, College Technology Committee, Cuyamaca College |[ ]
| Dawn Heuft | Classified Staff Representative, Technology Committee, Grossmont College |[x]
| Amber Toland Perry | Classified Staff Representative, College Technology Committee Cuyamaca College |[x]
| Vacant | Classified Staff Representative, District IT |[ ]
| Gaby Trujillo | Student Representative |[ ]
| Leif Christiansen | Research & Planning Representative |[ ]
| Nicole Young | Recorder |[x]

| **Meeting Objectives** |
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| 1. Finalize recommended changes to Charge & Composition
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| 1. Receive and review constituency feedback on BPs
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| 1. Review progress on council goals.
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| **Agenda Item** | **Documents / Information** |
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| 1. Constituency Feedback on Revised Charge & Composition
 | Kerry led a discussion about the revised charge and composition, and the board policies. Courtney reported she had presented to their College Council in Dec but has had no feedback. Kerry suggested for Jeanie to take to Cuyamaca College Council. **Note:** Committee agreed to meet in person, Grossmont campus in March and Cuyamaca in April. They also agreed to extend monthly meeting to an hour and a half starting in the next fiscal year.  |
| 1. Constituency Feedback on Board Policies (BP)
 | Kerry clarified that Board Policies provide overarching guidelines of the “what”, while APs delve into specific details on the “how”. She offered members one more month to gather input from their constituencies. Action: Members to ask their constituents for feedback on the following BPs for the March 19 meeting. BP 3720 – Needs Review[BP 3725](https://cms.gcccd.edu:8443/renderfile/d916c2a50a01026500e51e673f30d933/tppc/documents/BP-3725-Upd-34-NEW.pdf) – Legally Advised[BP 3800](https://cms.gcccd.edu:8443/renderfile/d916c2a50a01026500e51e673f30d933/tppc/documents/BP-3800-upd-33-NEW.pdf) – Legally Advised BP 6335 – Needs ReviewBP 6450 – Needs Review |
| 1. Status of Administrative Procedures (AP)
 | Kerry discussed the status of AP’s mentioning that the new process involves subject matter experts handling the procedures and this Council then reviewing them to ensure connection with the BPs. Agustin raised a concern about promoting side gigs on college websites. Kerry made a note to see if this could be clearly addressed in one of the APs.[AP 3725](https://intranet.gcccd.edu/tog/documents/AP-3725-New.pdf) (new – legally advised)[AP 3800](https://intranet.gcccd.edu/tog/documents/AP-3800-New.pdf) (new – legally advised)[AP 6450](https://intranet.gcccd.edu/tog/documents/AP-6450-R.pdf) (needs review) |
| 1. Update on Aligning Prioritized List with Goals in [District Technology Plan](https://www.gcccd.edu/_resources/docs/about/planning-documents/gcccd-tech-plan-2023-2029.pdf)
 | Kerry discussed the need to connect the prioritized list from the Technology Operations Group with the district technology plan. She hopes to do this automatically through Jira and will ask the Jira team how quickly this could be accomplished.  |
| 1. Charge and Composition for AI Taskforce
 | Kerry plans to connect with the Chancellor to create a draft Charge and Composition for input. Dawn suggested that the task force focus on higher-level policy conversation and connecting with local Cal State universities' AI initiatives. Kerry will follow up with the Chancellor and bring a proposal back to the group. |
| 1. 2024-2025 Council Goals
 | The council members briefly reviewed their goals and discussed the need to refine the process for incorporating college-level technology request into the districts prioritized project list. 1. Review and update Charge & Composition as a part of the IEPI work.
2. Provide input to TOG on the rubric.
3. Establish strong communication with TOG.
4. Review and make recommendations on BPs related to technology.
5. Review APs as informational items.
6. Provide input and support in the development of board policy for AI.
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**Next Meeting Date: March 19, 2025 at Grossmont College**