



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Technology Planning & Policy Council (TPPC)

Charge: <https://intranet.gcccd.edu/tppc/default.html>

NOTES

May 15, 2024

10:30am – 11:30am

Zoom

<https://gcccd-edu.zoom.us/j/81699896221>

Council Members

Name	Title	Attendance
Kerry Kilber Rebman	Associate Vice Chancellor, Technology (Chair)	<input checked="" type="checkbox"/>
Barbara Gallego	Associate Vice Chancellor, Educational Support Services	<input checked="" type="checkbox"/>
Agustin Albarran	Vice President, Academic Affairs, Grossmont College	<input type="checkbox"/>
Jeanie Machado Tyler	Vice President, Instruction, Cuyamaca College	<input type="checkbox"/>
Vacant	Vice President, Administrative Services, Grossmont or Cuyamaca	<input type="checkbox"/>
Marsha Gable	Vice President, Student Services, Grossmont College	<input checked="" type="checkbox"/>
Victoria Marron	Vice President, Student Services, Cuyamaca College	<input type="checkbox"/>
Tate Hurvitz	Dean, Learning & Technology Resources, Grossmont College	<input checked="" type="checkbox"/>
Jessica Hurtado Soto	Dean, Learning & Technology Resources, Cuyamaca College	<input type="checkbox"/>
Carl Fielden	Faculty Representative, Technology Committee, Grossmont College	<input checked="" type="checkbox"/>
Kim Lenox	Faculty Representative, Cuyamaca	<input type="checkbox"/>
Vacant	Classified Staff Representative, Technology Committee, Grossmont College	<input type="checkbox"/>
Amber Toland Perry	Classified Staff Representative, College Technology Committee Cuyamaca College	<input checked="" type="checkbox"/>
Robert Mountain	Classified Staff Representative, District IT	<input type="checkbox"/>
Claudette Clark	Student Representative, Cuyamaca	<input type="checkbox"/>
Leif Christiansen	Research & Planning Representative	<input checked="" type="checkbox"/>
Nicole Young	Recorder	<input checked="" type="checkbox"/>

Meeting Objectives

1. Review New Rule on Accessibility from Justice Department
2. Provide Status Updates on Draft APs
3. Develop Task Force to address AP 6335



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Agenda Item	Documents
A. Welcome	Kerry shared that this is the last meeting of the academic year. The next meeting will be in September in person at Grossmont College.
B. Justice Department New Rule on Accessibility of Web Content and Mobile Applications	<p>Justice Department to Publish Final Rule to Strengthen Web and Mobile App Access for People with Disabilities</p> <p>Fact Sheet: New Rule on the Accessibility of Web Content and Mobile Apps Provided by State and Local Governments</p> <p>Tate shared a presentation on the Justice Department's new rule on the accessibility of web content and mobile applications. See attached presentation.</p> <p>There was a question about who is responsible for the oversight of compliance. Kerry shared that a first step would be to create a project charter, perhaps with the District PIO (Public Information Officer), to help define the work and clarify roles. We should be in compliance by April 2026.</p> <p>Tate mentioned to the group that Kelly Boyle, a Web Application Specialist as the District is working on setting up a workshop to support web content compliance. We will need focused training for managers, supervisors, faculty and staff and need to coordinate training efforts across the district. Tate also shared that the Web Development and Support Specialists at both Cuyamaca and Grossmont now report to the college PIO's (Directors, College & Community Relations).</p> <p>We also need to define a plan for instructional content on Canvas.</p>
C. IEPI Governance – Status Update	<p>Kerry shared that she is working with Debbi DiThomas on specific recommendations for this Council and that she plans to share over the summer in preparation for the Fall. The council needs to review the charge and composition, roles and expectations.</p> <p>Kerry shared that we will be hosting our 2nd annual Governance Summit on Aug 30 at Cuyamaca College.</p>
D. New Information Security APs –Status Update in June	<p>AP 3727 – Data Classification AP 3728 – Email Encryption AP 3729 Vendors Risk Management</p> <p>Update: Kerry will be working with Steven Domingo to make changes that DEC is looking for.</p> <p>-When Self Evaluation AP they will want a copy of the AP for accreditation</p> <p>Governance Councils, Government charters Continuance take these charters back to their groups to share **Also when we have charters include a moment of review and update with relevant AP's</p>
E. BP 6335 Review and Development of AP 6335	Kerry shared that we need a process to review the technology related BPs and APs. She asked that everyone take a look and let her know of any input. We also need to determine whether we should develop an AP on this.
F. AP 3720 Review	Kerry shared that she was working with Jerry Williamson on this and will bring back updates in the Fall.



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Agenda Item	Documents
G. Information Security Program – Status Update	Steven Domingo, Director, Information Security, has been working on updating our Information Security Program to ensure we are in compliance with the Gramm-Leach-Bliley Act (GLBA). We will bring back an update in the Fall.
H. Process for Refreshing TOG Prioritized Project List	Kerry acknowledged that we are still working out how best to go about this and is open to ideas for improving the process. . When we first created this structure, the consultant had recommended that the operational group (TOG – Technology Operations Group) conduct the prioritization process. More discussion is needed.
I. Annual Review of Technology Plan in the Fall	Kerry shared that we should make it a part of our annual process to review the technology plan to determine whether the work we are doing aligns with the stated guiding principles and goals outlined in the plan. Kerry also shared she is working on creating a clear IT roadmap to share. It was recommended that we develop an annual action plan focusing on key goals so that at the end of the year we can compare beginning of year to end goals showing progress.
J. Other Business	None.

Next Meeting Date: September 18, 2024 – In Person at Grossmont College