

Grossmont-Cuyamaca Community College District

Cash Transmittal Notice

Department: _____

Date: _____

Initiator: _____ Phone Ext: _____

Cash: 100.00 _____
 50.00 _____
 20.00 _____
 10.00 _____
 5.00 _____
 1.00 _____

Deposit to: SmartKey Revenue/Abatement
 Category

For: _____

Examples: donations, sales, fines.

Coin: 1.00 _____
 .25 _____
 .10 _____
 .05 _____
 .01 _____

Source of Funds: _____

Cash & Coin Total: _____

Deliver to: _____

Check/s Total: _____

Received by: _____

TOTAL \$ _____

Date: _____ Posting Reference: _____

Once deposited – District Accounting will scan and email to initiator