GOVERNING BOARD MINUTES
OF THE REGULAR MEETING
TUESDAY, JUNE 21, 2016

The regular meeting of the Governing Board for the Grossmont-Cuyamaca Community College District began at 5:06 p.m. in the Grossmont College Griffin Gate, Room 60-180, at 8800 Grossmont College Drive, El Cajon, CA.

Members Present: Trustees Barr (arrived at 5:30 PM), Garrett, Hiel, Justeson, Rosinski; and Student Trustees Caparelli and Esparza

Members Absent: None

Others Present: Chancellor Miles, Vice Chancellors Corcoran and Rearic, Presidents Abu-Ghazaleh and Barnes, District and college administrators, members of the faculty, staff, students, District legal counsel Timothy K. Garfield, and interested citizens.

Call to Order
Board President Garrett called the meeting to order at 5:06 p.m.

Public Presentations
There were no public presentations prior to closed session.

Adjourn to Closed Session
Board President Garrett adjourned the open session at 5:06 p.m., and the Board met in closed session until approximately 6:29 p.m., in the Associated Students Board Room pursuant to Education Code Section 76030 to consider academic probation of a Grossmont-Cuyamaca Community College District student; pursuant to Government Code Section 54956.9, confer with legal counsel on one case of existing litigation: In re Municipal Derivatives Antitrust Litigation; and significant exposure to two cases of potential litigation; Section 54957 to consider the Chancellor’s performance evaluation; and Section 3549.1 to confer with the District Chief Negotiator, Tim Corcoran, regarding bargaining matters concerning Administrators’ Association, American Federation of Teachers (AFT), California School Employees Association Chapter 707 (CSEA), and confidential administrators and staff.

Reconvene in Open Session
Board President Garrett reconvened the open session at 6:37 p.m.

Announcement of Closed Session Action(s)
Board President Garrett announced that in closed session, the Board approved a settlement in the County of San Diego County Municipal Derivatives litigation.

Public Presentations
There were no public presentations.

Changes to Docket of Business
Chancellor Miles announced there were no revisions made to the docket.

Approval of Minutes
On motion of members Hiel/Rosinski, with a unanimous vote of 5-0, the Board approved the May 17, 2016, regular, and special, meeting minutes as presented.
Reports of Governing Board Members
Trustees thanked organizers of both commencement ceremonies, praising student speakers and achievements. They expressed appreciation for the tentative budget workshop and the effort that went into the budget preparation. Trustees welcomed new student trustee Sebastian Caparelli and returning student trustee Evan Esparza.
Trustee Justeson attended the East County Chamber of Commerce Taste of La Mesa event along with Trustee Rosinski.
Trustee Barr asked why registration opened earlier this year. Grossmont College President Abu-Ghazaleh said early registration may encourage students to register in our District for courses instead of elsewhere. He also said there were no problems to report; and that timelines for drop for non-payment and holds are being adjusted.
Trustee Rosinski reported she attended the San Diego and Imperial Counties Community College Association (SDICCCA) June meeting on behalf of President Garrett.
Cuyamaca College Student Trustee Esparza reported planning is underway for the Kudapaw events during the first week of the fall semester.

Report of the Board President
Trustee Garrett administered the oath of office to the 2016/2017 student trustees, Sebastian Caparelli, Grossmont College, and Evan Esparza, Cuyamaca College.

Adoption of Consent Calendar
On the motion of members Hiel/Justeson, with a unanimous vote of 5-0, the Board approved the Consent Calendar, which included:

Operations
Board Policies Update—Reviewed and adopted revisions to board policy BP 2010 Board Membership, BP 2710 Conflict of Interest, BP 2720 Communications Among Board Members, BP 4106 Nursing Programs, BP 4220 Standards of Scholarship, BP 5500 Standards of Student Conduct, and new BP 3281 Grants-Federally Funded Guidelines, BP 3282 Grants-Time and Efforts Reporting for Federally Funded Grants, and BP 5071 Loss of Eligibility for Board of Governor’s Fee Waiver, as recommended by the Chancellor. Refer to item 201 attached to the docket and made a part of these minutes.

Citizens' Bond Oversight Committee—Extended the terms of current Citizens’ Bond Oversight Committee members Sharon Bullard and Marlene Ruiz, as recommended by the Chancellor. Refer to item 203 attached to the docket and made a part of these minutes.

Amended Master Agreement Between the Grossmont-Cuyamaca Community College District and the GCCCD Auxiliary Organization—Approved Amended Master Agreement between the Grossmont-Cuyamaca Community College District and the Grossmont-Cuyamaca Community College District Auxiliary Organization to reflect the merger of the Foundation for Grossmont and Cuyamaca Colleges into the Auxiliary Organization with the combined entity to be entitled the Foundation for Grossmont and Cuyamaca Colleges, as recommended by the Chancellor. Refer to item 204 attached to the docket and made a part of these minutes.

Budget and Finance
Budget Status and Requested Changes—Accepted a report on the current budget status, and granted authority to the Chancellor to approve budget changes. Refer to item 301 attached to the docket and made a part of these minutes.

Budget Revisions—Accepted revenues, new grants, and revisions to the working budget, and granted authority to the Chancellor to budget these funds. Refer to item 302 attached to the docket and made a part of these minutes.

Purchase Orders and Warrants—Ratified the action of the Chancellor in approving the purchase orders and warrants issued during the month of May 2016, and granted authority to execute appropriate documents. Refer to item 303 attached to the docket and made a part of these minutes.
Ratification of Signatures on Agreements—Ratified the action of the Chancellor in signing agreements, and granted authority to accept, budget, and spend any proceeds therefrom. Refer to item 304 attached to the docket and made a part of these minutes.

Parking Citation Rate Increase—Granted authority to raise parking citation rates beginning in summer 2016. Refer to item 305 attached to the docket and made a part of these minutes.

Supplies, Equipment, and Services
Resolution 16-018 Purchase of Items Pursuant to Various Bids Awarded by the State of California Department of General Services California Multiple Award Schedule Program—Adopted Resolution 16-018, Purchase of Items Pursuant to Various Bids Awarded by the State of California Department of General Services (DGS) California Multiple Award Schedule Program (CMAS); and authorized the Chancellor to execute the necessary contract documents. Refer to item 351 attached to the docket and made a part of these minutes.

Public Works Projects
Grossmont College 12 kv Main Service Replacement; Ratification of Award—Ratified the action of the Chancellor in awarding Bid B16.011 Grossmont College 12 kv Main Service Replacement, to Baker Electric, the lowest responsive bidder meeting all terms, conditions, and specifications. Refer to item 401 attached to the docket and made a part of these minutes.

District Services/Auxiliary Modular Building; Ratification of Award—Ratified the action of the Chancellor in awarding Bid B16.009 District Services/Auxiliary Modular Building, to DRV Modular Contractors, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications. Refer to item 402 attached to the docket and made a part of these minutes.

Districtwide Purchase of Black and White Copier Equipment for Five Years; Permission to Award—Granted authority to the Chancellor to: (a) Award Bid B16.019 Districtwide Purchase of Black and White Copier Equipment for Five Years, to the lowest responsive bidder meeting all terms, conditions, and specifications; and (b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening. Refer to item 403 attached to the docket and made a part of these minutes.

Personnel
Personnel Actions—Ratified the action of the Chancellor in approving classified and academic personnel actions during the period of May 17, 2016, through June 20, 2016. Refer to item 501 attached to the docket and made a part of these minutes.

Information
Administrative Procedures Update—Reviewed revisions to administrative procedures AP 2710 Conflict of Interest, AP 2710.1 Conflict of Interest Code, AP 4106 Nursing Programs, AP 5500 Standards of Student Conduct, and new AP 3281 Grants-Federally Funded Guidelines, AP 3282 Grants-Time and Effort Reporting for Federally Funded Grants, and AP 5071 Loss of Eligibility for Board of Governor’s Fee Waiver. Refer to item 651 attached to the docket and made a part of these minutes.

District Investment Plan—Reviewed Grossmont-Cuyamaca Community College District Investment Plan. Refer to item 652 attached to the docket and made a part of these minutes.

Grossmont-Cuyamaca Community College District Child Development Centers’ Agency Self-Evaluation Reports and Action Plans—Reviewed Grossmont-Cuyamaca Community College District Child Development Centers’ Agency Self-Evaluation Reports, as required by the Child Development Division of the California Department of Education. Refer to item 653 attached to the docket and made a part of these minutes.
**Items Pulled**

**Equal Employment Opportunity (EEO) Plan** pulled by President Garrett for a presentation by Int. Professional Development Specialist Bryan Banville, who provided the following highlights concerning the updated EEO Plan:

- The EEO Advisory Committee now falls under the Human Resources Advisory Council (HRAC)
- The updated plan fulfills State requirements and promotes EEO activities
- All BP/APs referenced in the plan have been updated
- Updates for training require all Screening Committee members undergo EEO training every three years, with refresher training available online
- Section added for State data concerning the degree of significant under representation
- Appendices include updated contact information for community organizations for hiring, recruiting, and partner organizations
- Updated optional, voluntary demographic information questionnaire
- Annual reporting to the State on all EEO activities

Following questions and comments, on motion of members Hiel/Justeson, with a unanimous vote of 5-0, the EEO Plan was approved. Refer to item 202 attached to the docket and made a part of these minutes.

**2016/2017 Tentative Budget** pulled by President Garrett to express appreciation for all the work that goes into making the tentative budget and the workshop possible.

Garrett thanked both College presidents for their professionalism, collaboration, and respect for each other envisioning growth of the District, not just their own Colleges, noting that he heard from a number of people that they work closely together and this is much appreciated. On motion of members Barr/Justeson, with a unanimous vote of 5-0, the tentative budget item was approved. Refer to item 306 attached to the docket and made a part of these minutes.

**Institutional Effectiveness Partnership Initiative (IEPI) Metrics and Goals** pulled by President Garrett for a presentation by Associate Vice Chancellor Research, Planning & Technology Christopher Tarman, who provided a PowerPoint highlighting the following:

- IEPI is driven by the State in 2014/2015 to set aside funds for technical assistance for colleges and increase professional development by looking at data
- Collaborative effort to help colleges and districts improve fiscal and operational effectiveness and promote student success while reducing accreditation sanctions and audit findings
- Framework of Indicators
  - Accreditation (accreditation status)
  - Fiscal viability (fund balance)
  - Student performance (course success rates, remedial progress rates)
  - Compliance with State and Federal guidelines (audit opinions)
- Further work to personalize the data is needed by bringing the data down to lower units of measure (departments and courses); and need to translate numbers into students

Refer to item 654 attached to the docket and made a part of these minutes.

**Report of the Chancellor**

Miles reported the Board approved 20 new hires, 10 of which are instructional and counseling faculty. During the current fiscal year, 107 employees have been hired, some of which are replacements. Contract renewals were approved for some of the District’s dedicated administrators. For expanded scope of service, Miles recognized new Vice Chancellor Workforce and Organizational Development John Valencia and new Associate
Vice Chancellor Research, Planning and Technology Christopher Tarman.

Miles thanked all those involved in the tentative budget preparation, with special thanks to Vice Chancellor Business Services Sue Rearic, Associate Vice Chancellor Business Services Doug Jenson, Vice President Administrative Services Sahar Abushaban, and Int. Vice President Administrative Services Linda Jensen.

Miles reported she attended an invitational national meeting between members of the American Association of Community Colleges and The School Superintendents Association in Alexandria, VA, to share ideas on improving college readiness and dual enrollment. She had the opportunity to highlight our East County Education Alliance as an example of a community working together on curricular alignment, student and parent engagement, and meeting workforce needs.

Presidents Abu-Ghazaleh and Barnes announced a new partnership with Point Loma Nazarene University to offer bachelor’s degree programs in Child Development and Organizational Management at Cuyamaca College for transfer students; and a new hybrid campus/online bachelor’s degree program in Computer Technology at Grossmont College. Four-year degree programs can be completed in as little as 15 months following completion of an associate’s degree, with a cost comparable to a California State University.

President Abu-Ghazaleh introduced new Vice President Administrative Services Lorenze Legaspi.

The Presidents’ and District Services Reports were distributed to the Governing Board.

**Staff Communication**

Cuyamaca College Academic Senate President Alicia Munoz, Grossmont College Academic Senate representative Jeff Lehman, and Cuyamaca College Classified Senate President Ariane Ahmadian presented comments or reports.

**Adjournment**

Board President Garrett announced Rick Alexander, who served on the Governing Board for 20 years, passed away unexpectedly. He said Alexander was passionate about community colleges and student success, and was a wonderful advocate for our institutions.

As a gesture and expression of our great appreciation, Board President Garrett adjourned the meeting at 8:08 p.m. in honor of former trustee Rick Alexander.

Respectfully submitted,

Cindy L. Miles, Ph.D.
Chancellor and
Secretary to the Governing Board

Jennifer Danks
Recording Secretary

Approved by the Governing Board
July 19, 2016

Bill Garrett
Board President