Governing Board members gathered at 3:30 PM in the Cuyamaca College Student Center, Room I-207, at 900 Rancho San Diego Parkway, El Cajon, California, for a joint meeting with the Grossmont Union High School District Governing Board to receive the annual update on the East County Education Alliance and Higher Edge Scholarship program. This continues our conversations about student success.

The regular meeting of the Governing Board for the Grossmont-Cuyamaca Community College District began at 5:13 p.m., in the Cuyamaca College Student Center, Room I-207.

Members Present: Trustees Adams, Barr, Garrett, Hiel, and Justeson; and Student Trustees Caparelli and Esparza

Members Absent: None

Others Present: Chancellor Miles, Presidents Abu-Ghazaleh and Barnes, Vice Chancellors Corcoran, Rearic and Valencia, college administrators, members of the staff, students, and interested citizens.

Call to Order
Board President Garrett called the meeting to order at 5:13 p.m.

Public Presentations

There were no public presentations on closed session items.

Adjourn to Closed Session
Board President Garrett adjourned the open session at 5:13 p.m., and the Board met in closed session until approximately 6:26 p.m., in the Cuyamaca College Student Center Meeting Room 3 (I-209) pursuant to Government Code Section 54956.9 to confer with legal counsel to consider significant exposure to one case of potential litigation; Section 54957 to consider the Chancellor’s performance evaluation; and Section 3549.1 to confer with the District Chief Negotiator, Tim Corcoran, regarding bargaining matters concerning Administrators’ Association, American Federation of Teachers (AFT), California School Employees Association Chapter 707 (CSEA), and confidential administrators and staff.

Reconvene in Open Session
Board President Garrett reconvened the open session at 6:36 p.m.

Announcement of Closed Session Action(s)
Board President Garrett announced there were no actions taken in closed session.

Public Presentations

There were none.

Changes to Docket of Business
Chancellor Miles announced there were no changes to the docket of business.

Approval of Minutes
On motion of members Hiel/Barr with a unanimous vote of 5-0, the Board approved the April 18, 2017, regular, meeting minutes as presented.
**Reports of the Governing Board**

Governing Board members praised the progress made over the past year in articulation of high school and college classes and the dynamic leadership involved in the East County Education Alliance and the Higher Edge Promise Scholarship programs.

Trustees bid farewell and expressed appreciation to outgoing Student Trustees Caparelli and Esparza for their leadership, character qualities, and for bringing the student voice to the Board.

Trustee Adams attended the San Diego and Imperial Counties Community College Association (SDICCCA) meeting, calling it a great learning opportunity to hear what’s occurring in the 10 SDICCCA community colleges.

Cuyamaca College Student Trustee Evan Esparza reported on student events and introduced student trustee-elect Kyrie Macogay. He commended the Board for their professionalism and care of students and expressed appreciation to the Chancellor, administrators, faculty, and staff for the tremendous amount of work they do and consideration given in support of students.

Cuyamaca College Student Trustee Sebastian Caparelli complimented trustees for their professionalism, refinement, and class, saying he’s a better person for having served on this Board and learned to be a more gentle and kind leader.

**Report of the Board President**

Board President Garrett expressed appreciation to Student Trustees Caparelli and Esparza for their service on the Board and for expressing the student voice. He wished them well with their studies at University of California, Berkeley; and presented them with Certificates of Appreciation.

Board President Garrett attended the Grossmont College Theater Department Taming of the Shrew production.

**Adoption of Consent Calendar**

On motion of members Hiel/Barr, with a unanimous vote of 5-0, the Board approved the Consent Calendar, which included the following:

**Operations**

**Resolution 17-011 Classified School Employee Week, May 21-27, 2017**—Adopted Resolution 17-011 Classified School Employee Week, which honors the contributions of classified employees of the District and recognizes May 21-27, 2017, as Classified School Employee Week in California, as designated by the California State Legislature and the California School Employees Association, as recommended by the Chancellor. Please refer to item 201 attached to the docket.

**Grossmont and Cuyamaca Colleges Review of Vocational Training Programs**—Approved required reviews of Vocational Training Programs from Grossmont and Cuyamaca Colleges, as recommended by the Chancellor. Please refer to item 202 attached to the docket.

**Grossmont and Cuyamaca Colleges Credit Course, Certificate, and Degree Changes for 2017-2018**—Approved Grossmont and Cuyamaca Colleges’ credit course, certificate, and degree changes as recommended by the Chancellor, and authorized publishing in the 2017-2018 Grossmont and Cuyamaca College catalogs. Please refer to item 203 attached to the docket.

**Board Policies Update**—Reviewed and adopted revisions to board policy BP 3501 Campus Security and Access, as recommended by the Chancellor. Please refer to item 204 attached to the docket.

**Budget and Finance**

**Budget Status and Requested Changes**—Accepted a report on the current budget status, and granted authority to the Chancellor to approve budget changes. Please refer to item 301 attached to the docket.
Budget Revisions—Accepted revenues, new grants, and revisions to the working budget, and granted authority to the Chancellor to budget these funds. Please refer to item 302 attached to the docket.

Purchase Orders and Warrants—Ratified the action of the Chancellor in approving purchase orders and warrants issued during the month of April 2017, and granted authority to execute appropriate documents. Please refer to item 303 attached to the docket.

Ratification of Signatures on Agreements—Ratified the action of the Chancellor in signing agreements, and granted authority to accept, budget, and spend any proceeds therefrom. Please refer to item 304 attached to the docket.

Donations—Ratified the action of the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District. Please refer to item 305 attached to the docket.

Destruction of Records—Granted authority to conduct destruction of Class 3-Disposable records during the 2017-2018 fiscal year, as recommended by the Chancellor. Please refer to item 306 attached to the docket.

End-of-Year Intra-Budget Transfers by the District—Granted authority to the Chancellor to effect intra-budget transfers necessary for closing the District’s fiscal year ending June 30, 2017, subject to ratification by the Governing Board. Please refer to item 307 attached to the docket.

Authorization to Sign Contracts and Purchase Orders—Granted authority to Cindy L. Miles, Chancellor; Sue Rearic, Vice Chancellor Business Services; and Linda Bertolucci, Senior Director, Purchasing and Contracts, to sign contracts and purchase orders on behalf of the District, as recommended by the Chancellor. Please refer to item 308 attached to the docket.

Resolution 17-012 Authorizing Designated Agents—Adopted the following resolution to be effective July 1, 2017, through June 30, 2018: Resolution 17-012 Designating Authorized Agent to Receive Mail and Pick Up Warrants at the County Office of Education, as recommended by the Chancellor. Please refer to item 309 attached to the docket.

Out-of-State Travel to Minneapolis, Minnesota, for the College Mega Media Workshop, July 13-16, 2017—Granted authority to the Chancellor to authorize travel to the College Media Mega Workshop at the University of Minnesota in Minneapolis for two Grossmont College students and faculty member Jeanette Calo (adviser) July 13-16, 2017. Please refer to item 310 attached to the docket.

Student Health Fee Grossmont and Cuyamaca Colleges—Granted authority to the Chancellor to authorize an increase in the Student Health Fee for both Grossmont and Cuyamaca Colleges, beginning with the fall 2017 term. Please refer to item 311 attached to the docket.

Supplies, Equipment and Services

Purchase and Installation of Computer Furniture for Cuyamaca College; Permission to Award—Granted authority to the Chancellor to award Bid B17.033 Purchase and Installation of Computer Furniture for Cuyamaca College, to the lowest responsive bidder(s) meeting all terms, conditions, and specifications, and execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. Please refer to item 351 attached to the docket.

Purchase and Installation of Classroom Projectors for Cuyamaca College; Permission to Award—Granted authority to the Chancellor to a) Award Bid B17.038 Purchase and Installation of Classroom Projectors for Cuyamaca College, to the lowest responsive bidder(s) meeting all terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. Please refer to item 352 attached to the docket.
Public Works Projects  
Cuyamaca College Child Development Center Roof Replacement; Notice of Completion and Release of Retention—Granted authority to the Chancellor to file a Notice of Completion for Bid B16.016, with Chambers Inc. dba. Roof Construction, Inc., and release retention as allowed in the contract documents. Please refer to item 401 attached to the docket.

Districtwide Energy Conservation Measures Year 3; Notice of Completion and Release of Retention—Granted authority to the Chancellor to file a Notice of Completion for Bid B16.010, with Grahovac Construction Co., Inc., and release retention as allowed in the contract documents. Please refer to item 402 attached to the docket.

Repair Water Damage at Cuyamaca College Buildings, Under Emergency Declaration—Ratified the action of the Chancellor in a) Obtaining permission from the County Superintendent of Schools to declare the repair of water damage in the Library Resource Center, Building C, and Communication Arts Center, Building B, at Cuyamaca College emergency projects and waive bidding requirements pursuant to Public Contract Code Section 20654; and b) entering into any contracts necessary to repair the damage. Please refer to item 403 attached to the docket.

Personnel  
Pulled for discussion.

Information  
District Quarterly Financial Reports—Considered the Grossmont-Cuyamaca Community College District quarterly financial reports: a) Quarterly Financial Status Report for the period ending March 31, 2017; and b) Schedule of Investments Report as of April 30, 2017, as presented by the Chancellor. Please refer to item 651 attached to the docket.

Grossmont-Cuyamaca Community College District Child Development Centers’ Agency Self-Evaluation Reports and Action Plans—Reviewed the Grossmont-Cuyamaca Community College District Child Development Centers’ Agency Self-Evaluation Reports, as required by the Child Development Division of the California Department of Education. Please refer to item 652 attached to the docket.

Administrative Procedures Update—Reviewed revisions to administrative procedure AP 3501 Campus Security and Access. Please refer to item 653 attached to the docket.

Items Pulled  
Personnel Actions pulled by Trustee Justeson. She asked for more information why the Cuyamaca College .475 FTE positions for Financial Aid Assistant and Admissions & Records Specialist not being benefit-eligible positions. President Barnes stated the positions were grant-funded and established, which does not support them as full-time positions. Following discussion, on motion of members Adams/Hiel, with a vote of 4-0-1 (Trustee Justeson abstained), the 501 docket item was ratified. Please refer to item 501 attached to the docket.

Report of the Chancellor  
Cuyamaca College Dean of Career and Technical Education Larry McLemore and Grossmont College Dean of Career Technical Education/Workforce Development Javier Ayala presented highlights of the annual compliance review of vocational training programs. This review assesses the effectiveness of the programs in meeting community labor needs. The report data addresses the labor market, including employment rates and wage data, and student progress markers. Please refer to item 202 attached to the docket.

Cuyamaca College Curriculum Co-Chair Chuck Charter reported on the 2017-2018 credit course, certificate, and degree changes, among them were 11 course additions, 86 course modifications (including review and update of course outlines), and 5 distance education proposals.
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Grossmont College Vice President of Academic Affairs Katrina VanderWoude reported highlighted the credit course, certificate, and degree changes for 2017-2018. Among them were 9 course deletions, 2 degree/certificate deletions, 6 course additions, 37 course modifications, 7 degree and certificate additions, and 21 distance education proposals.

This review process involves a 5-year cycle during which all course outlines are reviewed and updated once every five years. Please refer to item 203 attached to the docket.

**Emeritus Status Recognition**—Grossmont Academic Senate President Tate Hurvitz honored and introduced emeriti Laura J. Sim, Grossmont College, Exercise Science and Wellness; and former Director of Nursing Debbie Yaddow honored and introduced emeriti Thomas Oertel, Grossmont College, Nursing.

Grossmont College President Abu-Ghazaleh reported on student athlete achievements, including six Pacific Coast Athletic Conference Titles and the All-American status of Rebekah Leslie, Tran Pham, Nicole Ortiz and Yukari Naono all from women’s badminton; and Adrian Tolbert, football, Rockne O’Brien, men’s water polo, and Cabot Van Til, baseball.

Cuyamaca College President Barnes reported 3,000 people attended the 24th Annual Spring Garden & Butterfly Festival; and that partners included Heritage of the Americas Museum and the Water Conservation Garden.

Chancellor Miles stated the work of the East County Education Alliance runs through all the District’s student success work, including the Achieving the Dream (ATD) initiative. She commended the colleges for their progress noted by the ATD coaches during their recent visit; and thanked the ATD tri-chairs, Academic Senate Presidents Paul Carmona and Tate Hurvitz, and Associate Vice Chancellor Research, Planning & Technology Christopher Tarman for their team leadership.

The Chancellor’s Cabinet member reports were distributed.

**Staff Communication**

Cuyamaca College Academic Senate President Paul Carmona, Grossmont College Academic Senate President Tate Hurvitz, and Classified Senate President Ariane Ahmadian provided comments or reports.

**Adjournment**

Board President Garrett adjourned the meeting at 8:22 p.m.

Respectfully submitted,

Cindy L. Miles, Ph.D.
Chancellor and
Secretary to the Governing Board

Jennifer J. Danks
Recording Secretary

Approved by the Governing Board
June 20, 2017

Bill Garrett
Board President