



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Tuesday, January 15, 2019
Notice of Governing Board Regular Meeting

Regular Meeting of the Grossmont-Cuyamaca Community College District
Closed Session-4:00 PM
Public Session-6:30 PM
Cuyamaca College Student Center, Room I-207-208,
900 Rancho San Diego Parkway, El Cajon, CA 92019

1. Call to Order

Subject 1.1 Call to Order
Meeting Jan 15, 2019 - Notice of Governing Board Regular Meeting
Category 1. Call to Order
Access Public
Type

2. Adjourn to Closed Session

Subject 2.1 Public Comment
Meeting Jan 15, 2019 - Notice of Governing Board Regular Meeting
Category 2. Adjourn to Closed Session
Access Public
Type Procedural

Items on the Agenda—People who wish to address the Board about an item on the agenda should submit a Request for Public Presentation (white card) to the Board Secretary prior to commencement of the meeting. Requests may also be submitted later in the meeting, but prior to Board consideration of the item. In accordance with BP 2350 Speakers, each speaker will be allowed a maximum of four minutes per topic, twenty minutes maximum for public speakers on any one subject, regardless of the number of speakers.

In accordance with Education Code Section 72121.5, citizens are invited to participate in the governance system of the District. **Items not on the Agenda**—Persons wishing to speak on items not on the agenda should submit a *Request for Public Presentation* (blue card) to the Board Secretary prior to commencement of the meeting. The Board shall take no action other than an action of referral. Each speaker shall be limited to four minutes per topic, twenty minutes maximum for public speakers on any one subject, regardless of the number of speakers. The Board may refer items to the Chancellor for follow-up. Requests to have presentation item(s) placed on the agenda must be submitted at least two weeks prior to the Board meeting, in accordance with *BP 2340 Agendas*.

Subject 2.2 Adjourn to Closed Session; In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session, pursuant to Government Code section 54957 for public employee discipline/dismissal/release; section 54957 to consider the Chancellor's performance evaluation; and section 3549.1 to confer with the District Chief Negotiator, Tim Corcoran, regarding bargaining matters concerning Administrators' Association,

American Federation of Teachers (AFT), California School Employees Association Chapter 707 (CSEA), and confidential administrators and staff.

Meeting Jan 15, 2019 - Notice of Governing Board Regular Meeting

Category 2. Adjourn to Closed Session

Access Public

Type Information, Procedural

In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session until approximately 6:30 p.m., in the Cuyamaca College Student Center, Room 3 (I-209), pursuant to Government Code section 54957 for public employee discipline/dismissal/release; section 54957 to consider the Chancellor's performance evaluation; and section 3549.1 to confer with the District Chief Negotiator, Tim Corcoran, regarding bargaining matters concerning Administrators' Association, American Federation of Teachers (AFT), California School Employees Association Chapter 707 (CSEA), and confidential administrators and staff.

3. Reconvene in Open Session

Subject 3.1 Reconvene in Open Session

Meeting Jan 15, 2019 - Notice of Governing Board Regular Meeting

Category 3. Reconvene in Open Session

Access Public

Type Procedural

Subject 3.2 Pledge of Allegiance

Meeting Jan 15, 2019 - Notice of Governing Board Regular Meeting

Category 3. Reconvene in Open Session

Access Public

Type Procedural

Subject 3.3 Announcement of Closed Session Items

Meeting Jan 15, 2019 - Notice of Governing Board Regular Meeting

Category 3. Reconvene in Open Session

Access Public

Type Information, Procedural

Announcement of closed session items.

Subject 3.4 Public Comment

Meeting Jan 15, 2019 - Notice of Governing Board Regular Meeting

Category 3. Reconvene in Open Session

Access Public

Type Procedural

Items on the Agenda—People who wish to address the Board about an item on the agenda should submit a Request for Public Presentation (white card) to the Board Secretary prior to commencement of the meeting. Requests may also be submitted later in the meeting, but prior to Board consideration of the item. In accordance with BP 2350 Speakers, each speaker will be allowed a maximum of four minutes per topic, twenty minutes maximum for public speakers on any one subject, regardless of the number of speakers.

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4. Approval of Minutes

Subject 4.1 Approval of Minutes - item pulled

Meeting Jan 15, 2019 - Notice of Governing Board Regular Meeting

Category 4. Approval of Minutes

Access Public

Type

Subject 4.2 Approval of Minutes

Meeting Jan 15, 2019 - Notice of Governing Board Regular Meeting

Category 4. Approval of Minutes

Access Public

Type Action, Minutes

Recommended Motion to approve the December 11, 2018 regular, meeting minutes as presented.
Action

Minutes [View Minutes](#) for Dec 11, 2018 - Governing Board Organizational Meeting

Motion & Voting

 Motion to approve the December 11, 2018 regular, meeting minutes as presented.

 Motion by Brad Monroe, second by Elena Adams.

 Final Resolution: Motion Carries

 Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

5. Call for Changes to the Docket of Business

Subject 5.1 Changes to the Docket of Business

Meeting Jan 15, 2019 - Notice of Governing Board Regular Meeting

Category 5. Call for Changes to the Docket of Business

Access Public

Type Information

6. Reports of the Governing Board Members

Subject 6.1 Governing Board Member Reports

Meeting Jan 15, 2019 - Notice of Governing Board Regular Meeting

Category 6. Reports of the Governing Board Members

Access Public

Type Information

Governing Board Members will provide reports and activity updates.

7. Report of the Board President

Subject 7.1 Report of the Board President

Meeting Jan 15, 2019 - Notice of Governing Board Regular Meeting

Category 7. Report of the Board President

Access Public

Type Information

The Governing Board President will provide a report and activities update.

8. Report of the Chancellor

Subject 8.1 Site Reports for the Governing Board

Meeting Jan 15, 2019 - Notice of Governing Board Regular Meeting

Category 8. Report of the Chancellor

Access Public

Type Information

The following reports are provided to the Governing Board:

1. Grossmont College President's Report
2. Cuyamaca College President's Report
3. District Services Report

File Attachments

[Grossmont Board Report.pdf \(613 KB\)](#)

[Cuyamaca College Board report.pdf \(854 KB\)](#)

[District Services Governing Board report.pdf \(277 KB\)](#)

Subject 8.2 2017/18 District Audit Report; refer to item 14.1

Meeting Jan 15, 2019 - Notice of Governing Board Regular Meeting

Category 8. Report of the Chancellor

Access Public

Type Information

Presented by Dena Whittington of Christy White Associates.

Subject 8.3 2017/18 Auxiliary and Foundation Audit Reports; refer item 14.3

Meeting Jan 15, 2019 - Notice of Governing Board Regular Meeting

Category 8. Report of the Chancellor

Access Public

Type Information

Presented by Dena Whittington of Christy White Associates.

Subject 8.4 Proposition V Bond Building Fund Financial and Performance Audits for the year ended June 30, 2018 refer to item 14.2

Meeting Jan 15, 2019 - Notice of Governing Board Regular Meeting

Category 8. Report of the Chancellor

Access Public

Type Information

Subject 8.5 Facilities Construction Update; refer to item 14.4

Meeting Jan 15, 2019 - Notice of Governing Board Regular Meeting

Category 8. Report of the Chancellor

Access Public

Type Information

File Attachments

[01-15-19 Facilities Construction update.pdf \(2,898 KB\)](#)

Subject 8.6 Adoption Budget Update refer to item 11.4

Meeting Jan 15, 2019 - Notice of Governing Board Regular Meeting

Category 8. Report of the Chancellor

Access Public

Type

Adoption Budget presentation by Vice Chancellor Business Services Sue Rearic.

*Revised to add powerpoint 01/16/19

File Attachments

[18-19 AB Workshop Presentation.pdf \(999 KB\)](#)

9. Development of Consent Calendar

Subject 9.1 Development of Consent Calendar
Meeting Jan 15, 2019 - Notice of Governing Board Regular Meeting
Category 9. Development of Consent Calendar
Access Public
Type Information

Governing Board members will pull items from the docket of business for discussion.

10. Adoption of Consent Calendar

Subject 10.1 Adoption of Consent Calendar
Meeting Jan 15, 2019 - Notice of Governing Board Regular Meeting
Category 10. Adoption of Consent Calendar
Access Public
Type Action (Consent)

Governing Board member will vote to approve as requested, all items on the Consent Calendar, except for those items pulled for discussion.

Motion & Voting

(not specified)

Motion by Bill Garrett, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

11. Budget and Finance

Subject 11.1 Purchase Orders and Warrants
Meeting Jan 15, 2019 - Notice of Governing Board Regular Meeting
Category 11. Budget and Finance
Access Public
Type Action (Consent)

Budget Source Varies Funds

Recommended Action Ratify the action of the Chancellor in approving the purchase orders and warrants issued during the month of December 2018, and grant authority to execute appropriate documents.

Summary of Issue: In conformance with Board Policy 6330, purchase orders and warrants issued during the month of December 2018, are presented for review.

Fiscal Impact of Proposal:

General Fund Purchase Orders

Bookstore Special Revenue Fund Purchase Orders

Capital Outlay Fund Purchase Orders

Trust Funds Purchase Orders

Total Purchase Orders (Attachment A):

Purchasing Warrants 85011396 –
85011791

Payroll Warrants

Total Warrants

File Attachments

[POWJanuary Attachment A.pdf \(65 KB\)](#)

Motion & Voting

(not specified)

Motion by Bill Garrett, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject	11.2 Ratification of Signatures on Agreements
Meeting	Jan 15, 2019 - Notice of Governing Board Regular Meeting
Category	11. Budget and Finance
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	All transactions are funded either by the Unrestricted General Fund (UGF) or other funds as identified in the individual Fiscal Impact statement. All are 2018-2019 budgets unless otherwise noted.
Recommended Action	Ratify the action of the Chancellor in authorizing agreements, and grant authority to accept, budget, and spend any proceeds therefrom.

Summary of Issue: The agreements on Attachment A have been undertaken in keeping with district policies and procedures. The services contracted for by any professional services contracts in this docket are not available within the District, cannot be performed satisfactorily by District staff, and/or are of such a highly specialized or technical nature, that the necessary expert knowledge, experience, and ability are not available within the District.

All transactions are funded either by the Unrestricted General Fund (UGF) or other funds as identified in the individual Fiscal Impact statement. All are 2018-2019 budgets unless otherwise noted.

File Attachments

[Attachment A JanuaryRATS.pdf \(176 KB\)](#)

Motion & Voting

(not specified)

Motion by Bill Garrett, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject	11.3 Nonresident Tuition Fee For 2019-2020
Meeting	Jan 15, 2019 - Notice of Governing Board Regular Meeting
Category	11. Budget and Finance
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$3,015,000.00
Budgeted	Yes
Recommended Action	Grant authority to the Chancellor to establish the nonresident tuition fee at the statewide average cost of \$265 per unit for fiscal year 2019-2020 beginning with the fall term.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue: Education Code Section 76140 requires that the governing board of a community college district set the nonresident fees each year for the following fiscal year.

Nonresident tuition applies to both out-of-state students and international students. In addition, the Education Code allows the District an option to charge an additional capital outlay fee and/or a processing fee for international students.

Background

(1) Nonresident tuition:

The District has seven options for the nonresident tuition:

1. Use the statewide average cost of \$265;
2. Use the District average cost of \$289;
3. Use the District average cost with 10% or more noncredit FTES (N/A);
4. Charge a fee consistent with a contiguous district within the range of statewide average and District costs; or
5. Charge a different fee within the same range;
6. Use the highest years' statewide average tuition of \$265;
7. Use no more than 12 comparable States' average tuition of \$414.

If option (6) or (7) is used, it is the responsibility of the District to ensure and document that the additional revenue generated by the increased nonresident tuition permitted under option (6) or (7) shall be used to expand and enhance services to resident students only, per Education Code Section 76140(e)(2).

In the District's Income Allocation Model, the nonresident tuition is dedicated as local income for the college that generates it. In addition to the nonresident tuition, these students are also required to pay the mandatory California enrollment fee.

(2) Capital outlay fee:

According to the Education Code, each district may also charge any nonresident students an amount for capital outlay; however, these funds must be used for capital outlay, maintenance, and equipment. This amount cannot exceed the amount that was expended by the district for capital outlay per full-time equivalent student in the preceding fiscal year. The District chooses to not charge the capital outlay fee.

(3) Processing fee for international students:

Additionally, the Education Code authorizes each district to charge international students a processing fee, not to exceed \$100. Such fees are nonrefundable to students who do not register. However, this fee would be offset against tuition at the time of registration for those students who do register. In prior years the administrations of the colleges have determined that it is not necessary to charge this fee. This year it is again recommended to not charge this fee.

Comparative Data

Current Year 2018-2019 – the statewide average cost of \$258

	<u>GCCCD</u>	<u>San Diego</u>	<u>Palomar</u>	<u>Southwestern</u>	<u>Mira Costa</u>	<u>Imperial</u>
Tuition	\$258	\$245	\$258	\$258	\$258	\$253
Capital Outlay	0	0	\$5/unit	0	0	0
Processing Fee	0	\$100		0	0	0

PROPOSED FEES 2019-2020

Proposed fees of the contiguous districts are tentative pending consideration of the various governing boards.

	<u>GCCCD</u>	<u>San Diego</u>	<u>Palomar</u>	<u>Southwestern</u>	<u>Mira Costa</u>	<u>Imperial</u>
Tuition	\$265	pending	pending	pending	pending	pending
Capital Outlay	0	0	pending/unit	0	0	0
Processing fee	0	pending	0	0	0	0

Fiscal Impact of Proposal

The 2018-2019 Adoption Budget includes \$3,015,000 of nonresident tuition.

Motion & Voting

(not specified)

Motion by Bill Garrett, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject 11.4 2018-2019 Adoption Budget Update

Meeting Jan 15, 2019 - Notice of Governing Board Regular Meeting

Category 11. Budget and Finance

Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$419,000,000.00
Budgeted	Yes
Recommended Action	Approve the Grossmont-Cuyamaca Community College District 2018-2019 Adoption Budget Update, as recommended by the Chancellor.

Summary of Issue: Section 58300 of the Title 5 California Code of Regulations requires that the governing board of each community college district prepare and adopt a budget.

Background: The Adoption Budget update includes reconciled year-end balances, updated state budget information on revenues, and expenditure allocations based on payroll forecasts and other updated cost estimates.

With having a new State Funding Model, flowing that through the Income Allocation Model currently based on the previous State Model, and the challenges of structuring our new HR/Financial system to provide the fiscal year-end and budget forecasting information, the Board approved an initial Adoption Budget based on tentative estimates.

Fiscal Impact of Proposal

The total budget for this adoption budget update is \$419 million.

File Attachments
[Attachment A Adoption Budget Booklet.r.1.pdf \(371 KB\)](#)

Motion & Voting

(not specified)

Motion by Bill Garrett, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

12. Public Works Projects

Subject	12.1 Grossmont College Infrastructure Buildings 36 and 41; Permission to Award
Meeting	Jan 15, 2019 - Notice of Governing Board Regular Meeting
Category	12. Public Works Projects
Access	Public
Type	Action (Consent)
Dollar Amount	\$2,651,633.00
Recommended Action	Grant authority to the Chancellor to: (a) Award Bid B19.005 Grossmont College Infrastructure Buildings 36 and 41 to the lowest responsive bidder meeting all terms, conditions, and specifications; and (b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening.

Summary of Issue: Bid B19.005 will be issued for the Grossmont College Infrastructure Buildings 36 and 41.

Background: The scope of the B19.005 Grossmont College Infrastructure 36 and 41 is to provide the infrastructure necessary for the new building 36 and connect building 41 to the campus chilled water system by installing underground pipes. Presently building 41 chilled water is being supplied by building 36 chiller plant which will soon be removed. The chilled water scope of work will also provide future points of connection for existing and future gym buildings. This work will need to be in place prior to the removal of building 36. The scope of work also includes extending conduits for 12kV, data, fire alarm and security from the manhole in front of building 34 to building 36. The extension of the conduits will complete another section of the campus 12kV and low voltage loop. The total estimate for this project is \$3,600,000.

Motion & Voting

(not specified)

Motion by Bill Garrett, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject	12.2 Cuyamaca College Student / Veterans Center Tenant Improvements; Ratification of Award
Meeting	Jan 15, 2019 - Notice of Governing Board Regular Meeting
Category	12. Public Works Projects
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$4,228,000.00
Budgeted	Yes
Budget Source	Proposition V Bond Funds
Recommended Action	Ratify the action of the Chancellor in awarding Bid B18.016 – Cuyamaca College Student/Veterans Center Tenant Improvements, to Nuera Contracting LP, the lowest responsive bidder meeting all terms, conditions, and specifications.

Summary of Issue: Bid documents were sent to fifty (50) bidders in addition to publishing the legal notice and posting on the District website. Twenty-three (23) general contractors attended the mandatory pre-bid meeting and job walk. A total of eleven (11) bids were received. The award was made as presented in Attachment A. One (1) Additive Alternate was included in this contract, Additive Alternate #1 to replace restroom fixtures for \$38,262.

Background: The project consists of tenant improvements of approximately 17,000 SF of space including the bookstore, convenience store, veteran's center, etc. The scope of work consists of refinishing existing spaces to fit the new or revised function of the spaces including electrical, power, lighting, HVAC and finishes.

Fiscal Impact of Proposal

Original Estimated Contract Cost:	\$2,856,749
Base Contract Amount:	\$1,974,021
Additive Alternate #1:	<u>\$ 38,262</u>
Construction Contract Amount:	<u>\$2,012,283</u>
Total Project Estimate:	<u>\$4,228,000</u>

File Attachments

[B18.016.CC.StudentCenter.AttachmentA.pdf \(77 KB\)](#)

Motion & Voting

(not specified)

Motion by Bill Garrett, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject	12.3 Cuyamaca College Building D and Campus Improvements; Ratification of Award
Meeting	Jan 15, 2019 - Notice of Governing Board Regular Meeting
Category	12. Public Works Projects
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$1,394,535.00
Budgeted	Yes
Budget Source	Proposition V Bonds Funds, Fund 41 and Local Capital Project Funds
Recommended Action	Ratify the action of the Chancellor in awarding Bid B18.018 – Cuyamaca College Building D and Campus Improvements, to M.A. Stevens Construction, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications.

Summary of Issue: Bid documents were sent to eighteen (18) bidders in addition to publishing the legal notice and posting on the District website. Eighteen (18) general contractors attended the mandatory pre-bid meeting and job walk. A total of four (4) bids were received. The award was made as presented in Attachment A. Additive Alternate #1 was included in this contract, Additive Alternate #1 Painting of existing Stucco/Plaster Columns at Exercise Science Office and Fitness Center: for \$20,000. Additive Alternate #3 was included in this contract, Additive Alternate #3 Infrastructure for Staff and Temporary Faculty office: for \$290,000.

Background: The scope for the Cuyamaca College Building D and Campus Improvements shall include remove and replace existing carpet with new laminate/epoxy flooring and floor base; furnish and install insulation at exterior wall below windows; paint interior administration building walls including accent walls, doors, and frames, room D-320, training room (D-301) first left panel wall, and entire room D-302; remove and replace existing window blinds with roller shades; furnish and installation of battery powered, touchless sink, urinal, and toilet fixtures; furnish and installation of low wattage lamps throughout entire Building D; HVAC duct cleaning throughout the entire building and gymnasium; view (camera) inside the drain lines in the staff restrooms; remove and replace vent hood for ice machine in room D-320; remove and replace floor base in D-301; replace ceiling tiles, and rusted registers in Building D and the training room (D-301); repair exterior plaster and paint; paint exposed structural steel on building, gymnasium, and courtyard canopy structural steel; paint five (5) exterior, plastered columns around perimeter of Building D; furnish and install bird deterrent spikes on courtyard canopy and perimeter of gymnasium structural steel; furnish and install lightweight, aluminum trellis on the northern section of Building D, remove and replace existing entrance floor mats at the south entrance to the Learning Resource Center (Building C); repair concrete stairs at five stairway (5) locations behind Building F; apply anti-skid material to paint stair treads behind Building F; paint handrails at stairs behind Building F and ADA access ramp at the Grand Lawn and Building D; restoration of asphalt in front of Building F; pour concrete behind Building D for pathway between gymnasium and modular building, and between track and storage shed. Provide move-out and move-in services for College staff and furniture prior to and after completion of the Building D interior scope of work.

Fiscal Impact of Proposal

Original Estimated Contract Cost:	\$ 669,988
Base Contract Amount:	\$ 612,000
Allowance:	\$ 200,000

Additive Alternate #1: \$ 20,000
Additive Alternate #3: \$ 290,000
Construction Contract Amount: \$1,122,000

Total Project Estimate: \$1,219,988

Administrative File Attachments
[B18.018.CC.BldgDandCampusImprovements.AttachmentA.pdf \(74 KB\)](#)

Motion & Voting

(not specified)

Motion by Bill Garrett, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

13. Personnel

Subject 13.1 Personnel
Meeting Jan 15, 2019 - Notice of Governing Board Regular Meeting
Category 13. Personnel
Access Public
Type Action (Consent)
Fiscal Impact Yes
Budgeted Yes
Budget Source Various District and departmental budgets
Recommended Action Ratify the action of the Chancellor in approving classified and academic personnel actions during the period of December 11, 2018 through January 14, 2019.

Summary of Issue: Personnel actions for the current period are provided in Attachment A. Copies of the personnel reports are maintained by Human Resources.

File Attachments
[Attachment A Personnel.pdf \(132 KB\)](#)

Motion & Voting

(not specified)

Motion by Bill Garrett, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject 13.2 2019-2021 Successor Agreement between Administrators' Association and Grossmont-Cuyamaca Community College District

Meeting	Jan 15, 2019 - Notice of Governing Board Regular Meeting
Category	13. Personnel
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$525,000.00
Budgeted	Yes
Budget Source	Various District and departmental budgets
Recommended Action	Ratify the Tentative Agreement between Administrators' Association and Grossmont-Cuyamaca Community College District to amend the 2019-2021 Collective Bargaining Agreement, as recommended by the Chancellor.

The Tentative Agreement between the Administrators' Association and the Grossmont-Cuyamaca Community College District dated December 13, 2018 (Attachment A) to amend the current collective bargaining will become effective if ratified by the Governing Board. If ratified by the Governing Board, the agreement will be in effect January 1, 2019 through December 31, 2021.

File Attachments
[Attachment A.pdf \(314 KB\)](#)

Motion & Voting

(not specified)

Motion by Bill Garrett, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

14. Information

Subject	14.1 2017-2018 District Audit Report
Meeting	Jan 15, 2019 - Notice of Governing Board Regular Meeting
Category	14. Information
Access	Public
Type	Information

PROPOSAL: Consider the 2017-2018 Grossmont-Cuyamaca Community College District Audit Report, as presented by the Chancellor.

INFORMATION IN SUPPORT OF PROPOSAL: Each community college district in California is required by the Education Code to provide for an annual audit made by certified public accountants. For a fiscal year ending on June 30, the audit must be received by the State Chancellor's Office by December 31 of that year.

Copies of the audited annual financial report for the year ending June 30, 2018, were submitted to the Chancellor's Office, California Community Colleges; California Department of Finance, Office of State Audit and Evaluation; National External Audit Resource Unit; National Clearing House for Single Audit Reports; Federal Department of Education; Regional Inspector General of Audits; U.S. Department of Education; and Student Financial Aid Audits.

The District's 2017-2018 audit report is attached (Attachment A). The audit report is also available electronically on the District website.

The audit for the fiscal year ending June 30, 2018, was performed by the certified public accounting firm of Christy White Accountancy Corporation. The responsibility of the auditors is to express an opinion on whether the financial statements prepared by the District present fairly, in all material respects, the financial position of the District. The audit provides an opinion that the District's statements included in the audit report conform to generally accepted accounting principles and present fairly the financial position of the District. The audit opinion is an unmodified opinion.

BOARD ACTION: This item is for information only.

File Attachments

[Attachment A GCCC District Audit FINAL 12.30.18.pdf \(877 KB\)](#)

Subject	14.2 Proposition V Bond Building Fund Financial and Performance Audits for the year ended June 30, 2018
Meeting	Jan 15, 2019 - Notice of Governing Board Regular Meeting
Category	14. Information
Access	Public
Type	Information

PROPOSAL: Consider the Grossmont-Cuyamaca Community College District *Proposition V* Bond Building Fund Financial Audit and Performance Audit for the year ended June 30, 2018, as presented by the Chancellor.

INFORMATION IN SUPPORT OF PROPOSAL:

The passage of Proposition 39 includes accountability measures. Specifically, the District must conduct an annual, independent performance audit to ensure that funds have been expended only on the specific projects listed [Article XIII A, §1(b) (3) (C)], as well as an annual, independent financial audit of the proceeds from the sale of the bonds until all of the proceeds have been expended for facilities projects [Article XIII A, §1(b) (3) (D)].

The financial and performance audits for the fiscal year ended June 30, 2018, *Proposition V* (Attachment A), were prepared by the certified public accounting firm of Clifton Larson Allen, LLO (previously named Vicenti, Lloyd, Stutzman, LLP), Certified Public Accountants. The responsibility of the auditors is to plan and perform an audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, and are fairly presented in accordance with generally accepted accounting principles.

The financial audit provides an unmodified opinion that the Building Fund statements included in the audit report present fairly, in all material respects, the respective financial position of the *Proposition V* Building Funds of the District as of June 30, 2018, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

The audit engagement also included performance audit. The objective of the performance audit is to determine with reasonable assurance that the proceeds of the sale of *Proposition V* Bonds were only used for the purposes set forth in the ballot measure and not for any other purpose, including teacher and administrator salaries and other college operating expenses.

The performance audit provides an opinion that the District complied with the requirements for the *Proposition V* Bond proceeds and noted that there were no findings or questioned costs.

Additionally, a Communications Report (Attachment B) was prepared by Clifton Larson Allen. The purpose of the report is to ensure that the management and Governing Board of the District receive additional information regarding the scope and results of the audits of the *Proposition V* Building Fund to assist them in overseeing the financial reporting and disclosure process for which management is responsible.

The two reports are also available electronically on the District website.

BOARD ACTION: This item is for information only.

*Revised to Attachment A on 01/16/19

File Attachments

[Attachment A Grossmont-CuyamacaCCDProp39Rpt18.pdf \(301 KB\)](#)

[Attachment B Communication Report.pdf \(194 KB\)](#)

Subject 14.3 2017-2018 Auxiliary and Foundation Audit Reports
Meeting Jan 15, 2019 - Notice of Governing Board Regular Meeting
Category 14. Information
Access Public
Type Information

PROPOSAL: Consider the 2017-2018 Foundation for Grossmont & Cuyamaca Colleges Audit Report, and the 2017-2018 Grossmont-Cuyamaca Community College District Auxiliary Organization Audit Report.

INFORMATION IN SUPPORT OF PROPOSAL:

Auxiliary and Foundation organizations are required by the Education Code to provide for an annual audit conducted by certified public accountants.

Distribution of the Auxiliary's and Foundation's published audited statements of their financial condition can take place at a regularly scheduled meeting of the District's Governing Board. The audit reports are attached (Foundation for Grossmont and Cuyamaca Colleges, Attachment A; and Grossmont-Cuyamaca Community College District Auxiliary Organization, Attachment B).

Additionally, these audits are filed with Secretary of State and Attorney Generals office, and distributed to the members of the Foundation for Grossmont and Cuyamaca Colleges Board. The reports are also available electronically on the District website.

The audits for the fiscal year ending June 30, 2018, were performed by the certified public accounting firm of Christy White Accountancy Corporation. The responsibility of the auditors is to express an opinion on whether the financial statements prepared by the Foundation and Auxiliary present fairly, in all material respects, the financial position of the Foundation and Auxiliary. The audits provide an unmodified opinions that the Foundation's and Auxiliary's statements included in the audit reports conform to generally accepted accounting principles and present fairly the financial position of the Foundation and the Auxiliary. There were no audit findings.

BOARD ACTION: This item is for information only.

File Attachments

[Attachment A Grossmont Cuyamaca CCD Auxiliary Organization.pdf \(820 KB\)](#)

[Attachment B Foundation for Grossmont and Cuyamaca Colleges.pdf \(393 KB\)](#)

Subject 14.4 Facilities Construction Update
Meeting Jan 15, 2019 - Notice of Governing Board Regular Meeting
Category 14. Information
Access Public

Type Information

A Facilities Construction Update is presented to provide an overview of progress and status of activities. The update is presented by the District's program/project management firm, Gafcon. This presentation also provides highlights of program management activities and major activities and projects planned for 2019.

15. Staff Communications

Subject 15.1 Staff Communications

Meeting Jan 15, 2019 - Notice of Governing Board Regular Meeting

Category 15. Staff Communications

Access Public

Type Information

BACKGROUND

16. Adjournment

Subject 16.1 Adjournment

Meeting Jan 15, 2019 - Notice of Governing Board Regular Meeting

Category 16. Adjournment

Access Public

Type