



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Tuesday, February 19, 2019
Notice of Governing Board Regular Meeting

Regular Meeting of the Grossmont-Cuyamaca Community College District
Closed Session-5:00 PM
Public Session-6:30 PM
Grossmont College Griffin Gate, Room 60-180
8800 Grossmont College Drive, El Cajon, CA 92020

1. 4:00 PM Workshop

Subject 1.1 Student Centered Funding Formula and Vision for Success
Meeting Feb 19, 2019 - Notice of Governing Board Regular Meeting
Category 1. 4:00 PM Workshop
Access Public
Type Information

The Governing Board members will be meet in Grossmont College Griffin Gate, Room 60-180, for a workshop regarding the California Community Colleges Student Centered Funding Formula and its alignment with Student Success Metrics related to the system's Vision for Success, led by Sean Hancock, Vice Chancellor Student and Institutional Success and Chris Tarman, Associate Vice Chancellor Research Planning and Technology. This continues our GCCCD Conversations on Student Success.

File Attachments

[Board Workshop Presentation 2.19.2019.pdf \(1,204 KB\)](#)

2. Call to Order

Subject 2.1 Call to Order
Meeting Feb 19, 2019 - Notice of Governing Board Regular Meeting
Category 2. Call to Order
Access Public
Type

3. Adjourn to Closed Session

Subject 3.1 Public Comment
Meeting Feb 19, 2019 - Notice of Governing Board Regular Meeting
Category 3. Adjourn to Closed Session
Access Public

Type Procedural

Items on the Agenda—People who wish to address the Board about an item on the agenda should submit a Request for Public Presentation (white card) to the Board Secretary prior to commencement of the meeting. Requests may also be submitted later in the meeting, but prior to Board consideration of the item. In accordance with BP 2350 Speakers, each speaker will be allowed a maximum of four minutes per topic, twenty minutes maximum for public speakers on any one subject, regardless of the number of speakers.

In accordance with Education Code Section 72121.5, citizens are invited to participate in the governance system of the District. **Items not on the Agenda**—Persons wishing to speak on items not on the agenda should submit a *Request for Public Presentation* (blue card) to the Board Secretary prior to commencement of the meeting. The Board shall take no action other than an action of referral. Each speaker shall be limited to four minutes per topic, twenty minutes maximum for public speakers on any one subject, regardless of the number of speakers. The Board may refer items to the Chancellor for follow-up. Requests to have presentation item(s) placed on the agenda must be submitted at least two weeks prior to the Board meeting, in accordance with *BP 2340 Agendas*.

Subject 3.2 Adjourn to Closed Session: In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session until approximately 6:30 p.m., in the Grossmont College Griffin Gate , Room 180, pending litigation pursuant to Government Code Section 54956.9(d)(1) – 2 cases (Sunbelt Controls, Inc. v. Evergreen Construction & Consulting Inc., et al., case no. 37-2018-00063830-CU-CL-CTL, San Diego Superior Court, Central Division; Southwest Millworks, Inc. v. Evergreen Construction & Consulting Inc., et al., case no. 37-2018-00064819-CU-BC-CTL, San Diego Superior Court, Central Division), pending litigation pursuant to Government Code Section 54956.9(d)(1) - Anselmo v. Grossmont Cuyamaca Community College District, case no. 37-2016-00038290-CU-NP-CTL, San Diego Superior Court, Government Code section 54957 for public employee discipline/dismissal/release, Government Code section 54957 to consider the Chancellor’s performance evaluation and Government Code section 3549.1 to confer with the District Chief Negotiator, Tim Corcoran, regarding bargaining matters concerning Administrators’ Association, American Federation of Teachers (AFT), California School Employees Association Chapter 707 (CSEA), and confidential administrators and staff.

Meeting Feb 19, 2019 - Notice of Governing Board Regular Meeting

Category 3. Adjourn to Closed Session

Access Public

Type Information, Procedural

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4. Reconvene in Open Session

Subject 4.1 Reconvene in Open Session

Meeting Feb 19, 2019 - Notice of Governing Board Regular Meeting

Category 4. Reconvene in Open Session

Access Public

Type Procedural

Subject 4.2 Pledge of Allegiance
Meeting Feb 19, 2019 - Notice of Governing Board Regular Meeting
Category 4. Reconvene in Open Session
Access Public
Type Procedural

Subject 4.3 Announcement of Closed Session Items
Meeting Feb 19, 2019 - Notice of Governing Board Regular Meeting
Category 4. Reconvene in Open Session
Access Public
Type Information, Procedural

Announcement of closed session items.

Subject 4.4 Public Comment
Meeting Feb 19, 2019 - Notice of Governing Board Regular Meeting
Category 4. Reconvene in Open Session
Access Public
Type Procedural

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5. Approval of Minutes

Subject 5.1 Approval of Minutes of Special Meeting
Meeting Feb 19, 2019 - Notice of Governing Board Regular Meeting
Category 5. Approval of Minutes
Access Public
Type Action, Minutes
Recommended Action Motion to approve the January 10, 2019 Special Meeting minutes as presented.

Minutes [View Minutes](#) for Jan 10, 2019 - Notice of Governing Board Special Meeting

Motion & Voting

Motion to approve the January 10, 2019 Special Meeting minutes as presented.

Motion by Brad Monroe, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject 5.2 Approval of Minutes for Regular Meeting

Meeting Feb 19, 2019 - Notice of Governing Board Regular Meeting

Category 5. Approval of Minutes

Access Public

Type Action, Minutes

Recommended Action Motion to approve the January 15, 2019 Regular Meeting minutes as presented.

Minutes [View Minutes](#) for Jan 15, 2019 - Notice of Governing Board Regular Meeting

Motion & Voting

Motion to approve the January 15, 2019 Regular Meeting minutes as presented.

Motion by Brad Monroe, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

6. Call for Changes to the Docket of Business

Subject 6.1 Changes to the Docket of Business

Meeting Feb 19, 2019 - Notice of Governing Board Regular Meeting

Category 6. Call for Changes to the Docket of Business

Access Public

Type Information

7. Reports of the Governing Board Members

Subject 7.1 Governing Board Member Reports

Meeting Feb 19, 2019 - Notice of Governing Board Regular Meeting

Category 7. Reports of the Governing Board Members

Access Public

Type Information

Governing Board Members will provide reports and activity updates.

8. Report of the Board President

Subject 8.1 Report of the Board President
Meeting Feb 19, 2019 - Notice of Governing Board Regular Meeting
Category 8. Report of the Board President
Access Public
Type Information
The Governing Board President will provide a report and activities update.

9. Report of the Chancellor

Subject 9.1 Site Reports for the Governing Board
Meeting Feb 19, 2019 - Notice of Governing Board Regular Meeting
Category 9. Report of the Chancellor
Access Public
Type Information

The following reports are provided to the Governing Board:

1. Grossmont College President's Report
2. Cuyamaca College President's Report
3. District Services Report

File Attachments

[Grossmont Report 2.19.19.pdf \(547 KB\)](#)

[Cuyamaca Report 02.19.19.pdf \(460 KB\)](#)

[District Services Governing Board report 2-19-19.pdf \(493 KB\)](#)

Subject 9.2 Presentation of the GCCCD Citizens' Bond Oversight Committee (CBOC) Annual Report (refer to item 16.2)
Meeting Feb 19, 2019 - Notice of Governing Board Regular Meeting
Category 9. Report of the Chancellor
Access Public
Type Information

The CBOC annual report will be presented by Gwen Miller.

10. Development of Consent Calendar

Subject 10.1 Development of Consent Calendar
Meeting Feb 19, 2019 - Notice of Governing Board Regular Meeting
Category 10. Development of Consent Calendar
Access Public

Type Information

Governing Board members will pull items from the docket of business for discussion.

11. Adoption of Consent Calendar

Subject 11.1 Adoption of Consent Calendar

Meeting Feb 19, 2019 - Notice of Governing Board Regular Meeting

Category 11. Adoption of Consent Calendar

Access Public

Type Action (Consent)

Governing Board member will vote to approve as requested, all items on the Consent Calendar, except for those items pulled for discussion.

Motion & Voting

(not specified)

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

12. Operations

Subject 12.1 Revised Organizational Governing Board Regular Meeting for 2019

Meeting Feb 19, 2019 - Notice of Governing Board Regular Meeting

Category 12. Operations

Access Public

Type Action

Recommended Reschedule 2019 Organizational Governing Board
Action

Purpose: To schedule the Organizational Meeting of the Governing Board between December 13 and 27, 2019, in keeping with requirements of Educational Code 5017 and 72000 and Assembly Bill 2449 (effective January 1, 2019), which calls for the organization to hold its annual Organizational Meeting no sooner than the second Friday of December (the earliest date on which newly elected board members can be seated) and within a 15-day period.

Motion & Voting

Reschedule 2019 Organizational Governing Board

Motion by Bill Garrett, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject 12.2 Board Policies Update

Meeting Feb 19, 2019 - Notice of Governing Board Regular Meeting

Category	12. Operations
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Budgeted	No
Recommended Action	Review and adopt revisions to board policy BP 5030 Fees, BP 5300 Student Equity Plans, and BP 5530 Student Rights, Grievances, and Due Process, as recommended by the Chancellor.

The board policies presented in Attachment A, are part of the ongoing process of developing and updating board policies to reflect changes in legislation and District administrative and operating procedures. Substantive changes to policies go through Districtwide Executive Council (DEC), District Strategic Planning & Budget Council (DSP&BC), and Districtwide Coordinating Educational Council (DCEC) for a 60-day review process, which includes Districtwide constituency review. DEC, DCEC, and DSP&BC are comprised of representatives from all constituency groups. Administrative procedures to implement board policies are delegated to the Chancellor under BP 2410 Board Policies and Administrative Procedures, and are sent to the Governing Board as information.

Background

1. BP 5030 Fees—5-year review, technical change.
2. BP 5300 Student Equity Plans—5-year review, no changes recommended.
3. BP 5530 Student Rights, Grievances, and Due Process—5-year review, no changes recommended.

File Attachments
[Attachment A BP.pdf \(19 KB\)](#)

Motion & Voting

(not specified)

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

13. Budget and Finance

Subject	13.1 Ratification of Signatures on Agreements
Meeting	Feb 19, 2019 - Notice of Governing Board Regular Meeting
Category	13. Budget and Finance
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	All transactions are funded either by the Unrestricted General Fund (UGF) or other funds as identified in the individual Fiscal Impact statement. All are 2018-2019 budgets unless otherwise noted.

Recommended Action Ratify the action of the Chancellor in authorizing agreements, and grant authority to accept, budget, and spend any proceeds therefrom.

Summary of Issue: The agreements on Attachment A have been undertaken in keeping with district policies and procedures. The services contracted for by any professional services contracts in this docket are not available within the District, cannot be performed satisfactorily by District staff, and/or are of such a highly specialized or technical nature, that the necessary expert knowledge, experience, and ability are not available within the District.

File Attachments
[FebruaryRATS.pdf \(41 KB\)](#)

Motion & Voting
(not specified)

Motion by Debbie Justeson, second by Elena Adams.
Final Resolution: Motion Carries
Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject 13.2 Purchase Orders and Warrants
Meeting Feb 19, 2019 - Notice of Governing Board Regular Meeting
Category 13. Budget and Finance
Access Public
Type Action (Consent)
Fiscal Impact Yes
Dollar Amount \$13,186,186.63
Budgeted Yes
Recommended Action Ratify the action of the Chancellor in approving the purchase orders and warrants issued during the month of January 2019, and grant authority to execute appropriate documents.

Summary of Issue: In conformance with Board Policy 6330, purchase orders and warrants issued during the month of January 2019, are presented for review.

Fiscal Impact of Proposal:

General Fund Purchase Orders	\$ 2,484,699.26
Bookstore Special Revenue Fund Purchase Orders	0.00
Capital Outlay Fund Purchase Orders	1,954,384.72
Trust Funds Purchase Orders	4,543.24
	<hr/>
Total Purchase Orders (Attachment A):	<u><u>\$ 4,443,627.22</u></u>

Purchasing Warrants 85011792-85012341	\$ 6,167,426.29
Payroll Warrants	\$ <u>7,018,760.34</u>
Total Warrants	\$ <u>13,186,186.63</u>

File Attachments
[POWFebruary Attachment A.pdf \(46 KB\)](#)

Motion & Voting

(not specified)

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject	13.3 Out-of-State Travel to Washington, D.C.
Meeting	Feb 19, 2019 - Notice of Governing Board Regular Meeting
Category	13. Budget and Finance
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	funded by Student Representative Fee funds will be used to cover the conference/travel expenses.
Recommended Action	Grant authority to the Chancellor to authorize Steven Hanna, Cuyamaca College Student Services Specialist and two Associated Student Government members to attend the 35th Annual National Student Advocacy Conference in Washington, DC, from March 8-13, 2019 (dates include travel time and are subject to change depending on travel arrangements.)

Summary of Issue: Two Associated Student Government leaders, accompanied by Steven Hanna, have the opportunity to attend the 35th Annual National Student Advocacy Conference in Washington, DC. The conference is sponsored by the American Student Association of Community Colleges. Student leaders will attend general sessions and workshops to learn more about major issues that are critical to community colleges.

Topics include:

- Pell Grants
- Student Loan Interest Rates
- Federal Work-Study Funding
- America's College Promise
- Reauthorization of the Higher Education Act
- Student Debt Relief / Using Pre-Tax Dollars for Student Loans

Student representatives will also have the opportunity to meet with their Representatives and Senators during the conference.

Motion & Voting

(not specified)

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject	13.4 Budget Status Changes
Meeting	Feb 19, 2019 - Notice of Governing Board Regular Meeting
Category	13. Budget and Finance
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Budgeted	Yes
Recommended Action	Accept a report on the current budget status, accept related revenues or revisions, and grant authority to the Chancellor to budget these funds.

1. INFORMATION IN SUPPORT OF PROPOSAL

a. Summary of Issue

Board policy BP 6250, Budget Management, states the Governing Board shall manage the budget in accordance with Title 5 and the California Community Colleges Budget and Accounting Manual. The policy also allows transfers between expenditure spend categories to be processed and ratified in total. Any transfers from reserves require advanced Board approval.

b. Support of Strategic Planning

Optimize fiscal resources to ensure organizational integrity, effectiveness, and accountability.

c. Fiscal Impact of Proposal

The following reflects the combined funds available for all District funds:

	Approved Adoption Budget 1/15/19	Transfers between Categories	Increases/ Decreases to WB *	Revised Budget Feb 2019
Expenditure Classifications:				
1 Academic Salaries	\$59,455,134	\$0	\$54,162	\$59,509,296
2 Classified Salaries	36,192,778	(6,329)	10,948	36,197,397
3 Staff Benefits	36,436,827	0	3,842	36,440,669
4 Supplies	6,289,118	12,120	93,443	6,394,681
5 Rents, Utilities & Other Oper.	71,224,476	(15,030)	176,586	71,386,032
6 Capital Outlay	164,136,821	9,239	50,000	164,196,060
7 Other Outgo & Reserves	45,891,916	0	1	45,891,917
Total	\$419,627,070	\$0	\$388,982	\$420,016,052

*Proposed Increases:

1. A net increase in the allocation for Disabled Students Programs & Services (DSPS) of \$17,264 (Grossmont College - increase of \$52,471, Cuyamaca College - decrease of \$35,207), for a new total of \$2,029,501 for 2018-19.
2. An increase in the 2017-18 allocation for the Basic Skills Initiative of \$35,746 (Grossmont College – increase of \$26,210, Cuyamaca College – increase of \$9,536), for a new total of \$910,345 for 2017-18.
3. New funding allocation for Hunger Free Campus of \$166,233 (Grossmont College - \$111,029, Cuyamaca College – \$55,204) for 2018-19.
4. New funding allocation for Mental Health Support of \$169,738 (Grossmont College - \$113,370, Cuyamaca College – \$56,368) for 2018-19.

Motion & Voting

(not specified)

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject	13.5 Sabbatical Projects 2019-2020
Meeting	Feb 19, 2019 - Notice of Governing Board Regular Meeting
Category	13. Budget and Finance
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$281,693.00
Budgeted	Yes
Budget Source	funded by various funds
Recommended Action	Ratify the Sabbatical Leave Committee selection of twelve sabbatical projects for the academic year 2019-2020 for Grossmont College and Cuyamaca College academic faculty members Clifton Quinn, Scott Therkalsen, Sara Ferguson, Jennifer A. Bennett, Paul Turounet, Bonnie Ripley, Micah Jendian, Cathy Miller, Nancy Jennings, Peter Utgaard, Marvelyn Bucky and Carmen Cox as presented by the Chancellor.

Summary of Issue: Faculty sabbatical project requests are considered by the Sabbatical Leave Committee, which consists of members from Faculty and Administration from Grossmont College, Cuyamaca College, and District Services.

Applicants were asked to submit a one-page summary of their proposal, including benefits of the activity and why the project is outside the scope of normal professional development activities. The Sabbatical Leave Committee, augmented by the Academic Senate Presidents, reviewed the applications and has forwarded nine for consideration as presented in Attachment A.

Clifton Quinn	FALL 2019	Nancy Jennings	FALL 2019
Scott Therkalsen	FALL 2019/SPRING 2020	Peter Utgaard	FALL 2019
Sara Ferguson	FALL 2019	Marvelyn Bucky	FALL 2019/SPRING 2020
Jennifer A. Bennett	SPRING 2020	Carmen Cox	SPRING 2020
Paul Turounet	FALL 2019		
Bonnie Ripley	SPRING 2020		
Micah Jendian	FALL 2019		
Cathy Miller	FALL 2019/SPRING 2020		

In accordance with Article XIV of the Grossmont-Cuyamaca Community College District Governing Board/AFT Agreement November 1, 2014 – June 30, 2017, a Sabbatical Leave Committee shall meet and select those applicants who best meet the criteria for eligibility as outlined in the District contract. Pursuant to Article XIV, 14.7.3, the Chancellor submits the selections to the Governing Board for ratification.

The estimated cost for the part-time and extra-pay assignments to backfill for the twelve (12) requested sabbatical leaves is \$281,693.

File Attachments

[Attachment A Sabbatical Leaves.pdf \(161 KB\)](#)

Motion & Voting

(not specified)

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

14. Public Works Projects

Subject	14.1 B17.039 Districtwide Upgrades; Notice of Completion and Release of Retention
Meeting	Feb 19, 2019 - Notice of Governing Board Regular Meeting
Category	14. Public Works Projects
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$9,925,252.00
Budgeted	Yes
Budget Source	This project is funded by Local Capital Project Funds.
Recommended Action	Grant authority to the Chancellor to: a) File a Notice of Completion for Bid B17.039, with Good-Men Roofing and Construction, Inc.; and b) Release retention as allowed in the contract documents.

Summary of Issue

Bid B17.039 was issued to Good-Men Roofing and Construction, Inc. The project is complete and all punch list items have been resolved.

Background

The scope for this project included:

Cuyamaca:

- Program Manager Facility Improvements
- Secure Campus Improvements
- Schedule Maintenance Median Improvements
- Rodent Repellant Fencing

Grossmont:

- Secure Campus Improvements
- Building 38D Restrooms Upgrades

- Building 38E Upgrades (Removed)

District Services:

- Building 86 Improvements
- Building 80 Upgrades
- Building 80B (Added)
- Building 38G, H and J (Removed)

The variance between the original estimated contract and the actual construction contract amount is due to unforeseen scope increase: Cuyamaca College Schedule Maintenance Median Improvements and Building 80B. Scope omitted from project 38E, G, H and J upgrades.

Fiscal Impact of Proposal

Construction Contract Amount: \$607,508.00

Ratified Change Orders: \$48,352.61

Total Construction to Date: \$655,860.61

Total Project Budget: \$995,252.00

Motion & Voting

(not specified)

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject	14.2 Cuyamaca College Phase 2 Exercise Science Building D Renovation and Student Center Audio Visual; Notice of Completion and Release of Retention
Meeting	Feb 19, 2019 - Notice of Governing Board Regular Meeting
Category	14. Public Works Projects
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$221,136.89
Budgeted	Yes
Budget Source	The project was funded by Proposition V Bond Funds, Local Capital Project Funds, and Local Scheduled Maintenance Project Funds.
Recommended Action	Grant authority to the Chancellor to: a) File a Notice of Completion for Bid B17.047, with Digital Networks Group, and b) Release retention as allowed in the contract documents.

Summary of Issue: Bid B17.047 was issued to Digital Networks Group. The project is complete and all punch list items have been resolved.

Background: The scope of the Phase 2 Exercise Science Building D Renovation and Student Center Audio Visual will include two parts. The Exercise Science portion includes: the source, audio, video distribution, and control equipment for the exercise room and classroom. Equipment costs include cable, connectors, hardware, switches, relays, terminal blocks, panels, etc. to ensure a complete and operational system. This also includes the system design, engineering, installation, testing and troubleshooting. The Student Center conference room audio visual system is overdue for an upgrade. The current audio visual system is not compatible with the new digital technology. The project scope is to upgrade all the analog equipment to digital equipment. This includes: new connections and audio visual control panels, replace the current camera system with new digital cameras and upgrade the analog cables to digital (HDMI) to the televisions in the cafeteria, install editing/steaming system into the audio visual work area, upgrade the analog Governing Board microphones to a digital signal.

Fiscal Impact of Proposal

Construction Contract Amount: \$230,681.00

Ratified Change Orders: (\$9,544.11)

Total Construction to Date: \$221,136.89

Motion & Voting

(not specified)

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject	14.3 Districtwide Purchase or Lease Purchase of Print Center Copier Equipment for Five Years; Ratification of Award
Meeting	Feb 19, 2019 - Notice of Governing Board Regular Meeting
Category	14. Public Works Projects
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	funded by Unrestricted General Funds
Recommended Action	Ratify the action of the Chancellor in awarding Bid B18.009 – Digital Copiers, All Inclusive Maintenance Service and Supply and Related Software, 5 Year Term with Purchase and Lease Options, to Ricoh USA, Inc. and MRC, two of the three lowest responsive bidders meeting all terms, conditions, and specifications.

Summary of Issue: Bid documents were available to seven bidders that attended the mandatory pre-bid conference in addition to publishing the legal notice and posting on the District website. A total of three bids were received. The award was made as presented in Attachment A.

Background: Bid B18.009 will provide for the purchase or lease and installation of designated copier equipment from two manufacturers for the print centers at the two colleges. There will be two different selections for black and white copies and all equipment can be networked and is capable of scanning.

Fiscal Impact of Proposal: The cost for purchase or lease of copiers from this bid award will be funded from the individual departments as they replace their existing equipment and will occur over the term of the contract, which is five years.

File Attachments

[B18.009.Print Center Digital Copiers.RESUME.pdf \(74 KB\)](#)

Motion & Voting

(not specified)

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject 14.4 Grossmont College Track ADA Improvements; Permission to Award
Meeting Feb 19, 2019 - Notice of Governing Board Regular Meeting
Category 14. Public Works Projects
Access Public
Type Action (Consent)
Fiscal Impact Yes
Dollar Amount \$856,548.00
Budgeted Yes
Budget Source This project will be funded by Local Capital Funds
Recommended Action Grant authority to the Chancellor to: (a) Award Bid B19.006 Grossmont College Track Americans with Disabilities Act (ADA) Improvements to the lowest responsive bidder meeting all terms, conditions, and specifications; and (b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening.

Summary of Issue: Bid B19.006 will be issued for the Grossmont College Track Americans with Disabilities Act (ADA) Improvements.

Background: The scope of the Grossmont College Track ADA Improvements will include pedestrian access onto the Track and Field, accessible parking at the field, installation of a drinking fountain and accessible restrooms.

Fiscal Impact of Proposal: The estimated construction cost is \$856,548.00

Motion & Voting

(not specified)

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject 14.5 Districtwide Purchase and Installation of Furniture; Permission to Award
Meeting Feb 19, 2019 - Notice of Governing Board Regular Meeting
Category 14. Public Works Projects
Access Public
Type Action (Consent)
Fiscal Impact Yes
Budgeted Yes
Budget Source Furniture will be purchased as needed using funds allocated in various capital projects and departmental accounts for 2018/2019, 2019/2020 and the remaining renewal option periods, if exercised.
Recommended Action Grant authority to the Chancellor to a) Award Bid B19.007—Purchase and Installation of Furniture, to the lowest responsive bidder(s) meeting all terms, conditions, and

specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening.

Summary of Issue: Bid B19.007 will provide percentage discounts off specific manufacturers retail price lists for purchases of furniture as needed throughout the District. The initial contract period will be for one year, with two subsequent one-year renewal options. The bid is structured to allow for either a single or multiple vendor awards, allowing the District to select the process that is most cost effective.

Background: Bid is being issued to provide a contract for the ongoing purchase and installation of furniture required in conformance with the District furniture requirements, as well as matching existing furniture already in place Districtwide. Since the expenditures for this commodity exceed the formal bid limits as set forth in Public Contract Code Section 20651, the formal bid process must be utilized to secure a contract.

Motion & Voting

(not specified)

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

15. Personnel

Subject	15.1 Personnel - Revised 02/19/19
Meeting	Feb 19, 2019 - Notice of Governing Board Regular Meeting
Category	15. Personnel
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Various District and departmental budgets
Recommended Action	Ratify the action of the Chancellor in approving classified and academic personnel actions during the period of January 15, 2019 through February 18, 2019.

Summary of Issue: Personnel actions for the current period are provided in Attachment A. Copies of the personnel reports are maintained by Human Resources.

*Revised Personnel Attachment A on 02/19/19

File Attachments

[Revised.Personnel.Attachment A.pdf \(137 KB\)](#)

Motion & Voting

(not specified)

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject	15.2 2019-2021 Successor Agreement between American Federation of Teachers Local 1931 and Grossmont-Cuyamaca Community College District
Meeting	Feb 19, 2019 - Notice of Governing Board Regular Meeting
Category	15. Personnel
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$12,193,372.00
Budgeted	Yes
Budget Source	Various District and departmental budgets
Recommended Action	Ratify the Tentative Agreement between American Federation of Teachers Local 1931 and Grossmont-Cuyamaca Community College District to amend the 2014-2017 Collective Bargaining Agreement, as recommended by the Chancellor.

Purpose: The Tentative Agreement between the American Federation of Teachers Local 1931 and the Grossmont-Cuyamaca Community College District dated January 15, 2019 (Attachment A) and January 23, 2019 (Attachment B) to amend the current collective bargaining will become effective if ratified by the Governing Board. If ratified by the Governing Board, the agreement will be in effect January 1, 2019, through June 30, 2021.

The total dollar amount of \$12,193,372.00 = \$5,770,940.00 (one time distribution) and \$6,422,32.00 (ongoing)

File Attachments

[Attachment A.pdf \(214 KB\)](#)

[Attachment B.pdf \(4,132 KB\)](#)

Motion & Voting

(not specified)

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject	15.3 Approval of Retirement Agreement of Chancellor, Grossmont-Cuyamaca Community College District
Meeting	Feb 19, 2019 - Notice of Governing Board Regular Meeting
Category	15. Personnel
Access	Public
Type	Action

Fiscal Impact No
Budgeted No
Recommended Action To approve the retirement agreement with the Chancellor, Grossmont-Cuyamaca Community College District.

PROPOSAL: To approve the retirement agreement for Chancellor, Grossmont-Cuyamaca Community College District.

INFORMATION IN SUPPORT OF PROPOSAL:

Summary of Issue: The retirement agreement pertains to the position of Chancellor, Grossmont-Cuyamaca Community College District, as identified under the proposal Attachment A.

File Attachments
[Attachment A Retirement Agreement Chancellor Miles.pdf \(15 KB\)](#)

Motion & Voting

To approve the retirement agreement with the Chancellor, Grossmont-Cuyamaca Community College District.

Motion by Bill Garrett, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

16. Information

Subject 16.1 District Quarterly Financial Reports
Meeting Feb 19, 2019 - Notice of Governing Board Regular Meeting
Category 16. Information
Access Public
Type Information

PROPOSAL: Consider the Grossmont-Cuyamaca Community College District quarterly financial reports: a) Quarterly Financial Status Report for the period ending December 31, 2018; and b) Schedule of Investments Report as of December 31, 2018, as presented by the Chancellor.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue: AB2910 requires community college districts to report quarterly on their financial condition on form Q2 CCFS 311Q Quarterly Financial Report (Attachment A).
The District's Schedule of Investments Report as of December 31, 2018 (Attachment B), is provided to the Governing Board for information. All Investments are consistent with board policy BP 6320 Investments.
The District's Form Q2-311Q and District's Investment Report continue to reflect the District's ability to meet expenditure requirements and ending balance commitments.

File Attachments
[DistrictQuart Attachment B.pdf \(23 KB\)](#)
[311Q 1819 Q2 Attachment A.pdf \(180 KB\)](#)

Subject 16.2 Proposition V Citizens' Bond Oversight Committee Annual Report

Meeting Feb 19, 2019 - Notice of Governing Board Regular Meeting

Category 16. Information

Access Public

Type Information

Summary of Issue: The chair of the Citizens' Bond Oversight Committee Communications Subcommittee will present the annual report (Attachment A) with the Governing Board.

Background: As required by Section IV.C. of the Citizens' Bond Oversight Committee Bylaws, at least once a year the committee shall issue a report on the result of its activities.

File Attachments

[CBOC-Annual-Report-2018-Attachment A.pdf \(1,861 KB\)](#)

Subject 16.3 Administrative Procedures Update

Meeting Feb 19, 2019 - Notice of Governing Board Regular Meeting

Category 16. Information

Access Public

Type Information

Summary of Issue: Board policy AP 2410 Board Policies and Administrative Procedures delegates authority to the Chancellor to issue administrative procedures as statements of method to be used in implementing board policy. The administrative procedures presented in Attachment A has been reviewed and revised in conjunction with board policies included in Item 201 Board Policies Update on this docket of business. Administrative procedures are issued by the Chancellor as part of the ongoing process of developing and updating procedures, and are presented here for information.

Background: New and revised procedures with substantive changes go through the District Executive Council (DEC), District Coordinating Educational Council (DCEC), and District Strategic Planning & Budget Council (DSP&BC) for the 60-day review process. DEC, DCEC, and DSP&BC are composed of representatives from all constituency groups

1. AP 5030 Fees—5-year review, to comply with legal requirements.
2. AP 5300 Student Equity Plans—5-year review, revised to comply with current practices.
3. AP 5530 Student Rights, Grievances, and Due Process—5-year review, revised to comply with current practices and legal requirements.

File Attachments

[Attachment A AP Updates.pdf \(402 KB\)](#)

17. Staff Communications

Subject 17.1 Staff Communications

Meeting Feb 19, 2019 - Notice of Governing Board Regular Meeting

Category 17. Staff Communications

Access Public

Type Information

BACKGROUND

18. Adjournment

Subject 18.1 Adjournment

Meeting Feb 19, 2019 - Notice of Governing Board Regular Meeting

Category 18. Adjournment

Access Public

Type