



GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

**Tuesday, March 19, 2019**  
**Notice of Governing Board Regular Meeting**

**Regular Meeting of the Grossmont-Cuyamaca Community College District**  
**Closed Session-5:00 PM**  
**Public Session-6:30 PM**  
**Cuyamaca College Student Center Building I, Room 208-209**  
**900 Rancho San Diego Parkway, El Cajon, CA 92019**

**1. 4:00 PM Workshop**

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Subject 1.1 Grossmont and Cuyamaca Colleges California Guided Pathways  
Meeting Mar 19, 2019 - Notice of Governing Board Regular Meeting  
Category 1. 4:00 PM Workshop  
Access Public  
Type Information

Governing Board members will meet at the Cuyamaca College Student Center, I-208 for a workshop on Grossmont and Cuyamaca Colleges' Guided Pathways efforts towards integrating instruction, student services, and learning support into a coherent, intentional, and informed experience that supports the success of all students for presentation by Vice Chancellor Student and Institutional Success Sean Hancock; Grossmont College Coordinator/Professor Shawn Hicks and Associate Dean of Student Services & SSSP Courtney Williams and Cuyamaca College Faculty Guided Pathways Coordinator and Professor Mary Sessom and Student Services Guided Pathways Coordinator and Counselor Sophia Armenta.

File Attachments

[Governing Board Workshop Guided Pathways March 2019.pdf \(3,275 KB\)](#)

**2. Call to Order**

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Subject 2.1 Call to Order  
Meeting Mar 19, 2019 - Notice of Governing Board Regular Meeting  
Category 2. Call to Order  
Access Public  
Type

**3. Adjourn to Closed Session**

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Subject 3.1 Public Comment  
Meeting Mar 19, 2019 - Notice of Governing Board Regular Meeting  
Category 3. Adjourn to Closed Session

Access Public

Type Procedural

**Items on the Agenda**—People who wish to address the Board about an item on the agenda should submit a Request for Public Presentation (white card) to the Board Secretary prior to commencement of the meeting. Requests may also be submitted later in the meeting, but prior to Board consideration of the item. In accordance with BP 2350 Speakers, each speaker will be allowed a maximum of four minutes per topic, twenty minutes maximum for public speakers on any one subject, regardless of the number of speakers.

In accordance with Education Code Section 72121.5, citizens are invited to participate in the governance system of the District. **Items not on the Agenda**—Persons wishing to speak on items not on the agenda should submit a *Request for Public Presentation* (blue card) to the Board Secretary prior to commencement of the meeting. The Board shall take no action other than an action of referral. Each speaker shall be limited to four minutes per topic, twenty minutes maximum for public speakers on any one subject, regardless of the number of speakers. The Board may refer items to the Chancellor for follow-up. Requests to have presentation item(s) placed on the agenda must be submitted at least two weeks prior to the Board meeting, in accordance with *BP 2340 Agendas*.

Subject 3.2 Adjourn to Closed Session:In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session until approximately 6:30 p.m., in the Cuyamaca College Student Center, Room I-208-209, pursuant to Government Code section 54957 for public employee discipline/dismissal/release, Government Code section 54957 to consider the Chancellor’s performance evaluation and Government Code section 3549.1 to confer with the District Chief Negotiator, Tim Corcoran, regarding bargaining matters concerning Administrators’ Association, American Federation of Teachers (AFT), California School Employees Association Chapter 707 (CSEA), and confidential administrators and staff.

Meeting Mar 19, 2019 - Notice of Governing Board Regular Meeting

Category 3. Adjourn to Closed Session

Access Public

Type Information, Procedural

In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session until approximately 6:30 p.m., in the Cuyamaca College Student Center, Room I-208-209, pursuant to Government Code section 54957 for public employee discipline/dismissal/release, Government Code section 54957 to consider the Chancellor’s performance evaluation and Government Code section 3549.1 to confer with the District Chief Negotiator, Tim Corcoran, regarding bargaining matters concerning Administrators’ Association, American Federation of Teachers (AFT), California School Employees Association Chapter 707 (CSEA), and confidential administrators and staff.

#### **4. Reconvene in Open Session**

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Subject 4.1 Reconvene in Open Session

Meeting Mar 19, 2019 - Notice of Governing Board Regular Meeting

Category 4. Reconvene in Open Session

Access Public

Type Procedural

Subject 4.2 Pledge of Allegiance

Meeting Mar 19, 2019 - Notice of Governing Board Regular Meeting

Category 4. Reconvene in Open Session

Access Public

Type Procedural

Subject 4.3 Announcement of Closed Session Items

Meeting Mar 19, 2019 - Notice of Governing Board Regular Meeting

Category 4. Reconvene in Open Session

Access Public

Type Information, Procedural

Announcement of closed session items.

Subject 4.4 Public Comment

Meeting Mar 19, 2019 - Notice of Governing Board Regular Meeting

Category 4. Reconvene in Open Session

Access Public

Type Procedural

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## 5. Approval of Minutes

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Subject 5.1 Approval of Minutes for Regular Meeting

Meeting Mar 19, 2019 - Notice of Governing Board Regular Meeting

Category 5. Approval of Minutes

Access Public

Type Action, Minutes

Recommended Action Motion to approve the February 19, 2019 Regular Meeting minutes as presented.

Minutes [View Minutes](#) for Feb 19, 2019 - Notice of Governing Board Regular Meeting

Motion & Voting

Motion to approve the February 19, 2019 Regular Meeting minutes as presented.

Motion by Bill Garrett, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

## **6. Call for Changes to the Docket of Business**

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Subject	6.1 Changes to the Docket of Business
Meeting	Mar 19, 2019 - Notice of Governing Board Regular Meeting
Category	6. Call for Changes to the Docket of Business
Access	Public
Type	Information

## **7. Reports of the Governing Board Members**

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Subject	7.1 Governing Board Member Reports
Meeting	Mar 19, 2019 - Notice of Governing Board Regular Meeting
Category	7. Reports of the Governing Board Members
Access	Public
Type	Information

Governing Board Members will provide reports and activity updates.

## **8. Report of the Board President**

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Subject	8.1 Report of the Board President
Meeting	Mar 19, 2019 - Notice of Governing Board Regular Meeting
Category	8. Report of the Board President
Access	Public
Type	Information

The Governing Board President will provide a report and activities update.

## **9. Report of the Chancellor**

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Subject	9.1 Site Reports for the Governing Board
Meeting	Mar 19, 2019 - Notice of Governing Board Regular Meeting
Category	9. Report of the Chancellor
Access	Public
Type	Information

The following reports are provided to the Governing Board:

1. Grossmont College President's Report
2. Cuyamaca College President's Report
3. District Services Report

File Attachments

[Grossmont Report 03.19.19.pdf \(635 KB\)](#)

Subject 9.2 League for Innovation in the Community College: John & Suanne Roueche Excellence Award Recipients

Meeting Mar 19, 2019 - Notice of Governing Board Regular Meeting

Category 9. Report of the Chancellor

Access Public

Type Information

In recognition of the long tradition of excellence in community college teaching and leadership, the League for Innovation in the Community College established the John & Suanne Roueche Excellence Awards in 2012. These awards are open to [League Board and Alliance member institutions](#) to celebrate outstanding contributions and leadership by community college faculty and staff. Recipients are recognized in a series of activities and promotions, and honored at special events at the League's Innovations Conference each spring.

The Grossmont-Cuyamaca Community College District 2018 John & Suanne Roueche Excellence Award Recipients are as follows:

- Oralee Holder, Grossmont College Instructor, English
- Richard Unis, Grossmont College Instructor Adjunct, Sociology
- Donald Jones, Cuyamaca College Instructor, Water and Wastewater Technology
- Jennifer Fujimoto, District Services, Senior Director, Fiscal Services
- Linda Bertolucci, District Services, Senior Director, Purchasing, Contracts and Ancillary Services

Subject 9.3 Cuyamaca College Credit Course, Certificate, and Degree Changes for 2019-2020 (refer to item 13.1)

Meeting Mar 19, 2019 - Notice of Governing Board Regular Meeting

Category 9. Report of the Chancellor

Access Public

Type Information

Subject 9.4 Employment of Tenure Track for Faculty 2019-2020 (refer to item 17.1)

Meeting Mar 19, 2019 - Notice of Governing Board Regular Meeting

Category 9. Report of the Chancellor

Access Public

Type Information

Academic Senate Presidents Tate Hurvitz, Grossmont College and Kim Dudzik, Cuyamaca College

## **10. Development of Consent Calendar**

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Subject 10.1 Development of Consent Calendar

Meeting Mar 19, 2019 - Notice of Governing Board Regular Meeting

Category 10. Development of Consent Calendar

Access Public

Type Information

Governing Board members will pull items from the docket of business for discussion.

## **11. Adoption of Consent Calendar**

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Subject 11.1 Adoption of Consent Calendar

Meeting Mar 19, 2019 - Notice of Governing Board Regular Meeting

Category 11. Adoption of Consent Calendar

Access Public

Type Action (Consent)

Governing Board member will vote to approve as requested, all items on the Consent Calendar, except for those items pulled for discussion.

Motion & Voting

(not specified)

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

## **12. First Read**

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Subject 12.1 College and Career Pathways Partnership Agreement Between the Grossmont-Cuyamaca Community College District and Helix Charter High School

Meeting Mar 19, 2019 - Notice of Governing Board Regular Meeting

Category 12. First Read

Access Public

Type Action (Consent)

Fiscal Impact No

Recommended Action Consider the College and Career Access Pathways Partnership Agreement between the Grossmont-Cuyamaca Community College District and Helix Charter High School as recommended by the Chancellor.

Grossmont-Cuyamaca Community College District (GCCCD) and an independent charter school desire to enter into a partnership governed by an AB 288 College and Career Access Pathways (CCAP) Partnership Agreement (Agreement), and approved by the respective governing boards. The agreement and a list of the fall 2019 and spring 2020 Grossmont College and Cuyamaca College courses to be offered at Helix Charter High School are presented here as Attachment A.

This will be the third CCAP agreement between GCCCD and Helix Charter High School. Grossmont and Cuyamaca Colleges have offered dual enrollment classes at Helix Charter High School for years; and the number of offerings is continuing to increase.

This agreement will allow the parties to continue the collaborative efforts of their dual enrollment program within the guidelines of a CCAP agreement for the purpose of expanding dual enrollment opportunities, with the goal of developing seamless pathways from high school to community college for career technical education and preparation for transfer, improving high school graduation rates, and helping high school

tudents achieve college and career readiness. The provisions of the CCAP Agreements establish adherence to various Education Code requirements pertaining to, among other things, allowances, apportionments, and enrollment.

File Attachments

[HCHS-GCCCD CCAP MOU 1-3-2019.docx \(108 KB\)](#)

Motion & Voting

(not specified)

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

### 13. Operations

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Subject	13.1 Cuyamaca College Course, Certificate, and Degree Changes for 2019-2020
Meeting	Mar 19, 2019 - Notice of Governing Board Regular Meeting
Category	13. Operations
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	funded by various funds
Recommended Action	Approve Cuyamaca College course, certificate, and degree changes as recommended by the Chancellor, and authorize publishing in the 2019-2020 Cuyamaca College catalog.

**Summary of Issue:** Course, certificate, and degree additions, deletions, and modifications, requests for courses to be offered through distance education and matters of academic procedures as appropriate are submitted from instructional departments to the Curriculum Committee for review. Following recommendation by the Chancellor and approval by the Governing Board, they are published in the college catalog. The changes are presented in **Attachment A** (Summary), and **Attachment B** (Cuyamaca College Academic Program Changes).

**Background:** The proposed curricula changes were reviewed and approved by the Curriculum Committee at Cuyamaca College in December 2018 and spring 2019. The committee membership covers a wide range of representation—staff, faculty, and management.

The initiative for academic curricula changes come from the following sources:

- The need to update and develop new curriculum in all areas to ensure academic excellence.
- The need to keep curriculum current for articulation purposes with other academic institutions.
- Recommendations by advisory committees in the field to maintain occupational and/or discipline relevancy.
- Program Review Committee recommendations.
- Title 5 regulations pertaining to content review for prerequisites, corequisites, and advisories on recommended preparations.
- Trends in higher education that focus on instructional technologies.

**Options Considered:** Department faculty met with the Curriculum Committee and explained how the courses, certificates and degrees were developed. Each proposal was considered on its own merit and committee decisions were made with department needs in mind. Approval of these course, certificate, and degree additions, deletions, deactivations and

modifications will keep our programs up-to-date, facilitate articulation with other colleges, and ensure compliance with accreditation standards and California Education Code 66746.

**Fiscal Impact of Proposal:** Cuyamaca College is mindful of the current budget situation and will balance the courses required for these certificates and degrees with other offerings in the departments. The operational costs for these courses, certificates, and degrees will be covered by the college's projected 2019-2020 instructional budgets.

File Attachments

[Attachment A.pdf \(135 KB\)](#)

[Attachment B.pdf \(402 KB\)](#)

Motion & Voting

(not specified)

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject	13.2 Environmental Impact Report Addendum Cuyamaca College
Meeting	Mar 19, 2019 - Notice of Governing Board Regular Meeting
Category	13. Operations
Access	Public
Type	Action (Consent)
Recommended Action	Approve the following for Cuyamaca College according to the California Environmental Impact Report Quality Act (CEQA) Requirements: 1). Approve the Cuyamaca College Facilities Master Plan Update, Addendum No.1 to the final Environmental Impact Report (EIR); and 2). Reaffirm the Facilities Master Plan, as recommended by the Chancellor.

**INFORMATION IN SUPPORT OF PROPOSAL**

**Summary of Issue:** The Cuyamaca College EIR was certified by the Governing Board, Item 403, on April 20, 2004. The EIR was prepared by Helix Environmental Planning to comply with the California Environmental Quality Act (CEQA) requirements for construction of governmental agency projects. The report identified possible environmental issues during the implementation of the Cuyamaca College section of the Facilities Master Plan, which is based on the Educational Master Plan developed by the District.

This Addendum No.1 was generated to update the environmental conditions that apply to the Master Plan projects at the Cuyamaca College Campus, and it includes findings from a traffic study, growth study, and biological impact study, all of which point to no substantive environmental impact from the planned facilities projects. The EIR Addendum, No.1, **Attachment A**, is required to move forward with construction implementing the Facilities Master Plan at Cuyamaca College, in particular the Ornamental Horticulture Complex and the Student and Administrative Services building.

**Background:** As part of this EIR Addendum, the Governing Board is asked to reaffirm the Facility Master Plan. This continues to be the long-range plan, which includes right sizing and upgrading classrooms and other facilities to enhance services and improve student success.

The updated enrollment projection of 11,150, which replaces the earlier master plan enrollment projection of 15,000, is based on an enhanced focus on student completions, rather than growth and enrollment management efforts to support student success while also maximizing the use of facilities. The master plan modernizes facilities, addressing improved technology and safety items, and does not add new classroom capacity.

References:

[December 13, 2016 Governing Board Item](#) (Board approval of Facilities Master Plan Refresh of the 2013 Facilities Master Plan)

[February 19, 2013 Governing Board Item](#) (Board approval of the 2013 Facilities Master Plan)

File Attachments

[Cuyamaca Addendum Feb 2019-AttachmentA.pdf \(7,394 KB\)](#)

Motion & Voting

(not specified)

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject	13.3 Resolution 19-006 In the matter of Assembly Bill 1150 Community College District: Grossmont-Cuyamaca Community College District Election Reform
Meeting	Mar 19, 2019 - Notice of Governing Board Regular Meeting
Category	13. Operations
Access	Public
Type	Action (Consent)
Recommended Action	Adopt Resolution 19-006 In the matter of Assembly Bill 1150 Community College District: Grossmont-Cuyamaca Community College Districts Election Reform

**Summary of Issue:**

Community colleges are governed by a bilateral system that includes both by a statewide Board of Governors appointed by the Governor and local boards of trustees elected by the people in the district they represent. Locally-elected governing boards exercise general supervision over their local districts and provide leadership through planning and policymaking to assure local education programs and services meet the education needs of the communities the district serves, as well as regional and state needs. Qualified governing board candidates should be able to demonstrate a minimal amount of community support before appearing on the ballot.

Members of the governing board of the Grossmont-Cuyamaca Community College District are subject to a number of state and local election codes, including Government Codes, Education Codes especially section 72036. Proposed legislation would, in part, amend Education Code Section 72036 to require that each candidate for the governing board shall be proposed by not less than 100 nor more than 120 voters in a trustee area, consistent with the requirements for some municipal and school board candidates.

File Attachments

[AB 1150.pdf \(298 KB\)](#)

[Attachment A Resolution No. 19-006.pdf \(171 KB\)](#)

Motion & Voting

(not specified)

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

## **14. Budget and Finance**

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Subject 14.1 Budget Status Changes- Revised on 03/22/2019

Meeting Mar 19, 2019 - Notice of Governing Board Regular Meeting

Category 14. Budget and Finance

Access Public

Type Action (Consent)

Fiscal Impact Yes

Dollar Amount \$58,145.00

Budgeted Yes

Recommended Action Accept a report on the current budget status, accept related revenues or revisions, and grant authority to the Chancellor to budget these funds.

#### INFORMATION IN SUPPORT OF PROPOSAL

**Summary of Issue:** Board policy BP 6250 Budget Management, states the Governing Board shall manage the budget in accordance with Title 5 and the California Community Colleges Budget and Accounting Manual. The policy also allows transfers between expenditure spend categories to be processed and ratified in total. Any transfers from reserves require advanced Board approval.

**Support of Strategic Planning:** Optimize fiscal resources to ensure organizational integrity, effectiveness, and accountability.

**Fiscal Impact of Proposal:** The following reflects the combined funds available for all District funds:

	Approved Adoption Budget 2/19/19 ±/15/19	Transfers between Categories	Increases/ Decreases to WB *	Revised Budget March Feb 2019
Expenditure Classifications:				
1 Academic Salaries	\$59,509,296	\$(67,313)	\$10,444	<del>59,450,751</del> \$59,452,427
2 Classified Salaries	36,197,397	86,128	15,911	<del>36,292,888</del> 36,299,436
3 Staff Benefits	36,440,669	1,333	4,053	<del>36,454,279</del> 36,446,055
4 Supplies	6,394,681	(921)	5,000	6,398,760
5 Rents, Utilities & Other Oper.	71,386,032	(1,194)	0	71,384,838
6 Capital Outlay	164,196,060	(18,033)	7,737	164,185,764
7 Other Outgo & Reserves	45,891,917	0	15,000	45,906,917
Total	<u>\$420,016,052</u>	<u>\$0</u>	<u>\$58,145</u>	<u>\$420,074,197</u>

#### \*Working Budget Proposed Increases:

An increase in the allocation for NextUp, formerly known as CAFYES (Cooperating Agencies Foster Youth Educational Support) of \$58,145 (Grossmont College - increase of \$30,408, Cuyamaca College - increase of \$27,737), for a new total of \$485,750 for 2018-19.

\* Revised on 03/22/19 at the time of the Board meeting

Motion & Voting

(not specified)

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject 14.2 Purchase Orders and Warrants

Meeting Mar 19, 2019 - Notice of Governing Board Regular Meeting

Category 14. Budget and Finance

Access Public

Type Action (Consent)

Fiscal Impact Yes

Dollar Amount \$15,832,983.83

Budgeted Yes

Recommended Action Ratify the action of the Chancellor in approving the purchase orders and warrants issued during the month of February 2019, and grant authority to execute appropriate documents.

**INFORMATION IN SUPPORT OF PROPOSAL**

**PROPOSAL:** Ratify the action of the Chancellor in approving the purchase orders and warrants issued during the month of February 2019, and grant authority to execute appropriate documents

**Summary of Issue:** In conformance with Board Policy 6330, purchase orders and warrants issued during the month of February 2019, are presented for review.

**Fiscal Impact of Proposal**

General Fund Purchase Orders	\$ 2,019,510.62
Bookstore Special Revenue Fund Purchase Orders	0.00
Capital Outlay Fund Purchase Orders	\$ 2,274,096.07
Trust Funds Purchase Orders	<u>1,450.00</u>
<b>Total Purchase Orders (Attachment A):</b>	<u><u>\$ 4,295,056.69</u></u>
Purchasing Warrants 85012342 – 85012819	\$ 8,075,715.79
Payroll Warrants	<u>\$ 7,757,268.04</u>
<b>Total Warrants</b>	<u><u>\$15,832,983.83</u></u>

File Attachments  
[POWMarch Attachment A.pdf \(49 KB\)](#)

Motion & Voting  
(not specified)

Motion by Debbie Justeson, second by Elena Adams.  
Final Resolution: Motion Carries  
Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject 14.3 Ratification of Signatures on Agreements  
Meeting Mar 19, 2019 - Notice of Governing Board Regular Meeting  
Category 14. Budget and Finance  
Access Public  
Type Action (Consent)  
Fiscal Impact Yes  
Budgeted Yes  
Budget Source All transactions are funded either by the Unrestricted General Fund (UGF) or other funds as identified in the individual Fiscal Impact statement. All are 2018-2019 budgets unless otherwise noted.  
Recommended Action Ratify the action of the Chancellor in authorizing agreements, and grant authority to accept, budget, and spend any proceeds therefrom.

**INFORMATION IN SUPPORT OF PROPOSAL**

**Summary of Issue:** The agreements on **Attachment A** have been undertaken in keeping with district policies and procedures. The services contracted for by any professional services contracts in this docket are not available within the District, cannot be performed satisfactorily by District staff, and/or are of such a highly specialized or technical nature, that the necessary expert knowledge, experience, and ability are not available within the District.

File Attachments  
[MarchRATS-Attachment A.pdf \(83 KB\)](#)

Motion & Voting  
(not specified)

Motion by Debbie Justeson, second by Elena Adams.  
Final Resolution: Motion Carries  
Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject 14.4 Resolution 19-005 Designating Certain Products, Brands, and Services  
Meeting Mar 19, 2019 - Notice of Governing Board Regular Meeting  
Category 14. Budget and Finance  
Access Public  
Type Action (Consent)  
Fiscal Impact Yes  
Budgeted Yes  
Budget Source These materials and products will be bid and purchased on an as-needed basis per individual project. The fiscal impacts would be monitored at the project level.

Recommended Action Adopt Resolution 19-005 Designating Certain Products, Brands, and Services for equipment and installation into District buildings as permitted by Public Contracts Code 3400 (b), and authorize the Chancellor to execute the necessary contract documents.

## INFORMATION IN SUPPORT OF PROPOSAL

**Summary of Issue:** As permitted by Public Contracts Code Section 3400 (b), the proposed resolution (**Attached A**) would update adoption of certain systems and products as District standards from previously-authorized Resolution 18-003, dated July 18, 2017 to reflect current technology changes and to allow for more competitive controlled bidding.

**Background:** The modifications to Resolution 18-003 are:

1. Access Control
  - Change: Remove Millennium as proprietary and replace with AccessNsite Hardware and Mercury Software.
  - Improvement: System allows any qualified contractor to purchase and install AccessNsite Hardware and Mercury Software. The new systems tie into existing Millennium system. Increase security, competitive bidding and improve customer service.

## Options Considered

(1) Purchase and install products as listed in the resolution; or

(2) Prepare specifications and allow an “or equal” substitution.

File Attachments  
[Resolution 19.005 .pdf \(42 KB\)](#)

Motion & Voting

(not specified)

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject	14.5 Education Protection Act Expenditure Plan
Meeting	Mar 19, 2019 - Notice of Governing Board Regular Meeting
Category	14. Budget and Finance
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Dollar Amount	\$15,924,911.00
Budgeted	Yes
Budget Source	Total Computational Revenue from the State.
Recommended Action	Approve an expenditure plan for Education Protection Act funds, as recommended by the Chancellor.

## INFORMATION IN SUPPORT OF PROPOSAL

**Summary of Issue:** Proposition 30, *The Schools and Local Public Safety Protection Act of 2012*, provides temporary tax revenues for funding of local school districts and community colleges. The *Education Protection Account (EPA)* was created in the State General Fund to receive and disburse these temporary tax revenues. Districts have sole authority to determine how the monies received from the EPA are spent, provided that the Governing Board makes these determinations in an open session of a public meeting of the Board.

In accordance with EPA requirements, the Board is asked to approve the attached *Prop 30, EPA Expenditure Report (Attachment A)*.

**Background:** Proposition 30, *The Schools and Local Public Safety Protection Act of 2012*, passed in November 2012, temporarily raised the sales and use tax by .25 cents for four years through December 31, 2016, and raised the income tax rate for high income earners (\$250,000 for individuals and \$500,000 for couples) for seven years to provide continuing funding for local school districts and community colleges.

Proposition 55, the *California Children's Education and Health Care Protection Act of 2016*, is an extension of Proposition 30 and extends the personal income tax increase through 2030-31. It did not extend the sales and use tax which expired January 1, 2017.

Each district receiving EPA funds must also annually publish on its internet web site its report of how much money was received from the EPA and how that money was spent. Additionally, the annual independent financial and compliance audit required of community colleges must ascertain and verify whether the funds provided from the EPA have been properly disbursed and expended as required by law. Expenses incurred to comply with these additional audit requirements may be paid from the EPA.

**Fiscal Impact:** Per 2018-2019 First Principal Apportionment (P1) from California Community Colleges, the District estimated EPA is \$15,924,922. The new EPA funds are not additional funds, but they represent a change of the components of the "Total Computational Revenue" (TCR) of \$116,466,043 on the P1.

File Attachments

[2018-2019 Prop 30 EPA Expenditure Report by TOPS.pdf \(191 KB\)](#)

Motion & Voting

(not specified)

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject	14.6 Out-of-State Travel to Reno, Nevada
Meeting	Mar 19, 2019 - Notice of Governing Board Regular Meeting
Category	14. Budget and Finance
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Current budget provides partial financial support for students participating as well as additional fundraising efforts.
Recommended Action	Grant authority to the Chancellor to authorize Roxanne Tuscany, Grossmont College Instructor Communications and Speech and 3-7 students to Reno, Nevada, for the National Phi Rho Pi Speech and Debate Tournament, April 6-14, 2019.

**Proposal:** Grant authority to the Chancellor to authorize Roxanne Tuscany, Grossmont College Instructor Communications and Speech and 3-7 students to Reno, Nevada, for the National Phi Rho Pi Speech and Debate Tournament, April 6-14, 2019, (dates include travel time and could be more or less, depending on travel arrangements).

**Summary of Issue:** Between 3-7 students will be selected from the Speech/Debate Competition class at Grossmont College to participate in the community college's national speech tournament. Students will be selected based on their participation in tournaments, event preparation and dedication to the team. Specific numbers of students and their names are not available until close to departure time for the National tournament. A list of the names of the students traveling will be provided to the Chancellor's office as soon as they are selected.

**Background:** The students who will be selected will have achieved awards and excellence in their speaking skills throughout the past year(s). Some students will have participated in the class for three to four semesters to achieve these awards. The students will be required to have prepared at least three different speeches and/or have participated in one or two forms of Debate. The students will have been active participants in presenting their speeches to other classes at Grossmont including Communication, Political Science, English, History, and Sociology courses. The students will also have the opportunity to present their speeches before community members. The students and coaches will represent Grossmont College on a national level. The Phi Rho Pi National Tournament will allow Grossmont College students to compete against other community college students. The instructor and the students will be sharing their experience and knowledge of national trends in communication studies when they return to the classroom.

Motion & Voting

(not specified)

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

## **15. Public Works Projects**

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Subject	15.1 Grossmont College Furniture Acquisition: Ph1 31S Science, Math and Career Tech Complex; Ratification of Award
Meeting	Mar 19, 2019 - Notice of Governing Board Regular Meeting
Category	15. Public Works Projects
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$409,000.00
Budgeted	Yes
Budget Source	This project will be funded by Proposition V Bond Funds
Recommended Action	Ratify the action of the Chancellor in awarding Bid B19.001 – Grossmont College Furniture Acquisition: Ph1 31S Science, Math and Career Tech Complex, to Parron-Hall Corporation, the lowest responsive bidder meeting all terms, conditions, and specifications.

### **Information In Support Of Proposal**

**Summary of Issue:** Bid documents were sent to eight bidders in addition to publishing the legal notice and posting on the District website. Eight contractors attended the mandatory pre-bid meeting and job walk. A total of five bids were received. The award was made as presented in **Attachment A**.

**Background:** The scope for the Grossmont College Furniture Acquisition Ph1 31S Math, Science and Career Tech Complex shall include interior furniture, fixtures and equipment for eight classrooms and two office suites and workrooms. Such items include: chairs, tables, filing and storage cabinets, shelving and desks.

File Attachments

[B19.001.GC.Bldg31FurnitureAcquistion.AttachmentA.pdf \(78 KB\)](#)

Motion & Voting

(not specified)

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject	15.2 Grossmont College Furniture Acquisition: Performing and Visual Arts Center; Ratification of Award
Meeting	Mar 19, 2019 - Notice of Governing Board Regular Meeting
Category	15. Public Works Projects
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$300,000.00
Budgeted	Yes
Budget Source	This project will be funded by Proposition V Bond Funds.
Recommended Action	Ratify the action of the Chancellor in awarding Bid B19.002 – Grossmont College Furniture Acquisition: Performing and Visual Arts Center, to Krueger International Inc. (KI), the lowest responsive bidder meeting all terms, conditions, and specifications.

#### Information In Support Of Proposal

**Summary of Issue:** Bid documents were sent to eight bidders in addition to publishing the legal notice and posting on the District website. Three contractors attended the mandatory pre-bid meeting and job walk. A total of two bids were received. The award was made as presented in **Attachment A**.

**Background:** The scope for the Grossmont College Furniture Acquisition: Performing and Visual Arts Center shall include interior furniture, fixtures and equipment including: chairs, tables, filing and storage cabinets, shelving, desks and public seating.

File Attachments

[B19.002.GC.PVACFurnitureAcquistion.AttachmentA.pdf \(73 KB\)](#)

Motion & Voting

(not specified)

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject 15.3 Grossmont College Move Services: Ph1 31S Science, Math and Career Tech Complex; Permission to Award

Meeting Mar 19, 2019 - Notice of Governing Board Regular Meeting

Category 15. Public Works Projects

Access Public

Type Action (Consent)

Fiscal Impact Yes

Dollar Amount \$30,000.00

Budgeted Yes

Budget Source This project will be funded by Proposition V Bond Funds.

Recommended Action Grant authority to the Chancellor to: (a) Award Bid B19.008 Grossmont College Move Services: Ph1 31S Science, Math and Career Tech Complex to the lowest responsive bidder meeting all terms, conditions, and specifications; and (b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening.

**Information In Support Of Proposal**

**Summary of Issue:** Bid B19.008 will be issued for the Grossmont College Move Services: Ph1 31S Science, Math and Career Tech Complex.

**Background:** Moving services are required at Grossmont College which include various rooms in Building 100, Building 22A, Building 25 and Building 34. There are approximately 20 faculty and staff members, classroom furniture, classroom equipment, office furniture, display cases, tools, file and storage items and personal effects.

Motion & Voting

(not specified)

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject 15.4 Cuyamaca College Student and Veterans Center Audio Visual; Permission to Award

Meeting Mar 19, 2019 - Notice of Governing Board Regular Meeting

Category 15. Public Works Projects

Access Public

Type Action (Consent)

Fiscal Impact Yes

Dollar Amount \$60,000.00

Budgeted Yes

Budget Source This project will be funded by Proposition V Bond Funds.

Recommended Action Grant authority to the Chancellor to: (a) Award Bid B19.009 Cuyamaca College Student and Veterans Center Audio Visual to the lowest responsive bidder meeting all terms, conditions, and specifications; and (b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening.

**Information In Support Of Proposal**

**Summary of Issue:** Bid B19.009 will be issued for the Cuyamaca College Student and Veterans Center Audio Visual.

**Background:** The scope of this project is to provide audio visual equipment and programming services for the newly remodeled Student and Veterans Center at Cuyamaca College. Departments include the Veterans Center, Student Affairs, Job Placement and the First Floor Student Lounge area.

Motion & Voting  
(not specified)

Motion by Debbie Justeson, second by Elena Adams.  
Final Resolution: Motion Carries  
Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject 15.5 Grossmont College Orchestra Shell; Permission to Award

Meeting Mar 19, 2019 - Notice of Governing Board Regular Meeting

Category 15. Public Works Projects

Access Public

Type Action (Consent)

Fiscal Impact Yes

Dollar Amount \$165,000.00

Budgeted Yes

Budget Source This project will be funded by Proposition V Bond Funds.

Recommended Action Grant authority to the Chancellor to: (a) Award Bid B19.010 Grossmont College Orchestra Shell to the lowest responsive bidder meeting all terms, conditions, and specifications; and (b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening.

**Information In Support Of Proposal**

**Summary of Issue:** Bid B19.010 will be issued for the Grossmont College Orchestra Shell.

**Background:** The scope of this project is an orchestra shell for the Performing and Visual Arts Center. Project will include mobile standing towers and overhead ceiling clouds that enhance the acoustical properties of a musical performance.

Motion & Voting  
(not specified)

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

## 16. Personnel

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Subject	16.1 Personnel
Meeting	Mar 19, 2019 - Notice of Governing Board Regular Meeting
Category	16. Personnel
Access	Public
Type	Action (Consent)
Budget Source	Funded by various District and departmental budgets
Recommended Action	Ratify the action of the Chancellor in approving classified and academic personnel actions during the period of February 19, 2019 - March 18, 2019.

**Summary of Issue:** Personnel actions for the current period are provided in **Attachment A**. Copies of the personnel reports are maintained by Human Resources.

File Attachments

[2019 MARCH PERSONNEL ACTIONS ATTACHMENT A.pdf \(151 KB\)](#)

Motion & Voting

(not specified)

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject	16.2 Short-Term Hourly Assignments
Meeting	Mar 19, 2019 - Notice of Governing Board Regular Meeting
Category	16. Personnel
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Dollar Amount	\$30,000.00
Budgeted	Yes
Budget Source	General Unrestricted Funds
Recommended Action	Approve short-term temporary, non-academic assignments and certify ending dates, as recommended by the Chancellor.

### **Summary of Issue**

Section 88003 of the Education Code requires that, before employing a short-term employee, the Governing Board, at a regularly scheduled board meeting, shall specify the service to be performed by the employee pursuant to the definition of "classification" in subdivision (a) of Section 88001 of the Education Code, and shall certify the ending date of the service. Work needed on a continuing basis is required to be classified and is to be filled by regular classified employees on a full or part-time basis.

### **Background**

It has been the practice of the District to employ short-term temporary individuals to perform services in support of classified positions on a temporary basis during peak operating periods. Under Education Code 88003, these services require governing board certification prior to employing individuals, and are presented here as **Attachment A** (District Services).

### **Fiscal Impact of Proposal**

Approximate cost by site from hourly salary accounts within the general fund:

Cuyamaca College: \$ 0  
Grossmont College: \$ 0  
District Services: \$30,000

File Attachments

[Short Term Hourly Attachment A.pdf \(85 KB\)](#)

Motion & Voting

(not specified)

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject	16.3 Updated Confidential Staff Handbook and Salary Schedule
Meeting	Mar 19, 2019 - Notice of Governing Board Regular Meeting
Category	16. Personnel
Access	Public
Type	Action
Fiscal Impact	Yes
Dollar Amount	\$44,037.00
Budgeted	Yes
Budget Source	funded by various District and departmental budgets
Recommended Action	Ratify the updated Confidential Staff Handbook and Salary Schedule between Confidential staff and Grossmont-Cuyamaca Community College District to be effective 01/01/19, as recommended by the Chancellor.

**Purpose:** To update the Confidential Staff Handbook between the Confidential Staff and the Grossmont-Cuyamaca Community College District (Attachment A) and Salary Schedule (Attachment B) dated January 01, 2019. If ratified by the Governing Board, the agreement will be in effect January 1, 2019.

File Attachments

[CONFIDENTIAL EMPLOYEES HANDBOOK 3.19.19 .pdf \(382 KB\)](#)  
[Proposal Confidential Employee Schedule Eff 1.1.2019.pdf \(21 KB\)](#)

Motion & Voting

Ratify the updated Confidential Staff Handbook and Salary Schedule between Confidential staff and Grossmont-Cuyamaca Community College District to be effective 01/01/19, as recommended by the Chancellor.

Motion by Bill Garrett, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject	16.4 Side Letter Agreement between the American Federation of Teachers Local 1931 and Grossmont-Cuyamaca Community College District
Meeting	Mar 19, 2019 - Notice of Governing Board Regular Meeting
Category	16. Personnel
Access	Public
Type	Action
Budget Source	Various District and departmental budgets
Recommended Action	To approve the side letter between the American Federation of Teachers Local 1931 (AFT) and Grossmont-Cuyamaca Community College District regarding tenured tenure-track placement on adjunct overload salary schedule, as recommended by the Chancellor.

**INFORMATION IN SUPPORT OF PROPOSAL:**

**Summary of Issue:** Effective July 01, 2019, AFT tenured tenure-track faculty shall be placed on the adjunct overload schedule for overload assignments on the salary class according to the equivalencies noted on the side letter agreement (Attachment A).

File Attachments

[Attachment A sideletter between AFT and GCCCD.pdf \(77 KB\)](#)

Motion & Voting

To approve the side letter between the American Federation of Teachers Local 1931 (AFT) and Grossmont-Cuyamaca Community College District regarding tenured tenure-track placement on adjunct overload salary schedule, as recommended by the Chancellor.

Motion by Bill Garrett, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

**17. Information**

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Subject 17.1 Employment of Tenure Track Faculty for 2019-2020

Meeting Mar 19, 2019 - Notice of Governing Board Regular Meeting

Category 17. Information

Access Public

Type Information

**INFORMATION IN SUPPORT OF PROPOSAL**

Consider employment of tenure-track faculty in the following categories:

Probationary faculty who will enter into second one-year contracts for the 2019-2020 academic year:

**Cuyamaca College**

Jordan Andrade  
Lisa Ashak  
Michelle Campuzano  
Robert Dutnall  
Karen Marrujo  
Roger Mitchell  
Rachel Polakoski  
Leah Rottke  
Asma Yassi

**Grossmont College**

Cintya Da Cruz  
Donna Dixon  
Jessica Silva  
Maria Teresa Valladolid

Probationary faculty who will be employed with third-year contract with two-year terms for the 2019-2020 and 2020-2021 academic years:

**Cuyamaca College**

Jane Gazale  
Christopher Navo

**Grossmont College**

Andrea Dyal  
Joanne Falsetta  
Alison Harrison  
Selene Miles  
Hau Nguyen  
Raymundo Quezada  
Josephine Rossi  
Jason Stevens

The following faculty are to be hired as tenured faculty beginning with the 2019-2020 academic year:

**Cuyamaca College**

Mylinh Nguyen

**Grossmont College**

Maria Denise Aceves  
Stephanie Decker  
Jessica Owens

**Summary of Issue:** The above mentioned contract faculty members will complete a first or second contract of their probationary period this academic year. Their performance has been evaluated through the tenure review process. The Chancellor accepted the recommendations of the College Presidents and the respective committees evaluating their performances. .

**Background:** As provided in Education Code Sections 87608 and 87608.5, upon completion of either the first or second one-year contract of the probationary period, the following alternatives are to be considered:

(1) Not enter into a contract for the following academic year;

(2) Enter into a contract for the following academic year;

(3) Employ the contract employee as a regular employee for all subsequent academic years.

As provided in Ed Code Section 87609, upon completion of the third contract of the probationary period for faculty members, the faculty member shall be either (a) employed as a tenured employee for all subsequent years, or (b) separated from District employment.

Tenured faculty members accrue seniority rights in service areas where they are qualified, which may be exercised in the event of a reduction in force. They are subject to termination for causes specified in the Education Code. In the event of termination for cause, they are entitled to due process review up to and including a judicial review.

## **18. Staff Communications**

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Subject 18.1 Staff Communications  
Meeting Mar 19, 2019 - Notice of Governing Board Regular Meeting  
Category 18. Staff Communications  
Access Public  
Type Information

BACKGROUND

## **19. Adjournment**

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Subject 19.1 Adjournment  
Meeting Mar 19, 2019 - Notice of Governing Board Regular Meeting  
Category 19. Adjournment  
Access Public  
Type