



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Tuesday, September 10, 2019
Notice of Governing Board Regular Meeting

Regular Meeting of the Grossmont-Cuyamaca Community College District
Tuesday, September 10, 2019
Public Session-5:15 p.m., followed by Closed Session
Cuyamaca College, Student Center, Room I-207-208
900 Rancho San Diego Parkway, El Cajon, CA 92019

Board reserves the right to modify the order of business as it deems appropriate.

1. Accreditation Site Visit Preparation Workshop, Room I-207-208

Subject 1.1 Accreditation Site Visit Preparation Workshop, Room I-207-208
Meeting Sep 10, 2019 - Notice of Governing Board Regular Meeting
Category 1. Accreditation Site Visit Preparation Workshop, Room I-207-208
Access Public
Type Information

The Grossmont-Cuyamaca Community College District Governing Board members will gather in the Cuyamaca College Student Center, Room I-207-208 to engage in a workshop hosted by the Accreditation Liaison Officers on the Board's Role in accreditation and the upcoming ACCJC site visit.

File Attachments

[Governing Board Accreditation Site Visit Workshop 9.10.2019.pdf \(317 KB\)](#)

2. Call to Order

Subject 2.1 Call to Order, Room I-207-208
Meeting Sep 10, 2019 - Notice of Governing Board Regular Meeting
Category 2. Call to Order
Access Public
Type Procedural

Subject 2.2 Pledge of Allegiance
Meeting Sep 10, 2019 - Notice of Governing Board Regular Meeting
Category 2. Call to Order
Access Public

Type Procedural

3. Open Session

Subject 3.1 Announcement Open Session

Meeting Sep 10, 2019 - Notice of Governing Board Regular Meeting

Category 3. Open Session

Access Public

Type Procedural

Subject 3.2 Public Comment / Presentation

Meeting Sep 10, 2019 - Notice of Governing Board Regular Meeting

Category 3. Open Session

Access Public

Type Procedural

Items on the Agenda—People who wish to address the Board about an item on the agenda should submit a Request for Public Presentation (white card) to the Board Secretary prior to commencement of the meeting. Requests may also be submitted later in the meeting, but prior to Board consideration of the item. In accordance with BP 2350 Speakers, each speaker will be allowed a maximum of four minutes per topic, twenty minutes maximum for public speakers on any one subject, regardless of the number of speakers.

In accordance with Education Code Section 72121.5, citizens are invited to participate in the governance system of the District. **Items not on the Agenda**—Persons wishing to speak on items not on the agenda should submit a *Request for Public Presentation*(blue card) to the Board Secretary prior to commencement of the meeting. The Board shall take no action other than an action of referral. Each speaker shall be limited to four minutes per topic, twenty minutes maximum for public speakers on any one subject, regardless of the number of speakers. The Board may refer items to the Chancellor for follow-up. Requests to have presentation item(s) placed on the agenda must be submitted at least two weeks prior to the Board meeting, in accordance with *BP 2340 Agendas*.

Subject 3.3 Public Hearing 2019-2020 Adoption Budget

Meeting Sep 10, 2019 - Notice of Governing Board Regular Meeting

Category 3. Open Session

Access Public

Type Procedural

The President of the Governing Board shall declare the meeting open to a Public Hearing relative to the 2019-2020 Adoption Budget of the Grossmont-Cuyamaca Community College District.

After hearing all persons interested in addressing the Board on this subject, the President of the Board shall declare the Public Hearing closed and proceed to the next item on the docket.

4. Approval of Minutes

Subject 4.1 Approval of Minutes for July 16, 2019, Regular Meeting

Meeting Sep 10, 2019 - Notice of Governing Board Regular Meeting

Category 4. Approval of Minutes
Access Public
Type Action, Minutes
Recommended Action Motion to approve the July 16, 2019 Regular Meeting minutes as presented.
Minutes [View Minutes](#) for Jul 16, 2019 - Notice of Governing Board Regular Meeting
Motion & Voting

Motion to approve the July 16, 2019 Regular Meeting minutes as presented.

Motion by Elena Adams, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject 4.2 Approval of Minutes for August 14, 2019, Regular Meeting
Meeting Sep 10, 2019 - Notice of Governing Board Regular Meeting
Category 4. Approval of Minutes
Access Public
Type Action, Minutes
Recommended Action Motion to approve the August 14, 2019 regular meeting minutes, as presented.
Minutes [View Minutes](#) for Aug 14, 2019 - Notice of Governing Board Regular Meeting

5. Call for Changes to the Docket of Business

Subject 5.1 Changes to the Docket of Business
Meeting Sep 10, 2019 - Notice of Governing Board Regular Meeting
Category 5. Call for Changes to the Docket of Business
Access Public
Type Information

6. Reports of the Governing Board Members

Subject 6.1 Governing Board Member Reports
Meeting Sep 10, 2019 - Notice of Governing Board Regular Meeting
Category 6. Reports of the Governing Board Members
Access Public
Type Information, Reports

Governing Board Members will provide reports and activity updates.

7. Report of the Board President

Subject 7.1 Report of the Board President
Meeting Sep 10, 2019 - Notice of Governing Board Regular Meeting
Category 7. Report of the Board President
Access Public
Type Information, Reports

The Governing Board President will provide a report and activities update.

8. Report of the Chancellor

Subject 8.1 Monthly Site and Facilities Project Status Reports for the Governing Board
Meeting Sep 10, 2019 - Notice of Governing Board Regular Meeting
Category 8. Report of the Chancellor
Access Public
Type Information, Reports

The following reports are provided to the Governing Board:

1. Grossmont College President's Report
2. Cuyamaca College President's Report
3. District Services Report
4. Facilities Project Status Report

File Attachments

[Grossmont College Board report 09.10.19.pdf \(739 KB\)](#)

[Cuyamaca College Board Report 09.10.19.pdf \(870 KB\)](#)

[District Services Governing Board report 9-10-19.pdf \(447 KB\)](#)

[Facilities Project Status Report.August.2019.pdf \(199 KB\)](#)

Subject 8.2 Metrics for Board Monitoring Student Access/Equity/Success Presentation: Refer to Item 12.1
Meeting Sep 10, 2019 - Notice of Governing Board Regular Meeting
Category 8. Report of the Chancellor
Access Public
Type Reports, Discussion

Metrics for Board Monitoring Student Access/Equity/Success presented to the board members by Associate Vice Chancellor Research, Planning, & Technology Chris Tarman, Grossmont College ALO and Sr. Dean, College Planning & Institutional Effectiveness Catherine Webb, and Cuyamaca College ALO and Sr. Dean, Institutional Effectiveness, Success & Equity Brianna Hays.

Subject 8.3 Grossmont and Cuyamaca College's Student Equity Plans: Refer to Item 12.2
Meeting Sep 10, 2019 - Notice of Governing Board Regular Meeting

Category 8. Report of the Chancellor

Access Public

Type Information

Subject 8.4 2019-2020 Adoption Budget Report: Refer to Item 13.1

Meeting Sep 10, 2019 - Notice of Governing Board Regular Meeting

Category 8. Report of the Chancellor

Access Public

Type Reports

2019-2020 Adoption Budget report will be presented by Associate Vice Chancellor Budget & Administrative Services Todd McDonald.

File Attachments

[19-20 AB Presentation.pdf \(751 KB\)](#)

Subject 8.5 Report of the Chancellor

Meeting Sep 10, 2019 - Notice of Governing Board Regular Meeting

Category 8. Report of the Chancellor

Access Public

Type Information, Reports

9. Development of Consent Calendar

Subject 9.1 Development of Consent Calendar

Meeting Sep 10, 2019 - Notice of Governing Board Regular Meeting

Category 9. Development of Consent Calendar

Access Public

Type Information

Governing Board members will pull items from the docket of business for discussion.

10. Adoption of Consent Calendar

Subject 10.1 Adoption of Consent Calendar

Meeting Sep 10, 2019 - Notice of Governing Board Regular Meeting

Category 10. Adoption of Consent Calendar

Access Public

Type Action (Consent)
Recommended Action Approved as part of the Consent Calendar

Governing Board member will vote to approve as requested, all items on the Consent Calendar, except for those items pulled for discussion.

Motion & Voting

Ratify the action of the Chancellor in approving classified and academic personnel actions during the period August 14 - September 10, 2019

Motion by Bill Garrett, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

11. Governance

Subject 11.1 Amended and Restated Joint Powers Agreement Creating the Water Conservation Authority

Meeting Sep 10, 2019 - Notice of Governing Board Regular Meeting

Category 11. Governance

Access Public

Type Action (Consent)

Recommended Action Ratify the action of the Chancellor in approving the Amended and Restated Joint Powers Agreement Creating the Water Conservation Authority.

Background

The Water Conservation Authority (WCA) consists of Otay Water District, Helix Water District, San Diego County Water Authority, City of San Diego, Sweetwater Authority, and the Grossmont-Cuyamaca Community College District (GCCCD). The GCCCD Governing Board, in 1992, approved the original Joint Powers Agreement Creating the Water Conservation Authority, established for the purpose of creating and maintaining a xeriscape demonstration garden. An agreement dated April 6, 1993, provided for the establishment of a Water Conservation Garden at Cuyamaca College for public education purposes and to assist in reducing the demand for imported water in the San Diego Region. In 1996, the GCCCD Board approved the location of the Garden on a 4.5-acre site. Grand Opening Ceremonies for the Garden were held May 15, 1999. In 2006, the GCCCD Board approved a formal License Agreement with the WCA for a 27-year lease to operate the Water Conservation Garden. The License Agreement was updated in 2010, 2012, and 2013, to expand the Garden to its current 8-acre size and to extend the lease through July 31, 2040.

From time to time over the years, the GCCCD Board has approved amendments to the Amended and Restated Joint Powers Agreement Creating the Water Conservation Authority, most recently in September 2003. In 2018, the Governance Committee undertook an extensive review of the agreement, and the attached document is an accurate and timely update to reflect current practices, including the WCA's 2010 agreement with the Friends of the Water Conservation Garden to operate the Garden.

Summary of Issue

In consultation with legal counsel, the WCA Board determined that several sections of the Joint Powers Agreement needed to be updated to reflect current practices and agreements. Key changes needed include the following:

- Article 8 - clarify language to reflect the current practice of contracting with Friends of the Water Conservation Garden to operate the garden
- Article 10 - change date for selection of officers from February to March to reflect quarterly meeting schedule; change title of "Clerk" to "Secretary;" change Board officer position of "Treasurer and Auditor" to "Treasurer," to reflect use of external auditor for annual WCA audits
- Article 11 - clarify language to reflect the board's determination for maintaining reasonable and adequate insurance coverage
- Article 14 - update language to reflect the Operating Agreement with the Friends of the Water Conservation Garden
- Article 15 - include language to codify the contributions of each of the Water Authorities, according to the Operating Agreement
- Article 17 - include language to clarify that an agency withdrawing from the WCA will waive all rights to assets

- Article 20 - clarify that if the WCA were terminated, assets would be distributed according to the License Agreement between the WCA and Grossmont-Cuyamaca Community College District

All water agency members of the WCA have reviewed and approved the attached Amended and Restated Joint Powers Agreement Creating the Water Conservation Authority.

File Attachments

[Amended and Restated JPA Creating the WCA dated 7-18-19.pdf \(1,308 KB\)](#)

Motion & Voting

Ratify the action of the Chancellor in approving classified and academic personnel actions during the period August 14 - September 10, 2019

Motion by Bill Garrett, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject	11.2 Establish Advisory Ad Hoc Board Facilities and Construction Committee
Meeting	Sep 10, 2019 - Notice of Governing Board Regular Meeting
Category	11. Governance
Access	Public
Type	Action, Discussion
Fiscal Impact	No
Budgeted	No
Recommended Action	To establish an advisory Ad Hoc Board Facilities and Construction Committee comprised of two Governing Board Members that is not standing and will terminate at the end of the academic year (June 30, 2020).

Summary of Issue: The Governing Board will select board members to serve on the Ad Hoc Board Facilities and Construction Committee. The committee will consist of less than a quorum of the Board and will act only in an advisory capacity for a limited time and specific purpose; therefore, it will not be subject to the Brown Act.

The Ad Hoc Board Facilities and Construction Committee will operate under the following guidelines:

1. The Board will appoint members to serve on the ad hoc committee regarding facilities and construction matters that are relevant to Board policy oversight.
2. The committee members shall establish the committee's meeting dates and location.
3. The committee members shall report findings and/or recommendations, if needed, to the entire Board during an open Board meeting for consideration.

Motion & Voting

To establish an advisory Ad Hoc Board Facilities and Construction Committee comprised of two Governing Board Members that is not standing and will terminate at the end of the academic year (June 30, 2020).

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject	11.3 Board Policies Update
Meeting	Sep 10, 2019 - Notice of Governing Board Regular Meeting
Category	11. Governance
Access	Public
Type	Action (Consent)
Recommended Action	Review and adopt revisions to Board Policies, as recommended by the Chancellor: BP 2410 Board Policies and Administrative Procedures BP 3310 Records Retention and Destruction BP 3710 Security of Copyright BP 3715 Intellectual Property BP 4250 Probation, Dismissal, and Readmission BP 5010 Admissions and Concurrent Enrollment BP 6320 Investments

The board policies presented in the attachments are part of the ongoing process of developing and updating board policies to reflect changes in legislation and District administrative and operating procedures. Substantive changes to policies go through Districtwide Executive Council (DEC), District Strategic Planning & Budget Council (DSP&BC), and Districtwide Coordinating Educational Council (DCEC) for a 60-day review process, which includes Districtwide constituency review. DEC, DSP&BC, and DCEC are comprised of representatives from all constituency groups. Administrative procedures to implement board policies are delegated to the Chancellor under BP 2410 Board Policies and Administrative Procedures, and are sent to the Governing Board as information.

Background

BP 2410 Board Policies and Administrative Procedures - reviewed; no changes.
BP 3310 Records Retention and Destruction - 6-year review; no changes.
BP 3710 Security of Copyright - 6-year review; updated with changes to meet current practices.
BP 3715 Intellectual Property - 6-year review; updated with minor changes to meet current practices.
BP 4250 Probation, Dismissal, and Readmission - 6-year review; no changes.
BP 5010 Admissions and Concurrent Enrollment - 6-year review; updated with changes to meet current practices.
BP 6320 Investments - 6-year review; no changes

File Attachments

[BP 2410.pdf \(109 KB\)](#)
[BP 3310 .pdf \(19 KB\)](#)
[BP 3710.pdf \(109 KB\)](#)
[BP 3715.pdf \(107 KB\)](#)
[BP 4250.pdf \(9 KB\)](#)
[BP 5010.pdf \(376 KB\)](#)
[BP 6320.pdf \(20 KB\)](#)

Motion & Voting

Ratify the action of the Chancellor in approving classified and academic personnel actions during the period August 14 - September 10, 2019

Motion by Bill Garrett, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

12. Student and Institutional Success

Subject 12.1 Metrics for Board Monitoring Student Access/Equity/Success

Meeting Sep 10, 2019 - Notice of Governing Board Regular Meeting
Category 12. Student and Institutional Success
Access Public
Type Action (Consent), Reports, Discussion

File Attachments

[RecommendedGPMetrics_2019.08.26.pdf \(115 KB\)](#)

Motion & Voting

Ratify the action of the Chancellor in approving classified and academic personnel actions during the period August 14 - September 10, 2019

Motion by Bill Garrett, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject 12.2 Grossmont and Cuyamaca College's Student Equity Plans
Meeting Sep 10, 2019 - Notice of Governing Board Regular Meeting
Category 12. Student and Institutional Success
Access Public
Type Action (Consent)

Recommended Action Adopt Grossmont and Cuyamaca Colleges' student equity plans aligned with the system-wide California Community Colleges Chancellor's Office Vision for Success Goals, as recommended by the Chancellor.

State law requires colleges to adopt local goals aligned with the Vision for Success, produce several plans to guide how the colleges will use state resources consistent with the Guided Pathways framework, and adopt budgets each year to support those activities.

Attachment A, Grossmont College's Student Equity Plans

Attachment B, Cuyamaca College's Student Equity Plans

File Attachments

[Grossmont College Student Equity Plans NOVA SEP 2019-2022.pdf \(146 KB\)](#)

[Cuyamaca College Student Equity Plans NOVA SEP 2019-2022.pdf \(173 KB\)](#)

Motion & Voting

Ratify the action of the Chancellor in approving classified and academic personnel actions during the period August 14 - September 10, 2019

Motion by Bill Garrett, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

13. Budget and Finance

Subject 13.1 2019-2020 Adoption Budget
Meeting Sep 10, 2019 - Notice of Governing Board Regular Meeting
Category 13. Budget and Finance
Access Public
Type Action (Consent)
Fiscal Impact Yes
Budgeted Yes
Recommended Action Approve the Grossmont-Cuyamaca Community College District 2019-2020 Adoption Budget, as recommended by the Chancellor.

Summary of Issue: Section 58300 of the Title 5 California Code of Regulations requires that the governing board of each community college district prepare and adopt a budget by September 15 each year.

Background: The Adoption Budget presented in Attachment A, updates the Tentative Budget, which the Board approved on June 18, 2019. This budget reflects the 19/20 budget including beginning balances for the general fund, restricted and unrestricted, and all supplemental funds.

Fiscal Impact of Proposal

The total general fund budget for this initial adoption budget is approximately \$562.4M.

File Attachments
[Adoption Budget Attachment A.pdf \(690 KB\)](#)

Motion & Voting

Ratify the action of the Chancellor in approving classified and academic personnel actions during the period August 14 - September 10, 2019

Motion by Bill Garrett, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject 13.2 Purchase Orders and Warrants
Meeting Sep 10, 2019 - Notice of Governing Board Regular Meeting
Category 13. Budget and Finance
Access Public
Type Action (Consent)
Fiscal Impact Yes
Dollar Amount \$75,963,091.78
Budgeted Yes

Budget Source Funded by Various Funds

Recommended Action Ratify the action of the Chancellor in approving the purchase orders and warrants issued during the months of July and August 2019, and grant authority to execute appropriate documents.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue: In conformance with Board Policy 6330, purchase orders and warrants issued during the months of July and August 2019, are presented for review.

Fiscal Impact of Proposal

General Fund Purchase Orders	\$ 21,908,852.12
Bookstore Special Revenue Fund Purchase Orders	20,041.80
Capital Outlay Fund Purchase Orders	18,135,722.91
Trust Funds Purchase Orders	<u>71,111.47</u>

Total Purchase Orders (Attachment A): \$ **40,135,728.30**

Purchasing Warrants 85014968 – 85015995 \$ 23,276,251.87

Payroll Warrants 12,551,111.61

Total Warrants: \$ **35,827,363.48**

Total Purchase Orders and Warrants: \$ **75,963,091.78**

File Attachments

[POWSeptember Attachment A .pdf \(312 KB\).](#)

[Purchase Orders 9.3.2019.pdf \(1,800 KB\).](#)

Motion & Voting

Ratify the action of the Chancellor in approving classified and academic personnel actions during the period August 14 - September 10, 2019

Motion by Bill Garrett, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject 13.3 Ratification of Signatures on Agreements

Meeting Sep 10, 2019 - Notice of Governing Board Regular Meeting

Category 13. Budget and Finance

Access Public

Type Action (Consent)

Fiscal Impact Yes

Budgeted	Yes
Budget Source	All transactions are funded either by the Unrestricted General Fund (UGF) or other funds as identified in the individual Fiscal Impact statement. All are 2019-2020 budgets unless otherwise noted.
Recommended Action	Ratify the action of the Chancellor in authorizing agreements, and grant authority to accept, budget, and spend any proceeds therefrom.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue: The agreements on **Attachment A** have been undertaken in keeping with district policies and procedures. The services contracted for by any professional services contracts in this docket are not available within the District, cannot be performed satisfactorily by District staff, and/or are of such a highly specialized or technical nature, that the necessary expert knowledge, experience, and ability are not available within the District.

File Attachments
[Attachment A SeptemberRATS.pdf \(253 KB\)](#)

Motion & Voting

Ratify the action of the Chancellor in approving classified and academic personnel actions during the period August 14 - September 10, 2019

Motion by Bill Garrett, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject	13.4 Donations
Meeting	Sep 10, 2019 - Notice of Governing Board Regular Meeting
Category	13. Budget and Finance
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Budgeted	No
Budget Source	There is no fiscal impact for accepting the donations
Recommended Action	Ratify the action of the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District

INFORMATION IN SUPPORT OF PROPOSAL

Grossmont College

1. One EP Lab System with Simulation, for the Cardiovascular Technology department, by EP Sense LLC. The value of this donation, as determined by the donor, is \$2,400.

Cuyamaca College

1. One Self-Retracting Life Line, for the Waterworks department, by 3M Fall Protection Business SoCal. The value of this donation, as determined by the donor, is \$4,500.
2. 2004 Chevrolet Cavalier, for the Automotive Technology department, by Peggy Mountain. The value of this donation, as determined by the donor, is \$500.

3. 1994 Cadillac El Dorado, for the Automotive Technology department, by Stanley Jarosin. The value of this donation, as determined by the donor, is \$2,000.

District

1. One Savin C3333 Copier, for the Student & Institutional Success department, by The Foundation for Grossmont & Cuyamaca Colleges. The value of this donation, as determined by the donor, is \$3.99.

Fiscal Impact for Equipment

The value of the donation(s) is referenced in paragraphs a., b., and c., identified above. In addition, regarding donation of equipment items, repairs to donated equipment items will be the responsibility of the department receiving the donation. In the event they cannot be justified, the equipment will be declared surplus and either sold or used for parts. Any costs to install the donated items, or to modify facilities due to the donated items, will be the responsibility of the department receiving the donation.

Motion & Voting

Ratify the action of the Chancellor in approving classified and academic personnel actions during the period August 14 - September 10, 2019

Motion by Bill Garrett, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject	13.5 Resolution 20-001 Proposition 4, Gann Limit
Meeting	Sep 10, 2019 - Notice of Governing Board Regular Meeting
Category	13. Budget and Finance
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Budgeted	Yes
Recommended Action	Adopt Resolution 20-001 Proposition 4, Gann Limit, setting the Grossmont-Cuyamaca Community College District's 2019-2020 appropriations limit at \$163,879,173 as recommended by the Chancellor.

Summary of Issue: Districts are required to report the passing of a resolution setting the District's 2019-2020 appropriations limit in a manner prescribed by the State Chancellor's Office, subject to approval by the Department of Finance.

As required by law, Resolution 20-001 (Attachment A) sets the appropriations limit at \$163,879,173 for 2019-2020. The documentation used in determining this appropriations limit is available in the District Office.

The \$163,879,173 Gann Appropriations Limit compares to the District's actual appropriations, subject to the Gann Limit of \$109,103,851.

File Attachments

[Gann Resolution- Attachment A 20-001 2019.pdf \(15 KB\)](#)

Motion & Voting

Ratify the action of the Chancellor in approving classified and academic personnel actions during the period August 14 - September 10, 2019

Motion by Bill Garrett, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

14. Public Works Projects

Subject	14.1 Grossmont College Fan Coils 53 & 55 Replacement Abatement; Ratification of Award
Meeting	Sep 10, 2019 - Notice of Governing Board Regular Meeting
Category	14. Public Works Projects
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$146,398.00
Budgeted	Yes
Budget Source	This project will be funded by Scheduled Maintenance and Local Capital Project Funds.
Recommended Action	Ratify the action of the Chancellor in awarding Bid B19.016 Grossmont College Fan Coils 53 & 55 Replacement Abatement, to Janus Corporation, the lowest responsive bidder meeting all terms, conditions, and specifications.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue:

Bid documents were sent to seven bidders in addition to publishing the legal notice and posting on the District website. Two general contractors attended the mandatory pre-bid meeting and job walk. A total of two bids were received. The award was made as presented in **Attachment A**.

Background:

The scope of the Grossmont College Fan Coils 53 and 55 Replacement Abatement project includes the hazardous material abatement above the ceiling in Buildings 53 and 55.

Fiscal Impact of Proposal

Original Estimated Contract Cost:	\$180,000
Construction Contract Amount:	\$146,398
Total Project Budget:	\$200,000

File Attachments

[B19.016.GC.FanCoils53_55.AttachmentA.pdf \(65 KB\)](#)

Motion & Voting

Ratify the action of the Chancellor in approving classified and academic personnel actions during the period August 14 - September 10, 2019

Motion by Bill Garrett, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject 14.2 Cuyamaca College Learning Resource Center Roof Replacement; Ratification of Award

Meeting Sep 10, 2019 - Notice of Governing Board Regular Meeting

Category 14. Public Works Projects

Access Public

Type Action (Consent)

Fiscal Impact Yes

Dollar Amount \$680,272.37

Budgeted Yes

Budget Source This project will be funded by Scheduled Maintenance and Local Capital Projects Funds.

Recommended Action Ratify the action of the Chancellor in awarding Bid B19.013 Cuyamaca College Learning Resource Center Roof Replacement, to M.A. Stevens Construction, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue:

Bid documents were sent to thirty-two bidders in addition to publishing the legal notice and posting on the District website. Seventeen general contractors attended the mandatory pre-bid meeting and job walk. A total of four bids were received. The award was made as presented in **Attachment A**.

Background:

The scope of the Cuyamaca College Learning Resource Center Roof Replacement project will include the removal of the existing bituminous roofing system, the removal of the existing hydronic pipe supports and insulation, the installation of a polyurethane membrane (KEE) roofing system for the flat roof areas, the installation of a metal roofing system for the dome roof location, and the installation of new pipe supports and insulation for the existing hydronic piping.

Fiscal Impact of Proposal

Original Estimated Contract Cost: \$ 770,216.00
 Construction Contract Amount: \$ 680,272.37
 Total Project Budget: \$1,133,144.00

File Attachments

[B19.013.CC.LRCReRoof.Ratification.AttachmentA.pdf \(71 KB\)](#)

Motion & Voting

Ratify the action of the Chancellor in approving classified and academic personnel actions during the period August 14 - September 10, 2019

Motion by Bill Garrett, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject 14.3 Grossmont College Move Services PH1 31S, Theatre and PH2 36N; Ratification of Award

Meeting Sep 10, 2019 - Notice of Governing Board Regular Meeting

Category 14. Public Works Projects

Access Public

Type Action (Consent)

Fiscal Impact Yes

Dollar Amount \$44,302.08

Budgeted Yes

Budget Source This project will be funded by Proposition V Bond Funds.

Recommended Action Ratify the action of the Chancellor in awarding Bid B19.008 Grossmont College Move Services PH1 31S, Theatre and PH2 36N, to Elite Relocation, the lowest responsive bidder meeting all terms, conditions, and specifications.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue:

Bid documents were sent to seven bidders in addition to publishing the legal notice and posting on the District website. Six general contractors attended the mandatory pre-bid meeting and job walk. A total of one bid was received. The award was made as presented in **Attachment A**.

Background:

Moving services are required at Grossmont College which include various rooms in Building 100, Building 22A, Building 25 and Building 34. In addition, Building 36 will be vacated. There are approximately 40 faculty and staff members, classroom furniture, classroom equipment, office furniture, display cases, tools, file and storage items and personal effects.

Fiscal Impact of Proposal

Original Estimated Contract Cost:	\$	50,000.00
Construction Contract Amount:	\$	44,302.08
Total Project Budget:		\$13,245,226.00

File Attachments

[Attachment A.B19.008.GC.MoveSrvcsPh131TheatrePh236.RatificationOfAward.pdf \(184 KB\)](#)

Motion & Voting

Ratify the action of the Chancellor in approving classified and academic personnel actions during the period August 14 - September 10, 2019

Motion by Bill Garrett, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject 14.4 Repair Damage at Cuyamaca College Child Development Center, Under Emergency Declaration

Meeting Sep 10, 2019 - Notice of Governing Board Regular Meeting

Category	14. Public Works Projects
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$60,000.00
Budget Source	Fiscal impact is estimated and will be funded by the college funds.
Recommended Action	Ratify the action of the Chancellor in a) Obtaining permission from the County Superintendent of Schools to declare the repair of Classroom sinks in the Child Development Center (CDC) at Cuyamaca College emergency projects and waive bidding requirements pursuant to Public Contract Code Section 20654; and b) entering into any contracts necessary to repair the damage.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue

Immediate action was taken to close the Child Development Center (CDC) at Cuyamaca College due to damage at the classroom sink cabinets on Monday, August 5, 2019. The CDC could not open for operations until these were repaired. Classes began Monday, August 19, and the CDC had to be open to accommodate students and children so that the program was not impacted. The scope of work included demo, install, paint, laborers and materials to repair the damage.

The cost of the repairs will be approximately \$60,000.

Background

The Public Contract Code requires public bids on goods and services over \$15,000. In an emergency, contracts can be issued once the District declares the situation an emergency.

Support of Strategic Planning

1. Ensure a healthy, safe, and accessible campus environment.
2. Optimize all resources—human, fiscal and facilities—to ensure organizational integrity, effectiveness and accountability.

Motion & Voting

Ratify the action of the Chancellor in approving classified and academic personnel actions during the period August 14 - September 10, 2019

Motion by Bill Garrett, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

15. Human Resources

Subject	15.1 Out-of-Country Travel to London, England
Meeting	Sep 10, 2019 - Notice of Governing Board Regular Meeting
Category	15. Human Resources
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes

Dollar Amount	\$500.00
Budgeted	Yes
Budget Source	Professional Development, Unrestricted General Funds
Recommended Action	Grant authority to the Chancellor to authorize Gareth Davies-Morris, Grossmont College Instructor of Humanities, to travel to London, England for a paper presentation on the Wells's influential dystopian novel, <i>When The Sleeper Wakes</i> from September 19 to September 23, 2019 at the H. G. Wells Society conference "Men in the Moon: The Ideas & Correspondence of H.G. Wells and Sir Winston Churchill, conditional upon clearance for safe travel by the U.S. Department of State.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue- This conference experience will broaden the instructor's knowledge within the discipline and translate into lessons and materials for courses taught at Grossmont College, including European Humanities (HUM 120) and especially Humanities of the Future (HUM 160), with its broad consideration of how artists and writers have imagined humanity's future.

Background- The H.G. Wells society is a scholarly organization (with links to the University of Reading, the London School of Economics, University College London, and other institutions) dedicated to the ideas of the celebrated author, journalist, and *sociologue* Herbert George Wells. One of the most influential and visible figures in British literature in the early 20th century, Wells's popular science fiction novels like *The Time Machine* and *The War of the Worlds* have shaped both the genre and popular culture, his journalism led him to interview U.S. Presidents and Soviet premiers alike, and his predictions and suggestions for the future of civilization have influenced the development of the Internet, the European Union, the United Nations, and perhaps greatest of all, the International Declaration of Human Rights. Each year the society organizes a scholarly conference where academics (historians, philosophers, scientists, literature professors) gather to share their research. This year the focus is on the friendship and professional connections between (to use their nicknames) the Man of the Century, Winston Churchill, and the Man Who Invented Tomorrow, H.G. Wells.

Motion & Voting

Ratify the action of the Chancellor in approving classified and academic personnel actions during the period August 14 - September 10, 2019

Motion by Bill Garrett, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject	15.2 Out-of-Country Travel to Milan, Italy
Meeting	Sep 10, 2019 - Notice of Governing Board Regular Meeting
Category	15. Human Resources
Access	Public
Type	Action (Consent)
Dollar Amount	\$2,560.00
Budgeted	Yes
Budget Source	\$500 Professional Development; \$2,060 Unrestricted General Funds; remaining/additional costs by faculty member.
Recommended Action	Grant authority to the Chancellor to authorize Dave Dillon, Grossmont College Instructor of Counseling, to travel to Milan, Italy to receive the Open Textbook Award for Blueprint for

Success in College and Career at the Open Education Global Conference on November 26, 2019, conditional upon clearance for safe travel by the U.S. Department of State.

Summary of Issue: This conference experience will foster further discussion, collaboration, innovation, and celebration of openness in education. Further, this conference will allow the instructor to accept the Open Textbook Award for Blueprint of Success in College and Career in person.

Background: The Open Education Consortium and Politecnico di Milano (Polimi) hosts the annual Open Education Global Conference. The Open Education Consortium is a global network of educational institutions, individuals, and organizations that support an approach to education based on openness, collaboration, innovation, and collective development and use of open materials. Politecnico di Milano is Italy's largest university for Engineering, Architecture and Industrial Design: quality of research, teaching innovation, and a fruitful cooperation with the industrial system are among its key strengths. The theme of the 2019 conference is *Open Education for an Open Future – Resources, Practices, Communities*. Each year the Board of Directors and Awards Committee of the Open Education Consortium recognizes individuals who exemplify truly exceptional work in Open Education. The award will be announced on the Open Education Consortium's website on September 9, 2019, together with a Press Release.

Fiscal Impact of Proposal: The travel expenses are not to exceed \$2,440.00; funded partly by the Professional Development and Unrestricted General Funds. Remaining travel costs are covered by the faculty member.

Motion & Voting

Ratify the action of the Chancellor in approving classified and academic personnel actions during the period August 14 - September 10, 2019

Motion by Bill Garrett, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject	15.3 Personnel
Meeting	Sep 10, 2019 - Notice of Governing Board Regular Meeting
Category	15. Human Resources
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Budget Source	Funded by various District and departmental budgets
Recommended Action	Ratify the action of the Chancellor in approving classified and academic personnel actions during the period August 14 - September 10, 2019

Summary of Issue: Personnel actions for the current period are provided in Attachment A. Copies of the personnel reports are maintained by Human Resources.

*Tabled Items: Attachment A5 and A6

File Attachments
[PERSONNEL.ACTIONS.ATTACHMENTA.Rev.09.10.19.pdf \(226 KB\)](#)
[Sean Hancock Contract.pdf \(224 KB\)](#)
[Craig Leedham Contract.pdf \(351 KB\)](#)
[Jessica Robinson Contract.pdf \(260 KB\)](#)

Motion & Voting

Ratify the action of the Chancellor in approving classified and academic personnel actions during the period August 14 - September 10, 2019

Motion by Bill Garrett, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject	15.4 Short Term Hourly
Meeting	Sep 10, 2019 - Notice of Governing Board Regular Meeting
Category	15. Human Resources
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$19,300.00
Budgeted	No
Budget Source	Funded by various District and departmental budgets
Recommended Action	Approve short-term temporary, non-academic assignments and certify ending dates, as recommended by the Chancellor.

Summary of Issue

Section 88003 of the Education Code requires that, before employing a short-term employee, the Governing Board, at a regularly scheduled board meeting, shall specify the service to be performed by the employee pursuant to the definition of "classification" in subdivision (a) of Section 88001 of the Education Code, and shall certify the ending date of the service. Work needed on a continuing basis is required to be classified and is to be filled by regular classified employees on a full or part-time basis.

Background

It has been the practice of the District to employ short-term temporary individuals to perform services in support of classified positions on a temporary basis during peak operating periods. Under Education Code 88003, these services require governing board certification prior to employing individuals, and are presented here as **Attachment A** (District Services).

Fiscal Impact of Proposal

Approximate cost by site from hourly salary accounts within the general fund:

Cuyamaca College: \$ 19,300

Grossmont College: \$ 0

District Services: \$0

File Attachments

[2019 SEPTEMBER Short Term Hourly.pdf \(30 KB\)](#)

Motion & Voting

Ratify the action of the Chancellor in approving classified and academic personnel actions during the period August 14 - September 10, 2019

Motion by Bill Garrett, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

16. Information

Subject	16.1 Administrative Procedures Update
Meeting	Sep 10, 2019 - Notice of Governing Board Regular Meeting
Category	16. Information
Access	Public
Type	Information

Summary of Issue: Board policy AP 2410 Board Policies and Administrative Procedures delegates authority to the Chancellor to issue administrative procedures as statements of method to be used in implementing board policy. The administrative procedures presented in the attachments to this item have been reviewed and revised in conjunction with board policies included in Item 201 Board Policies Update on this docket of business. Administrative procedures are issued by the Chancellor as part of the ongoing process of developing and updating procedures, and are presented here for information.

Background: New and revised procedures with substantive changes go through the District Executive Council (DEC), District Coordinating Educational Council (DCEC), and District Strategic Planning & Budget Council (DSP&BC) for the 60-day review process. DEC, DCEC, and DSP&BC are composed of representatives from all constituency groups.

AP 2410 Board Policies and Administrative Procedures - updated to meet current practices.

AP 3310 Records Retention and Destruction - 6-year review; updated to comply with statutory reference.

AP 4250 Probation, Dismissal, and Readmission - 6-year review; updated to comply with current practices.

AP 5010 Admissions and Concurrent Enrollment - 6-year review; with minor technical changes and compliance with statutory reference.

AP 6320 Investments - 6-year review; updated with minor technical changes.

File Attachments

[AP 2410 .pdf \(302 KB\)](#)

[AP 3310.pdf \(191 KB\)](#)

[AP 4250.pdf \(314 KB\)](#)

[AP 5010.pdf \(212 KB\)](#)

[AP 6320.pdf \(130 KB\)](#)

17. Staff Communications

Subject	17.1 Staff Communications
Meeting	Sep 10, 2019 - Notice of Governing Board Regular Meeting
Category	17. Staff Communications
Access	Public
Type	Information

BACKGROUND

18. Closed Session

Subject	18.1 Public Comment / Presentation
Meeting	Sep 10, 2019 - Notice of Governing Board Regular Meeting
Category	18. Closed Session
Access	Public

Type Procedural

Items on the Agenda—People who wish to address the Board about an item on the agenda should submit a Request for Public Presentation (white card) to the Board Secretary prior to commencement of the meeting. Requests may also be submitted later in the meeting, but prior to Board consideration of the item. In accordance with BP 2350 Speakers, each speaker will be allowed a maximum of four minutes per topic, twenty minutes maximum for public speakers on any one subject, regardless of the number of speakers.

In accordance with Education Code Section 72121.5, citizens are invited to participate in the governance system of the District. **Items not on the Agenda**—Persons wishing to speak on items not on the agenda should submit a *Request for Public Presentation* (blue card) to the Board Secretary prior to commencement of the meeting. The Board shall take no action other than an action of referral. Each speaker shall be limited to four minutes per topic, twenty minutes maximum for public speakers on any one subject, regardless of the number of speakers. The Board may refer items to the Chancellor for follow-up. Requests to have presentation item(s) placed on the agenda must be submitted at least two weeks prior to the Board meeting, in accordance with *BP 2340 Agendas*.

Subject 18.2 Adjourn to Closed Session, Room 3 (I-209): Pursuant to Government Code section 54957 for public employee(s) discipline/dismissal/release, to consider public employment of the new Chancellor and the Chancellor's performance evaluation; conference with legal counsel - Pending Litigation - Government Code section 54956.9(d)(1) - Grossmont-Cuyamaca Community College District Administrators Association v. Grossmont-Cuyamaca Community College District, PERB Case No. LA-CE-6387-E; and section 3549.1 to confer with the District Chief Negotiator, Tim Corcoran, regarding bargaining matters concerning Administrators' Association, American Federation of Teachers (AFT), California School Employees Association Chapter 707 (CSEA), and confidential administrators and staff.

Meeting Sep 10, 2019 - Notice of Governing Board Regular Meeting

Category 18. Closed Session

Access Public

Type Information, Procedural

In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session, following the conclusion of the open session, in the Cuyamaca College Student Center, Room 3 (I-209); pursuant to Government Code section 54957 for public employee(s) discipline/dismissal/release, to consider public employment of the new Chancellor and the Chancellor's performance evaluation; conference with legal counsel - Pending Litigation - Government Code section 54956.9(d)(1) - Grossmont-Cuyamaca Community College District Administrators Association v. Grossmont-Cuyamaca Community College District, PERB Case No. LA-CE-6387-E; and section 3549.1 to confer with the District Chief Negotiator, Tim Corcoran, regarding bargaining matters concerning Administrators' Association, American Federation of Teachers (AFT), California School Employees Association Chapter 707 (CSEA), and confidential administrators and staff.

19. Reconvene in Open Session

Subject 19.1 Announcement of Action Taken in Closed Session (if applicable)

Meeting Sep 10, 2019 - Notice of Governing Board Regular Meeting

Category 19. Reconvene in Open Session

Access Public

Type Procedural

Announcement closed session items.

20. Adjournment

Subject 20.1 Adjournment

Meeting Sep 10, 2019 - Notice of Governing Board Regular Meeting

Category 20. Adjournment

Access

Public

Type

Procedural