



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Tuesday, October 15, 2019
Notice of Governing Board Regular Meeting

Regular Meeting of the Grossmont-Cuyamaca Community College District
Tuesday, October 15, 2019
Public Session-5:15 p.m., followed by Closed Session
Grossmont College, Griffin Gate, Room 180
8800 Grossmont College Drive, El Cajon, CA 92020

In compliance with the Americans with Disabilities Act, the Grossmont-Cuyamaca Community College District will make every effort to honor requests for reasonable accommodations made by individuals with disabilities [ADA Title II, Sec. 202, 42 USC 12132]. If you need accommodation please call 48 hours in advance of the scheduled meeting at (619) 644-7569.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to Governing Board Trustees for the Grossmont-Cuyamaca Community College District in advance of the meetings, may be viewed at the Governing Board meeting, or online at <https://go.boarddocs.com/ca/gcccd/Board.nsf/Public>, or at the Chancellor/Governing Board District Offices North, 8800 Grossmont College Drive, El Cajon, CA.

Board reserves the right to modify the order of business as it deems appropriate.

1. 4:00 p.m. Bond Feasibility Report & Facilities Master Plan Update Progress Workshop, Room 180

Subject	1.1 Bond Feasibility Report & Facilities Master Plan Update Progress Workshop
Meeting	Oct 15, 2019 - Notice of Governing Board Regular Meeting
Category	1. 4:00 p.m. Bond Feasibility Report & Facilities Master Plan Update Progress Workshop, Room 180
Access	Public
Type	Information

The Grossmont-Cuyamaca Community College District Governing Board members will gather in the Grossmont College Griffin Gate, Room 180 for a review of the Bond Feasibility Report and a briefing on Facilities Master Plan Update Progress.

Presenters:

Bond Feasibility Report:

- Tim McLarney, True North Research
- Bonnie Moss, CliffordMoss

Facilities Master Plan (FMP) Updates Progress:

- Ken Emmons, Senior Director Districtwide Facilities
- Nabil Abu-Ghazaleh, President Grossmont College
- Julie Barnes, President Cuyamaca College

File Attachments

2. Call to Order

Subject 2.1 Call to Order, Room 180
Meeting Oct 15, 2019 - Notice of Governing Board Regular Meeting
Category 2. Call to Order
Access Public
Type Procedural

Subject 2.2 Pledge of Allegiance
Meeting Oct 15, 2019 - Notice of Governing Board Regular Meeting
Category 2. Call to Order
Access Public
Type Procedural

3. Open Session

Subject 3.1 Announcement Open Session
Meeting Oct 15, 2019 - Notice of Governing Board Regular Meeting
Category 3. Open Session
Access Public
Type Procedural

Subject 3.2 Public Comment / Presentation
Meeting Oct 15, 2019 - Notice of Governing Board Regular Meeting
Category 3. Open Session
Access Public
Type Procedural

Items on the Agenda—People who wish to address the Board about an item on the agenda should submit a Request for Public Presentation (white card) to the Board Secretary prior to commencement of the meeting. Requests may also be submitted later in the meeting, but prior to Board consideration of the item. In accordance with BP 2350 Speakers, each speaker will be allowed a maximum of four minutes per topic, twenty minutes maximum for public speakers on any one subject, regardless of the number of speakers.

In accordance with Education Code Section 72121.5, citizens are invited to participate in the governance system of the District.

Items not on the Agenda—Persons wishing to speak on items not on the agenda should submit a *Request for Public Presentation* (blue card) to the Board Secretary prior to commencement of the meeting. The Board shall take no action other than an action of referral. Each speaker shall be limited to four minutes per topic, twenty minutes maximum for public speakers on any one subject, regardless of the number of speakers. The Board may refer items to the Chancellor for follow-up. Requests to have presentation item(s) placed on the agenda must be submitted at least two weeks prior to the Board meeting, in accordance with *BP 2340 Agendas*.

Subject 3.3 Public Hearing: Energy Service Contract; Refer to Item 13.5
Meeting Oct 15, 2019 - Notice of Governing Board Regular Meeting
Category 3. Open Session
Access Public
Type Procedural

The President of the Governing Board shall declare the meeting open to a Public Hearing relative to entering into an energy service contract with Forefront Power, LLC and the Grossmont-Cuyamaca Community College District.

After hearing all persons interested in addressing the Board on this subject, the President of the Board shall declare the Public Hearing closed and proceed to the next item on the docket.

4. Approval of Minutes

Subject 4.1 Approval of Minutes for September 10, 2019, Regular Meeting
Meeting Oct 15, 2019 - Notice of Governing Board Regular Meeting
Category 4. Approval of Minutes
Access Public
Type Action, Minutes
Recommended Motion to approve the September 10, 2019 regular meeting minutes, as presented
Action
Minutes [View Minutes](#) for Sep 10, 2019 - Notice of Governing Board Regular Meeting
Motion & Voting

Motion to approve the September 10, 2019 regular meeting minutes, as presented

Motion by Bill Garrett, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

5. Call for Changes to the Docket of Business

Subject 5.1 Changes to the Docket of Business
Meeting Oct 15, 2019 - Notice of Governing Board Regular Meeting
Category 5. Call for Changes to the Docket of Business
Access Public
Type Information

6. Reports of the Governing Board Members

Subject	6.1 Governing Board Member Reports
Meeting	Oct 15, 2019 - Notice of Governing Board Regular Meeting
Category	6. Reports of the Governing Board Members
Access	Public
Type	Information, Reports

Governing Board Members will provide reports and activity updates.

7. Report of the Board President

Subject	7.1 Report of the Board President
Meeting	Oct 15, 2019 - Notice of Governing Board Regular Meeting
Category	7. Report of the Board President
Access	Public
Type	Information, Reports

The Governing Board President will provide a report and activities update.

8. Report of the Chancellor

Subject	8.1 Monthly Site and Facilities Project Status Reports for the Governing Board
Meeting	Oct 15, 2019 - Notice of Governing Board Regular Meeting
Category	8. Report of the Chancellor
Access	Public
Type	Information, Reports

The following reports are provided to the Governing Board:

1. Grossmont College President's Report
2. Cuyamaca College President's Report
3. District Services Report
4. Facilities Project Status Report

File Attachments

- [Grossmont College President Report 10-15-19.pdf \(442 KB\)](#)
- [Cuyamaca College President Report.pdf \(721 KB\)](#)
- [District Services Governing Board report 10-15-19.pdf \(690 KB\)](#)
- [GCCCD Facilities Project Status.pdf \(199 KB\)](#)

Subject	8.2 Report of the Chancellor
Meeting	Oct 15, 2019 - Notice of Governing Board Regular Meeting
Category	8. Report of the Chancellor

Access Public
Type Information, Reports
Subject 8.3 Sabbatical Leave Reports
Meeting Oct 15, 2019 - Notice of Governing Board Regular Meeting
Category 8. Report of the Chancellor

Access Public
Type Reports

Sabbatical leave project reports will be presented by Cuyamaca College faculty member Amaliya Blyumin and by Grossmont College faculty member Joel Castellaw.

Spring 2019

Amaliya Blyumin - Developing Online Counseling Materials using OER - the purpose of my sabbatical leave is to develop, write and edit the course materials for a Transfer Success class. Also, I intend to design a brand new online course. The primary outcome is to create a secondary option to the face to face Counseling 150 Transfer Success class I created in 2015. This will give more access to high school students, new college students and students in special programs. I will research and create a brand new online course on Canvas that will be offered as an Open Educational Resource (OER) class. This will allow all students to have free access to the textbook on Canvas. And it will serve as a resource for other counseling faculty. I will update the current content of the face to face textbook to make it more relevant to the needs of our student population.

Fall 2018/Spring 2019

Joel Castellaw - Gathering, Supporting, and Sharing Our Stories - the sabbatical supports my ongoing scholarly exploration of storytelling, narrative, and adaptation studies, especially for the development of new performance works, but also for my COMM 136 Readers Theatre course. Activities include coursework, research, and projects to support the following outcomes: the creation of a Readers Theatre work based on coming-out narratives of LGBTQ community members; the development of a resource kit for departments and programs interested in creating student engagement activities related to storytelling; significant updates to the course design for COMM 136 based on the most recent theoretical foundations; and, the development of new materials for COMM 135 Oral Interpretation of Literature. The research for the new Readers Theatre work, the resource kit, and the new course materials will be submitted as evidence of achievement of objectives. Expected benefits include: enhanced student engagement and exercise of critical thinking skills; improved department and college-wide resources; and, improved community outreach.

File Attachments

[Sabbatical Leave Reporting -Blyumin.pdf \(102 KB\)](#)

[Sabbatical Report Castellaw.pdf \(4,872 KB\)](#)

9. Development of Consent Calendar

Subject 9.1 Development of Consent Calendar
Meeting Oct 15, 2019 - Notice of Governing Board Regular Meeting
Category 9. Development of Consent Calendar
Access Public
Type Information

Governing Board members will pull items from the docket of business for discussion.

10. Adoption of Consent Calendar

Subject 10.1 Adoption of Consent Calendar
Meeting Oct 15, 2019 - Notice of Governing Board Regular Meeting
Category 10. Adoption of Consent Calendar
Access Public
Type Action (Consent)
Recommended Action Approved as part of the Consent Calendar

Adoption of Consent Calendar—There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar for discussion. Any items that are removed will be considered separately. All matters remaining under the Consent Calendar will be approved by one motion. Sufficient backup material will be available in advance so the Board members will have complete data regarding the item.

Governing Board member will vote to approve as requested, all items on the Consent Calendar, except for those items pulled for discussion.

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

11. Governance

Subject 11.1 Board Policies Update
Meeting Oct 15, 2019 - Notice of Governing Board Regular Meeting
Category 11. Governance
Access Public
Type Action
Recommended Action Review and adopt revisions to Board Policies, as recommended by the Chancellor:
BP 2015 Student Governing Board Members
BP 3416 Equal Access
BP 7100 Commitment to Diversity

The board policies presented in the attachments are part of the ongoing process of developing and updating board policies to reflect changes in legislation and District administrative and operating procedures. Substantive changes to policies go through Districtwide Executive Council (DEC), District Strategic Planning & Budget Council (DSP&BC), and Districtwide Coordinating Educational Council (DCEC) for a 60-day review process, which includes Districtwide constituency review. DEC, DSP&BC, and DCEC are comprised of representatives from all constituency groups. Administrative procedures to implement board policies are delegated to the Chancellor under BP 2410 Board Policies and Administrative Procedures, and are sent to the Governing Board as information.

Background

BP 2015 Student Governing Board Members - annual review; review at Board's request

BP 3416 Equal Access - minor technical change (renumbered only)
BP 7100 Commitment to Diversity - 6-year review; updated with changes to meet current practices

File Attachments

[BP 2015 - Student Governing Board Members.pdf \(114 KB\)](#)
[BP 3416 - Equal Access.pdf \(19 KB\)](#)
[BP 7100 - Commitment to Diversity.pdf \(8 KB\)](#)

Motion & Voting

Review and adopt revisions to Board Policies, as recommended by the Chancellor:
BP 2015 Student Governing Board Members
BP 3416 Equal Access
BP 7100 Commitment to Diversity

Motion by Bill Garrett, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject	11.2 Election of Grossmont-Cuyamaca Community College District Voting Delegates for Association of Community College Trustees Leadership Congress
Meeting	Oct 15, 2019 - Notice of Governing Board Regular Meeting
Category	11. Governance
Access	Public
Type	Action
Recommended Action	Cast ballots for up two candidates from the Grossmont-Cuyamaca Community College Board of Trustees to be voting delegates for the Association of Community College Trustees Leadership Congress.

Summary of Issue: According to the Association of Community College Trustees (ACCT), Grossmont-Cuyamaca Community College District (GCCCD) is entitled to (2) votes during the Annual ACCT Leadership Congress, October 16-19, 2019, at the Hilton San Francisco Union Square Hotel in San Francisco, California. During the meeting the organization will take actions on policy and initiatives affecting community colleges nationally, as well as frame recommendations to the federal government and its agencies.

The District Board is to decide who will serve as the voting delegates and the alternate for GCCCD; **Attachment A.** Eligibility requirements for voting delegates provide that only voting members of governing boards may serve as voting delegates (student trustees are non-voting trustees and therefore may not serve as voting delegates).

File Attachments

[Attachment A Grossmont CCCD District Voting Delegate letter.pdf \(130 KB\)](#)
[ACCT Candidates.pdf \(2,823 KB\)](#)

Motion & Voting

Cast ballots for up two candidates from the Grossmont-Cuyamaca Community College Board of Trustees to be voting delegates for the Association of Community College Trustees Leadership Congress.

Motion by Bill Garrett, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

12. Student and Institutional Success

Subject	12.1 Adopt Resolution 20-003 Declaring October 14-18, 2019, as Undocumented Student Action Week
Meeting	Oct 15, 2019 - Notice of Governing Board Regular Meeting
Category	12. Student and Institutional Success
Access	Public
Type	Action
Recommended Action	Adopt Resolution 20-003 Declaring October 14-18, 2019, as Undocumented Student Action Week; as recommended by the Chancellor.

Summary of Issue:

Since 2017, the California Community Colleges Chancellor's Office (CCCCO) has partnered with several organizations including the Community College League of California, the Faculty Association of the California Community Colleges, the California Community Colleges Student Senate and Immigrants Rising to sponsor an Undocumented Student Action Week to raise awareness and garner support for undocumented students. The District has participated each year by conducting activities to raise awareness of campus and districtwide support for undocumented students and their families.

This year, October 14-18, 2019, has been designated as Undocumented Student Action Week. The colleges are planning many activities that will be shared with the Board and the public at a later date.

The Resolution of the Board of Trustees, declaring October 14-18, 2019, as Undocumented Student Action Week is attached.

File Attachments

[Attachment A Resolution 20-003 Undocumented Student Action Week.pdf \(119 KB\)](#)

Motion & Voting

Adopt Resolution 20-003 Declaring October 14-18, 2019, as Undocumented Student Action Week; as recommended by the Chancellor.

Motion by Brad Monroe, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

13. Budget and Finance

Subject	13.1 Child Development Centers Annual Renewal of Child and Adult Food Care Program
Meeting	Oct 15, 2019 - Notice of Governing Board Regular Meeting
Category	13. Budget and Finance
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$63,000.00

Budgeted Yes

Recommended Action Grant authority to the Chancellor to renew the annual contract with the California Department of Education Child and Adult Food Care Program for the Grossmont College and Cuyamaca College Child Development Centers.

Summary of Issue: The California Department of Education Child and Adult Food Care Program reimburses the child development centers for breakfast, lunch, and snacks served to the children at the centers.

Background: This program is the state portion of the Federal Lunch Program to provide nutritious meals and snacks to low-income students' children in childcare. The centers are reimbursed for meals provided to all children.

Support of Strategic Planning:

1. Funding: This program provides nutritious meals to children of low-income students and helps the centers with financial sustainability.
2. Standardization and Alignment: Students will have access to similar services at both campuses.

Fiscal Impact of Proposal: Meals are reimbursed based on monthly claims. Estimated total amount is \$63,000 with approximately \$31,000 to Grossmont College and \$32,000 to Cuyamaca College.

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject 13.2 Budget Status Changes

Meeting Oct 15, 2019 - Notice of Governing Board Regular Meeting

Category 13. Budget and Finance

Access Public

Type Action (Consent)

Fiscal Impact Yes

Dollar Amount \$370,462,876.00

Budgeted Yes

Recommended Action Accept a report on the current budget status, accept related revenues or revisions, and grant authority to the Chancellor to budget these funds.

INFORMATION IN SUPPORT OF PROPOSAL

A. Summary of Issue

Board policy BP 6250 Budget Management, states the Governing Board shall manage the budget in accordance with Title 5 and the California Community Colleges Budget and Accounting Manual. The policy also allows transfers between expenditure spend categories to be processed and ratified in total. Any transfers from reserves require advanced Board approval.

B. Support of Strategic Planning

Optimize fiscal resources to ensure organizational integrity, effectiveness, and accountability.

C. Fiscal Impact of Proposal

The following reflects the combined funds available for all District funds:

	Approved Budget	Transfers between Categories	Increases/ Decreases to WB *	Revised Budget
Expenditure Classifications:				
1 Academic Salaries	\$59,661,777	\$(9,600)	\$29,377	\$59,681,554
2 Classified Salaries	36,428,353	(16,351)	13,962	36,425,964
3 Staff Benefits	40,075,266	(108,983)	3,786	39,970,069
4 Supplies	6,143,100	(117,383)	(3,383)	6,022,334
5 Rents, Utilities & Other Oper.	88,266,364	118,334	87,685	88,472,383
6 Capital Outlay	109,104,306	25,000	3,014	109,132,320
7 Other Outgo & Reserves	30,681,903	108,983	(32,634)	30,758,252
Total	\$370,361,069	\$0	\$101,807	\$370,462,876

***Proposed Increases/Decreases:**

1. An increase in the allocation for Grossmont College for TANF of \$1,586, for a new total of \$136,992 for 2019-20.
2. An increase in the allocation for Grossmont College for CalWORKS of \$12,253, for a new total of \$858,157 for 2019-20.
3. An increase in the 2019-20 budget for Grossmont College for the Health Deputy Sector Navigator of \$87,568 representing FY 2018-19 funds carried forward.
4. An increase in the allocation for Grossmont College for Child Development Training Consortium of \$400, for a new total of \$10,400 for 2019-20.

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject	13.3 Purchase Orders and Warrants
Meeting	Oct 15, 2019 - Notice of Governing Board Regular Meeting
Category	13. Budget and Finance
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$79,561,049.39
Budgeted	Yes
Budget Source	Funded by various funds
Recommended Action	Ratify the action of the Chancellor in approving the purchase orders and warrants issued during the month of September 2019, and grant authority to execute appropriate documents.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue: In conformance with Board Policy 6330, purchase orders and warrants issued during the month of September 2019, are presented for review.

Fiscal Impact of Proposal

General Fund Purchase Orders	\$ 36,453,418.20
Bookstore Special Revenue Fund Purchase Orders	27,637.20
Capital Outlay Fund Purchase Orders	16,301,012.33
Trust Funds Purchase Orders	<u>30,090.92</u>

Total Purchase Orders (Attachment A): \$ **52,812,158.65**

Purchasing Warrants 85015996 – 85016516	\$ 18,813,432.91
Payroll Warrants	<u>7,935,457.83</u>

Total Warrants: \$ **26,748,890.74**

Total Purchase Orders and Warrants: \$ **79,561,049.39**

File Attachments

[POWOctober Attachment A.pdf \(83 KB\)](#)

[Purchase Order Detail Over \\$5000.pdf \(692 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject	13.4 Ratification of Signatures on Agreements
Meeting	Oct 15, 2019 - Notice of Governing Board Regular Meeting
Category	13. Budget and Finance
Access	Public
Type	Action
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	All transactions are funded either by the Unrestricted General Fund (UGF) or other funds as identified in the individual Fiscal Impact statement. All are 2019-2020 budgets unless otherwise noted.
Recommended Action	Ratify the action of the Chancellor in authorizing agreements, and grant authority to accept, budget, and spend any proceeds therefrom.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue: The agreements on **Attachment A** have been undertaken in keeping with district policies and procedures. The services contracted for by any professional services contracts in this docket are not available within the District, cannot be performed satisfactorily by District staff, and/or are of such a highly specialized or technical nature, that the necessary expert knowledge, experience, and ability are not available within the District.

File Attachments

[Attachment A OctoberRATS.pdf \(435 KB\)](#)

Motion & Voting

Ratify the action of the Chancellor in authorizing agreements, and grant authority to accept, budget, and spend any proceeds therefrom.

Motion by Bill Garrett, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject	13.5 Resolution 20-002 Making Findings on Energy Savings and Determining Other Matters in Connection with Energy Service Agreements
Meeting	Oct 15, 2019 - Notice of Governing Board Regular Meeting
Category	13. Budget and Finance
Access	Public
Type	Action
Recommended Action	Adopt Resolution 20-002 Making Findings on Energy Savings and to enter into power purchase agreements and related contract documents with ForeFront Power, LLC, for facilities at the District's real property sites, as recommended by the Chancellor.

Summary of Issue: Districts are required to bring forward a resolution entering into Power Purchase agreements. The Grossmont-Cuyamaca Community College District Resolution 20-002 (Attachment A) states that the District's purpose is to enter into the Power Purchase Agreements and related contract documents with ForeFront Power, LLC and to which Power Purchase Agreements Supplier will design, finance, construct, install, own, operate, and maintain on District property solar photovoltaic facilities and arrange with local utility for interconnection of the facilities, which will generate energy for the sites on which such facilities are located. Resolution 20-002 provides further information.

Supplier has provided the District with analysis showing the financial and other benefits of entering into the Power Purchase Agreements, which analysis is attached hereto as (Exhibit A) and made part hereof by this reference. Exhibit A includes data showing that the anticipated cost to the District for the electrical energy provided by the solar photovoltaic facilities will be less than the anticipated cost to the District of electrical energy that would have been consumed by the District in the absence of such measures.

File Attachments

[Attachment A Board Resolution 20-002.pdf \(46 KB\)](#)

[Exhibit A.pdf \(82 KB\)](#)

Motion & Voting

Adopt Resolution 20-002 Making Findings on Energy Savings and to enter into power purchase agreements and related contract documents with ForeFront Power, LLC, for facilities at the District's real property sites, as recommended by the Chancellor.

Motion by Bill Garrett, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

14. Public Works Projects

Subject 14.1 Grossmont College Athletic Fields Scoreboard Replacement; Notice of Completion and Release of Retention

Meeting Oct 15, 2019 - Notice of Governing Board Regular Meeting

Category 14. Public Works Projects

Access Public

Type Action (Consent)

Fiscal Impact Yes

Dollar Amount \$326,952.59

Budgeted Yes

Budget Source This project was funded by Local Capital Project Funds

Recommended Grant authority to the Chancellor to: a) File a Notice of Completion for Bid B17.049, with
Action M.A. Stevens Construction, and b) Release retention as allowed in the contract documents.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue: Bid B17.049 was issued to M.A. Stevens Construction. The project is complete and all punch list items have been resolved.

Background: The scope of the Grossmont College Athletic Fields Scoreboard Replacement project included the removal and replacement of the existing football, softball, and baseball scoreboards

Fiscal Impact of Proposal:

Construction Contract Amount:	\$324,000.00
Ratified Change Orders:	\$2,952.59
Total Construction to Date:	\$326,952.59
Total Project Budget:	\$338,640.00

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject 14.2 Grossmont College Interim Swing Space PH 1-3 Utilities Building 36; Ratification of Award

Meeting Oct 15, 2019 - Notice of Governing Board Regular Meeting

Category 14. Public Works Projects

Access Public

Type Action (Consent)

Fiscal Impact	Yes
Dollar Amount	\$899,163.00
Budgeted	Yes
Budget Source	This project will be funded by Proposition V Bond Funds
Recommended Action	Ratify the action of the Chancellor in awarding Bid B19.017 – Grossmont College Chiller Interim Swing Space PH 1-3 Utilities Building 36, to Conan Construction, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue:

Bid documents were sent to 39 bidders in addition to publishing the legal notice and posting on the District website. Fifteen general contractors attended the mandatory pre-bid meeting and job walk. A total of six bids were received. The award was made as presented in **Attachment A**.

Background:

The scope of the Grossmont College Interim Swing Space Phase 1-3 Utilities project includes infrastructure support for temporary modular buildings for Building 36 and Phase 2 Arts and Communication. The modular buildings consist of classrooms, offices, and restrooms. This swing space project will augment the existing swing space in parking lot no. 5 south and new buildings in parking lot 1. The work will include some ADA upgrades, providing temporary electrical transformer, connections to existing sewer, water, electrical, data, fire alarms systems, and associated site work.

Fiscal Impact of Proposal

Original Estimated Contract Cost:	\$1,144,000
Construction Contract Amount:	\$899,163
Total Project Budget:	\$8,897,095

File Attachments
[B19.017.GC.InterimSwingSpacePh1-3Utilities.RatificationOfAward.Attachment.pdf \(365 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject	14.3 District Services Building 86 HVAC; Permission to Award
Meeting	Oct 15, 2019 - Notice of Governing Board Regular Meeting
Category	14. Public Works Projects
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$195,000.00

Budgeted Yes

Budget Source This project will be funded by Local Capital Project Funds

Recommended Action Grant authority to the Chancellor to: (a) Award Bid B19.018 District Services Building 86 HVAC to the lowest responsive bidder meeting all terms, conditions, and specifications; and (b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening.

Information In Support Of Proposal

Summary of Issue: Bid B19.018 will be issued for the District Services Building 86 HVAC.

Background: The Scope of the District Services Building 86 HVAC project consist of the removal and replacement of three critical components of HVAC mechanical equipment on the roof of Building 86

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject 14.4 Grossmont College Science, Math, Career Tech Complex 36N Relocate Specialty Restroom; Permission to Award

Meeting Oct 15, 2019 - Notice of Governing Board Regular Meeting

Category 14. Public Works Projects

Access Public

Type Action (Consent)

Fiscal Impact Yes

Dollar Amount \$194,131.00

Budgeted Yes

Budget Source This project will be funded by Proposition V Bond Funds

Recommended Action Grant authority to the Chancellor to: (a) Award Bid B19.019 Grossmont College Science, Math, Career Tech Complex 36N Relocate Specialty Restroom, to the lowest responsive bidder meeting all terms, conditions, and specifications; and (b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening.

Summary of Issue: Bid B19.019 will be issued for the Grossmont College Science, Math, Career Tech Complex 36N Relocate Specialty Restroom.

Background: The scope of the Grossmont College Science, Math, Career Tech Complex 36N - Relocate Specialty Restroom project will include the relocation of an existing specialty needs restroom for students & staff in Building 36 prior to its' demolition for the new building, into the former ticket-sales office & janitorial closet in the breezeway of Building 41.

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject	14.5 Grossmont College Science, Math, Career Tech Complex 36N Hazmat and Demo; Permission to Award
Meeting	Oct 15, 2019 - Notice of Governing Board Regular Meeting
Category	14. Public Works Projects
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$978,055.00
Budgeted	Yes
Budget Source	This project will be funded by Proposition V Bond Funds
Recommended Action	Grant authority to the Chancellor to: (a) Award Bid B19.021 Grossmont College Science, Math, Career Tech Complex 36N Hazmat and Demo to the lowest responsive bidder meeting all terms, conditions, and specifications; and (b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening.

Information In Support Of Proposal

Summary of Issue: Bid B19.021 will be issued for the Grossmont College Science, Math, Career Tech Complex 36N Hazmat and Demo.

Background: The scope of the Grossmont College Science, Math, Career Tech Complex 36N Hazmat and Demo project will include the early hazmat abatement & demolition of the existing Building 36 & the respective satellite modular units (i.e., Buildings 37, 38, 38C, chiller station, storage unit) on Parking Lots 3 & 3E.

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject	14.6 District Services Building 80 & 88 and Districtwide Bosch Alarm System; Permission to Award
Meeting	Oct 15, 2019 - Notice of Governing Board Regular Meeting
Category	14. Public Works Projects
Access	Public
Type	Action (Consent)

Fiscal Impact	Yes
Dollar Amount	\$151,000.00
Budgeted	Yes
Budget Source	This project will be funded by Local Capital Project Funds
Recommended Action	Grant authority to the Chancellor to: (a) Award Bid B19.022 District Services Program Management and Facilities Trailer, District Services renovations and Bosch Alarm System Upgrades to the lowest responsive bidder meeting all terms, conditions, and specifications; and (b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening.

Information In Support Of Proposal

Summary of Issue: Bid B19.022 will be issued for the District Services Program Management and Facilities Trailer, District Services Renovations and Districtwide Bosch Alarm System Upgrades.

Background: The Scope includes these componets:

- District Services Program Management & Facilities Trailer, Building 88
Scope of work: Replacement trailer will be dropped off ready for installation; A general contractor is needed to tie in water, sewer, overhead electrical, install data wires & IT rack, fire alarm system, ramp and stairs, repair cart storage fencing, install kitchen cabinets, and awning.
- District Services Renovations, Building 80, District Annex
Scope of work: Replace five doors and door hardware, paint doors & frames, clean carpets, and clean HVAC ducts.
- Districtwide Bosch Alarm System Upgrades
Scope of work: Repair or replace Bosch Alarm panels, motherboards and key pads districtwide to integrate with recent Voice Over Internet Protocol (VOIP) telephone upgrade.

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Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject	14.7 Cuyamaca College Ornamental Horticulture Greenhouse Project; Permission to Award
Meeting	Oct 15, 2019 - Notice of Governing Board Regular Meeting
Category	14. Public Works Projects
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$500,000.00
Budgeted	Yes

Budget Source This project will be funded by Proposition V Bond Funds

Recommended Action Grant authority to the Chancellor to: (a) Award Bid B19.023 Cuyamaca College Ornamental Horticulture Greenhouse Project to the lowest responsive bidder meeting all terms, conditions, and specifications; and (b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening.

Information In Support Of Proposal

Summary of Issue: Bid B19.023 will be issued for the Cuyamaca College Ornamental Horticulture Greenhouse Project.

Background: The new facilities will include two (2) greenhouses, one (1) head house and to accommodate program use requirements. The Greenhouse contractor to coordinate all scope regarding the greenhouse and surrounding areas with the OH Complex contractor. The OH Complex contractor will provide all site work, fine grading, irrigation, and planting surrounding the greenhouse at the completion of the greenhouse. Greenhouse Contractor to provide fully functional greenhouse including greenhouse structure and enclosure, foundations, slab, and all utilities per the project documents. A graded, certified, and surveyed building pad will be provided by the complex contractor. Greenhouse contractor shall provide the excavation/ backfill of all foundations and utilities within the footprint of the greenhouse and within 5 feet of the greenhouse structure per the project documents.

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject 14.8 Citizens' Bond Oversight Committee

Meeting Oct 15, 2019 - Notice of Governing Board Regular Meeting

Category 14. Public Works Projects

Access Public

Type Action (Consent)

Fiscal Impact No

Recommended Action Authorize the appointment of Vincent Kugener, Leonard Pinson, and Paul E. Schroeder to fill vacancies on the Citizens' Bond Oversight Committee, as recommended by the Chancellor.

Proposition V is Grossmont-Cuyamaca Community College District's General Obligation Bond authorized by Proposition 39 and passed by voters on November 6, 2012. Proposition 39, its enabling legislation, and the California Education Code, require that the Governing Board appoint an independent Citizens' Bond Oversight Committee (CBOC).

Three vacancies currently exist on the CBOC, the vacancies created requires the appointment of replacement members who are active in a business organization and two qualified professionals in a construction-related field:

- Mr. Kugener (Business Organization) – East County Chamber of Commerce; Business owner: The Basket Corner and Le-Caramel
- Mr. Pinson (Construction-Related Field) – County of San Diego for Department of General Services (construction project management, labor compliance); former member of SDUSD Propositions MM, S, and Z Bond Oversight Committees
- Mr. Schroeder (Construction-Related Field) – Architect (higher education, K-12, governmental, non-profit institutions)

Governing Board approval, the CBOC Bylaws permit members to serve three consecutive two-year terms. The list of members recommended by the Chancellor is presented in **Attachment A**.

Pursuant to *Proposition 39* and the California Education Code, the Governing Board appoints an independent Citizens' Bond Oversight Committee. A minimum of seven constituencies are required to be represented. The Board Administrative Procedures and Bylaws expand the membership to a potential ten members.

The Bylaws also provide that the term of any qualified member may be extended by the Governing Board if the member

File Attachments

[CBOC Attachment A.pdf \(30 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

15. Human Resources

Subject	15.1 Personnel
Meeting	Oct 15, 2019 - Notice of Governing Board Regular Meeting
Category	15. Human Resources
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Funded by various District and departmental budgets
Recommended Action	Ratify the action of the Chancellor in approving classified and academic personnel actions during the period September 10 - October 15, 2019.

Summary of Issue: Personnel actions for the current period are provided in Attachment A. Copies of the personnel reports are maintained by Human Resources.

File Attachments

[2019 OCTOBER PERSONNEL ACTIONS ATTACHMENT A Rev 10.09.2019.pdf \(136 KB\)](#)

Executive Content

Hello Stephanie,

I am approving this docket so it can move forward. I do not agree with the details, however, I do understand that you need the approval to have it route appropriately. I spoke to Tim Corcoran about my specific concerns, so they are not included here.

Thank you,
Sue Rearic

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

16. Information

Subject 16.1 Administrative Procedures Update
Meeting Oct 15, 2019 - Notice of Governing Board Regular Meeting
Category 16. Information
Access Public
Type Information

Summary of Issue: Board policy AP 2410 Board Policies and Administrative Procedures delegates authority to the Chancellor to issue administrative procedures as statements of method to be used in implementing board policy. The administrative procedures presented in the attachments to this item have been reviewed and revised in conjunction with board policies included in the Board Policies Update on this docket of business. Administrative procedures are issued by the Chancellor as part of the ongoing process of developing and updating procedures, and are presented here for information.

Background: New and revised procedures with substantive changes go through the District Executive Council (DEC), District Coordinating Educational Council (DCEC), and District Strategic Planning & Budget Council (DSP&BC) for the 60-day review process. DEC, DCEC, and DSP&BC are composed of representatives from all constituency groups.

AP 3416 Equal Access - minor technical change (renumbered only)
AP 7100 Commitment to Diversity - updated to meet current practices.

File Attachments

[AP 7100 - Commitment to Diversity.pdf \(129 KB\)](#)

[AP 3416 - Equal Access.pdf \(122 KB\)](#)

17. Staff Communications

Subject 17.1 Staff Communications
Meeting Oct 15, 2019 - Notice of Governing Board Regular Meeting
Category 17. Staff Communications
Access Public
Type Information

BACKGROUND

18. Closed Session

Subject 18.1 Public Comment / Presentation
Meeting Oct 15, 2019 - Notice of Governing Board Regular Meeting
Category 18. Closed Session
Access Public
Type Procedural

Items on the Agenda—People who wish to address the Board about an item on the agenda should submit a Request for Public Presentation (white card) to the Board Secretary prior to commencement of the meeting. Requests may also be submitted later in the meeting, but prior to Board consideration of the item. In accordance with BP 2350 Speakers, each speaker will be allowed a maximum of four minutes per topic, twenty minutes maximum for public speakers on any one subject, regardless of the number of speakers.

In accordance with Education Code Section 72121.5, citizens are invited to participate in the governance system of the District.

Items not on the Agenda—Persons wishing to speak on items not on the agenda should submit a *Request for Public Presentation* (blue card) to the Board Secretary prior to commencement of the meeting. The Board shall take no action other than an action of referral. Each speaker shall be limited to four minutes per topic, twenty minutes maximum for public speakers on any one subject, regardless of the number of speakers. The Board may refer items to the Chancellor for follow-up. Requests to have presentation item(s) placed on the agenda must be submitted at least two weeks prior to the Board meeting, in accordance with *BP 2340 Agendas*.

Subject 18.2 Adjourn to Closed Session, ASGC Board Room; pursuant to Government Code section 54957 to consider public employment of the new Chancellor and the Chancellor's performance evaluation; section 54956.9 to confer with legal counsel regarding two cases of potential litigation; and section 3549.1 to confer with the District Chief Negotiator, Tim Corcoran, regarding bargaining matters concerning Administrators' Association, American Federation of Teachers (AFT), California School Employees Association Chapter 707 (CSEA), and confidential administrators and staff.

Meeting Oct 15, 2019 - Notice of Governing Board Regular Meeting

Category 18. Closed Session

Access Public

Type Information, Procedural

In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session, following the conclusion of the open session, in the Associated Students of Grossmont College (ASGC) Board Room; pursuant to Government Code section 54957 for public employee(s) discipline/dismissal/release, to consider public employment of the new Chancellor and the Chancellor's performance evaluation; section 54956.9 to confer with legal counsel regarding two cases of potential litigation; and section 3549.1 to confer with the District Chief Negotiator, Tim Corcoran, regarding bargaining matters concerning Administrators' Association, American Federation of Teachers (AFT), California School Employees Association Chapter 707 (CSEA), and confidential administrators and staff.

19. Reconvene in Open Session

Subject 19.1 Announcement of Action Taken in Closed Session (if applicable)

Meeting Oct 15, 2019 - Notice of Governing Board Regular Meeting

Category 19. Reconvene in Open Session

Access Public

Type Procedural

Announcement closed session items.

20. Adjournment

Subject 20.1 Adjournment

Meeting Oct 15, 2019 - Notice of Governing Board Regular Meeting

Category 20. Adjournment

Access Public

Type Procedural