



GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

**Friday, December 13, 2019**  
**Notice of Governing Board Regular and Organizational Meeting**

**Regular Meeting of the Grossmont-Cuyamaca Community College District**  
**Friday, December 13, 2019**  
**Public Session-4:00 p.m., followed by Closed Session**  
**Grossmont College, Griffin Gate, Room 180**  
**8800 Grossmont College Drive, El Cajon, CA 92020**

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**In compliance with the Americans with Disabilities Act, the Grossmont-Cuyamaca Community College District will make every effort to honor requests for reasonable accommodations made by individuals with disabilities [ADA Title II, Sec. 202, 42 USC 12132]. If you need accommodation please call 48 hours in advance of the scheduled meeting at (619) 644-7569.**

**In compliance with Government Code section 54957.5, non-exempt writings that are distributed to Governing Board Trustees for the Grossmont-Cuyamaca Community College District in advance of the meetings, may be viewed at the Governing Board meeting, or online at <https://go.boarddocs.com/ca/gcccd/Board.nsf/Public>, or at the Chancellor/Governing Board District Offices North, 8800 Grossmont College Drive, El Cajon, CA.**

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**Board reserves the right to modify the order of business as it deems appropriate.**

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**1. 3:00 p.m. Farewell Reception to Chancellor Cindy Miles, Room 180**

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Subject 1.1 Farewell Reception for Chancellor Cindy Miles  
Meeting Dec 13, 2019 - Notice of Governing Board Regular and Organizational Meeting  
Category 1. 3:00 p.m. Farewell Reception to Chancellor Cindy Miles, Room 180  
Access Public  
Type Information

A reception to honor Chancellor Cindy Miles for her service to the District and the community. We will be thanking her for her leadership and dedication to making our District the best it can be by ensuring all students have the opportunity to reach their educational goals.

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**2. Call to Order**

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Subject 2.1 Call to Order, Room 180  
Meeting Dec 13, 2019 - Notice of Governing Board Regular and Organizational Meeting  
Category 2. Call to Order  
Access Public  
Type Procedural

Subject 2.2 Pledge of Allegiance

Meeting Dec 13, 2019 - Notice of Governing Board Regular and Organizational Meeting  
Category 2. Call to Order  
Access Public  
Type Procedural

### **3. Open Session**

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Subject 3.1 Announcement Open Session  
Meeting Dec 13, 2019 - Notice of Governing Board Regular and Organizational Meeting  
Category 3. Open Session  
Access Public  
Type Procedural

Subject 3.2 Public Comment / Presentation  
Meeting Dec 13, 2019 - Notice of Governing Board Regular and Organizational Meeting  
Category 3. Open Session  
Access Public  
Type Procedural

**Items on the Agenda**—People who wish to address the Board about an item on the agenda should submit a Request for Public Presentation (white card) to the Board Secretary prior to commencement of the meeting. Requests may also be submitted later in the meeting, but prior to Board consideration of the item. In accordance with BP 2350 Speakers, each speaker will be allowed a maximum of four minutes per topic, twenty minutes maximum for public speakers on any one subject, regardless of the number of speakers.

In accordance with Education Code Section 72121.5, citizens are invited to participate in the governance system of the District.

**Items not on the Agenda**—Persons wishing to speak on items not on the agenda should submit a *Request for Public Presentation* (blue card) to the Board Secretary prior to commencement of the meeting. The Board shall take no action other than an action of referral. Each speaker shall be limited to four minutes per topic, twenty minutes maximum for public speakers on any one subject, regardless of the number of speakers. The Board may refer items to the Chancellor for follow-up. Requests to have presentation item(s) placed on the agenda must be submitted at least two weeks prior to the Board meeting, in accordance with *BP 2340 Agendas*.

Subject 3.3 Public Hearing: Energy Service Contract regarding Grossmont College; Refer to Item 13.4  
Meeting Dec 13, 2019 - Notice of Governing Board Regular and Organizational Meeting  
Category 3. Open Session  
Access Public  
Type

The President of the Governing Board shall declare the meeting open to a Public Hearing relative to entering into an energy service contract with Forefront Power, LLC and the Grossmont-Cuyamaca Community College District.

After hearing all persons interested in addressing the Board on this subject, the President of the Board shall declare the Public Hearing closed and proceed to the next item on the docket.

## **4. Approval of Minutes**

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Subject 4.1 Approval of Minutes for November 4, 2019, Special Meeting

Meeting Dec 13, 2019 - Notice of Governing Board Regular and Organizational Meeting

Category 4. Approval of Minutes

Access Public

Type Action, Minutes

Recommended Action Motion to approve the November 4, 2019 special meeting minutes, as presented

Minutes [View Minutes](#) for Nov 4, 2019 - Notice of Governing Board Special Closed Session M

Motion & Voting

Motion to approve the November 4, 2019 special meeting minutes, as presented

Motion by Bill Garrett, second by Debbie Justeson.  
Final Resolution: Motion Carries  
Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject 4.2 Approval of Minutes for November 5, 2019, Special Meeting

Meeting Dec 13, 2019 - Notice of Governing Board Regular and Organizational Meeting

Category 4. Approval of Minutes

Access Public

Type Action, Minutes

Recommended Action Motion to approve the November 5, 2019 special meeting minutes, as presented

Minutes [View Minutes](#) for Nov 5, 2019 - Notice of Governing Board Special Closed Session M

Subject 4.3 Approval of Minutes for November 6, 2019, Special Meeting

Meeting Dec 13, 2019 - Notice of Governing Board Regular and Organizational Meeting

Category 4. Approval of Minutes

Access Public

Type Action, Minutes

Recommended Action Motion to approve the November 6, 2019, special meeting minutes, as presented

Minutes [View Minutes](#) for Nov 6, 2019 - Notice of Governing Board Special Closed Session M

Subject 4.4 Approval of Minutes for November 19, 2019, Regular Meeting  
Meeting Dec 13, 2019 - Notice of Governing Board Regular and Organizational Meeting  
Category 4. Approval of Minutes  
Access Public  
Type Action, Minutes  
Recommended Motion to approve the November 19, 2019 regular meeting minutes, as presented  
Action  
Minutes [View Minutes](#) for Nov 19, 2019 - Notice of Governing Board Regular Meeting

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## **5. Call for Changes to the Docket of Business**

Subject 5.1 Changes to the Docket of Business  
Meeting Dec 13, 2019 - Notice of Governing Board Regular and Organizational Meeting  
Category 5. Call for Changes to the Docket of Business  
Access Public  
Type Information

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## **6. Reports of the Governing Board Members**

Subject 6.1 Governing Board Member Reports  
Meeting Dec 13, 2019 - Notice of Governing Board Regular and Organizational Meeting  
Category 6. Reports of the Governing Board Members  
Access Public  
Type Information, Reports  
Governing Board Members will provide reports and activity updates.

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## **7. Report of the Board President**

Subject 7.1 Report of the Board President  
Meeting Dec 13, 2019 - Notice of Governing Board Regular and Organizational Meeting  
Category 7. Report of the Board President  
Access Public  
Type Information, Reports  
The Governing Board President will provide a report and activities update.

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## **8. Report of the Chancellor**

Subject 8.1 Monthly Site and Facilities Project Status Reports for the Governing Board

Meeting Dec 13, 2019 - Notice of Governing Board Regular and Organizational Meeting  
Category 8. Report of the Chancellor  
Access Public  
Type Information, Reports

The following reports are provided to the Governing Board:

1. Grossmont College President's Report
2. Cuyamaca College President's Report
3. District Services Report
4. Facilities Project Status Report

File Attachments

[Grossmont College President Report 12.13.19.pdf \(624 KB\)](#)

[Cuyamaca President Report 12.13.19.pdf \(547 KB\)](#)

[District Services Report 12.13.19.pdf \(278 KB\)](#)

[Facilities Project Status Report.pdf \(512 KB\)](#)

Subject 8.2 Naming Ornamental Horticulture Classroom after The Rice Foundation; Refer to Item 11.5

Meeting Dec 13, 2019 - Notice of Governing Board Regular and Organizational Meeting

Category 8. Report of the Chancellor

Access Public

Type Information

Subject 8.3 Announcement of the 2019 Chancellor/Classified Senate Annual Awards

Meeting Dec 13, 2019 - Notice of Governing Board Regular and Organizational Meeting

Category 8. Report of the Chancellor

Access Public

Type Recognition

The Chancellor and Classified Senate Annual Award provides an opportunity to honor Classified Professionals whose outstanding job performance and work ethic inspire others. The award currently celebrates three individuals annually, one from each site, with recognition for their outstanding work.

The award includes engraved acrylic award, \$250.00 gift certificate, recognition at a Governing Board meeting and the Statewide Classified Leadership Institute Conference.

Recipient of the 2019 Chancellor/Classified Senate Annual Award:

**Grossmont College**

Tenille Venard, Evaluations Advisor, Admissions and Records Department

**Cuyamaca College**

Jane Lytle, Administrative Assistant III, Institutional Effectiveness, Success and Equity Department

**District Services**

Della Elliott, Public Information Assistant, Marketing and Communications

Subject 8.4 Report of the Chancellor

Meeting Dec 13, 2019 - Notice of Governing Board Regular and Organizational Meeting

Category 8. Report of the Chancellor

Access Public

Type Information, Reports

## **9. Development of Consent Calendar**

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Subject 9.1 Development of Consent Calendar

Meeting Dec 13, 2019 - Notice of Governing Board Regular and Organizational Meeting

Category 9. Development of Consent Calendar

Access Public

Type Information

Governing Board members will pull items from the docket of business for discussion.

## **10. Adoption of Consent Calendar**

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Subject 10.1 Adoption of Consent Calendar

Meeting Dec 13, 2019 - Notice of Governing Board Regular and Organizational Meeting

Category 10. Adoption of Consent Calendar

Access Public

Type Action (Consent)

Recommended Action Approved as part of the Consent Calendar

Adoption of Consent Calendar—There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar for discussion. Any items that are removed will be considered separately. All matters remaining under the Consent Calendar will be approved by one motion. Sufficient backup material will be available in advance so the Board members will have complete data regarding the item.

Governing Board member will vote to approve as requested, all items on the Consent Calendar, except for those items pulled for discussion.

### Motion & Voting

Approved as part of the Consent Calendar

Motion by Brad Monroe, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

## **11. Governance**

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Subject 11.1 Election of President of Governing Board for 2020

Meeting Dec 13, 2019 - Notice of Governing Board Regular and Organizational Meeting

Category 11. Governance

Access Public

Type Action

Recommended Action Elect the president of the Governing Board of the Grossmont-Cuyamaca Community College District for 2020.

**PROPOSAL:**

Elect the president of the Governing Board of the Grossmont-Cuyamaca Community College District for 2020.

**INFORMATION IN SUPPORT OF PROPOSAL**

The election of a president of the Governing Board for each year is an action required by Education Code Sections 35022 and 72000(c)(2), and must be done at the annual organizational meeting, which is held this year on December 13, 2019.

Motion & Voting

Elect the president of the Governing Board of the Grossmont-Cuyamaca Community College District for 2020.

Motion by Debbie Justeson, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject 11.2 Election of Vice President of Governing Board for 2020

Meeting Dec 13, 2019 - Notice of Governing Board Regular and Organizational Meeting

Category 11. Governance

Access Public

Type Action

Recommended Action Elect the vice president of the Governing Board of the Grossmont-Cuyamaca Community College District for 2020.

**PROPOSAL:**

Elect the vice president of the Governing Board of the Grossmont-Cuyamaca Community College District for 2020.

**INFORMATION IN SUPPORT OF PROPOSAL:**

The election of a vice president of the Governing Board for each year is done at the annual organizational meeting, which is held this year on December 13, 2019.

In the event of absence, disability, or disqualification of the president, the vice president shall preside.

Motion & Voting

Elect the vice president of the Governing Board of the Grossmont-Cuyamaca Community College District for 2020.

Motion by Elena Adams, second by Bill Garrett.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject 11.3 Election of Clerk of Governing Board for 2020  
Meeting Dec 13, 2019 - Notice of Governing Board Regular and Organizational Meeting  
Category 11. Governance  
Access Public  
Type Action  
Recommended Action Elect the clerk of the Governing Board of the Grossmont-Cuyamaca Community College District for 2020.

**PROPOSAL:**

Elect the clerk of the Governing Board of the Grossmont-Cuyamaca Community College District for 2020.

**INFORMATION IN SUPPORT OF PROPOSAL:**

The election of a clerk of the Governing Board for each year is done at the annual organizational meeting, which is held this year on December 13, 2019.

Motion & Voting

Elect the clerk of the Governing Board of the Grossmont-Cuyamaca Community College District for 2020.

Motion by Brad Monroe, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject 11.4 Set the Time, Frequency, and Place of Year 2020 Regular Governing Board Meetings  
Meeting Dec 13, 2019 - Notice of Governing Board Regular and Organizational Meeting  
Category 11. Governance  
Access Public  
Type Action  
Recommended Action Schedule regular Governing Board meetings of the Grossmont-Cuyamaca Community College District for the year 2020.

**PROPOSAL:**

Schedule regular Governing Board meetings of the Grossmont-Cuyamaca Community College District for the year 2020.

The Grossmont-Cuyamaca Community College District Governing Board, at its December 13, 2019, meeting scheduled regular Governing Board meetings for the year 2020 as follows:

The Governing Board will conduct the January to June 2020 regular meetings on the third Tuesday and ~~July~~ September to December 2020 regular meetings on the second Tuesday of each month, except for the following months:

- May 21 (third Thursday)
- \*July (no meeting)
- December 15 (third)

The meetings will convene to open session at approximately 5:15 p.m.; at the conclusion of the open session, the Board will adjourn to closed session.

The meetings will alternate between the Cuyamaca and Grossmont College campuses, as follows:

Date	Location
January 21	Cuyamaca College, Student Center
February 18	Grossmont College, Griffin Gate
March 17	Cuyamaca College, Student Center
April 21	Grossmont College, Griffin Gate
May 21	Cuyamaca College, Student Center
June 16	Grossmont College, Griffin Gate
*August 18	Cuyamaca College, Student Center
September 8	Grossmont College, Griffin Gate
October 13	Cuyamaca College, Student Center
November 10	Grossmont College, Griffin Gate
December 15	Cuyamaca College, Student Center

Special Board meetings may be scheduled on an as-needed basis.

**INFORMATION IN SUPPORT OF PROPOSAL**

Education Code Sections 35140 and 72000(c)(4) require that the Governing Board, at its annual organizational meeting, set the time, frequency, and place of regular governing board meetings for the coming year.

\*Revised on 12-13-2019

Motion & Voting

Schedule regular Governing Board meetings of the Grossmont-Cuyamaca Community College District for the year 2020. July dark and meeting in August

Motion by Bill Garrett, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject	11.5 Resolution 20-004 Naming Ornamental Horticulture Classroom After The Rice Family Foundation
Meeting	Dec 13, 2019 - Notice of Governing Board Regular and Organizational Meeting
Category	11. Governance
Access	Public
Type	Action
Fiscal Impact	No
Budgeted	No
Recommended Action	Adopt Resolution 20-004 Naming a Ornamental Horticulture Classroom after The Rice Family Foundation, and authorize the Chancellor to execute any necessary documents.

**INFORMATION IN SUPPORT OF PROPOSAL**

**Summary of Issue:** The Rice Family Foundation gifted the Foundation for Grossmont & Cuyamaca Colleges (Foundation) with \$100,000 (gift). The funds will be endowed at the Jewish Community Foundation as part of the Grossmont-Cuyamaca Promise Plus endowment, and the interest off of the endowment will be for the use and benefit of the GCCCD students.

The District and its Governing Board agree that in consideration of the gift, to acknowledge the gift by naming a classroom in the Ornamental Horticulture Building after The Rice Family Foundation; (see resolution 20-004 **Attachment A**).

**Background:** A naming gift agreement, effective November 1, 2019, was entered into by and between The Rice Family Foundation, the Board of Directors of the Foundation for Grossmont & Cuyamaca Colleges and the District (**Exhibit B**) for the use and benefit of the District.

The gift will initially be dedicated to the Grossmont-Cuyamaca Promise Plus Program and may be used for scholarships or student assistance activities within the District's mission or purposes for the specific benefit of its students.

File Attachments

[Attachment A Resoultion 20-004 Naming Rice Family Foundation.pdf \(157 KB\)](#)

[Exhibit B Naming Gift Agreement.pdf \(1,084 KB\)](#)

Motion & Voting

Adopt Resolution 20-004 Naming a Ornamental Horticulture Classroom after The Rice Family Foundation, and authorize the Chancellor to execute any necessary documents.

Motion by Brad Monroe, second by Bill Garrett.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject	11.6 Grossmont-Cuyamaca Community College District Governance Handbook
Meeting	Dec 13, 2019 - Notice of Governing Board Regular and Organizational Meeting
Category	11. Governance
Access	Public
Type	Action (Consent)
Recommended Action	Adopt the Grossmont-Cuyamaca Community College District Governance Handbook, as recommended by the Chancellor.

**Summary of Issue:** The Governance Handbook (**Attachment A**) codifies the District's philosophy of participatory governance, principles of governance, and roles of stakeholders in effective decision-making, including detailed information on councils, committees, and task forces.

**Background:** The Grossmont-Cuyamaca Community College District recognizes the critical role and contribution of all members of the District community and is committed to cultivating an effective governance system that conveys the interrelationship of all stakeholders in fulfillment of service to our students and community. The Governing Board, Chancellor, administrators, faculty, staff, and students are dedicated to work cooperatively in a principled approach that respects the interests and responsibilities of all members of our District community. Our governance system supports participation and communication to strengthen the District's capacity to carry out its mission. Members of this District are united by the collective understanding that student learning and success is our primary mission.

In 2019, the effectiveness of the Governance Handbook and its processes underwent the triennial evaluation as part of the District's assessment of its planning processes. This assessment included gathering districtwide feedback about the quality and effectiveness of the District's participatory governance process from all councils and was reviewed by the District Executive Council (DEC). DEC reviews information and makes recommendations to the Chancellor. The updated Governance Handbook presented to the Governing Board for review and approval, reflects enhancements as a result of this comprehensive evaluation.

File Attachments

[Attachment A GCCCD Governance Handbook 2019.pdf \(740 KB\)](#)

## Motion & Voting

Approved as part of the Consent Calendar

Motion by Brad Monroe, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject	11.7 Board Policies Update
Meeting	Dec 13, 2019 - Notice of Governing Board Regular and Organizational Meeting
Category	11. Governance
Access	Public
Type	Action (Consent)
Recommended Action	Review and adopt revisions to Board Policies, as recommended by the Chancellor: BP 5071 - Loss of Eligibility for Board of Governor's Fee Waiver BP 5130 - Financial Aid

The board policies presented in the attachments are part of the ongoing process of developing and updating board policies to reflect changes in legislation and District administrative and operating procedures. Substantive changes to policies go through Districtwide Executive Council (DEC), District Strategic Planning & Budget Council (DSP&BC), and Districtwide Coordinating Educational Council (DCEC) for a 60-day review process, which includes Districtwide constituency review. DEC, DSP&BC, and DCEC are comprised of representatives from all constituency groups. Administrative procedures to implement board policies are delegated to the Chancellor under BP 2410 Board Policies and Administrative Procedures, and are sent to the Governing Board as information.

### Background

BP 5071 - Loss of Eligibility for Board of Governor's Fee Waiver - minor changes resulting from changes to BP 5130  
BP 5130 - Financial Aid - CCLC Update 34

#### File Attachments

[BP 5071 - Loss of Eligibility for BoG Fee Waiver.pdf \(188 KB\)](#)

[BP 5130 - Financial Aid.pdf \(120 KB\)](#)

## Motion & Voting

Approved as part of the Consent Calendar

Motion by Brad Monroe, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

## **12. Student and Institutional Success**

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Subject	12.1 Grossmont and Cuyamaca Colleges Course, Certificate, and Degree Changes for 2020-2021 and General Education Revisions for Grossmont College
Meeting	Dec 13, 2019 - Notice of Governing Board Regular and Organizational Meeting
Category	12. Student and Institutional Success
Access	Public

Type	Action (Consent)
Fiscal Impact	Yes
Budgeted	Yes
Recommended Action	Approve Grossmont and Cuyamaca Colleges' credit course, certificate, degree changes, and Grossmont College's Associate Degree General Education requirements in Areas C and D as recommended by the Chancellor, and authorize publishing in the 2020-2021 Grossmont and Cuyamaca College catalogs.

**Summary of Issue:** Course, certificate, and degree additions, deletions, deactivations, and modifications, requests for courses to be offered through distance education and matters of academic procedures as appropriate are submitted from instructional departments to the Curriculum Committee for review. Following recommendation by the Chancellor and approval by the Governing Board, they are published in each college's catalog. The changes are presented in Attachment A (Summary); B (Cuyamaca College Academic Program Changes); and C (Grossmont College Academic Program Changes).

Change in Grossmont College's Associate Degree General Education requirements to align with Title 5 Section 55063 requirements by removing subcategories in Humanities and Social Science to allow for a smoother transition for students between local and transfer GE requirements and aligning with other community colleges in Region X. To accomplish this, the recommendation is to modify Area C: Humanities by removing the subcategories (Humanities and Philosophy, Language and Literature, and Fine Arts) and modify Area D: Social Sciences by removing the subcategories (Social Sciences, Behavioral Sciences, and U.S. History and Government). Areas C and D will remain with a listing of all the courses from those subcategories. The proposed modifications do not impact the other General Education areas of A, B, and E.

**Background:** The proposed curricula changes were reviewed and approved by the Curriculum Committees at Grossmont and Cuyamaca Colleges in fall 2019. The committee membership at both campuses covers a wide range of representation—students, staff, faculty, and management. The initiative for academic curricula changes come from the following sources:

- The need to update and develop new curriculum in all areas to ensure academic excellence.
- The need to keep curriculum current for articulation purposes with other academic institutions.
- The agreement between Grossmont and Cuyamaca Colleges to align credit courses offered at both campus sites.
- Recommendations by advisory committees in the field to maintain occupational and/or discipline relevancy.
- Program Review Committee recommendations.
- Title 5 regulations pertaining to content review for prerequisites, corequisites, and advisories on recommended preparations.
- Trends in higher education that focus on instructional technologies.

**Options Considered:** Department faculty met with the Curriculum Committees and explained how the courses and degrees were developed. Each proposal was considered on its own merit and committee decisions were made with department needs in mind. Approval of these course, certificate, and degree additions, deletions, deactivations, modifications, and GE revisions will keep our programs up-to-date, facilitate articulation with other colleges, and ensure compliance with accreditation standards and California Education Code 66746.

**Support of Strategic Planning:** These courses, certificates, degrees, and GE revisions support the mission, vision and values of both colleges and the district, as outlined in the 2016-2022 district-wide strategic plan. They promote the strategic goals of student access, learning and student success, and economic and community development.

**Fiscal Impact of Proposal:** Both colleges are mindful of the current budget situation and will balance the courses required for these degrees with other offerings in the departments. The operational costs for these courses, certificates, degrees, and GE revisions will be covered by each college's projected 2020-2021 instructional budgets.

File Attachments

[Attachment A.SUMMARY.GC.CC.12.2019.pdf \(667 KB\)](#)

[Attachment B 2019-12 Cuyamaca Board Packet.pdf \(756 KB\)](#)

[Attachment C. Grossmont. Academic Changes.pdf \(516 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar

Motion by Brad Monroe, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

**13. Budget and Finance**

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Subject	13.1 Purchase Orders and Warrants
Meeting	Dec 13, 2019 - Notice of Governing Board Regular and Organizational Meeting
Category	13. Budget and Finance
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$71,658,637.53
Budgeted	Yes
Budget Source	Funded by Various Funds
Recommended Action	Ratify the action of the Chancellor in approving the purchase orders and warrants issued during the month of November 2019, and grant authority to execute appropriate documents.

**INFORMATION IN SUPPORT OF PROPOSAL**

**Summary of Issue:** In conformance with Board Policy 6330, purchase orders and warrants issued during the month of November 2019, are presented for review.

**Fiscal Impact of Proposal**

General Fund Purchase Orders	\$ 2,683,805.16
Bookstore Special Revenue Fund Purchase Orders	1,129.52
Capital Outlay Fund Purchase Orders	52,039,838.60
Trust Funds Purchase Orders	12,195.25

**Total Purchase Orders (Attachment A):** \$ **54,736,968.53**

Purchasing Warrants	85017290 – 85017755	\$ 8,777,882.71
Payroll Warrants		<u>8,143,786.29</u>
<b>Total Warrants:</b>		<b><u>\$ 16,921,669.00</u></b>
<b>Total Purchase Orders and Warrants:</b>		<b><u>\$ 71,658,637.53</u></b>

File Attachments

[Attachment A POWDecember 2019.pdf \(76 KB\)](#)

[Purchase Order Detail Over \\$5,000 November 2019.pdf \(97 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar

Motion by Brad Monroe, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject	13.2 Ratification of Signatures on Agreements
Meeting	Dec 13, 2019 - Notice of Governing Board Regular and Organizational Meeting
Category	13. Budget and Finance
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	All transactions are funded either by the Unrestricted General Fund (UGF) or other funds as identified in the individual Fiscal Impact statement. All are 2019-2020 budgets unless otherwise noted.
Recommended Action	Ratify the action of the Chancellor in authorizing agreements, and grant authority to accept, budget, and spend any proceeds therefrom.

**INFORMATION IN SUPPORT OF PROPOSAL**

**Summary of Issue:** The agreements on have been undertaken in keeping with district policies and procedures. The services contracted for by any professional services contracts in this docket are not available within the District, cannot be performed satisfactorily by District staff, and/or are of such a highly specialized or technical nature, that the necessary expert knowledge, experience, and ability are not available within the District; **Attachment A.**

File Attachments

[Attachment A DecemberRATS.pdf \(275 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar

Motion by Brad Monroe, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject 13.3 Budget Status Changes

Meeting Dec 13, 2019 - Notice of Governing Board Regular and Organizational Meeting

Category 13. Budget and Finance

Access Public

Type Action (Consent)

Fiscal Impact Yes

Dollar Amount \$385,194,214.00

Budgeted Yes

Recommended Action Accept a report on the current budget status, accept related revenues or revisions, and grant authority to the Chancellor to budget these funds.

**INFORMATION IN SUPPORT OF PROPOSAL**

**A. Summary of Issue**

Board policy BP 6250 Budget Management, states the Governing Board shall manage the budget in accordance with Title 5 and the California Community Colleges Budget and Accounting Manual. The policy also allows transfers between expenditure spend categories to be processed and ratified in total. Any transfers from reserves require advanced Board approval.

**B. Support of Strategic Planning**

Optimize fiscal resources to ensure organizational integrity, effectiveness, and accountability.

**C. Fiscal Impact of Proposal**

The following reflects the combined funds available for all District funds:

	Approved Budget	Transfers between Categories	Increases/ Decreases to WB *	Revised Budget
Expenditure Classifications:				
1 Academic Salaries	\$59,359,983	\$(28,377)	\$0	\$59,331,606
2 Classified Salaries	36,668,446	(66,195)	0	36,602,251
3 Staff Benefits	40,046,504	11,649	0	40,058,153
4 Supplies	6,007,340	30,677	0	6,038,017
5 Rents, Utilities & Other Oper.	101,993,555	146,580	0	102,140,135
6 Capital Outlay	109,155,341	(13,895)	0	109,141,446
7 Other Outgo & Reserves	31,963,045	(80,439)	0	31,882,606
Total	<u>\$385,194,214</u>	<u>\$0</u>	<u>\$0</u>	<u>\$385,194,214</u>

\*Proposed Increases/Decreases: none

Motion & Voting

Approved as part of the Consent Calendar

Motion by Brad Monroe, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject 13.4 Resolution 20-005 Making Findings on Energy Savings and Determining Other Matters in Connection with Energy Service Agreements

Meeting Dec 13, 2019 - Notice of Governing Board Regular and Organizational Meeting

Category 13. Budget and Finance

Access Public

Type Action (Consent)

Recommended Action Adopt Resolution 20-005 Making Findings on Energy Savings and to enter into power purchase agreements and related contract documents with ForeFront Power, LLC, for facilities at the District's real property sites, as recommended by the Chancellor.

Summary of Issue: Districts are required to bring forward a resolution entering into Power Purchase agreements. The Grossmont-Cuyamaca Community College District Resolution 20-005 (**Attachment A**) states that the District's purpose is to enter into the Power Purchase Agreements and related contract documents with ForeFront Power, LLC and to which Power Purchase Agreements Supplier will design, finance, construct, install, own, operate, and maintain on District property solar photovoltaic facilities and arrange with local utility for interconnection of the facilities, which will generate energy for the sites on which such facilities are located. Resolution 20-005 provides further information.

Supplier has provided the District with analysis showing the financial and other benefits of entering into the Power Purchase Agreements, which analysis is attached hereto as (**Exhibit A, Grossmont College**) and made part hereof by this reference. Exhibit A includes data showing that the anticipated cost to the District for the electrical energy provided by the solar photovoltaic facilities will be less than the anticipated cost to the District of electrical energy that would have been consumed by the District in the absence of such measures.

File Attachments

[Attachment A Board Resolution 20-005.pdf \(46 KB\)](#)

[Exhibit A Grossmont College.pdf \(82 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar

Motion by Brad Monroe, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject 13.5 Grossmont-Cuyamaca Community College District 2019 Facilities Master Plan Update

Meeting Dec 13, 2019 - Notice of Governing Board Regular and Organizational Meeting

Category 13. Budget and Finance

Access Public

Type Action (Consent)

Budgeted Yes

Recommended Action Approve the Grossmont-Cuyamaca Community College District 2019 Facilities Master Plan Update, as recommended by the Chancellor.

INFORMATION IN SUPPORT OF PROPOSAL:

- a. The Grossmont-Cuyamaca Community College District's Facilities Master Plan Phase I, was approved by the Governing Board on September 11, 2012. The planning continued, and Governing Board approved the 2013 Facilities Master Plan on February 19, 2013, and the 2016 Facilities Master Plan Refresh on December 13, 2016. The District has continued to plan and update and now has a comprehensive Facilities Master Plan Update. This 2019 Facilities Master Plan Update was presented to the Governing Board on November 19, 2019 (**Attachment A**).
- b. The 2019 Facilities Master Plan Update provides an updated framework for future development of Cuyamaca College, Grossmont College and District facilities. Projects identified for this update of the District's Facilities Master Plan include new facilities and renovations/repurposed facilities, as well as campus-wide improvements.

File Attachments  
[GCCCD 2019 FMP Update - BOT Attachment A.pdf \(4,798 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar

Motion by Brad Monroe, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

## **14. Public Works Projects**

## **15. Human Resources**

Subject	15.1 Personnel
Meeting	Dec 13, 2019 - Notice of Governing Board Regular and Organizational Meeting
Category	15. Human Resources
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Funded by various District and departmental budgets
Recommended Action	Ratify the action of the Chancellor in approving classified and academic personnel actions during the period of November 20, 2019 to December 13, 2019.

**Summary of Issue:** Personnel actions for the current period are provided in Attachment A. Copies of the personnel reports are maintained by Human Resources.

File Attachments  
[2019 DECEMBER PERSONNEL ACTIONS ATTACHMENT A Rev 12.10.2019.pdf \(124 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar

Motion by Brad Monroe, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject 15.2 Ratification of Confidential Employment Contracts and Addendums, Grossmont-Cuyamaca Community College District

Meeting Dec 13, 2019 - Notice of Governing Board Regular and Organizational Meeting

Category 15. Human Resources

Access Public

Type Action (Consent)

Fiscal Impact Yes

Budgeted Yes

Budget Source Funded by departmental budgets

Recommended Action Ratify the Confidential Employment Contract Addendums, Grossmont-Cuyamaca Community College District.

#### **INFORMATION IN SUPPORT OF PROPOSAL**

**Summary of Issue:** The two current Interim Confidential Employment Contracts expire on 12/31/19. The attached two addendums extend the duration of time for an additional six months.

#### File Attachments

[McGreevy VPAS contract addendum 12-10-19.pdf \(233 KB\)](#)

[Michael Reese - Addendum - 12.9.19-signed.pdf \(389 KB\)](#)

#### Motion & Voting

Approved as part of the Consent Calendar

Motion by Brad Monroe, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject 15.3 Ratification of Confidential Employment Contract for Chancellor, Grossmont-Cuyamaca Community College District.

Meeting Dec 13, 2019 - Notice of Governing Board Regular and Organizational Meeting

Category 15. Human Resources

Access Public

Type Action

Fiscal Impact Yes

Budgeted	Yes
Budget Source	Funded by District Budget
Recommended Action	Ratify the Confidential Employment Contract for Chancellor, Grossmont-Cuyamaca Community College District.

**INFORMATION IN SUPPORT OF PROPOSAL**

**Summary of Issue** - The employment contract pertains to the position of Chancellor, Grossmont Cuyamaca Community College District. The attached Confidential Employment Contract outlines the Compensation and Benefits package for the position, refer to **Attachment A**.

File Attachments  
[Attachment A Chancellor Contract.pdf \(425 KB\)](#)

Motion & Voting

Ratify the Confidential Employment Contract for Chancellor, Grossmont-Cuyamaca Community College District.

Motion by Bill Garrett, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject	15.4 Short Term Hourly Assignments
Meeting	Dec 13, 2019 - Notice of Governing Board Regular and Organizational Meeting
Category	15. Human Resources
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$2,596.00
Budgeted	No
Budget Source	General Unrestricted Funds
Recommended Action	Approve short-term temporary, non-academic assignments and certify ending dates, as recommended by the Chancellor.

**Summary of Issue**

Section 88003 of the Education Code requires that, before employing a short-term employee, the Governing Board, at a regularly scheduled board meeting, shall specify the service to be performed by the employee pursuant to the definition of "classification" in subdivision (a) of Section 88001 of the Education Code, and shall certify the ending date of the service. Work needed on a continuing basis is required to be classified and is to be filled by regular classified employees on a full or part-time basis.

**Background**

It has been the practice of the District to employ short-term temporary individuals to perform services in support of classified positions on a temporary basis during peak operating periods. Under Education Code 88003, these services require governing board certification prior to employing individuals, and are presented here as **Attachment A** (District Services).

## **Fiscal Impact of Proposal**

Approximate cost by site from hourly salary accounts within the general fund:

Cuyamaca College: \$ 2596.00

Grossmont College: \$ 0

District Services: \$0

File Attachments

[2019 DECEMBER PERSONNEL ACTIONS ATTACHMENT B2.pdf \(10 KB\)](#)

### Motion & Voting

Approved as part of the Consent Calendar

Motion by Brad Monroe, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

Subject	15.5 Side Letter Agreement between the American Federation of Teachers Local 1931 and Grossmont-Cuyamaca Community College District
Meeting	Dec 13, 2019 - Notice of Governing Board Regular and Organizational Meeting
Category	15. Human Resources
Access	Public
Type	Action
Budget Source	Various District and department budgets
Recommended Action	To approve the side letter agreement between the American Federation of Teachers Local 1931 (AFT) and Grossmont-Cuyamaca Community College District regarding changes load for 2 courses

### **\*Revised 12/12/19 Attachment A**

File Attachments

[Attachment A Sideletter between AFT and GCCCD.pdf \(295 KB\)](#)

### Motion & Voting

To approve the side letter agreement between the American Federation of Teachers Local 1931 (AFT) and Grossmont-Cuyamaca Community College District regarding changes load for 2 courses

Motion by Bill Garrett, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe

## **16. Information**

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Subject 16.1 Administrative Procedures Update

Meeting Dec 13, 2019 - Notice of Governing Board Regular and Organizational Meeting

Category 16. Information

Access Public

Type Information

**Summary of Issue:** Board policy AP 2410 Board Policies and Administrative Procedures delegates authority to the Chancellor to issue administrative procedures as statements of method to be used in implementing board policy. The administrative procedures presented in the attachments to this item have been reviewed and revised in conjunction with board policies included in the Board Policies Update on this docket of business. Administrative procedures are issued by the Chancellor as part of the ongoing process of developing and updating procedures, and are presented here for information.

**Background:** New and revised procedures with substantive changes go through the District Executive Council (DEC), District Coordinating Educational Council (DCEC), and District Strategic Planning & Budget Council (DSP&BC) for the 60-day review process. DEC, DCEC, and DSP&BC are composed of representatives from all constituency groups.

AP 5071 - Loss of Eligibility for Board of Governor's Fee Waiver - minor changes resulting from changes to AP 5130

AP 5130 - Financial Aid - CCLC Update 34

File Attachments

[AP 5071 - Loss of Eligibility for BoG Fee Waiver.pdf \(227 KB\)](#)

[AP 5130 - Financial Aid.pdf \(145 KB\)](#)

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## 17. Staff Communications

Subject 17.1 Staff Communications

Meeting Dec 13, 2019 - Notice of Governing Board Regular and Organizational Meeting

Category 17. Staff Communications

Access Public

Type Information

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## 18. Closed Session

Subject 18.1 Public Comment / Presentation

Meeting Dec 13, 2019 - Notice of Governing Board Regular and Organizational Meeting

Category 18. Closed Session

Access Public

Type Procedural

**Items on the Agenda**—People who wish to address the Board about an item on the agenda should submit a Request for Public Presentation (white card) to the Board Secretary prior to commencement of the meeting. Requests may also be submitted later in the meeting, but prior to Board consideration of the item. In accordance with BP 2350 Speakers, each speaker will be allowed a maximum of four minutes per topic, twenty minutes maximum for public speakers on any one subject, regardless of the number of speakers.

In accordance with Education Code Section 72121.5, citizens are invited to participate in the governance system of the District.

**Items not on the Agenda**—Persons wishing to speak on items not on the agenda should submit a *Request for Public Presentation* (blue card) to the Board Secretary prior to commencement of the meeting. The Board shall take no action other than an action of referral. Each speaker shall be limited to four minutes per topic, twenty minutes maximum for public speakers on any one subject, regardless of the number of speakers. The Board may refer items to the Chancellor for follow-up. Requests to have presentation item(s) placed on the agenda must be submitted at least two weeks prior to the Board meeting, in accordance with *BP 2340 Agendas*.

Subject 18.2 Adjourn to Closed Session, ASGC Board Room: pursuant to Government Code section 54957 to consider public employment of the new Chancellor; section 54957 to consider public employment of the Instructional Media Services Technician Senior; section 54956.9(e)(3) to conference with legal counsel – one case of anticipated litigation: significant exposure to litigation; and section 3549.1 to confer with the District Chief Negotiator, Tim Corcoran, regarding bargaining matters concerning Administrators' Association, American Federation of Teachers (AFT), California School Employees Association Chapter 707 (CSEA), and confidential administrators and staff.

Meeting Dec 13, 2019 - Notice of Governing Board Regular and Organizational Meeting

Category 18. Closed Session

Access Public

Type Information, Procedural

In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session, following the conclusion of the open session, in the Grossmont College Student Center, ASGC Board Room; pursuant to Government Code section 54957 to consider public employment of the new Chancellor; to consider public employment of the Instructional Media Services Technician Senior; section 54956.9(e)(3) to conference with legal counsel – one case of anticipated litigation: significant exposure to litigation; and section 3549.1 to confer with the District Chief Negotiator, Tim Corcoran, regarding bargaining matters concerning Administrators' Association, American Federation of Teachers (AFT), California School Employees Association Chapter 707 (CSEA), and confidential administrators and staff.

## **19. Reconvene in Open Session**

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Subject 19.1 Announcement of Action Taken in Closed Session (if applicable)

Meeting Dec 13, 2019 - Notice of Governing Board Regular and Organizational Meeting

Category 19. Reconvene in Open Session

Access Public

Type Procedural

Announcement closed session items;(if applicable).

## **20. Adjournment**

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Subject 20.1 Adjournment

Meeting Dec 13, 2019 - Notice of Governing Board Regular and Organizational Meeting

Category 20. Adjournment

Access Public

Type Procedural