



GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

**Tuesday, April 21, 2020  
Notice of Governing Board Regular Meeting**

**Regular Meeting of the Grossmont-Cuyamaca Community College District**

**Tuesday, April 21, 2020**

**Open Session-5:15 p.m., followed by Closed Session**

**Remote Viewing/Listening Video link: <https://youtu.be/sH9-A8F2GB0>**

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**\* Executive Orders N-29-20 and N-35-20 signed by Governor Newsom, extend the authorization of local legislative bodies to hold public meetings via teleconference and suspend some of the requirements of the Brown Act. The Executive Orders require a local legislative body that holds a meeting via teleconferencing to allow members of the public to observe and address the meeting telephonically or otherwise electronically.**

**The full text of Executive Orders available at:**

**<https://www.gov.ca.gov/wp-content/uploads/2020/03/3.17.20-N-29-20-EO.pdf>**

**<https://www.gov.ca.gov/wp-content/uploads/2020/03/3.21.20-EO-N-35-20.pdf>**

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**Public Comment:**

**In lieu of in-person attendance due to COVID-19 and Executive Orders N-29-20 and N-35-20, submission of public comments must be sent via e-mail to Michael Williamson, Executive Assistant, Chancellor/Governing Board at [michael.williamson@gcccd.edu](mailto:michael.williamson@gcccd.edu). All comments submitted will be reviewed and sent to Board President for consideration to be read aloud during the Board meeting. All public comments submitted, whether read aloud or not, will be reviewed by the Board and included in the administrative record of the meeting. Comments will only be accepted until one hour prior (4:15 p.m.) to the start of the meeting. Individual comments/presentations are limited to four minutes per topic. The maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one Board meeting shall be twenty minutes.**

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**In compliance with the Americans with Disabilities Act, the Grossmont-Cuyamaca Community College District will make every effort to honor requests for reasonable accommodations made by individuals with disabilities [ADA Title II, Sec. 202, 42 USC 12132]. If you need accommodation please send an email to [michael.williamson@gcccd.edu](mailto:michael.williamson@gcccd.edu), 48 hours in advance of the scheduled meeting at (619) 644-7570.**

**In compliance with Government Code section 54957.5, non-exempt writings that are distributed to Governing Board Trustees for the Grossmont-Cuyamaca Community College District in advance of the meetings, may be viewed at the Governing Board live-stream meeting, or online at <https://go.boarddocs.com/ca/gcccd/Board.nsf/Public>, or at the Chancellor/Governing Board District Offices North, 8800 Grossmont College Drive, El Cajon, CA 92020.**

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**Board reserves the right to modify the order of business as it deems appropriate.**

## 1. Call to Order, Zoom Conference

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**Subject**                    **1.1 Call to Order**

Meeting                    Apr 21, 2020 - Notice of Governing Board Regular Meeting

Category                    1. Call to Order, Zoom Conference

Access                    Public

Type                    Procedural

**Subject**                    **1.2 Roll Call - Establishment of Quorum**

Meeting                    Apr 21, 2020 - Notice of Governing Board Regular Meeting

Category                    1. Call to Order, Zoom Conference

Access                    Public

Type                    Procedural

Roll Call to establish quorum:

- Linda Cartwright, President
- Debbie Justeson, Vice President
- Elena Adams, Clerk
- Bill Garrett, Trustee
- Brad Monroe, Trustee
- Amy Bianchi, Grossmont College Student Trustee
- Sonia Mendoza-Reyes, Cuyamaca College Student Trustee

**Subject**                    **1.3 Pledge of Allegiance**

Meeting                    Apr 21, 2020 - Notice of Governing Board Regular Meeting

Category                    1. Call to Order, Zoom Conference

Access                    Public

Type                    Procedural



United States Flag



California State Flag

## 2. Open Session

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**Subject**                    **2.1 Announcement Open Session**

Meeting                    Apr 21, 2020 - Notice of Governing Board Regular Meeting

Category                    2. Open Session

Access                      Public

Type                         Procedural

**Subject**                    **2.2 Public Comment / Presentation: written comments will be accepted until one hour prior to the start of the meeting**

Meeting                    Apr 21, 2020 - Notice of Governing Board Regular Meeting

Category                    2. Open Session

Access                      Public

Type                         Procedural

**Public Written Comment:**

In lieu of in-person attendance due to COVID-19 and Executive Orders [N-29-20](#) and [N-35-20](#), submission of public comments must be sent via e-mail to Michael Williamson, Executive Assistant, Chancellor/Governing Board at [michael.williamson@gcccd.edu](mailto:michael.williamson@gcccd.edu). All comments submitted will be reviewed and sent to Board President for consideration to be read aloud during the Board meeting. All public comments submitted, whether read aloud or not, will be reviewed by the Board and included in the administrative record of the meeting. Comments will only be accepted until one hour prior (4:15 p.m.) to the start of the meeting. Individual comments/presentations are limited to four minutes per topic. The maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one Board meeting shall be twenty minutes.

**Remote Viewing/Listening:**

Members of the public who wish to watch the meeting, are encouraged to view it [live online](#).

**In Person Participation Prohibited:**

Due to the Coronavirus disease (COVID-19) public health emergency, including the order by the State of California public health officials for anyone living in the state to stay home, **in person participation at Grossmont-Cuyamaca Community College District Governing Board meetings will not be allowed.**

## 3. Approval of Minutes

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**Subject**                    **3.1 Approval of Minutes for February 18, 2020, Regular Meeting**

Meeting                    Apr 21, 2020 - Notice of Governing Board Regular Meeting

Category 3. Approval of Minutes  
Access Public  
Type Action, Minutes  
Recommended Action Motion to approve the February 18, 2020, regular meeting minutes, as presented.

Minutes [View Minutes](#) for Feb 18, 2020 - Notice of Governing Board Regular Meeting

Motion & Voting

Motion to approve the February 18, 2020, regular meeting minutes, as presented.

Motion by Brad Monroe, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

**Subject 3.2 Approval of Minutes for February 21, 2020, Special Annual Evaluation and Goal-Setting Workshop (Part 1)**

Meeting Apr 21, 2020 - Notice of Governing Board Regular Meeting

Category 3. Approval of Minutes

Access Public

Type Action, Minutes

Recommended Action Motion to approve the February 21, 2020, Special Annual Evaluation and Goal-Setting Workshop (Part 1) minutes, as presented.

Minutes [View Minutes](#) for Feb 21, 2020 - Notice of Governing Board Special Annual Evaluatio

Motion & Voting

Motion to approve the February 21, 2020, Special Annual Evaluation and Goal-Setting Workshop (Part 1) minutes, as presented.

Motion by Brad Monroe, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

**Subject 3.3 Approval of Minutes for February 22, 2020, Special Annual Evaluation and Goal-Setting Workshop (Part 2)**

Meeting Apr 21, 2020 - Notice of Governing Board Regular Meeting

Category 3. Approval of Minutes

Access Public

Type Action, Minutes

Recommended Action Motion to approve the February 22, 2020, Special Annual Evaluation and Goal-Setting Workshop (Part 2) minutes, as presented.

Minutes [View Minutes](#) for Feb 22, 2020 - Notice of Governing Board Special Annual Evaluatio

#### Motion & Voting

Motion to approve the February 22, 2020, Special Annual Evaluation and Goal-Setting Workshop (Part 2) minutes, as presented.

Motion by Brad Monroe, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

**Subject** **3.4 Approval of Minutes for March 18, 2020, Special Meeting**

Meeting Apr 21, 2020 - Notice of Governing Board Regular Meeting

Category 3. Approval of Minutes

Access Public

Type Action, Minutes

Recommended Action Motion to approve the March 18, 2020, Special Meeting minutes, as presented.

Minutes [View Minutes](#) for Mar 18, 2020 - Notice of Governing Board Special Meeting

#### Motion & Voting

Motion to approve the March 18, 2020, Special Meeting minutes, as presented.

Motion by Brad Monroe, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

## **4. Call for Changes to the Docket of Business**

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**Subject** **4.1 Changes to the Docket of Business**

Meeting Apr 21, 2020 - Notice of Governing Board Regular Meeting

Category 4. Call for Changes to the Docket of Business

Access Public

Type Information

## **5. Reports**

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**Subject** **5.1 Reports of Governing Board Member**

Meeting Apr 21, 2020 - Notice of Governing Board Regular Meeting

Category 5. Reports

Access Public

Type Information, Reports

Governing Board Members will provide reports and activity updates.

**Subject**                    **5.2 Report of the Board President**

Meeting                    Apr 21, 2020 - Notice of Governing Board Regular Meeting

Category                    5. Reports

Access                    Public

Type                    Information, Reports

The Governing Board President will provide a report and activities update.

**Subject**                    **5.3 Report of the Chancellor**

Meeting                    Apr 21, 2020 - Notice of Governing Board Regular Meeting

Category                    5. Reports

Access                    Public

Type                    Information, Reports

**Subject**                    **5.4 Acknowledgment of Grossmont-Cuyamaca Community College District students, faculty, classified professionals, hourlies, and administrators for their actions in response to the threat of the novel coronavirus (COVID-19).**

Meeting                    Apr 21, 2020 - Notice of Governing Board Regular Meeting

Category                    5. Reports

Access                    Public

Type

Local and state emergency response to the threat of COVID-19 and the executive order to stay at home has impacted many of our students, employees, and families. The District and colleges quickly responded and collaborated to ensure the health and safety of students and employees, as well as transitioning classes and academic support services to remote delivery and operations.

The Board of Trustees acknowledges and commends its students, faculty, classified professionals, temporary workers, and administrators who quickly took appropriate action to prevent and delay the effects of the novel coronavirus (COVID-19) to ensure the health and safety of students and staff, while continuing to focus on the highest quality education for students.

The District and colleges continue to closely monitor the ongoing COVID-19 pandemic, while maintaining a strong focus on supporting students, including providing financial support and ensuring successful course completion.

**Subject**                    **5.5 Monthly Site and Facilities Project Status Reports for March and April 2020**

Meeting                    Apr 21, 2020 - Notice of Governing Board Regular Meeting

Category                    5. Reports

Access                    Public

Type                    Information

The following reports are provided to the Governing Board for the month of March and April 2020:

1. Grossmont College President's Report
2. Cuyamaca College President's Report
3. Facilities Project Status Report

File Attachments

[Grossmont President Board report 03.2020.pdf \(452 KB\)](#)  
[Grossmont College President Report 04.21.20.pdf \(275 KB\)](#)  
[Cuyamaca.College.Presidents.Report.03.2020.pdf \(342 KB\)](#)  
[Cuyamaca College President Report 04.21.20.pdf \(479 KB\)](#)  
[Facilities Project Status Report March 2020.pdf \(508 KB\)](#)  
[Facilities Project Status Report 04.21.20.pdf \(191 KB\)](#)

**Subject**                    **5.6 Cuyamaca College Course, Certificate, and Degree Changes for 2020-2021, Refer to Item 9.1**

Meeting                    Apr 21, 2020 - Notice of Governing Board Regular Meeting

Category                    5. Reports

Access                    Public

Type

The Cuyamaca College Credit Course, Certificate, and Degree Changes 2020-2021 will be presented by Curriculum Faculty Co-Chair Cindy Morrin.

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## **6. Development of Consent Calendar**

**Subject**                    **6.1 Development of Consent Calendar**

Meeting                    Apr 21, 2020 - Notice of Governing Board Regular Meeting

Category                    6. Development of Consent Calendar

Access                    Public

Type                    Procedural

Governing Board members will pull items from the docket of business for discussion.

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## **7. Adoption of Consent Calendar**

**Subject**                    **7.1 Adoption of Consent Calendar**

Meeting                    Apr 21, 2020 - Notice of Governing Board Regular Meeting

Category                    7. Adoption of Consent Calendar

Access                    Public

Type                    Action, Action (Consent)

Recommended Action                    Approved as part of the Consent Calendar.

Adoption of Consent Calendar—There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar for discussion. Any items that are removed will be considered separately. All matters remaining under the Consent Calendar will be approved by one motion. Sufficient backup material will be available in advance so the Board members will have complete data regarding the item.

Governing Board member will vote to approve as requested, all items on the Consent Calendar, except for those items pulled for discussion.

#### Motion & Voting

Approved as part of the Consent Calendar.

Motion by Brad Monroe, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

## 8. Governance

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<b>Subject</b>	<b>8.1 Revision to the Start Time of the 2020 Regular Governing Board Meetings</b>
Meeting	Apr 21, 2020 - Notice of Governing Board Regular Meeting
Category	8. Governance
Access	Public
Type	Action
Recommended Action	Revise the 2020 Governing Board meeting schedule to change the start time for open session 5:15 p.m. to 4:15 p.m. For meetings where there is a special workshop, the workshop will begin at 4:15 p.m., followed by open session at 5:00 p.m.

**Summary of Issue:** To revise the Governing Board regular meeting schedule to change the start time for open session from 5:15 p.m. to 4:15 p.m. For meetings where there is a special workshop, the workshop will begin at 4:15 p.m., followed by open session at 5:00 p.m.

The Governing Board will conduct the January to August 2020 regular meetings on the third Tuesday, and September to December 2020 regular meetings on the second Tuesday of each month, except for the following months:

- December 15 (third Tuesday)

~~The meeting will convene to open session at approximately 5:15 p.m.~~ For meetings where a workshop is scheduled, the workshop will begin at 4:15 p.m., followed by open session, no later than 5:00 p.m. At the conclusion of the open session, the Board will adjourn to closed session.

The meetings will alternate between the Cuyamaca and Grossmont College campuses, as follows:

<b>Date</b>	<b>Location</b>
January 21	Cuyamaca College, Student Center
February 18	Grossmont College, Griffin Gate
March 17	Cuyamaca College, Student Center
April 21	Cuyamaca College, Student Center
May 19	Grossmont College, Griffin Gate
June 16	Cuyamaca College, Student Center
July 21	Grossmont College, Griffin Gate
August 18	Cuyamaca College, Student Center
September 8	Grossmont College, Griffin Gate
October 13	Cuyamaca College, Student Center
November 10	Grossmont College, Griffin Gate

Special Board meetings may be scheduled on an as-needed basis.

#### Motion & Voting

Revise the 2020 Governing Board meeting schedule to change the start time for open session 5:15 p.m. to 4:15 p.m. For meetings where there is a special workshop, the workshop will begin at 4:15 p.m., followed by open session at 5:00 p.m.

Motion by Debbie Justeson, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

Abstain: Bill Garrett

<b>Subject</b>	<b>8.2 2020 Governing Board Districtwide Goals &amp; Strategic Priorities</b>
Meeting	Apr 21, 2020 - Notice of Governing Board Regular Meeting
Category	8. Governance
Access	Public
Type	Action
Recommended Action	Consideration and approval the 2020 Governing Board Districtwide Goals & Strategic Priorities

**Summary of Issue:** As part of the Board of Trustees' commitment to institutional excellence, each year the Board establishes the Districtwide Goals & Strategic Priorities. These goals and priorities provide the framework for planning and strategic direction throughout the institution. At its annual Board of Trustees' Workshop held on February 21-22, 2020, the board carefully reviewed key performance outcomes for 2019 and updated the Districtwide Goals & Strategic Priorities for 2020 (**Attachment A**).

#### File Attachments

[2020 Board Districtwide Goals -Strategic Priorities -redlines.pdf \(246 KB\)](#)

[2020 Board Districtwide Goals and Strategic Priorities Attachment A.pdf \(678 KB\)](#)

#### Motion & Voting

Consideration and approval the 2020 Governing Board Districtwide Goals & Strategic Priorities

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

<b>Subject</b>	<b>8.3 California Community College Trustees 2020 Board of Directors Election</b>
Meeting	Apr 21, 2020 - Notice of Governing Board Regular Meeting
Category	8. Governance
Access	Public

Type	Action
Recommended Action	Cast ballots for up to nine candidates for the 2020 Board of Directors election for membership on the California Community College Trustees Board.

**Summary of Issue:** Election of members of the California Community College Trustees (CCCT) Board of the Community College League will take place between March 10 and April 25, 2020. Each district may cast one vote for each of the nine seats, the number of vacancies to be filled this year. The nine candidates who receive the most votes will serve three-year terms. In the event of a tie vote for the last position to be filled, the CCCT board will vote to break the tie. The trustees who have been nominated for election to the board are presented in **Attachment A**.

Candidates Listed in Secretary of State's Random Drawing Order of January 23, 2020:

1. Adrienne Grey, West Valley-Mission CCD\*
2. Andra Hoffman, Los Angeles CCD\*
3. Pam Haynes, Los Rios CCD\*
4. Barbara Dunsheath, North Orange County CCD
5. Suzanne Lee Chan, Ohlone CCD
6. Barbara Jean Calhoun, Compton CCD
7. Cindi Reiss, Peralta CCD
8. Thomas J. Prendergast, III, South Orange County CCD
9. Marisa Perez, Cerritos CCD\*
10. Larry Kennedy, Ventura County CCD\*
11. Barry Snell, Santa Monica CCD
12. Loren Steck, Monterey Peninsula CCD\*

\* Incumbent

File Attachments

[Attachment A 2020 CCCT Board Election Packet.pdf \(2,739 KB\)](#)

#### Motion & Voting

Cast ballots for up to nine candidates for the 2020 Board of Directors election for membership on the California Community College Trustees Board.

Motion by Elena Adams, second by Bill Garrett.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

#### **Subject**                      **8.4 Annual Review of Student Trustee Privileges**

Meeting                      Apr 21, 2020 - Notice of Governing Board Regular Meeting

Category                      8. Governance

Access                      Public

Type                      Action

Recommended Action                      Review and adopt board policy BP 2015 Student Governing Board Members, regarding the privileges granted to the student trustees for the term June 1, 2020, through May 31, 2021, as recommended by the Chancellor.

**Summary of Issue:** Pursuant to Education Code Section 72023.5(d), the Governing Board must annually adopt rules and regulations regarding the privileges it wishes to afford the student trustees. Annually reviewing and readopting board policy BP 2015 Student Governing Board Members (**Attachment A**) will fulfill this requirement.

**Background:** Education Code Section 72023.5(a) provides that student member compensation is a privilege that the Governing Board may grant, and must annually adopt rules and regulations implementing that privilege. Board policy BP 2015 Student Governing Board Members reflects that the Governing Board is granting student members the privilege of receiving compensation, and further clarifies student members' rights and privileges.

\*04/21/20 Revised with technical change.

File Attachments

[Attachment A BP 2015.pdf \(112 KB\)](#)

[Attachment A BP 2015 revised.pdf \(114 KB\)](#)

Motion & Voting

Review and adopt board policy BP 2015 Student Governing Board Members, regarding the privileges granted to the student trustees for the term June 1, 2020, through May 31, 2021, as recommended by the Chancellor.

Motion by Debbie Justeson, second by Bill Garrett.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

<b>Subject</b>	<b>8.5 Amend Bylaws of the Grossmont-Cuyamaca Community College District Auxiliary Organization</b>
Meeting	Apr 21, 2020 - Notice of Governing Board Regular Meeting
Category	8. Governance
Access	Public
Type	Action
Recommended Action	Grant authority to the Chancellor to amend the Bylaws of Grossmont-Cuyamaca Community College District Auxiliary Organization to formally change the name of the organization to the Foundation For Grossmont and Cuyamaca Colleges, as recommended and approved by the Grossmont-Cuyamaca Community College District Auxiliary Board of Directors.

**INFORMATION IN SUPPORT OF PROPOSAL:**

**Summary of Issue:** To complete the process of merging the Grossmont-Cuyamaca Community College District Auxiliary Organization and the Foundation for Grossmont and Cuyamaca Colleges, the Board of Directors of the Grossmont-Cuyamaca Community College District (GCCCD) Auxiliary Organization approved an amendment to formally change the name of their surviving corporation to the Foundation for Grossmont and Cuyamaca Colleges. Per the GCCCD Auxiliary Bylaws, to become effective, such amendments must be approved by the GCCCD Governing Board.

This requires a change to the organization's Articles of Incorporation (**Attachment A**) and Bylaws (**Attachment B**). The Bylaws will also be updated with minor amendments to Article VII, "Officers," to reflect updated signatories for checks.

**Background:** The merger process began in 2016 and completed in August 2019. When the merger process was started, it was the intent to formally change the name of the surviving corporate entity to the Foundation for Grossmont and Cuyamaca Colleges. Now that the process is complete, this name change can take place by amending the Bylaws.

**PROCESS FOR AMENDING GCCCD AUXILIARY BYLAWS:**

There is a two-step process to amend the Bylaws of the GCCCD Auxiliary. The first step is for the Board of Directors of the GCCCD Auxiliary to approve the amendment, by majority vote of the Directors present at a Board meeting. This step has been completed. The second step is for the majority of the GCCCD Governing Board to concur with the Amendments.

In the GCCCD Auxiliary Bylaws, the procedure to amend the Bylaws is provided in Article XVI: AMENDMENTS - Bylaws may be altered, amended or repealed and new Bylaws may be adopted by a majority of the Directors present at any regular or special meeting of the Board of Directors at which a quorum is present, if at least ten (10) working days' written notice is given of the intention to alter, amend, repeal or to adopt new Bylaws at such a meeting and if the changes are concurred with by a majority vote of the Board of Trustees of the Grossmont-Cuyamaca Community College District.

File Attachments

[Attachment A Articles of Incorporation with Certificate of Amendment.pdf \(2,253 KB\)](#)

[Attachment B Bylaws of FGCC redlines.pdf \(732 KB\)](#)

Motion & Voting

Grant authority to the Chancellor to amend the Bylaws of Grossmont-Cuyamaca Community College District Auxiliary Organization to formally change the name of the organization to the Foundation For Grossmont and Cuyamaca Colleges, as recommended and approved by the Grossmont-Cuyamaca Community College District Auxiliary Board of Directors.

Motion by Elena Adams, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

<b>Subject</b>	<b>8.6 Resolution 20-009 Declaring an Emergency as a Result of the COVID-19 Coronavirus Crisis and Delegating Authority</b>
Meeting	Apr 21, 2020 - Notice of Governing Board Regular Meeting
Category	8. Governance
Access	Public
Type	Action
Recommended Action	Rescind resolution adopted on March 18, 2020, and approve new resolution to expire on June 30, 2020, declaring emergency as a result of the COVID-19 (Coronavirus) crisis and delegating authority to the Chancellor.

**STATEMENT OF ISSUE/PURPOSE**

**Background and Purpose:**

In December 2019, an outbreak of a new respiratory illness due to a novel coronavirus (a disease now known as COVID-19) was identified that has now spread worldwide including to the United States. There is currently no known treatment or vaccine for the virus and as of April 6, 2020, there are 367,507 confirmed cases of COVID-19 in the United States, including 16,363 in California, and 1,404 in San Diego County. Officials expect the number of cases in the United States, California and San Diego County to increase. As of now, a state of emergency has been declared nationally, by the State of California and locally, to enable federal, state and local agencies to more effectively respond to the COVID-19 crisis.

In light of this emergency, at a Special Board Meeting on March 18, 2020, the Governing Board approved a Resolution declaring an emergency and delegating authority to the Chancellor to take necessary action to address the impacts of the COVID-19 crisis. The "Statement of Issue/Purpose" that was included on the March 18, 2020, agenda describing the Resolution inadvertently included an incorrect reference to Public Contract Code section 20654, which requires a unanimous vote of the Board. This reference was in error since the Resolution that the Board approved on March 18, 2020, does not authorize the making of contracts without advertising for or inviting bids when required by the Public Contract Code. Due to the erroneous "Statement of Issue/Purpose" on the March 18, 2020, agenda, and to address the Board's concerns about the term of the delegation of authority, it is recommended that the Board take action to:

Rescind the Resolution approved on March 18, 2020, and adopt the Resolution, attached hereto, which declares emergency conditions exist that are impacting the District as a result of the COVID-19 virus crisis, delegates authority to the Chancellor to take necessary action to ensure the continuation of education, and the health and safety of students and staff, and states that such Resolution shall expire on June 30, 2020.

File Attachments

[Attachment A Resolution 20-009 Declaring Emergency Conditions and.pdf \(48 KB\)](#)

Motion & Voting

Rescind resolution adopted on March 18, 2020, and approve new resolution to expire on June 30, 2020, declaring emergency as a result of the COVID-19 (Coronavirus) crisis and delegating authority to the Chancellor.

Motion by Bill Garrett, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee  
Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

## **9. Student and Institutional Success**

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<b>Subject</b>	<b>9.1 Cuyamaca College Course, Certificate, and Degree Changes for 2020-2021</b>
Meeting	Apr 21, 2020 - Notice of Governing Board Regular Meeting
Category	9. Student and Institutional Success
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Recommended Action	Approve Cuyamaca College course, certificate, and degree changes as recommended by the Chancellor, and authorize publishing in the 2020-2021 Cuyamaca College catalog.

### **Summary of Issue**

Course, certificate, and degree additions, deletions, deactivations and modifications, requests for courses to be offered through distance education and matters of academic procedures as appropriate are submitted from instructional departments to the Curriculum Committee for review. Following recommendation by the Chancellor and approval by the Governing Board, they are published in the college catalog. The changes are presented in Attachment A (Summary) and Attachment B (Cuyamaca College Academic Program Changes).

### **Background**

The proposed curricula changes were reviewed and approved by the Curriculum Committee at Cuyamaca College in December 2019 and spring 2020. The committee membership covers a wide range of representation—staff, faculty, and management.

The initiative for academic curricula changes come from the following sources:

- The need to update and develop new curriculum in all areas to ensure academic excellence.
- The need to keep curriculum current for articulation purposes with other academic institutions.
- The agreement between Cuyamaca and Grossmont Colleges to align credit courses offered at both campus sites.
- Recommendations by advisory committees in the field to maintain occupational and/or discipline relevancy.
- Program Review Committee recommendations.
- Title 5 regulations pertaining to content review for prerequisites, corequisites, and advisories on recommended preparations.
- Trends in higher education that focus on instructional technologies.

### **Options Considered**

Department faculty met with the Curriculum Committee and explained how the courses, certificates and degrees were developed. Each proposal was considered on its own merit and committee decisions were made with department needs in mind. Approval of these course, certificate, and degree additions, deletions, deactivations and modifications will keep our

programs up-to-date, facilitate articulation with other colleges, and ensure compliance with accreditation standards and California Education Code 66746.

### **Support of Strategic Planning**

These courses, certificates and degrees support the mission, vision and values of the college and the district, as outlined in the 2016-2022 district-wide strategic plan. They promote the strategic goals of student access, learning and student success, and economic and community development.

### **Fiscal Impact of Proposal**

Cuyamaca College is mindful of the current budget situation and will balance the courses required for these certificates and degrees with other offerings in the departments. The operational costs for these courses, certificates, and degrees will be covered by the college's projected 2020-2021 instructional budgets.

#### File Attachments

[Attachment A.Summary.CC.2020-2021.pdf \(586 KB\)](#)

[Attachment B - Cuyamaca Academic Program Changes.pdf \(735 KB\)](#)

#### Motion & Voting

Approved as part of the Consent Calendar.

Motion by Brad Monroe, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

## **10. Budget and Finance**

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<b>Subject</b>	<b>10.1 Education Protection Act Expenditure Plan</b>
Meeting	Apr 21, 2020 - Notice of Governing Board Regular Meeting
Category	10. Budget and Finance
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Dollar Amount	\$16,667,971.00
Budgeted	Yes
Budget Source	Total Computational Revenue from the State.
Recommended Action	Approve an expenditure plan for Education Protection Act funds, as recommended by the Chancellor.

### **INFORMATION IN SUPPORT OF PROPOSAL**

**Summary of Issue:** Proposition 30, *The Schools and Local Public Safety Protection Act of 2012*, provides temporary tax revenues for funding of local school districts and community colleges. The *Education Protection Account* (EPA) was created in the State General Fund to receive and disburse these temporary tax revenues. Districts have sole authority to determine how the monies received from the EPA are spent, provided that the Governing Board makes these determinations in an open session of a public meeting of the Board.

In accordance with EPA requirements, the Board is asked to approve the attached *Prop 30, EPA Expenditure Report* (**Attachment A**).

**Background:** Proposition 30, *The Schools and Local Public Safety Protection Act of 2012*, passed in November 2012, temporarily raised the sales and use tax by .25 cents for four years through December 31, 2016, and raised the income tax rate for high income earners (\$250,000 for individuals and \$500,000 for couples) for seven years to provide continuing funding for local school districts and community colleges.

Proposition 55, the *California Children's Education and Health Care Protection Act of 2016*, is an extension of Proposition 30 and extends the personal income tax increase through 2030-31. It did not extend the sales and use tax, which expired January 1, 2017.

Each district receiving EPA funds must also annually publish on its internet website its report of how much money was received from the EPA and how that money was spent. Additionally, the annual independent financial and compliance audit required of community colleges must ascertain and verify whether the funds provided from the EPA have been properly disbursed and expended as required by law. Expenses incurred to comply with these additional audit requirements may be paid from the EPA.

**Fiscal Impact:** Per 2019-2020 First Principal Apportionment (P1) from California Community Colleges, the District estimated EPA is \$16,667,971. The new EPA funds are not additional funds, but they represent a component of the "Total Computational Revenue" (TCR) of \$116,015,610 on the P1.

File Attachments

[AttachmentA 2019-2020 Prop 30 EPA Expenditure Report by TOPS.pdf \(590 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar.

Motion by Brad Monroe, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

<b>Subject</b>	<b>10.2 Ratification of Signatures on Agreements</b>
Meeting	Apr 21, 2020 - Notice of Governing Board Regular Meeting
Category	10. Budget and Finance
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	All transactions are funded either by the Unrestricted General Fund (UGF) or other funds as identified in the individual Fiscal Impact statement. All are 2019-2020 budgets unless otherwise noted.
Recommended Action	Ratify the action of the Chancellor in authorizing agreements, and grant authority to accept, budget, and spend any proceeds therefrom.

**INFORMATION IN SUPPORT OF PROPOSAL**

**Summary of Issue:** The agreements on **Attachment A and Attachment B** have been undertaken in keeping with district policies and procedures. The services contracted for by any professional services contracts in this docket are not available within the District, cannot be performed satisfactorily by District staff, and/or are of such a highly specialized or technical nature, that the necessary expert knowledge, experience, and ability are not available within the District.

File Attachments

[Attachment A March RATS.docx \(81 KB\)](#)

[Attachment B April RATS.docx \(81 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar.

Motion by Brad Monroe, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee  
Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

**Subject**                    **10.3 Purchase Orders and Warrants**

Meeting                    Apr 21, 2020 - Notice of Governing Board Regular Meeting

Category                    10. Budget and Finance

Access                    Public

Type                    Action (Consent)

Fiscal Impact            Yes

Dollar Amount            \$114,267,754.10

Budgeted                    Yes

Budget Source            Funded by Various Funds

Recommended Action    Ratify the action of the Chancellor in approving the purchase orders and warrants issued during the months of February and March 2020, and grant authority to execute appropriate documents.

**INFORMATION IN SUPPORT OF PROPOSAL**

**Summary of Issue:** In conformance with Board Policy 6330, new and modified purchase orders and warrants for the period February 1, 2020 through March 31, 2020, are presented for review.

**Fiscal Impact of Proposal**

General Fund Purchase Orders	\$ 5,763,811.44
Bookstore Special Revenue Fund Purchase Orders	2,987.46
Capital Outlay Fund Purchase Orders	70,925,150.91
Trust Funds Purchase Orders	36,479.38

**Total Value of New and Modified Purchase Orders (Attachment A):**                    \$ **76,728,429.19**

Purchasing Warrants    85018722 – 85019739	\$ 21,111,360.54
Payroll Warrants	<u>16,427,964.37</u>

**Total Warrants:**                    \$ **37,539,324.91**

**Total Purchase Orders and Warrants:**                    **\$114,267,754.10**

File Attachments

Motion & Voting

Approved as part of the Consent Calendar.

Motion by Brad Monroe, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

**Subject 10.4 Budget Status Changes**

Meeting Apr 21, 2020 - Notice of Governing Board Regular Meeting

Category 10. Budget and Finance

Access Public

Type Action (Consent)

Fiscal Impact Yes

Dollar Amount \$389,103,060.00

Budgeted Yes

Recommended Action Accept a report on the current budget status, accept related revenues or revisions, and grant authority to the Chancellor to budget these funds.

**Fiscal Impact of Proposal** - The following reflects the combined funds available for all District funds:

	Approved Budget	Transfers between Categories	Increases/Decreases to WB *	Revised Budget
Expenditure Classifications:				
1 Academic Salaries	\$59,678,643	(\$20,162)	\$93,200	\$59,751,681
2 Classified Salaries	36,820,119	2,684	17,944	36,840,747
3 Staff Benefits	40,199,627	(1,119)	20,363	40,218,871
4 Supplies	6,081,198	3,092	46,896	6,131,186
5 Rents, Utilities & Other Oper.	102,156,239	29,471	2,022,132	104,207,842
6 Capital Outlay	110,031,820	3,343	100,000	110,135,163
7 Other Outgo & Reserves	31,834,879	(\$17,309)	0	31,817,570
<b>Total</b>	<b>\$386,802,525</b>	<b>\$0</b>	<b>\$2,300,535</b>	<b>\$389,103,060</b>

\* Proposed Increases/Decreases:

1. A decrease in the 2019/20 allocation for K-12 Strong Workforce of \$29,176 for the District, for a new total of \$13,574,067 for 2019/20.
2. For Grossmont College, a decrease in the 2019/20 base allocation for Strong Workforce of \$1,206 and a new Strong Workforce incentive funding allocation of \$194,131, for a new total of \$1,075,535 for 2019/20.
3. For Cuyamaca College, a decrease in the 2019/20 base allocation for Strong Workforce of \$691, and a new Strong Workforce incentive funding allocation of \$129,039 for a new total of \$633,575 for 2019/20.
4. For the District, a decrease in the 2019/20 base allocation for Strong Workforce Regional of \$8,897 and a new Strong Workforce Regional incentive funding allocation of \$1,654,181, for a new total Regional allocation of \$8,955,341 for

2019/20.

5. New 2019/20 funding for Cuyamaca College of \$40,000 for the APSA Peer to Peer Pedagogical Partnership grant.
6. An increase in the 2019/20 allocation for DSPS of \$23,154. The increase for Grossmont College was \$11,577, for a new total of \$1,425,159 for 2019/20 and the increase for Cuyamaca College was \$11,577, for a new total of \$856,474 for 2019/20.
7. New 2019/20 funding for Grossmont College of \$300,000 for the Strong Workforce Student Retention, Persistence & Completion agreement.

#### Motion & Voting

Approved as part of the Consent Calendar.

Motion by Brad Monroe, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee  
Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

## **11. Public Works Projects**

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<b>Subject</b>	<b>11.1 Grossmont College Science Math Career Tech Complex 36N Relocate Specialty Restroom Utilities; Permission to Award</b>
Meeting	Apr 21, 2020 - Notice of Governing Board Regular Meeting
Category	11. Public Works Projects
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$100,000.00
Budgeted	Yes
Budget Source	This project will be funded by Proposition V Bond Funds
Recommended Action	Grant authority to the Chancellor to: (a) Award Bid B19.019 Grossmont College Science Math Career Tech Complex 36N Relocate Specialty Restroom Utilities to the lowest responsive bidder meeting all terms, conditions, and specifications; and (b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening.

#### **Information In Support Of Proposal**

**Summary of Issue:** Bid B19.019 will be issued for the Grossmont College Science Math Career Tech Complex 36N Relocate Specialty Restroom Utilities.

**Background:** The scope of the Grossmont College Science Math Career Tech Complex 36N Relocate Specialty Restroom Utilities includes site and utility preparations for the permanent replacement of an existing specialty restroom resulting from the demolition of Building 36. Activities will include the construction of a foundational pit, access & connectivity to water, sewer, electrical (including low voltage fire alarm & access control), and crane-lift operation and installation of a modular restroom to be provided by others.

#### Motion & Voting

Approved as part of the Consent Calendar.

Motion by Brad Monroe, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

<b>Subject</b>	<b>11.2 Grossmont College Orchestra Shell; Ratification of Award</b>
Meeting	Apr 21, 2020 - Notice of Governing Board Regular Meeting
Category	11. Public Works Projects
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$326,065.00
Budgeted	Yes
Budget Source	This project will be funded by Proposition V Bond Funds
Recommended Action	Ratify the action of the Chancellor in awarding Bid B19.010 – Grossmont College Orchestra Shell, to Bingham Construction Company, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications.

#### **INFORMATION IN SUPPORT OF PROPOSAL**

**Summary of Issue:** Bid documents were sent to 23 bidders in addition to publishing the legal notice and posting on the District website. Nine general contractors attended the mandatory pre-bid meeting and job walk. A total of one bid was received. The award was made as presented in **Attachment A**.

**Background:** The scope of the Grossmont College Orchestra Shell project is to provide an orchestra shell for the acoustical and visual enhancement of musical performances in the Performing and Visual Arts Center.

#### **Fiscal Impact of Proposal:**

Original Estimated Contract Cost:	\$300,000
Construction Contract Amount:	\$326,065
Total Project Budget:	\$43,872,775

File Attachments

[B19.010.GC.OrchShell.RAT.AttachmentA.pdf \(79 KB\)](#)

#### Motion & Voting

Approved as part of the Consent Calendar.

Motion by Brad Monroe, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

<b>Subject</b>	<b>11.3 Grossmont College Infrastructure Buildings 36 and 41; Notice of Completion and Release of Retention</b>
Meeting	Apr 21, 2020 - Notice of Governing Board Regular Meeting

Category	11. Public Works Projects
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$1,505,603.35
Budgeted	Yes
Budget Source	This project was funded by Proposition V Bond Funds
Recommended Action	Grant authority to the Chancellor to: a) File a Notice of Completion for B19.005, with Southwest Construction Services, Inc., and b) Release retention as allowed in the contract documents.

**INFORMATION IN SUPPORT OF PROPOSAL**

**Summary of Issue:** B19.005 was issued to Southwest Construction Services, Inc. The project is complete and all punch list items have been resolved.

**Background:** Scope of work included extending 12 kv conduits and cabling from existing manholes located in front of Bldg. 34 to new Bldg. 36 transformer. Additional work included extending conduits only for data, fire alarm and security from the manhole in front of Bldg. 34 to Bldg. 36. Trenches were back filled with asphalt topping. Extended Main Chiller supply and return to feed Bldg. 36 and existing Bldg. 41 with future taps for the existing and future Gym Buildings. Presently Bldg. 36 supplies cooling to Bldg. 41. This new work will be in place prior to the removal of Bldg. 36.

**Fiscal Impact of Proposal:**

Construction Contract Amount:	\$1,330,826.00
Ratified Change Orders:	\$174,777.35
Total Construction to Date:	\$1,505,603.35
Total Project Budget:	\$3,600,000.00

**Motion & Voting**

Approved as part of the Consent Calendar.

Motion by Brad Monroe, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

**Subject 11.4 Cuyamaca College Building H Renovation Sitework; Notice of Completion And Release of Retention**

Meeting Apr 21, 2020 - Notice of Governing Board Regular Meeting

Category 11. Public Works Projects

Access Public

Type Action (Consent)

Fiscal Impact Yes

Dollar Amount \$635,384.13

Budgeted Yes

Budget Source This project was funded by Proposition V Bond Funds

Recommended Action Grant authority to the Chancellor to: a) File a Notice of Completion for Bid B18.010, with M.A. Stevens Construction, Inc.; and b) Release retention as allowed in the contract documents.

**INFORMATION IN SUPPORT OF PROPOSAL**

**Summary of Issue:** Bid B18.010 was issued to M.A. Stevens Construction, Inc. The project is complete and all punch list items have been resolved.

**Background:** The scope of the Cuyamaca College Building H Renovation Sitework included site preparation, site utilities, utilities connections to science modular buildings (to be set in place by others) and installation of new concrete foundations. The site work in general was located behind the existing Building H.

**Fiscal Impact of Proposal:**

Construction Contract Amount: \$ 419,924.00  
Ratified Change Orders: \$ 215,460.13  
Total Construction to Date: \$ 635,384.13  
Total Project Budget: \$2,870,577.00

Motion & Voting

Approved as part of the Consent Calendar.

Motion by Brad Monroe, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

**Subject 11.5 Grossmont College Track ADA Improvements; Notice of Completion and Release of Retention**

Meeting Apr 21, 2020 - Notice of Governing Board Regular Meeting

Category 11. Public Works Projects

Access Public

Type Action (Consent)

Fiscal Impact Yes

Dollar Amount \$968,581.81

Budgeted Yes

Budget Source This project was funded by Local Capital Project Funds

Recommended Action Grant authority to the Chancellor to: a) File a Notice of Completion for Bid B19.006, with Blue Pacific Engineering and Construction; and b) Release retention as allowed in the contract documents.

**INFORMATION IN SUPPORT OF PROPOSAL**

**Summary of Issue:** Bid B19.006 was issued to Blue Pacific Engineering and Construction. The project is complete and all punch list items have been resolved.

**Background:** The scope of the Grossmont College Track ADA Improvements included pedestrian access onto the Track and Field, accessible parking at the field, installation of a drinking fountain and accessible restrooms.

**Fiscal Impact of Proposal:**

Construction Contract Amount: \$978,123.00

Ratified Change Orders:           \$(-9,541.19)  
Total Construction to Date:       \$968,581.81  
Total Project Budget:           \$4,923,244.93

#### Motion & Voting

Approved as part of the Consent Calendar.

Motion by Brad Monroe, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee  
Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

<b>Subject</b>	<b>11.6 Grossmont College Interim Swing Space Ph 1-3 Utilities; Reduce Retention to 1%</b>
Meeting	Apr 21, 2020 - Notice of Governing Board Regular Meeting
Category	11. Public Works Projects
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Budgeted	Yes
Budget Source	This project is funded by Proposition V Bond Funds
Recommended Action	Grant authority to the Chancellor to reduce retention to 1% for Bid B19.017, Grossmont College Interim Swing Space Ph 1-3 Utilities with Conan Construction, Inc.

**Summary of Issue:** Reduce retention to 1% for the above-listed contract number based upon the contractor's performance and near completion of work.

**Background:** The scope of the Grossmont College Interim Swing Space Phase 1-3 Utilities project includes infrastructure support for temporary modular buildings for Building 36 and Phase 2 Arts and Communication. The modular buildings consist of classrooms, offices, and restrooms. This swing space project will augment the existing swing space in parking lot no. 5 south and new buildings in parking lot 1. The work will include some ADA upgrades, providing temporary electrical transformer, connections to existing sewer, water, electrical, data, fire alarms systems, and associated site work.

**Fiscal Impact of Proposal:** There is no fiscal impact for this action.

#### Motion & Voting

Approved as part of the Consent Calendar.

Motion by Brad Monroe, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee  
Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

**Subject**                           **11.7 District Services Building 80 & 88 and Districtwide Bosch Alarm Systems; Ratification of Award**

Meeting	Apr 21, 2020 - Notice of Governing Board Regular Meeting
Category	11. Public Works Projects
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$368,695.00
Budgeted	Yes
Budget Source	This project will be funded by Local Capital Project Funds
Recommended Action	Ratify the action of the Chancellor in awarding Bid B19.022 –District Services Building 80 & 88 and Districtwide Bosh Alarm Systems to SWCS, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications.

**INFORMATION IN SUPPORT OF PROPOSAL**

**Summary of Issue:** Bid documents were sent to 112 bidders in addition to publishing the legal notice and posting on the District website. Nine general contractors attended the mandatory pre-bid meeting and job walk. A total of two bids were received. The award was made as presented in **Attachment A**.

**Background:** Scope of Work will include:

- Cosmetic improvements to District Services Program Management & Facilities Trailer Building 88
- District Services Renovations Building 80 per plan
- Install Bosch Security Alarm Upgrades per plan

**Fiscal Impact of Proposal:**

Original Estimated Contract Cost:	\$260,178.00
Construction Contract Amount:	\$368,695.00
Total Project Budget:	\$626,591.00

File Attachments

[B19.022.DistrictServicesBuilding8088andBoschAlarmSystem.Attachment A.docx \(34 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar.

Motion by Brad Monroe, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee  
Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

**Subject                    11.8 Grossmont College CDC Upgrades Facility Project; Ratification of Award**

Meeting	Apr 21, 2020 - Notice of Governing Board Regular Meeting
Category	11. Public Works Projects
Access	Public
Type	Action (Consent)

Fiscal Impact	Yes
Dollar Amount	\$126,000.00
Budgeted	Yes
Budget Source	This project will be funded by Local Capital Project Funds
Recommended Action	Ratify the action of the Chancellor in awarding Bid B20.001–Grossmont College CDC Upgrades Facility Project to 2A Construction Corporation, the lowest responsive bidder meeting all terms, conditions, and specifications.

**INFORMATION IN SUPPORT OF PROPOSAL**

**Summary of Issue:** Bid documents were sent to 100 bidders in addition to publishing the legal notice and posting on the District website. Six general contractors attended the mandatory pre-bid meeting and job walk. A total of three bids were received. The award was made as presented in **Attachment A**.

**Background:** Scope of Work will include renovating the play area of the existing Child Development Center.

**Fiscal Impact of Proposal:**

Original Estimated Contract Cost:	\$90,000
Construction Contract Amount:	\$126,000
Total Project Budget:	\$130,000

File Attachments  
[B20.001.GC.CDCUpgradesFacilityProject.Attachment A.docx \(34 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar.

Motion by Brad Monroe, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee  
 Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

**12. Human Resources**

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<b>Subject</b>	<b>12.1 Personnel</b>
Meeting	Apr 21, 2020 - Notice of Governing Board Regular Meeting
Category	12. Human Resources
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Funded by various District and departmental budgets
Recommended Action	Ratify the action of the Chancellor in approving classified and academic personnel actions during the period from February 19, 2020 to April 21, 2020

**Summary of Issue:**

Ratify the action of the Chancellor in approving classified and academic personnel actions during the period of February 19, 2020 through April 21, 2020.

Personnel actions for the current period are provided in Attachment A. Copies of the personnel reports are maintained by Human Resources.

File Attachments

[Personnel Actions - April 2020.pdf \(141 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar.

Motion by Brad Monroe, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

<b>Subject</b>	<b>12.2 Salary Increases</b>
Meeting	Apr 21, 2020 - Notice of Governing Board Regular Meeting
Category	12. Human Resources
Access	Public
Type	Action
Fiscal Impact	Yes
Dollar Amount	\$61,882.00
Budgeted	Yes
Budget Source	Funded by various District and departmental budgets
Recommended Action	Approve 3% salary increases as negotiated for the following salary schedules/contracts: Confidential Administrators-Extended Cabinet, to be effective January 1, 2020.
	Approve 3% salary increases as negotiated for the following salary schedules/contracts: Confidential Administrators-Extended Cabinet, to be effective January 1, 2020.

File Attachments

[Attachment A - Confidential Administrators Salary Schedule.pdf \(131 KB\)](#)

Motion & Voting

Approve 3% salary increases as negotiated for the following salary schedules/contracts: Confidential Administrators-Extended Cabinet, to be effective January 1, 2020.

Motion by Bill Garrett, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

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## 13. Information

## 14. Staff Communications

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**Subject**                    **14.1 Staff Communications**

Meeting                    Apr 21, 2020 - Notice of Governing Board Regular Meeting

Category                    14. Staff Communications

Access                      Public

Type                        Information

## **15. Closed Session**

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**Subject**                    **15.1 Public Comment / Presentation: written comments will be accepted until one hour prior to the start of the meeting**

Meeting                    Apr 21, 2020 - Notice of Governing Board Regular Meeting

Category                    15. Closed Session

Access                      Public

Type                        Procedural

### **Public Written Comment:**

In lieu of in-person attendance due to COVID-19 and Executive Orders [N-29-20](#) and [N-35-20](#), submission of public comments must be sent via e-mail to Michael Williamson, Executive Assistant, Chancellor/Governing Board at [michael.williamson@gcccd.edu](mailto:michael.williamson@gcccd.edu). All comments submitted will be reviewed and sent to Board President for consideration to be read aloud during the Board meeting. All public comments submitted, whether read aloud or not, will be reviewed by the Board and included in the administrative record of the meeting. Comments will only be accepted until one hour prior (4:15 p.m.) to the start of the meeting. Individual comments/presentations are limited to four minutes per topic. The maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one Board meeting shall be twenty minutes.

### **Remote Viewing/Listening:**

Members of the public who wish to watch the meeting, are encouraged to view it [live online](#).

### **In Person Participation Prohibited:**

Due to the Coronavirus disease (COVID-19) public health emergency, including the order by the State of California public health officials for anyone living in the state to stay home, **in person participation at Grossmont-Cuyamaca Community College District Governing Board meetings will not be allowed.**

**Subject**                    **15.2 Adjourn to Closed Session via Electronic Conference: Pursuant to Government Code section 54956.9(d)(2) to confer with District legal counsel regarding two cases of significant exposure to litigation; section 54956.9(d)(4) to confer with District legal counsel regarding potential initiation of litigation; section 54957.6 to confer with District negotiation team on the status of negotiations; section 54956.9(d)(1) to confer with District legal counsel regarding one case of pending litigation; section 54957 to for public employee discipline/dismissal/release; and section 3549.1 to confer with the District Chief Negotiator, Tim Corcoran, regarding bargaining matters concerning Administrators' Association (AA), American Federation of Teachers Local 1931 (AFT), California School Employees Association Chapter 707 (CSEA), and confidential administrators and staff.**

Meeting                    Apr 21, 2020 - Notice of Governing Board Regular Meeting

Category                    15. Closed Session

Access                      Public

Type Information, Procedural

In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session via electronic conference following the conclusion of the open session.

- Pursuant to Government Code Section 54956.9(d)(2) to confer with District legal counsel regarding two cases of significant exposure to litigation.
- Pursuant to Government Code Section 54956.9(d)(4) to confer with District legal counsel regarding potential initiation of litigation.
- Pursuant to Government Code Section 54957.6 to confer with District Negotiation Team on the status of negotiations.
- Pursuant to Government Code Section 54956.9(d)(1) to confer with District legal counsel regarding one case of pending litigation.
- Pursuant to Government Code Section 54957 to for public employee discipline/dismissal/release.
- Pursuant to Government Code Section 3549.1 to confer with the District Chief Negotiator, Tim Corcoran, regarding bargaining matters concerning Administrators' Association (AA), American Federation of Teachers Local 1931 (AFT), California School Employees Association Chapter 707 (CSEA), and confidential administrators and staff.

## **16. Reconvene in Open Session**

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**Subject** 16.1 Announcement of Action Taken in Closed Session (if applicable)

Meeting Apr 21, 2020 - Notice of Governing Board Regular Meeting

Category 16. Reconvene in Open Session

Access Public

Type Procedural

Announcement closed session items; (if applicable).

## **17. Adjournment**

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**Subject** 17.1 Adjournment

Meeting Apr 21, 2020 - Notice of Governing Board Regular Meeting

Category 17. Adjournment

Access Public

Type Procedural