



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Tuesday, May 19, 2020
Notice of Governing Board Regular Meeting

Regular Meeting of the Grossmont-Cuyamaca Community College District

Tuesday, May 19, 2020

Open Session-4:15 p.m., followed by Closed Session

Video link: <https://youtu.be/JCLrdZuLxTs>

*** Executive Orders N-29-20 and N-35-20 signed by Governor Newsom, extend the authorization of local legislative bodies to hold public meetings via teleconference and suspends some of the requirements of the Brown Act. The Executive Orders require a local legislative body that holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically.**

The full text of Executive Orders available at:

<https://www.gov.ca.gov/wp-content/uploads/2020/03/3.17.20-N-29-20-EO.pdf>

<https://www.gov.ca.gov/wp-content/uploads/2020/03/3.21.20-EO-N-35-20.pdf>

Public Comment:

In lieu of in-person attendance due to COVID-19 and Executive Orders N-29-20 and N-35-20, submission of public comments must be sent via e-mail to Michael Williamson, Executive Assistant, Chancellor/Governing Board at michael.williamson@gcccd.edu. All comments submitted will be reviewed and sent to Board President for consideration to be read aloud during the Board meeting. All public comments submitted, whether read aloud or not, will be reviewed by the Board and included in the administrative record of the meeting. Comments will be accepted until 2:00 p.m. on the day of the meeting. Individual comments/presentations are limited to four minutes per topic. The maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one Board meeting shall be twenty minutes.

In compliance with the Americans with Disabilities Act, the Grossmont-Cuyamaca Community College District will make every effort to honor requests for reasonable accommodations made by individuals with disabilities [ADA Title II, Sec. 202, 42 USC 12132]. If you need accommodation please send an email to michael.williamson@gcccd.edu, 48 hours in advance of the scheduled meeting at (619) 644-7570.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to Governing Board Trustees for the Grossmont-Cuyamaca Community College District in advance of the meetings, may be viewed at the Governing Board live-stream meeting, or online at <https://go.boarddocs.com/ca/gcccd/Board.nsf/Public>, or at the Chancellor/Governing Board District Offices North, 8800 Grossmont College Drive, El Cajon, CA 92020.

Board reserves the right to modify the order of business as it deems appropriate.

1. 4:15 PM Call to Order, Zoom Conference

Subject **1.1 Call to Order**

Meeting May 19, 2020 - Notice of Governing Board Regular Meeting

Category 1. 4:15 PM Call to Order, Zoom Conference

Access Public

Type Procedural

Subject **1.2 Roll Call - Establishment of Quorum**

Meeting May 19, 2020 - Notice of Governing Board Regular Meeting

Category 1. 4:15 PM Call to Order, Zoom Conference

Access Public

Type Procedural

Roll Call to establish quorum:

- Linda Cartwright, President
- Debbie Justeson, Vice President
- Elena Adams, Clerk
- Bill Garrett, Trustee
- Brad Monroe, Trustee
- Amy Bianchi, Grossmont College Student Trustee
- Sonia Mendoza-Reyes, Cuyamaca College Student Trustee

Subject **1.3 Pledge of Allegiance**

Meeting May 19, 2020 - Notice of Governing Board Regular Meeting

Category 1. 4:15 PM Call to Order, Zoom Conference

Access Public

Type Procedural



United States Flag



California State Flag

2. Open Session

Subject **2.1 Announcement Open Session**

Meeting May 19, 2020 - Notice of Governing Board Regular Meeting

Category 2. Open Session

Access Public

Type Procedural

Subject **2.2 Public Comment / Presentation: written comments will be accepted until 2:00 p.m. the day of the meeting**

Meeting May 19, 2020 - Notice of Governing Board Regular Meeting

Category 2. Open Session

Access Public

Type Procedural

Public Written Comment:

In lieu of in-person attendance due to COVID-19 and Executive Orders [N-29-20](#) and [N-35-20](#), submission of public comments must be sent via e-mail to Michael Williamson, Executive Assistant, Chancellor/Governing Board at michael.williamson@gcccd.edu. All comments submitted will be reviewed and sent to Board President for consideration to be read aloud during the Board meeting. All public comments submitted, whether read aloud or not, will be reviewed by the Board and included in the administrative record of the meeting. Comments will be accepted until 2:00 p.m. on the day of the meeting. Individual comments/presentations are limited to four minutes per topic. The maximum time allotment for public speakers on any one subject regardless of the number of speakers at anyone Board meeting shall be twenty minutes.

Remote Viewing/Listening:

Members of the public who wish to watch the meeting, are encouraged to view it [live online](#).

In Person Participation Prohibited:

Due to the Coronavirus disease (COVID-19) public health emergency, including the order by the State of California public health officials for anyone living in the state to stay home, **in person participation at Grossmont-Cuyamaca Community College District Governing Board meetings will not be allowed.**

3. Approval of Minutes

Subject **3.1 Approval of Minutes for April 21, 2020, Regular Meeting**

Meeting May 19, 2020 - Notice of Governing Board Regular Meeting

Category 3. Approval of Minutes

Access	Public
Type	Action, Minutes
Recommended Action	Motion to approve the April 21, 2020, regular meeting minutes, as presented
Minutes	View Minutes for Apr 21, 2020 - Notice of Governing Board Regular Meeting

4. Call for Changes to the Docket of Business

Subject	4.1 Changes to the Docket of Business
Meeting	May 19, 2020 - Notice of Governing Board Regular Meeting
Category	4. Call for Changes to the Docket of Business
Access	Public
Type	Information

5. Reports

Subject	5.1 Reports of Governing Board Member
Meeting	May 19, 2020 - Notice of Governing Board Regular Meeting
Category	5. Reports
Access	Public
Type	Information, Reports
Governing Board Members will provide reports and activity updates.	

Subject	5.2 Report of the Board President
Meeting	May 19, 2020 - Notice of Governing Board Regular Meeting
Category	5. Reports
Access	Public
Type	Information, Reports
The Governing Board President will provide a report and activities update.	

Subject	5.3 Certificate of Appreciation to Student Trustees Grossmont College, Amy Bianchi and Cuyamaca College, Sonia Mendoza-Reyes for their term 2019-2020
Meeting	May 19, 2020 - Notice of Governing Board Regular Meeting
Category	5. Reports
Access	Public
Type	Recognition

Board President Cartwright will recognize Student Trustees Grossmont College, Amy Bianchi and Cuyamaca College, Sonia Mendoza-Reyes for their governance service during the term 2019-2020.

File Attachments

[Certificate of Appreciation - Sonia.pdf \(67 KB\)](#)

[Certificate of Appreciation - Amy.pdf \(66 KB\)](#)

Subject **5.4 Report of the Chancellor**

Meeting May 19, 2020 - Notice of Governing Board Regular Meeting

Category 5. Reports

Access Public

Type Information, Reports

File Attachments

[Student Trustees 05-19-20.pdf \(1,197 KB\)](#)

[CC-Barnes Board Update 05-19-20.pdf \(735 KB\)](#)

Subject **5.5 Monthly Site and Facilities Project Status Reports**

Meeting May 19, 2020 - Notice of Governing Board Regular Meeting

Category 5. Reports

Access Public

Type Information

The following reports are provided to the Governing Board for the month:

1. Grossmont College President's Report
2. Cuyamaca College President's Report
3. Facilities Project Status Report

File Attachments

[Grossmont College President Report 05-19-20.pdf \(305 KB\)](#)

[Cuyamaca College President Report 05-19-20.pdf \(367 KB\)](#)

[GCCCD Facilities Project Status Report 05-19-20.pdf \(199 KB\)](#)

6. Development of Consent Calendar

Subject **6.1 Development of Consent Calendar**

Meeting May 19, 2020 - Notice of Governing Board Regular Meeting

Category 6. Development of Consent Calendar

Access Public

Type Procedural

Governing Board members will pull items from the docket of business for discussion.

7. Adoption of Consent Calendar

Subject	7.1 Adoption of Consent Calendar
Meeting	May 19, 2020 - Notice of Governing Board Regular Meeting
Category	7. Adoption of Consent Calendar
Access	Public
Type	Action, Action (Consent)
Recommended Action	Approved as part of the Consent Calendar.

Adoption of Consent Calendar—There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar for discussion. Any items that are removed will be considered separately. All matters remaining under the Consent Calendar will be approved by one motion. Sufficient backup material will be available in advance so the Board members will have complete data regarding the item.

Governing Board member will vote to approve as requested, all items on the Consent Calendar, except for those items pulled for discussion.

Motion & Voting

Approved as part of the Consent Calendar.

Motion by Bill Garrett, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee

Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

8. Governance

Subject	8.1 Resolution 20-012 Classified Professionals Week, May 17-23, 2020
Meeting	May 19, 2020 - Notice of Governing Board Regular Meeting
Category	8. Governance
Access	Public
Type	Action
Recommended Action	Adopt Resolution 20-012, Classified Professionals Week, which honors the contributions of classified professionals of the District and recognizes May 17-23, 2020 as Classified School Employee Week in California as designated by the California State Legislature and the California School Employees Association, as recommended by the Chancellor

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue: The Chancellor recommends adoption of Resolution 20-012 in recognition of the contribution of the District's classified professional service. Under Education Code Section 88270, the week of May 17-23, 2020, is designated Classified School Employee Week. Actions to recognize the important roles played by our classified professionals are especially appropriate during this time. Adoption of this resolution **Attachment A**, concurrent with the Classified School Employee Week, adds to other District acknowledgements of our valued support staff members.

File Attachments

Motion & Voting

Adopt Resolution 20-012, Classified Professionals Week, which honors the contributions of classified professionals of the District and recognizes May 17-23, 2020 as Classified School Employee Week in California as designated by the California State Legislature and the California School Employees Association, as recommended by the Chancellor

Motion by Debbie Justeson, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

Subject **8.2 Resolution 20-013 in support Federal Funding Advocacy to Prioritize Stable Community College Funding**

Meeting May 19, 2020 - Notice of Governing Board Regular Meeting

Category 8. Governance

Access Public

Type Action

Recommended Action Adopt Resolution 20-013 in support of Federal Advocacy to Prioritize Stable Public School Funding to call on Congressional delegation, inclusive of our United States Senators and House Representatives, and the Governor of California to advocate for additional federal funding to prioritize stable public school funding, as recommended by the Chancellor.

Summary of Issue: The Grossmont-Cuyamaca Community College Governing Board recommends adoption of Resolution 20-013 in support of federal advocacy to prioritize stable public school funding to call on Congressional delegation, inclusive of our United States Senators and House Representatives, and the Governor of California to advocate for additional federal funding to prioritize stable public school funding in Resolution 20-013 (**Attachment A**).

While persevering in the midst of the greatest economic downturn in recent history, community colleges will provide the training that will be needed for recovery. Elected officials must assure a stable level of funding for the Grossmont-Cuyamaca Community College District and other community colleges to continue to make progress in closing achievement gaps and equitably serve all students.

Background: The COVID-19 pandemic is a monumental and unprecedented challenge which emerged quickly and is resulting in a major challenge to deliver a high-quality education while ensuring the health and safety of our students. This challenge will persist as COVID-19 impacts our economy and destabilizes funding for community colleges.

The UCLA Anderson Forecast recently announced the arrival of the 2020 recession, after adjusting for the impacts of the COVID-19 pandemic, which ends the economic expansion in the United States and the State of California. UCLA Anderson Forecast predicts the recession will be more severe in California than the overall nation due to a larger proportion of economic activity in tourism and trans-Pacific transportation.

Local, state, and federal governments, along with educational institutions, are facing difficult decisions to ensure the delivery of critical services, while grappling with the reality of an economic recession that includes both a decline in revenues and additional costs to effectively respond to COVID-19.

The recent Coronavirus Aid, Relief, and Economic Security (CARES) Act provides \$14 billion for higher education nationwide, which is three and one-half times less than the initial request of \$50 billion. In order for educational institutions to persevere in this pandemic, to protect against the loss of educational attainment and to overcome the educational inequities amplified by COVID-19, a significant federal investment is necessary to stabilize education funding and to ensure funding is available for extended learning options.

File Attachments

[Attachment A Resolution 20-013 Federal Funding Advocacy resolution.pdf \(29 KB\)](#)

Motion & Voting

Adopt Resolution 20-013 in support of Federal Advocacy to Prioritize Stable Public School Funding to call on Congressional delegation, inclusive of our United States Senators and House Representatives, and the Governor of California to advocate for additional federal funding to prioritize stable public school funding, as recommended by the Chancellor.

Motion by Debbie Justeson, second by Bill Garrett.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

Subject	8.3 Resolution 20-014 denouncing xenophobia and anti-Asian sentiment arising due to fears of COVID-19, and affirming Grossmont-Cuyamaca Community College District's commitment to the well-being and safety of Asian American Students and Communities
Meeting	May 19, 2020 - Notice of Governing Board Regular Meeting
Category	8. Governance
Access	Public
Type	Action
Fiscal Impact	No
Budgeted	No
Recommended Action	Adoption of Resolution 20-014, denouncing xenophobia and anti-Asian sentiment arising due to fears of COVID-19, and affirming Grossmont-Cuyamaca College Community District's commitment to the well-being and safety of Asian Americans and Pacific Islanders students and communities

Summary of Issue: The adoption of Resolution 20-014 denounces xenophobia and anti-Asian sentiment arising due to widespread fears and misinformation regarding the novel coronavirus (COVID-19), and affirms the Grossmont-Cuyamaca Community College District's (GCCCCD) commitment to the well-being and safety of Asian Americans and Pacific Islander (AAPI) students and communities. Adoption of this resolution also aligns with the intention stated in Board Policy 3410, Nondiscrimination, that the GCCCCD Governing Board, District, and colleges continue to strive to provide an educational environment that fosters cultural awareness, mutual understanding, and respect that ultimately also benefits the global community.

Background: With the spread of COVID-19 since December 2019 has also come the unfortunate spread of anti-Asian sentiment and rhetoric. Asian Americans and Pacific Islanders have reported experiencing microaggressions, racial profiling, hate incidents and, in some cases, hate violence due to fears of COVID-19.

File Attachments

[Attachment A Resolution 20-014 Anti-Asian Sentiment COVID 19.pdf \(30 KB\)](#)

Motion & Voting

Adoption of Resolution 20-014, denouncing xenophobia and anti-Asian sentiment arising due to fears of COVID-19, and affirming Grossmont-Cuyamaca College Community District's commitment to the well-being and safety of Asian Americans and Pacific Islanders students and communities

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

Subject	8.4 Board Policies Update
Meeting	May 19, 2020 - Notice of Governing Board Regular Meeting
Category	8. Governance
Access	Public
Type	Action (Consent)
Recommended Action	Review and adopt revisions to Board Policies, as recommended by the Chancellor: BP 3250 - Institutional Planning BP 3516 - Registered Sex Offender Information BP 3840 - Children on Campus BP 5017 - Responding to Inquiries of Immigration Status, Citizenship Status, and National Origin Information

The board policies presented in the attachments are part of the ongoing process of developing and updating board policies to reflect changes in legislation and District administrative and operating procedures. Substantive changes to policies go through Districtwide Executive Council (DEC), District Strategic Planning & Budget Council (DSP&BC), and Student and Institutional Success Council (SISC) for a 60-day review process, which includes Districtwide constituency review. DEC, DSP&BC, and SISC are comprised of representatives from all constituency groups. Administrative procedures to implement board policies are delegated to the Chancellor under BP 2410 Board Policies and Administrative Procedures.

Background:

- BP 3250 - Institutional Planning - 6-year review; updated with changes to meet current practices
- BP 3516 - Registered Sex Offender Information - 6-year review; updated with changes to meet current practices
- BP 3840 - Children on Campus - 6-year review; no changes recommended
- BP 5017 - Responding to Inquiries of Immigration Status, Citizenship Status, and National Origin Information; new board policy

File Attachments

- [BP 3250.pdf \(26 KB\)](#)
- [BP 3516.pdf \(13 KB\)](#)
- [BP 3840.pdf \(20 KB\)](#)
- [BP 5017.pdf \(21 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar.

Motion by Bill Garrett, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee

Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

9. Student and Institutional Success

Subject	9.1 Student Fees
Meeting	May 19, 2020 - Notice of Governing Board Regular Meeting
Category	9. Student and Institutional Success
Access	Public
Type	Action (Consent)

Fiscal Impact Yes

Budgeted Yes

Recommended Action Grant authority to the Chancellor or designee to approve the implementation of non-mandatory fees to be charged to students, in addition to State mandated fee.

Summary of Issue:

Governing Board Policy (BP) 5030, dated February 19, 2019, requires that all fees that are proposed to be charged to students be approved by the Governing Board. The proposed new and discontinued non-mandatory fees (**Attachment A**) have been approved by the College Presidents, reviewed by the District Executive Council (DEC) and Chancellor's Cabinet, and approved by the Chancellor, commencing with the fall 2020 term.

In addition, Assembly Bill 1504 Student Representation Fee provides that any student registering on or after January 1, 2020, must be charged \$2 student representation fee per semester, collected by officials of the community college at or before registration and will have an opportunity to opt out, commencing with the summer 2020 term.

Background:

When the State of California instituted a community college enrollment fee, the enacting legislation eliminated or greatly restricted other fees (i.e., instructional materials fees that could be charged to students). After Proposition 13 curtailed the funding of community colleges, many types of specific fees have been instituted by the State's community colleges in an attempt to maintain instructional programs despite reduced resources.

Governing Board Policy 5030 includes a process for review and approval of any proposed student fee that is not mandated by the State. That process includes an evaluation of each proposed fee in terms of guidelines provided by the State's legal staff and multiple levels of administrative review. The new and revised fees requested on the present docket are in addition to the previously approved fees.

In January 2020, the California Education Code 76060.5 states: "A student representation fee of two dollars (\$2) shall be collected by the officials of the community college...for student representation fees." The money collected pursuant to this section shall be expended to provide support for governmental affairs representatives of local or statewide student body organizations who may be stating their positions and viewpoints before city, county, and district governments, and before offices and agencies of state government..." One dollar (\$1) supports the state-wide Student Senate of the California Community Colleges (SSCCC) and the other dollar (\$1) supports the efforts of our local Associated Student Government organizations.

Fiscal Impact of Proposal:

GCCCD has an established \$1 representation fee, therefore this will impact students with an additional \$1 fee for student representation to support statewide activities related to student advocacy.

File Attachments

[Attachment A - Student Fees 2020-21 Fall.pdf \(20 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar.

Motion by Bill Garrett, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee

Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

Subject 9.2 Grossmont and Cuyamaca Colleges Course, Certificate, and Degree Changes for 2020-2021

Meeting May 19, 2020 - Notice of Governing Board Regular Meeting

Category	9. Student and Institutional Success
Access	Public
Type	Action
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Funded by colleges' instructional department budgets
Recommended Action	Approve Grossmont and Cuyamaca Colleges' course, certificate, and degree changes as recommended by the Chancellor, and authorize publishing in the 2020-2021 Grossmont and Cuyamaca College catalogs.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue: Course, certificate, and degree additions, deletions, deactivations, and modifications, requests for courses to be offered through distance education, emergency remote teaching, and matters of academic procedures as appropriate are submitted from instructional departments to the Curriculum Committee for review. Following recommendation by the Chancellor and approval by the Governing Board, they are published in each college's catalog. The changes are presented in **Attachment A (Summary); B (Cuyamaca College Academic Program Changes); and C (Grossmont College Academic Program Changes).**

Background: The proposed curricula changes were reviewed and approved by the Curriculum Committees at Grossmont and Cuyamaca Colleges in spring 2020. The committee membership at both campuses covers a wide range of representation—students, staff, faculty, and management.

The initiative for academic curricula changes come from the following sources:

- The need to update and develop new curriculum in all areas to ensure academic excellence.
- The need to keep curriculum current for articulation purposes with other academic institutions.
- The agreement between Grossmont and Cuyamaca Colleges to align credit courses offered at both campus sites.
- Recommendations by advisory committees in the field to maintain occupational and/or discipline relevancy.
- Program Review Committee recommendations.
- Title 5 regulations pertaining to content review for prerequisites, corequisites, and advisories on recommended preparations. Trends in higher education that focus on instructional technologies
- The addition of Emergency Remote Teaching to allow for courses to be offered remotely in emergency situations

Options Considered: Department faculty met with the Curriculum Committees and explained how the courses and degrees were developed. Each proposal was considered on its own merit and committee decisions were made with department needs in mind. Approval of these course, certificate, and degree additions, deletions, deactivations, and modifications will keep our programs up-to-date, facilitate articulation with other colleges, and ensure compliance with accreditation standards and California Education Code 66746.

Support of Strategic Planning: These courses, certificates, and degrees support the mission, vision and values of both colleges and the district, as outlined in the 2016-2022 district-wide strategic plan. They promote the strategic goals of student access, learning and student success, and economic and community development.

Fiscal Impact of Proposal: Both colleges are mindful of the current budget situation and will balance the courses required for these degrees with other offerings in the departments. The operational costs for these courses, certificates, and degrees, will be covered by each college's projected 2020-2021 instructional budgets.

The Grossmont and Cuyamaca Colleges Course, Certificate, and Degree Changes for 2020-2021 will be presented and discussed by Curriculum Co-Chairs Jeff Waller, Grossmont College, and Cindy Morrin, Cuyamaca College.

File Attachments

[Attachment A Summary.pdf \(42 KB\)](#)

[Attachment B Cuyamaca College.pdf \(968 KB\)](#)

[Attachment C Grossmont College .pdf \(595 KB\)](#)

Motion & Voting

Approve Grossmont and Cuyamaca Colleges' course, certificate, and degree changes as recommended by the Chancellor, and authorize publishing in the 2020-2021 Grossmont and Cuyamaca College catalogs.

Motion by Brad Monroe, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee
Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

Subject	9.3 Grossmont and Cuyamaca Colleges Review of Vocational Training Programs
Meeting	May 19, 2020 - Notice of Governing Board Regular Meeting
Category	9. Student and Institutional Success
Access	Public
Type	Action
Fiscal Impact	No
Budgeted	Yes
Recommended Action	Approve required reviews of Vocational Training Programs from Grossmont and Cuyamaca Colleges, as recommended by the Chancellor.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue: In accordance with California Education Code, Section 78016, community colleges are required to review each vocational occupational training program once every two years and submit a report to the Governing Board. The review is designed to specifically focus on the purpose of the program, program description, labor market demand, regional factors, and employment and completion data. This review is not intended as a comprehensive program review or as a substitute for the established formal program review of each instructional program conducted at each college.

The Board is asked to accept these reviews of vocational programs from each college, presented here as **Attachment A** (Grossmont College) and **Attachment B** (Cuyamaca College).

Background: Since 2001, the District has had a standardized procedure in order to satisfy the California Education Code requirements and is supported by GCCCD Board Policy 4020, Program & Curriculum Development. The reviews are presented to the Board for approval each spring.

Support of Strategic Planning: (1) This review demonstrates a commitment to the continuous process of improvement to achieve effective and efficient operation of the Grossmont-Cuyamaca Community College District for the benefit of students, faculty and staff. (2) In addition, the process standardizes and aligns instructional procedures across the District and aligns our practices with those used statewide.

The review of the 2018-2019 Grossmont and Cuyamaca Colleges Vocational Programs will be presented by Dr. Javier Ayala, Grossmont College Dean of Career and Technology Education Workforce Development and Larry McLemore, Cuyamaca College Dean of Career and Technical Education.

File Attachments

[Attachment A - Grossmont College VATEA Report 18-19.pdf \(10,381 KB\)](#)

[Attachment B - Cuyamaca College VATEA Report 18-19.pdf \(22,921 KB\)](#)

[Grossmont and Cuyamaca Review of Career Tech Education Program Presentation.pdf.pdf \(2,876 KB\)](#)

Motion & Voting

Approve required reviews of Vocational Training Programs from Grossmont and Cuyamaca Colleges, as recommended by the Chancellor.

Motion by Brad Monroe, second by Bill Garrett.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee
Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

10. Budget and Finance

Subject	10.1 Budget Status Changes
Meeting	May 19, 2020 - Notice of Governing Board Regular Meeting
Category	10. Budget and Finance
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Budgeted	Yes
Recommended Action	Accept a report on the current budget status, accept related revenues or revisions, and grant authority to the Chancellor to budget these funds.

Fiscal Impact of Proposal: The following reflects the combined funds available for all District funds:

	Approved Budget	Transfers between Categories	Increases/Decreases to WB *	Revised Budget
Expenditure Classifications:				
1 Academic Salaries	\$59,751,681	(\$3,695)	(\$58,290)	\$59,689,696
2 Classified Salaries	36,840,747	(3,757)	(73,530)	36,763,460
3 Staff Benefits	40,218,871	(5,235)	(82,612)	40,131,024
4 Supplies	6,131,186	(32,405)	38,104	6,136,885
5 Rents, Utilities & Other Oper.	104,207,842	1,297	60,926	104,270,065
6 Capital Outlay	110,135,163	32,373	6,181	110,173,717
7 Other Outgo & Reserves	31,817,570	11,422	(77,709)	31,751,283
Total	<u>\$389,103,060</u>	<u>\$0</u>	<u>(\$186,930)</u>	<u>\$388,916,130</u>

*Proposed Increases/Decreases:

1. A budget adjustment for Grossmont College for CVC_OEI (Improving Online CTE Pathways) that decreased the budget by \$282,604 as the college will not expend their entire award, for a new total of \$217,396 for 2019/20.
2. New 2019/20 funding for Grossmont College of \$95,753 for the County Foster and Adoptive Parent 3-month contract extension, for a new total of \$374,773 for 2019/20.
3. A budget adjustment for Cuyamaca College for CAFYES that increased the budget by \$27,737 and an increased funding allocation of \$13,315 received at P1, for a new total of \$222,166 for 2019/20.
4. An increased funding allocation received at P1 for Grossmont College for CAFYES of \$43,996, for a new total of \$356,996 for 2019/20.
5. An increase in the allocation for State General Childcare of \$6,745. The increase for Grossmont College was \$3,709 for a new total of \$503,323 for 2019/20 and the increase for Cuyamaca College was \$3,036 for a new total of \$366,125 for 2019/20.
6. New 2019/20 funding of \$56,833 for Hunger Free Campus, \$39,181 for Grossmont College and \$17,652 for Cuyamaca College.
7. A budget adjustment for Student Success Completion Grant due to recalculation of the 2018/19 apportionment that increased the budget for Grossmont College by \$2,576, for a new total of \$1,029,371 for 2019/20 and that decreased the budget for Cuyamaca College by \$151,281, for a new total of \$1,119,765 for 2019/20.

Motion & Voting

Approved as part of the Consent Calendar.

Motion by Bill Garrett, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee
Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

Subject **10.2 Destruction of Records**

Meeting May 19, 2020 - Notice of Governing Board Regular Meeting

Category 10. Budget and Finance

Access Public

Type Action (Consent)

Fiscal Impact No

Budgeted Yes

Budget Source No General Fund impact. As a result of this action, costs associated with the imaging and destruction of records are included in the District's annual budget.

Recommended Grant authority to conduct destruction of Class 3—Disposable records during the 2020-2021
Action fiscal year, as recommended by the Chancellor.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue:

1. Records not classified as continuing records, Class 1, or Class 2, are Class 3—Disposable. Whenever a permanent record is imaged, the imaged version is classified as permanent and the original reclassified as disposable. Unless otherwise noted, Class 3—Disposable records should be disposed of three years after the year in which the record originated (e.g., 2015-2016 + 3 = 2018-2019), and audit records three years after completion of the audit.
2. In order to comply with Title 5 and board policy BP 3310 Records Retention and Destruction, authorization is required to destroy records. This annual request covers all Class 3—Disposable records identified during the 2018-2019 fiscal year that have been retained for the mandated period of time specific to the subject.
3. This is an annual docket item that will grant authority for the 2019-2020 fiscal year.

Background:

Due to space limitations and consistent with legal retention requirements, the District systematically destroys old records that are no longer needed, and other original records which have been imaged, following the period required by Title 5.

The District is requesting authority to destroy records as follows:

1. Originals of Permanent Records that have been (1) imaged and reclassified Class 3—Disposable, and (2) retained for the mandated period of time, including:
 - (a) Minutes of the Governing Board or Board Committee Meetings;
 - (b) Student Records;
 - (c) Accident or Injury Records involving a student for which a claim or damages has been filed that have been retained for at least one year after the claim settled or after the applicable statute of limitations has expired;
 - (d) Annual Report;
 - (e) Detailed Property Records;
 - (f) Detailed Personnel Records; and
 - (g) Employment Selection Records that have been retained over six years, or if a complaint was filed, records of the employment selection process that have been retained for seven years.

2. Continuing records that have been retained three years after classification.
3. Records basic to audit that have been retained three years after completion of the audit.

Motion & Voting

Approved as part of the Consent Calendar.

Motion by Bill Garrett, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

Subject	10.3 Designation Of Applicant's Agent Resolution For Non-State Agencies, Resolution 20-010
Meeting	May 19, 2020 - Notice of Governing Board Regular Meeting
Category	10. Budget and Finance
Access	Public
Type	Action (Consent)
Recommended Action	Approve the Request for Public Assistance (RPA) as submitted to Federal Emergency Management Agency (FEMA) through the California Office of Emergency Services (Cal OES), as recommended by the Chancellor.

Summary of Issue: Due to the declaration of a national disaster as a result of COVID-19, the District is able to submit a Request For Public Assistance (RPA) grant request to Federal Emergency Management Agency (FEMA) through the California Office of Emergency Services (Cal OES). Any potential future FEMA reimbursement for expenses incurred will come through Cal OES. Form Cal OES 130 titled Designation of Applicant's Agent, Resolution 20-010 for Non-State Agencies (**Attachment A**) is required to be on file with Cal OES before they are able to release any potential future payments to the District.

File Attachments

[Attachment A Cal OES Form 130 - GCCCD.pdf \(395 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar.

Motion by Bill Garrett, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

Subject	10.4 Purchase Orders and Warrants
Meeting	May 19, 2020 - Notice of Governing Board Regular Meeting
Category	10. Budget and Finance
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes

Dollar Amount \$116,294,018.76

Budgeted Yes

Budget Source Funded by Various Funds

Recommended Action Ratify the action of the Chancellor in approving the purchase orders and warrants issued during the month of April 2020, and grant authority to execute appropriate documents.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue: In conformance with Board Policy 6330, new and modified purchase orders and warrants for the period February 1, 2020 through March 31, 2020, are presented for review.

Fiscal Impact of Proposal

General Fund Purchase Orders	\$ 47,193,488.15
Bookstore Special Revenue Fund Purchase Orders	4,530.50
Capital Outlay Fund Purchase Orders	52,789,293.71
Trust Funds Purchase Orders	14,209.00

Total Value of New and Modified Purchase Orders (Attachment A): \$100,001,521.36

Purchasing Warrants 85019740 – 85020056 \$ 8,076,474.51

Payroll Warrants 8,216,022.89

Total Warrants: \$ **16,292,497.40**

Total Purchase Orders and Warrants: **\$116,294,018.76**

File Attachments
[Attachment A POWMay 2020.pdf \(664 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar.

Motion by Bill Garrett, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

Subject 10.5 Ratification of Signatures

Meeting May 19, 2020 - Notice of Governing Board Regular Meeting

Category 10. Budget and Finance

Access Public

Type Action (Consent)

Fiscal Impact	Yes
Budgeted	Yes
Budget Source	All transactions are funded either by the Unrestricted General Fund (UGF) or other funds as identified in the individual Fiscal Impact statement. All are 2019-2020 budgets unless otherwise noted.
Recommended Action	Ratify the action of the Chancellor in authorizing agreements, and grant authority to accept, budget, and spend any proceeds therefrom.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue: The agreements on **Attachment A** have been undertaken in keeping with district policies and procedures. The services contracted for by any professional services contracts in this docket are not available within the District, cannot be performed satisfactorily by District staff, and/or are of such a highly specialized or technical nature, that the necessary expert knowledge, experience, and ability are not available within the District.

File Attachments
[Attachment A May RATS.pdf \(317 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar.

Motion by Bill Garrett, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

Subject 10.6 Suspension of Board Policy 6250, Budget and Reserve Management

Meeting May 19, 2020 - Notice of Governing Board Regular Meeting

Category 10. Budget and Finance

Access Public

Type Action

Recommended Action Approve suspension of increase to the unrestricted general reserve percentage for the 2020-2021 fiscal year.

Summary of Issue: Board Policy 6250 (**Attachment A**), Budget and Reserve Management, requires the District’s unrestricted general reserves be no less than 5% of budgeted unrestricted general fund expenditures and requires increasing the reserve amount each year until the goal of covering at least one month’s operating costs is reached. The District’s practice has been to increase the unrestricted general reserve percentage by .25% each year. For 2019-2020, the current unrestricted general reserve is 6.75% of budgeted unrestricted general fund expenditures. In light of the anticipated budget challenges projected to be experienced in the 2020-2021 fiscal year budget, primarily due to the impact on the national and state economy as a result of COVID-19, the increase in the unrestricted general reserve percentage will be suspended for the 2020-2021 fiscal year and will remain at 6.75% of budgeted unrestricted general fund expenditures as it is in the 2019-2020 fiscal year.

File Attachments
[Attachment A - BP 6250.pdf \(97 KB\)](#)

Motion & Voting

Approve suspension of increase to the unrestricted general reserve percentage for the 2020-2021 fiscal year.

Motion by Bill Garrett, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee
Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

11. Public Works Projects

Subject	11.1 Project Labor Agreement (PLA) for Construction Projects Funded by Proposition V, State Bonds/Parking and Other Facilities Funding
Meeting	May 19, 2020 - Notice of Governing Board Regular Meeting
Category	11. Public Works Projects
Access	Public
Type	Action
Fiscal Impact	Yes
Budgeted	Yes
Recommended Action	Approve the Amendment to the Project Labor Agreement between the Grossmont-Cuyamaca Community College District and the San Diego Building and Construction Trades Council for construction and major rehabilitation of two projects funded by Proposition V.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue: Pursuant to Board Resolution No. 20-006, the Grossmont-Cuyamaca Community College Board of Trustees directed staff to negotiate an extension of the Project Labor Agreement for construction projects funded by Proposition V with the San Diego Building and Construction Trades Council. The original Project Labor Agreement was approved by the Board at the November 15, 2016, meeting. The amendment to the Project Labor Agreement is **Attachment A**.

Background: The Governing Board of the Grossmont-Cuyamaca Community College District adopted Resolution No. 20-006 at its regular meeting held on January 21, 2020. That resolution resolved that "the Board hereby directs staff to negotiate the terms of a Project Labor Agreement consistent with Public Contract Code Section 2500 and Section 3 (j) of Board Resolution No. 13-004." In accordance with that Resolution, the District has negotiated an amendment to the current Agreement relating to Proposition V construction projects, subject to Governing Board approval. The Amendment to the Agreement does the following: (1) changes the name of the Project Labor Agreement to the "Community Benefit Agreement"; (2) amends the Project List to add two additional construction projects to be covered by the Agreement; and (2) extends the term of the Agreement until completion of the two additional construction projects.

For the current three PLA projects, 82% of employees are from San Diego County, of which 28% of the employees reside in East County. In comparison, for non-PLA projects, 74% of the employees are from San Diego County, of which 26% of the employees reside in East County.

In addition, Construction trades workers that reside within this district and have been employed on the current PLA projects have received \$5,209,677 in wages and benefits. When you combine workers throughout San Diego County, that number is \$12,998,678. For non-PLA projects wages are not available for comparison purposes.

File Attachments

[Attachment A Amended PLA Agreement.pdf \(45 KB\)](#)

Motion & Voting

Approve the Amendment to the Project Labor Agreement between the Grossmont-Cuyamaca Community College District and the San Diego Building and Construction Trades Council for construction and major rehabilitation of two projects funded by Proposition V.

Motion by Debbie Justeson, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

Subject	11.2 B19.016 College Fan Coils 53 & 55 Replacement Abatement; Notice of Completion and Release of Retention
Meeting	May 19, 2020 - Notice of Governing Board Regular Meeting
Category	11. Public Works Projects
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$146,398.00
Budgeted	Yes
Budget Source	This project was funded by Scheduled Maintenance and Local Capital Projects Funds
Recommended Action	Grant authority to the Chancellor to: a) File a Notice of Completion for Bid B19.016 with Janus Corporation; and b) Release retention as allowed in the contract documents.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue: B19.016 was issued to Janus Corporation. The project is complete and all punch list items have been resolved.

Background: The scope of the Grossmont College Fan Coils 53 and 55 Replacement Abatement project included the hazardous material abatement above the ceiling in Buildings 53 and 55.

Fiscal Impact of Proposal:

Construction Contract Amount:	\$146,398.00
Ratified Change Orders:	0.00
Total Construction to Date:	\$146,398.00
Total Project Budget:	\$200,000.00

Motion & Voting

Approved as part of the Consent Calendar.

Motion by Bill Garrett, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

Subject	11.3 B19.021 Due Process Hearing Regarding Non-Responsibility of Whillock Contracting, Inc.
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Meeting	May 19, 2020 - Notice of Governing Board Regular Meeting
Category	11. Public Works Projects
Access	Public
Type	Information

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue: This is a due process hearing to provide Whillock Contracting, Inc. ("Whillock") the opportunity to address the Board of Trustees concerning the adverse evidence discovered during reference checks related to the award of a public works project (hazmat and demolition work) for Building 36 at Grossmont College (B19.021).

After Whillock has had an opportunity to address the Board of Trustees on this matter, the President of the Board shall declare the due process hearing closed and proceed to the next item on the docket.

Background The governing board of a community college district is required to award a contract for a public project to the lowest responsible bidder. (See Public Contract Code § 20651(b)). "Responsible bidder" is defined to mean, "a bidder who has demonstrated the attributes of trustworthiness, as well as quality, fitness, capacity, and experience to satisfactorily perform the public works contract." (See Public Contract Code § 1103).

The lowest bidder for Bid B19.021 was Whillock Contracting, Inc. (hereafter, "Whillock"). During reference checks, Whillock's references provided negative information that caused the District to determine that Whillock was not a responsible bidder within the meaning of the Public Contract Code. The District provided Whillock with the adverse evidence discovered during reference checks and met with Whillock on February 5, 2020 to afford Whillock the opportunity to address, rebut, and respond to such evidence. Following this conference, the District determined that Whillock had failed to rebut the adverse evidence and notified Whillock of that determination and that the District intended to reject Whillock's bid and award the project to the lowest responsible bidder.

The District recommends that the Board of Trustees take formal action to reject Whillock's bid through action on the next docket item (Agenda Item 11.4). Prior to taking that action, Whillock is entitled to a due process hearing before the Board of Trustees. The purpose of this due process hearing is to afford Whillock the opportunity to rebut the adverse evidence from the District's reference checks and permit Whillock to present evidence that it is qualified to perform the contract. (See City of Inglewood-L.A. County Civic Center Auth. v. Superior Court (1972) 7 Cal. 3d 861, 870-871).

File Attachments

[11.3 District Letter to Board of Trustees with Attachments.pdf \(4,018 KB\)](#)

[11.3 Whillock Letter to Board of Trustees with Exhibits.pdf \(1,672 KB\)](#)

Subject **11.4 Rejection of Bid Submitted by Whillock Contracting, Inc. for Bid B19.021 on the Basis of Non-Responsibility**

Meeting May 19, 2020 - Notice of Governing Board Regular Meeting

Category 11. Public Works Projects

Access Public

Type Action

Fiscal Impact No

Budgeted No

Recommended Action Approve Rejection of Bid Submitted By Whillock Contracting, Inc. for B19.021 on the Basis of Non-Responsibility

Summary of Issue: As recommended in the agenda item for the Due Process Hearing regarding non-responsibility of Whillock Contracting, Inc., the Board of Trustees must take formal action to approve the rejection of the bid submitted by Whillock Contracting, Inc. for B19.021 on the basis of non-responsibility.

Motion & Voting

Approve Rejection of Bid Submitted By Whillock Contracting, Inc. for B19.021 on the Basis of Non-Responsibility

Motion by Brad Monroe, second by Bill Garrett.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

Subject	11.5 B19.021 Grossmont College Science Math Career Tech Complex 36N Hazmat and Demo; Ratification of Award
Meeting	May 19, 2020 - Notice of Governing Board Regular Meeting
Category	11. Public Works Projects
Access	Public
Type	Action
Fiscal Impact	Yes
Dollar Amount	\$839,725.00
Budgeted	Yes
Budget Source	This project will be funded by Proposition V Bond Funds
Recommended Action	Ratify the action of the Chancellor in awarding Bid B19.021 – Grossmont College Science Math Career Tech Complex 36N Hazmat and Demo, to Watkins Environmental, the second lowest responsive bidder meeting all terms, conditions, and specifications.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue: Bid documents were sent to forty-two bidders in addition to publishing the legal notice and posting on the District website. Thirteen general contractors attended the mandatory pre-bid meeting and job walk. A total of seven bids were received. The award was made as presented in Attachment A.

Background: The scope of the Grossmont College Science Math Career Tech Complex 36N Hazmat and Demo project will include the abatement of existing hazardous material throughout Building 36 and the adjacent modular Buildings 37, 38B, existing chiller station enclosure, and janitorial storage enclosure.

Fiscal Impact of Proposal

Original Estimated Contract Cost:	\$ 880,753.00
Construction Contract Amount:	\$ 839,725.00
Total Project Budget:	\$1,025,000.00

File Attachments

[B19.021.GC.SMCTC36NHazMatDemo.AttachmentA.pdf \(88 KB\)](#)

Motion & Voting

Ratify the action of the Chancellor in awarding Bid B19.021 – Grossmont College Science Math Career Tech Complex 36N Hazmat and Demo, to Watkins Environmental, the second lowest responsive bidder meeting all terms, conditions, and specifications.

Motion by Bill Garrett, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

Subject **11.6 B19.024 College Building H Annex - Stucco Autoclave; Ratification of Award**

Meeting May 19, 2020 - Notice of Governing Board Regular Meeting

Category 11. Public Works Projects

Access Public

Type Action (Consent)

Fiscal Impact Yes

Dollar Amount \$129,500.00

Budgeted Yes

Budget Source This project will be funded by Local Capital Projects Funds

Recommended Action Ratify the action of the Chancellor in awarding Bid B19.024 – Cuyamaca College Building H Annex – Stucco and Autoclave, to MA Stevens Construction, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue: Bid documents were sent to 112 bidders in addition to publishing the legal notice and posting on the District website. Thirteen general contractors attended the mandatory pre-bid meeting and job walk. A total of four bids were received. The award was made as presented in Attachment A.

Background: The scope of the Cuyamaca College Building H Annex Stucco and Autoclave project will include the stucco application over the existing Building H Annex and the installation of an autoclave within the Biology / Chemistry Prep Room.

Fiscal Impact of Proposal

Original Estimated Contract Cost: \$ 180,000.00
 Construction Contract Amount: \$ 129,500.00
 Total Project Budget: \$ 2,028,038.06

File Attachments
[B19.024.CC.BldgHStuccoAutoclave.AttachmentA.pdf \(432 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar.

Motion by Bill Garrett, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee
 Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

Subject 11.7 B20.006 College Campus Renovation and Improvements Phase 2; Permission to Award

Meeting May 19, 2020 - Notice of Governing Board Regular Meeting

Category 11. Public Works Projects

Access Public

Type Action (Consent)

Fiscal Impact Yes

Dollar Amount \$795,000.00

Budgeted Yes

Budget Source This project will be funded by Local Capital Projects Funds

Recommended Action Grant authority to the Chancellor to: (a) Award Bid B20.006 Cuyamaca College Campus Renovation & Repairs Phase 2 to the lowest responsive bidder meeting all terms, conditions, and specifications; and (b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening.

Information In Support Of Proposal

Summary of Issue: Bid B20.006 will be issued for the Cuyamaca College Campus Renovation & Repairs Phase 2.

Background: The project consists of modifications, renovations, and upgrades to various existing structures on the Cuyamaca College Campus.

Motion & Voting

Approved as part of the Consent Calendar.

Motion by Bill Garrett, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

Subject **11.8 Resolution 20-011 Declaring Futility of Bidding Process for Grossmont College Parking Structure**

Meeting May 19, 2020 - Notice of Governing Board Regular Meeting

Category 11. Public Works Projects

Access Public

Type Action (Consent)

Fiscal Impact No

Budgeted No

Recommended Action Adopt Resolution 20-011 Futility of Bidding Process for Grossmont College Parking Structure; and authorize the Chancellor to execute necessary contract documents.

Summary of Issue: Grossmont-Cuyamaca Community College District (GCCCD) Resolution 20-011 (**Attachment A**) declares the futility of the formal bidding process for repairs to the Grossmont College Parking Structure and authorizes the Chancellor to execute the necessary contract documents.

File Attachments

[Attachment A Board Resolution Declaring Futility of Public Bidding.pdf \(985 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar.

Motion by Bill Garrett, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

12. Human Resources

Subject **12.1 Personnel**

Meeting May 19, 2020 - Notice of Governing Board Regular Meeting

Category 12. Human Resources

Access Public

Type Action (Consent)

Fiscal Impact Yes

Budgeted Yes

Budget Source Funded by various District and departmental budgets

Recommended Ratify the action of the Chancellor in approving classified and academic personnel actions
Action during the period from April 21, 2020 – May 19, 2020.

Summary of Issue: Personnel actions for the current period are provided in attachment A. Copies of the personnel reports are maintained by Human Resources.

File Attachments

[2020_MAY_PERSONNEL_ACTIONS_ATTACHMENT_A.pdf \(127 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar.

Motion by Bill Garrett, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee
Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

Subject **12.2 Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form 2019-2020**

Meeting May 19, 2020 - Notice of Governing Board Regular Meeting

Category 12. Human Resources

Access Public

Type Action

Fiscal Impact No

Budgeted Yes

Recommended Motion to approve the Equal Employment Opportunity Fund Multiple Method Allocation
Action Model Certification Form, Fiscal Year 2019-2020

Summary of Issue: To implement the Equal Employment Opportunity (EEO) policies contained in the Education Code and Title 5 of the California Code of Regulations, the State Chancellor's Office has established a Multiple Methods model for allocating the EEO Fund. Nine best-practice areas have been identified for "success in promoting" EEO.

In order to qualify for funding for fiscal year 2020-21, districts must demonstrate compliance with Method #1 and with at least 6 of the remaining 8 Multiple Methods.

As reported on the EEO Fund Multiple Method Allocation Model Certification Form 2019-2020 and supplemental materials (**Attachment A**), Grossmont-Cuyamaca Community College District (GCCCD) is compliant with Multiple Method #1: the District must have an EEO Advisory Committee, EEO Plan, and submit Expenditure/Performance reports for prior year. In addition, GCCCD exceeds the standard by complying with 7 of 8 of the designated Multiple Methods.

The review of the EEO Plan and Certification report will be presented to the Board by Vice Chancellor Human Resources Tim Corcoran and Human Resources Director Alyssa Brown.

File Attachments

[Attachment A GCCCD EEO Annual Report 2019 2020.pdf \(9,232 KB\)](#)
[2020 Board Presentation EEO Fund Allocation Model.pdf \(246 KB\)](#)

Motion & Voting

Motion to approve the Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form, Fiscal Year 2019-2020

Motion by Debbie Justeson, second by Bill Garrett.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

Subject **12.3 Emeritus Status**

Meeting May 19, 2020 - Notice of Governing Board Regular Meeting

Category 12. Human Resources

Access Public

Type Action (Consent)

Recommended Action Confer emeritus status upon Grossmont-Cuyamaca Community College District retired Grossmont College faculty member Beth Duggan, as recommended by the Chancellor.

INFORMATION IN SUPPORT OF PROPOSAL

1. Summary of Issue: The Governing Board is requested to confer Emeritus status on Beth Duggan in recognition of their distinguished service as faculty member. Official recognition of Emeritus status shall include appropriate privileges, benefits, and courtesies.

2. Background: In recognition of years of valued service and contributions to the Grossmont-Cuyamaca Community College District, the Governing Board established the title of "Emeritus" to be granted to retirees who meet the standards as set forth in board policy BP 7265 Emeritus Status. For faculty retirees, these standards include at least twenty (20) years of service within the District, Professor rank or nomination by the Academic Senate, and approval by the Governing Board.

Motion & Voting

Approved as part of the Consent Calendar.

Motion by Bill Garrett, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Amy Bianchi - GC Student Trustee Advisory Vote, Sonia Mendoza-Reyes - CC Student Trustee Advisory Vote

13. Information

Subject **13.1 District Quarterly Financial Reports**

Meeting May 19, 2020 - Notice of Governing Board Regular Meeting
Category 13. Information
Access Public
Type Information

PROPOSAL: Consider the Grossmont-Cuyamaca Community College District quarterly financial reports: a) Quarterly Financial Status Report for the period ending March 31, 2020; and b) Schedule of Investments Report as of March 31, 2020, as presented by the Chancellor.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue: AB2910 requires community college districts to report quarterly on their financial condition on form Q2 CCFS 311Q Quarterly Financial Report (**Attachment A**).

The District's Schedule of Investments Report as of March 31, 2020 (**Attachment B**), is provided to the Governing Board for information. All Investments are consistent with board policy BP 6320 Investments.

The District's Form Q2-311Q and District's Investment Report continue to reflect the District's ability to meet expenditure requirements and ending balance commitments.

File Attachments

[Attachment A 311Q.pdf \(1,121 KB\)](#)

[Attachment B Investment Report.pdf \(313 KB\)](#)

14. Staff Communications

Subject 14.1 Staff Communications

Meeting May 19, 2020 - Notice of Governing Board Regular Meeting
Category 14. Staff Communications
Access Public
Type Information

15. Closed Session

Subject 15.1 Public Comment / Presentation: written comments will be accepted until 2:00 p.m. the day of the meeting

Meeting May 19, 2020 - Notice of Governing Board Regular Meeting
Category 15. Closed Session
Access Public
Type Procedural

Public Written Comment:

In lieu of in-person attendance due to COVID-19 and Executive Orders [N-29-20](#) and [N-35-20](#), submission of public comments must be sent via e-mail to Michael Williamson, Executive Assistant, Chancellor/Governing Board at michael.williamson@gcccd.edu. All comments submitted will be reviewed and sent to Board President for consideration to be read aloud during the Board meeting. All public comments submitted, whether read aloud or not, will be reviewed by the

Board and included in the administrative record of the meeting. Comments will only be accepted until 2:00 p.m. on the day of the meeting. Individual comments/presentations are limited to four minutes per topic. The maximum time allotment for public speakers on any one subject regardless of the number of speakers at anyone Board meeting shall be twenty minutes.

Remote Viewing/Listening:

Members of the public who wish to watch the meeting, are encouraged to view it [live online](#).

In Person Participation Prohibited:

Due to the Coronavirus disease (COVID-19) public health emergency, including the order by the State of California public health officials for anyone living in the state to stay home, **in person participation at Grossmont-Cuyamaca Community College District Governing Board meetings will not be allowed.**

Subject **15.2 Adjourn to Closed Session, Electronic Conference: Pursuant to section 54957.6 to confer with District negotiation team on the status of negotiations; and section 3549.1 to confer with the District Chief Negotiator, Tim Corcoran, regarding bargaining matters concerning Administrators' Association (AA), American Federation of Teachers Local 1931 (AFT), California School Employees Association Chapter 707 (CSEA), and confidential administrators and staff.**

Meeting May 19, 2020 - Notice of Governing Board Regular Meeting

Category 15. Closed Session

Access Public

Type Information, Procedural

In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session, following the conclusion of the open session in electronic conference.

- Pursuant to Government Code Section 54957.6 to confer with District Negotiation Team on the status of negotiations.
- Pursuant to Government Code Section 3549.1 to confer with the District Chief Negotiator, Tim Corcoran, regarding bargaining matters concerning Administrators' Association (AA), American Federation of Teachers Local 1931 (AFT), California School Employees Association Chapter 707 (CSEA), and confidential administrators and staff.

16. Reconvene in Open Session

Subject **16.1 Announcement of Action Taken in Closed Session (if applicable)**

Meeting May 19, 2020 - Notice of Governing Board Regular Meeting

Category 16. Reconvene in Open Session

Access Public

Type Procedural

Announcement of closed session items; (if applicable).

17. Adjournment

Subject **17.1 Adjournment**

Meeting May 19, 2020 - Notice of Governing Board Regular Meeting

Category 17. Adjournment

Access Public

Type Procedural