



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

**Tuesday, August 18, 2020
Notice of Governing Board Regular Meeting**

Regular Meeting of the Grossmont-Cuyamaca Community College District

Tuesday, August 18, 2020

Workshop and Open Session-4:15 p.m., followed by Closed Session

Video link: <https://youtu.be/J3m0CmiMhE0>

*** Executive Orders N-29-20 and N-35-20 signed by Governor Newsom, extend the authorization of local legislative bodies to hold public meetings via teleconference and suspends some of the requirements of the Brown Act. The Executive Orders require a local legislative body that holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically.**

The full text of Executive Orders available at:

<https://www.gov.ca.gov/wp-content/uploads/2020/03/3.17.20-N-29-20-EO.pdf>

<https://www.gov.ca.gov/wp-content/uploads/2020/03/3.21.20-EO-N-35-20.pdf>

Public Comment:

In lieu of in-person attendance due to COVID-19 and Executive Orders N-29-20 and N-35-20, submission of public comments must be sent via e-mail to Michael Williamson, Executive Assistant, Chancellor/Governing Board at michael.williamson@gcccd.edu. All comments submitted will be reviewed and sent to Board President for consideration to be read aloud during the Board meeting. All public comments submitted, whether read aloud or not, will be reviewed by the Board and included in the administrative record of the meeting. Comments will only be accepted until 2:00 p.m. on the day of the meeting. Individual comments/presentations are limited to four minutes per topic. The maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one Board meeting shall be twenty minutes.

In compliance with the Americans with Disabilities Act, the Grossmont-Cuyamaca Community College District will make every effort to honor requests for reasonable accommodations made by individuals with disabilities [ADA Title II, Sec. 202, 42 USC 12132]. If you need accommodation please send an email to Michael.williamson@gcccd.edu, 48 hours in advance of the scheduled meeting at (619) 644-7570.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to Governing Board Trustees for the Grossmont-Cuyamaca Community College District in advance of the meetings, may be viewed at the Governing Board live-stream meeting, or online at <https://go.boarddocs.com/ca/gcccd/Board.nsf/Public>, or at the Chancellor/Governing Board District Offices North, 8800 Grossmont College Drive, El Cajon, CA 92020.

Board reserves the right to modify the order of business as it deems appropriate.

1. Board Workshop - 4:15 PM - Electronic Meeting

Subject **1.1 Call to Order**

Meeting Aug 18, 2020 - Notice of Governing Board Regular Meeting
Category 1. Board Workshop - 4:15 PM - Electronic Meeting
Access Public
Type Procedural

Subject **1.2 Pledge of Allegiance**

Meeting Aug 18, 2020 - Notice of Governing Board Regular Meeting
Category 1. Board Workshop - 4:15 PM - Electronic Meeting
Access Public
Type Procedural



United States Flag



California State Flag

Subject **1.3 Board Workshop - Monitoring What Matters: Addressing Racial Equity through Our Strategic Plan and the Vision for Success**

Meeting Aug 18, 2020 - Notice of Governing Board Regular Meeting
Category 1. Board Workshop - 4:15 PM - Electronic Meeting
Access Public
Type Information, Discussion

Join us for a workshop on how the 2016-2021 GCCCD Strategic Plan, Guided Pathways, Vision for Success, and Student Equity Plans align to create a framework for the District to monitor what matters. This framework is based upon the district-wide commitment to equity and outcomes through action. The workshop will review the core indicators by which we measure our success in meeting this shared commitment, and will highlight the college and district-wide actions taken in support of equity and the GCCCD Governing Board’s Call to Action in order to dismantle systemic racism.

File Attachments
[August 2020 Board Workshop Presentation.pdf \(2,964 KB\)](#)

2. Regular Meeting - Call to Order

Subject **2.1 Call to Order**

Meeting Aug 18, 2020 - Notice of Governing Board Regular Meeting

Category 2. Regular Meeting - Call to Order

Access Public

Type Procedural

Subject **2.2 Roll Call - Establishment of Quorum**

Meeting Aug 18, 2020 - Notice of Governing Board Regular Meeting

Category 2. Regular Meeting - Call to Order

Access Public

Type Procedural

3. Open Session

Subject **3.1 Announcement Open Session**

Meeting Aug 18, 2020 - Notice of Governing Board Regular Meeting

Category 3. Open Session

Access Public

Type Procedural

Subject **3.2 Public Comment / Presentation: written comments will be accepted until 2:00 p.m. the day of the meeting**

Meeting Aug 18, 2020 - Notice of Governing Board Regular Meeting

Category 3. Open Session

Access Public

Type Procedural

Public Written Comment:

In lieu of in-person attendance due to COVID-19 and Executive Orders [N-29-20](#) and [N-35-20](#), submission of public comments must be sent via e-mail to Michael Williamson, Executive Assistant, Chancellor/Governing Board at michael.williamson@gccd.edu. All comments submitted will be reviewed and sent to Board President for consideration to be read aloud during the Board meeting. All public comments submitted, whether read aloud or not, will be reviewed by the Board and included in the administrative record of the meeting. Comments will only be accepted until 2:00 p.m. on the day of the meeting. Individual comments/presentations are limited to four minutes per topic. The maximum time allotment for public speakers on any one subject regardless of the number of speakers at anyone Board meeting shall be twenty minutes.

Remote Viewing/Listening:

Members of the public who wish to watch the meeting, are encouraged to view it [live online](#).

In Person Participation Prohibited:

Due to the Coronavirus disease (COVID-19) public health emergency, including the order by the State of California public health officials for anyone living in the state to stay home, **in person participation at Grossmont-Cuyamaca Community College District Governing Board meetings will not be allowed.**

4. Approval of Minutes

Subject **4.1 Approval of Minutes for July 21, 2020 Regular Meeting**

Meeting Aug 18, 2020 - Notice of Governing Board Regular Meeting

Category 4. Approval of Minutes

Access Public

Type Action, Minutes

Fiscal Impact No

Recommended Action Approve the July 21, 2020 regular meeting minutes, as presented.

Minutes [View Minutes](#) for Jul 21, 2020 - Notice of Governing Board Regular Meeting

Motion & Voting

Approve the July 21, 2020 regular meeting minutes, as presented.

Motion by Bill Garrett, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

5. Call for Changes to the Docket of Business

Subject **5.1 Changes to the Docket of Business**

Meeting Aug 18, 2020 - Notice of Governing Board Regular Meeting

Category 5. Call for Changes to the Docket of Business

Access Public

Type Information

6. Reports

Subject **6.1 Reports of Governing Board Members**

Meeting Aug 18, 2020 - Notice of Governing Board Regular Meeting

Category 6. Reports

Access Public

Type Information, Reports

Governing Board Members will provide reports and activity updates.

File Attachments

[Blevins GCCCD Report - AUGUST.pdf \(132 KB\)](#)

Subject 6.2 Report of the Board President

Meeting Aug 18, 2020 - Notice of Governing Board Regular Meeting

Category 6. Reports

Access Public

Type Information, Reports

The Governing Board President will provide a report and activities update.

Subject 6.3 Report of the Chancellor

Meeting Aug 18, 2020 - Notice of Governing Board Regular Meeting

Category 6. Reports

Access Public

Type Information, Reports

The Chancellor will provide a report and activities update.

File Attachments

[GC Presentation.pdf \(465 KB\)](#)

Subject 6.4 Monthly Site and Facilities Project Status Reports

Meeting Aug 18, 2020 - Notice of Governing Board Regular Meeting

Category 6. Reports

Access Public

Type Information

The following reports are provided to the Governing Board for the month:

1. Grossmont College President's Report
2. Cuyamaca College President's Report
3. Facilities Project Status Report

File Attachments

[Cuyamaca President's Board Report.pdf \(454 KB\)](#)

[Grossmont President's Board Report.pdf \(403 KB\)](#)

[Facilities Project Status Report.pdf \(196 KB\)](#)

7. Development of Consent Calendar

Subject 7.1 Development of Consent Calendar

Meeting Aug 18, 2020 - Notice of Governing Board Regular Meeting
Category 7. Development of Consent Calendar
Access Public
Type Procedural

Governing Board members will pull items from the docket of business for discussion.

8. Adoption of Consent Calendar

Subject 8.1 Adoption of Consent Calendar

Meeting Aug 18, 2020 - Notice of Governing Board Regular Meeting
Category 8. Adoption of Consent Calendar
Access Public
Type Action, Action (Consent)

Recommended Action Approve the Consent Calendar as developed.

Adoption of Consent Calendar—There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar for discussion. Any items that are removed will be considered separately. All matters remaining under the Consent Calendar will be approved by one motion. Sufficient backup material will be available in advance so the Board members will have complete data regarding the item.

Governing Board members will vote to approve as requested all items on the Consent Calendar, except for those items pulled for separate vote and/or discussion.

Motion & Voting

Approved as part of the Consent Calendar.

Motion by Elena Adams, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee
Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

9. Governance

Subject 9.1 Resolution 20-020 in Support of Proposition 15

Meeting Aug 18, 2020 - Notice of Governing Board Regular Meeting
Category 9. Governance
Access Public
Type Action

Fiscal Impact No

Recommended Action Approve Resolution No. 20-020 in Support of Proposition 15.

Proposition 15, the *Tax on Commercial and Industrial Properties for Education and Local Government Funding*, was placed on the November ballot at the request of 1.7 million Californians who signed petitions. Proposition 15 closes a loophole created with the 1978 passage of Proposition 13 that allows owners of commercial properties to be taxed at the purchase value, with slight annual increases, instead of the current market value. The funds estimated to be raised from the passage of Proposition 15 would be up to \$12.4 billion a year, with 40% going to education, including 11% for California community colleges.

File Attachments

[Resolution 20-020 Prop 15 Support.pdf \(547 KB\)](#)

Motion & Voting

Approve Resolution No. 20-020 in Support of Proposition 15.

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

Subject	9.2 Extend the Advisory Ad Hoc Board Facilities and Construction Committee
Meeting	Aug 18, 2020 - Notice of Governing Board Regular Meeting
Category	9. Governance
Access	Public
Type	Action (Consent), Discussion
Fiscal Impact	No
Budgeted	No
Recommended Action	Extend the Advisory Ad Hoc Board Facilities and Construction Committee termination date until December 31, 2020.

Summary of Issue: On September 10, 2019, the Governing Board established an advisory Ad Hoc Board Facilities and Construction Committee comprised of two Governing Board members. The committee will act only in an advisory capacity for a limited time and specific purpose; therefore, it will not be subject to the Brown Act. The termination date for the committee was June 30, 2020; however, due to the public health crisis and district closure, it is recommended that the Governing Board extend the termination date for the Ad Hoc Committee until December 31, 2020.

Motion & Voting

Approved as part of the Consent Calendar.

Motion by Elena Adams, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

Subject	9.3 Amendment to Grossmont-Cuyamaca Community College District Appendix AP 2712.1 to Conflict of Interest Code
Meeting	Aug 18, 2020 - Notice of Governing Board Regular Meeting
Category	9. Governance

Access	Public
Type	Action (Consent)
Fiscal Impact	No
Budgeted	Yes
Budget Source	Funded by various District and departmental budgets
Recommended Action	Grant authority to the Chancellor to amend Category I and Category II of the Grossmont-Cuyamaca Community College District Appendix to AP 2712.1 Conflict of Interest Code, and direct the Chancellor to notify the County Board of Supervisors of amendments.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue: In conducting the biennial review of the District's Appendix to AP 2712.1 Conflict of Interest Code, the Chancellor, in accordance with the Political Reform Act, Government Code Section 81000, et seq., recommends expanding the list of those individuals required to file statements of economic interests. The amendments are to report the following changes:

Reflect title change and addition:

Class I filers:

- New Position: Associate Vice Chancellor Human Resources

Class II filers:

- Title change from "Sr. Director, Facilities Planning, Development and Maintenance" to "Sr. Director Districtwide Facilities"

The Appendix to AP 2712.1 Conflict of Interest Code, with proposed revisions, is presented in (**Attachment A**).

Background: Pursuant to the Political Reform Act, the District has adopted a Conflict of Interest Code. Government Code Section 87306.5 requires every local government agency to review its Conflict of Interest Code biennially, in even-numbered years, to determine if it is accurate or if it should be amended. Section 87306.5 also requires the District to file a statement with the County Board of Supervisors (the designated Code reviewing body) indicating that the District's Code has been reviewed and updated.

File Attachments

[BP 2712.1 Appendix Revised.pdf \(109 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar.

Motion by Elena Adams, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

Subject **9.4 Annual Review of Board Policy 2725, Board Member Compensation**

Meeting Aug 18, 2020 - Notice of Governing Board Regular Meeting

Category 9. Governance

Access Public

Type Action

Fiscal Impact Yes

Dollar Amount \$120.00

Recommended Action Perform annual review of Board Policy 2725, Board Member Compensation, and consider increasing compensation of the Board members.

Board Policy 2725 - Board Member Compensation - is reviewed annually. The Board may, on an annual basis, increase the compensation of Board members by five percent.

File Attachments

[BP 2725-Redlined.pdf \(192 KB\)](#)

Motion & Voting

Board Policy 2725, Board Member Compensation, will remain as-is with no increase in compensation for Board Members.

Motion by Bill Garrett, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

Subject 9.5 Board Policies Update

Meeting Aug 18, 2020 - Notice of Governing Board Regular Meeting

Category 9. Governance

Access Public

Type Action (Consent)

Recommended Action Review and adopt revisions to Board Policies, as recommended by the Chancellor:
BP 2355 - Decorum (Governing Board Meetings)
BP 2712 - Conflict of Interest Code
BP 6365 - Contracts-Accessibility of Information Technology

The board policies presented in the attachments are part of the ongoing process of developing and updating board policies to reflect changes in legislation and District administrative and operating procedures. Substantive changes to policies go through Districtwide Executive Council (DEC), District Strategic Planning & Budget Council (DSP&BC), and Student and Institutional Success Council (SISC) for a 60-day review process, which includes Districtwide constituency review. DEC, DSP&BC, and SISC are comprised of representatives from all constituency groups. Administrative procedures to implement board policies are delegated to the Chancellor under BP 2410 Board Policies and Administrative Procedures, and are sent to the Governing Board as information.

Background:

BP 2355 Decorum (Governing Board Meetings) - Language added from CCLC Update 36.

BP 2712 Conflict of Interest Code - No changes; required biennial review only.

BP 6365 Contracts - Accessibility of Information Technology - Changes to legal citations in administrative procedure; no changes to the policy.

File Attachments

[BP 2355-Redlined.pdf \(25 KB\)](#)

[BP 2712-Redlined.pdf \(8 KB\)](#)

[BP 6365-Redlined.pdf \(106 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar.

Motion by Elena Adams, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee
Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

10. Student and Institutional Success

11. Budget and Finance

Subject **11.1 Ratification of Signatures on Agreements**

Meeting Aug 18, 2020 - Notice of Governing Board Regular Meeting

Category 11. Budget and Finance

Access Public

Type Action (Consent)

Fiscal Impact Yes

Budgeted Yes

Budget Source All transactions are funded either by the Unrestricted General Fund (UGF) or other funds as identified in the individual Fiscal Impact statement. All are 2020-21 budgets unless otherwise noted.

Recommended Ratify the action of the Chancellor in authorizing agreements, and grant authority to accept, Action budget, and spend any proceeds therefrom.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue: The agreements on have been undertaken in keeping with district policies and procedures. The services contracted for by any professional services contracts in this docket are not available within the District, cannot be performed satisfactorily by District staff, and/or are of such a highly specialized or technical nature, that the necessary expert knowledge, experience, and ability are not available within the District. **Attachment A**

File Attachments

[Attachment A August RATS.pdf \(258 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar.

Motion by Elena Adams, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee
Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

Subject **11.2 Purchase Orders and Warrants**

Meeting Aug 18, 2020 - Notice of Governing Board Regular Meeting

Category 11. Budget and Finance

Access Public

Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$72,206,911.06
Budgeted	Yes
Budget Source	Funded by Various Funds
Recommended Action	Ratify the action of the Chancellor in approving the purchase orders and warrants issued during the month of July 2020, and grant authority to execute appropriate documents.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue: In conformance with Board Policy 6330, new and modified purchase orders and warrants for the period July 1, 2020 through July 31, 2020, are presented for review.

Fiscal Impact of Proposal

General Fund Purchase Orders	\$ 7,492,085.17
Bookstore Special Revenue Fund Purchase Orders	690.13
Capital Outlay Fund Purchase Orders	53,418,241.76
Trust Funds Purchase Orders	2,557.41

Total Value of New and Modified Purchase Orders (Attachment A): **\$60,913,574.47**

Purchasing Warrants 85020511 – 85020773	\$ 7,010,423.32
Payroll Warrants	<u>4,282,913.27</u>

Total Warrants: **\$ 11,293,336.59**

Total Purchase Orders and Warrants: **\$ 72,206,911.06**

File Attachments
[Attachment A POWAugust 2020.pdf \(142 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar.

Motion by Elena Adams, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

Subject **11.3 Donations**

Meeting Aug 18, 2020 - Notice of Governing Board Regular Meeting

Category 11. Budget and Finance

Access	Public
Type	Action (Consent)
Fiscal Impact	No
Budgeted	No
Budget Source	There is no fiscal impact for accepting the donations
Recommended Action	Ratify the action of the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District

INFORMATION IN SUPPORT OF PROPOSAL

Grossmont College

One MetaNeb 4.0 System, for the Respiratory Therapy department, by Hillrom. The value of this donation, as determined by the donor, is \$5,352.

Cuyamaca College

None.

District

None.

Motion & Voting

Approved as part of the Consent Calendar.

Motion by Elena Adams, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

12. Public Works Projects

Subject	12.1 B19.009 Cuyamaca College Student-Veterans Center and Building H Modular Classrooms Audio Visual; Notice of Completion and Release of Retention
Meeting	Aug 18, 2020 - Notice of Governing Board Regular Meeting
Category	12. Public Works Projects
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$136,721.42
Budgeted	Yes
Budget Source	This project was funded by Proposition V Bond Funds
Recommended Action	Grant authority to the Chancellor to: a) File a Notice of Completion for Bid B19.009, with Digital Networks Group, Inc.; and b) Release retention as allowed in the contract documents.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue: B19.009 was issued to Digital Networks Group, Inc. The project is complete and all punch list items have been resolved.

Background: The scope of this project was to provide audio visual equipment and programming services for the newly remodeled Student and Veterans Center at Cuyamaca College. Departments include the Veterans Center, Student Affairs, Job Placement and the First Floor Student Lounge area. In addition, audio visual equipment and programming services were also required for two modular classrooms at Building H.

Fiscal Impact of Proposal:
Construction Contract Amount: \$136,383.00
Ratified Change Orders: 338.42
Total Construction to Date: \$136,721.42
Total Project Budget: \$4,284,622.00

Motion & Voting

Approved as part of the Consent Calendar.

Motion by Elena Adams, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

Subject 12.2 Heritage of the Americas Museum; Notice of Completion and Release of Retention

Meeting Aug 18, 2020 - Notice of Governing Board Regular Meeting

Category 12. Public Works Projects

Access Public

Type Action (Consent)

Fiscal Impact Yes

Dollar Amount \$603,689.00

Budgeted Yes

Budget Source This project was funded by Local Capital Projects Funds

Recommended Action Grant authority to the Chancellor to: a) File a Notice of Completion for Bid B19.015, with SWCS, Inc.; and b) Release retention as allowed in the contract documents.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue: B19.015 was issued to SWCS, Inc. The project is complete and all punch list items have been resolved.

Background: The Scope of the Heritage of The Americas Museum included modifications, renovations, and upgrades to the existing museum, which include the following:

- Replace the old hot mopped roof with new single ply vinyl roof
- Replace all flashing on roof & curbs
- Remove the roof skylights and infill opening
- Replace all wood windows with new metal frame, dual glazed, and tinted windows

Fiscal Impact of Proposal:
Construction Contract Amount: \$622,360.00
Ratified Change Orders: (-18,671.00)
Total Construction to Date: \$603,689.00
Total Project Budget: \$1,349,890.00

Motion & Voting

Approved as part of the Consent Calendar.

Motion by Elena Adams, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

Subject 12.3 Grossmont College Interim Swing Space Phase 1-3 Utilities; Notice of Completion and Release of Retention

Meeting Aug 18, 2020 - Notice of Governing Board Regular Meeting

Category 12. Public Works Projects

Access Public

Type Action (Consent)

Fiscal Impact Yes

Dollar Amount \$1,118,977.70

Budgeted Yes

Budget Source This project was funded by Proposition V Bond Funds

Recommended Action Grant authority to the Chancellor to: a) File a Notice of Completion for Bid B19.017, with Conan Construction, Inc.; and b) Release retention as allowed in the contract documents.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue: B19.017 was issued to SWCS, Inc. The project is complete and all punch list items have been resolved.

Background: The scope of the Grossmont College Interim Swing Space Phase 1-3 Utilities project included infrastructure support for temporary modular buildings for Building 36 and Phase 2 Arts and Communication. The modular buildings consist of classrooms, offices, and restrooms. This swing space project augments the existing swing space in parking lot no. 5 south, and new buildings in parking lot 1. The work will include some ADA upgrades, providing temporary electrical transformer, connections to existing sewer, water, electrical, data, fire alarms systems, and associated site work.

Fiscal Impact of Proposal:

Construction Contract Amount: \$899,163.00

Ratified Change Orders: 219,814.70

Total Construction to Date: \$1,118,977.70

Total Project Budget: \$8,897,095.00

Motion & Voting

Approved as part of the Consent Calendar.

Motion by Elena Adams, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

Subject 12.4 Cuyamaca College Ornamental Horticulture Greenhouse Rebid; Ratification of Award

Meeting Aug 18, 2020 - Notice of Governing Board Regular Meeting

Category 12. Public Works Projects

Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$1,937,000.00
Budgeted	Yes
Budget Source	This project will be funded by Proposition V Bond Funds
Recommended Action	Ratify the action of the Chancellor in awarding Bid B20.004–Cuyamaca College Ornamental Horticulture Greenhouse Rebid to Straight Line General Contractors, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue: Bid documents were sent to 32 bidders in addition to publishing the legal notice and posting on the District website. Ten general contractors attended the mandatory pre-bid meeting and job walk. A total of five bids were received. The award was made as presented in **Attachment A**.

Background: The scope of the Cuyamaca College OH Complex and Building M Renovation project consists of the renovation of the overall program spaces complete with the demolition and removal of the existing greenhouses, the existing shade structure, and other yard and complimentary space users. The coordination of prep work and installation of two (2) new greenhouses, the new facilities for all program spaces will include, one (1) shade structure, one (1) maintenance building, one (1) sales building, and other complimentary space to accommodate program use requirements. In addition to the new facilities, the laboratory building (Building M) will be renovated along with the stand-alone restroom.

Fiscal Impact of Proposal:

Original Estimated Contract Cost:	\$1,250,000
Construction Contract Amount:	\$1,937,000
Total Project Budget:	\$16,694,160

File Attachments
[B20.004.CC.OHGreenhouse.Attachment A.pdf \(428 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar.

Motion by Elena Adams, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

Subject	12.5 Cuyamaca College 12 KV Circuit No. 1 Replacement; Permission to Award
Meeting	Aug 18, 2020 - Notice of Governing Board Regular Meeting
Category	12. Public Works Projects
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes

Dollar Amount	\$500,000.00
Budgeted	Yes
Budget Source	This project will be funded by Local Capital Projects Funds
Recommended Action	Grant authority to the Chancellor to: (a) Award Bid B21.001 Cuyamaca College 12 KV Circuit No. 1 Replacement, to the lowest responsive bidder meeting all terms, conditions, and specifications; and (b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening.

Information In Support Of Proposal

Summary of Issue: Bid B21.001 will be issued for the Cuyamaca College 12 KV Circuit No. 1 Replacement project.

Background: The scope of the Cuyamaca College 12 KV Circuit No. 1 removal and replacement of existing 12,000-volt primary circuit No. 1 including all final terminations and testing. Due to the specific expertise and construction experience required for this project, the pre-qualification of bidding contractors is required.

Motion & Voting

Approved as part of the Consent Calendar.

Motion by Elena Adams, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

13. Human Resources

Subject	13.1 Personnel
Meeting	Aug 18, 2020 - Notice of Governing Board Regular Meeting
Category	13. Human Resources
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Funded by various District and departmental budgets
Recommended Action	Ratify the action of the Chancellor in approving classified and academic personnel actions during the period from July 21, 2020 – August 17, 2020.

File Attachments

[2020 August Personnel Actions Attachment A.pdf \(517 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar.

Motion by Elena Adams, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

14. Information

15. Staff Communications

Subject	15.1 Staff Communications
Meeting	Aug 18, 2020 - Notice of Governing Board Regular Meeting
Category	15. Staff Communications
Access	Public
Type	Information

16. Closed Session

Subject	16.1 Public Comment / Presentation: written comments will be accepted until 2:00 p.m. the day of the meeting
Meeting	Aug 18, 2020 - Notice of Governing Board Regular Meeting
Category	16. Closed Session
Access	Public
Type	Procedural

Public Written Comment:

In lieu of in-person attendance due to COVID-19 and Executive Orders [N-29-20](#) and [N-35-20](#), submission of public comments must be sent via e-mail to Michael Williamson, Executive Assistant, Chancellor/Governing Board at michael.williamson@gcccd.edu. All comments submitted will be reviewed and sent to Board President for consideration to be read aloud during the Board meeting. All public comments submitted, whether read aloud or not, will be reviewed by the Board and included in the administrative record of the meeting. Comments will only be accepted until 2:00 p.m. on the day of the meeting. Individual comments/presentations are limited to four minutes per topic. The maximum time allotment for public speakers on any one subject regardless of the number of speakers at anyone Board meeting shall be twenty minutes.

Remote Viewing/Listening:

Members of the public who wish to watch the meeting, are encouraged to view it [live online](#).

In Person Participation Prohibited:

Due to the Coronavirus disease (COVID-19) public health emergency, including the order by the State of California public health officials for anyone living in the state to stay home, **in person participation at Grossmont-Cuyamaca Community College District Governing Board meetings will not be allowed.**

Subject	16.2 Adjourn to Electronic Closed Session: Pursuant to Government Code section 54957.6 to confer with District Negotiation Team on the status of negotiations
Meeting	Aug 18, 2020 - Notice of Governing Board Regular Meeting
Category	16. Closed Session
Access	Public
Type	Information, Procedural

In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session, following the conclusion of the open session, in an electronic session.

- Pursuant to Government Code section 54957.6 to confer with District Negotiation Team on the status of negotiations.

17. Reconvene in Open Session

Subject **17.1 Announcement of Action Taken in Closed Session (if applicable)**

Meeting Aug 18, 2020 - Notice of Governing Board Regular Meeting

Category 17. Reconvene in Open Session

Access Public

Type Procedural

Announcement closed session items (if applicable).

18. Adjournment

Subject **18.1 Adjournment**

Meeting Aug 18, 2020 - Notice of Governing Board Regular Meeting

Category 18. Adjournment

Access Public

Type Procedural