



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Tuesday, October 13, 2020
Notice of Governing Board Regular Meeting

Regular Meeting of the Grossmont-Cuyamaca Community College District

Tuesday, October 13, 2020
Workshop and Open Session-4:15 p.m., followed by Closed Session

Video link: <https://youtu.be/96U6lQ8XipU>

* Executive Orders N-29-20 and N-35-20 signed by Governor Newsom, extend the authorization of local legislative bodies to hold public meetings via teleconference and suspends some of the requirements of the Brown Act. The Executive Orders require a local legislative body that holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically.

The full text of Executive Orders available at:

<https://www.gov.ca.gov/wp-content/uploads/2020/03/3.17.20-N-29-20-EO.pdf>

<https://www.gov.ca.gov/wp-content/uploads/2020/03/3.21.20-EO-N-35-20.pdf>

Public Comment:

In lieu of in-person attendance due to COVID-19 and Executive Orders N-29-20 and N-35-20, submission of public comments must be sent via e-mail to Michael Williamson, Executive Assistant, Chancellor/Governing Board at michael.williamson@gcccd.edu. All comments submitted will be reviewed and sent to Board President for consideration to be read aloud during the Board meeting. All public comments submitted, whether read aloud or not, will be reviewed by the Board and included in the administrative record of the meeting. Comments will only be accepted until 2:00 p.m. on the day of the meeting. Individual comments/presentations are limited to four minutes per topic. The maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one Board meeting shall be twenty minutes.

In compliance with the Americans with Disabilities Act, the Grossmont-Cuyamaca Community College District will make every effort to honor requests for reasonable accommodations made by individuals with disabilities [ADA Title II, Sec. 202, 42 USC 12132]. If you need accommodation please send an email to Michael.williamson@gcccd.edu, 48 hours in advance of the scheduled meeting at (619) 644-7570.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to Governing Board Trustees for the Grossmont-Cuyamaca Community College District in advance of the meetings, may be viewed at the Governing Board live-stream meeting, or online at <https://go.boarddocs.com/ca/gcccd/Board.nsf/Public>, or at the Chancellor/Governing Board District Offices North, 8800 Grossmont College Drive, El Cajon, CA 92020.

Board reserves the right to modify the order of business as it deems appropriate.

1. Board Workshop - 4:15 PM - Electronic Meeting

Subject	1.1 Call to Order
Meeting	Oct 13, 2020 - Notice of Governing Board Regular Meeting
Category	1. Board Workshop - 4:15 PM - Electronic Meeting
Access	Public
Type	Procedural
Subject	1.2 Pledge of Allegiance
Meeting	Oct 13, 2020 - Notice of Governing Board Regular Meeting
Category	1. Board Workshop - 4:15 PM - Electronic Meeting

Access Public
Type Procedural

Subject 1.3 Board Workshop: Increasing Student Access, Success & Equity (Financial Aid)

Meeting Oct 13, 2020 - Notice of Governing Board Regular Meeting
Category 1. Board Workshop - 4:15 PM - Electronic Meeting
Access Public
Type Reports, Discussion

The Grossmont-Cuyamaca Community College District Governing Board members will participate in a workshop entitled Increasing Student Access, Success & Equity (Financial Aid).

Presenters:

Cuyamaca College

Jessica Robinson, Vice President of Student Services
Ray Reyes, Director Financial Aid

Grossmont College

Marsha Gable, Vice President of Student Services
Michael Copenhaver, Director Financial Aid

File Attachments

[Financial Aid Increasing Student Access Success Equity.pdf \(1,006 KB\)](#)

2. Regular Meeting - Call to Order

Subject 2.1 Call to Order

Meeting Oct 13, 2020 - Notice of Governing Board Regular Meeting
Category 2. Regular Meeting - Call to Order
Access Public
Type Procedural

Subject 2.2 Roll Call - Establishment of Quorum

Meeting Oct 13, 2020 - Notice of Governing Board Regular Meeting
Category 2. Regular Meeting - Call to Order
Access Public
Type Procedural

3. Open Session

Subject 3.1 Announcement Open Session

Meeting Oct 13, 2020 - Notice of Governing Board Regular Meeting
Category 3. Open Session
Access Public
Type Procedural

Subject 3.2 Public Comment / Presentation: written comments will be accepted until 2:00 p.m. the day of the meeting

Meeting Oct 13, 2020 - Notice of Governing Board Regular Meeting

Category	3. Open Session
Access	Public
Type	Procedural

Public Written Comment:

In lieu of in-person attendance due to COVID-19 and Executive Orders [N-29-20](#) and [N-35-20](#), submission of public comments must be sent via e-mail to Michael Williamson, Executive Assistant, Chancellor/Governing Board at michael.williamson@gcccd.edu. All comments submitted will be reviewed and sent to Board President for consideration to be read aloud during the Board meeting. All public comments submitted, whether read aloud or not, will be reviewed by the Board and included in the administrative record of the meeting. Comments will only be accepted until 2:00 p.m. on the day of the meeting. Individual comments/presentations are limited to four minutes per topic. The maximum time allotment for public speakers on any one subject regardless of the number of speakers at anyone Board meeting shall be twenty minutes.

Remote Viewing/Listening:

Members of the public who wish to watch the meeting, are encouraged to view it [live online](#).

In Person Participation Prohibited:

Due to the Coronavirus disease (COVID-19) public health emergency, including the order by the State of California public health officials for anyone living in the state to stay home, **in person participation at Grossmont-Cuyamaca Community College District Governing Board meetings will not be allowed.**

4. Approval of Minutes

Subject	4.1 Approval of Minutes for September 08, 2020, Regular Meeting
Meeting	Oct 13, 2020 - Notice of Governing Board Regular Meeting
Category	4. Approval of Minutes
Access	Public
Type	Action, Minutes
Recommended Action	Approve the September 08, 2020, regular meeting minutes, as presented
Minutes	View Minutes for Sep 8, 2020 - Notice of Governing Board Regular Meeting

Motion & Voting

Approve the September 08, 2020, regular meeting minutes, as presented

Motion by Bill Garrett, second by Brad Monroe.
Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

5. Call for Changes to the Docket of Business

Subject	5.1 Changes to the Docket of Business
Meeting	Oct 13, 2020 - Notice of Governing Board Regular Meeting
Category	5. Call for Changes to the Docket of Business
Access	Public
Type	Information

6. Reports

Subject	6.1 Governing Board Member Reports
Meeting	Oct 13, 2020 - Notice of Governing Board Regular Meeting
Category	6. Reports
Access	Public
Type	Information, Reports

Governing Board Members will provide reports and activity updates.

File Attachments

Subject	6.2 Report of the Board President
Meeting	Oct 13, 2020 - Notice of Governing Board Regular Meeting
Category	6. Reports
Access	Public
Type	Information, Reports

The Governing Board President will provide a report and activities update.

Subject	6.3 Report of the Chancellor
Meeting	Oct 13, 2020 - Notice of Governing Board Regular Meeting
Category	6. Reports
Access	Public
Type	Information, Reports

Subject	6.4 Monthly Site and Facilities Project Status Reports for the Governing Board
Meeting	Oct 13, 2020 - Notice of Governing Board Regular Meeting
Category	6. Reports
Access	Public
Type	Information, Reports

The following reports are provided to the Governing Board:

1. Grossmont College President's Report
2. Cuyamaca College President's Report
3. Facilities Project Status Report

File Attachments

[Grossmont College Board report 10.13.20.pdf \(441 KB\)](#)

[Cuyamaca Board Report Oct 2020.pdf \(448 KB\)](#)

[Facilities Project Status Report.pdf \(195 KB\)](#)

7. Development of Consent Calendar

Subject	7.1 Development of Consent Calendar
Meeting	Oct 13, 2020 - Notice of Governing Board Regular Meeting
Category	7. Development of Consent Calendar
Access	Public
Type	Information

Governing Board members will pull items from the docket of business for discussion.

8. Adoption of Consent Calendar

Subject	8.1 Adoption of Consent Calendar
Meeting	Oct 13, 2020 - Notice of Governing Board Regular Meeting
Category	8. Adoption of Consent Calendar

Access	Public
Type	Action (Consent)
Recommended Action	Approved as part of the Consent Calendar

Adoption of Consent Calendar—There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar for discussion. Any items that are removed will be considered separately. All matters remaining under the Consent Calendar will be approved by one motion. Sufficient backup material will be available in advance so the Board members will have complete data regarding the item.

Governing Board member will vote to approve as requested, all items on the Consent Calendar, except for those items pulled for discussion.

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

9. Governance

Subject	9.1 Resolution 20-023 Declaring October 19-23, 2020, as Undocumented Student Action Week
Meeting	Oct 13, 2020 - Notice of Governing Board Regular Meeting
Category	9. Governance
Access	Public
Type	Action
Recommended Action	Consider Approval of Resolution 20-023 Declaring October 19-23, 2020, as Undocumented Student Action Week; as recommended by the Chancellor.

Summary of Issue: This year, October 19-23, 2020, has been designated as Undocumented Student Action Week. This resolution demonstrates the District’s commitment to undocumented students and to advocate for a permanent solution that will enable them to feel safe and secure as they pursue their education.

Background: The Undocumented Student Action Week was created in 2017 by the California Community Colleges Chancellor’s Office to raise awareness and garner support for undocumented students. The District has participated each year by conducting activities to inform undocumented students about services available to them and to show support for the students and their families.

File Attachments
[Attachment A Resolution 20-023.pdf \(48 KB\)](#)

Motion & Voting

Consider Approval of Resolution 20-023 Declaring October 19-23, 2020, as Undocumented Student Action Week; as recommended by the Chancellor.

Motion by Debbie Justeson, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

Subject	9.2 Board Policies Update
Meeting	Oct 13, 2020 - Notice of Governing Board Regular Meeting
Category	9. Governance
Access	Public
Type	Action (Consent)
Fiscal Impact	No

Budgeted No

Recommended Action Review and adopt revisions to Board Policies, as recommended by the Chancellor:
BP 4235 - Credit for Prior Learning
BP 5010 - Admissions and Concurrent Enrollment
BP 5011 - Admissions and Concurrent Enrollment of High School and Other Minors
BP 5020 - Nonresident Tuition
BP 5030 - Fees
BP 5040 - Student Records, Directory Information, and Privacy
BP 5050 - Student Success and Support Program
BP 5520 - Student Conduct Procedures
BP 5530 - Student Rights and Grievances

The board policies presented in the attachments are part of the ongoing process of developing and updating board policies to reflect changes in legislation and District administrative and operating procedures. Substantive changes to policies go through Districtwide Executive Council (DEC), District Strategic Planning & Budget Council (DSP&BC), and Student and Institutional Success Council (SISC) for a 60-day review process, which includes Districtwide constituency review. DEC, DSP&BC, and SISC are comprised of representatives from all constituency groups. Administrative procedures to implement board policies are delegated to the Chancellor under BP 2410 Board Policies and Administrative Procedures, and are sent to the Governing Board as information.

Background

BP 4235 - Credit for Prior Learning - CCLC Update 36; revised pursuant to terminology in Title 5 Section 55050

BP 5010 - Admissions and Concurrent Enrollment - CCLC Update 36; updated to include students in adult education programs administered by a school district or noncredit program administered by a community college district as someone that is eligible to attend as a special part-time student

BP 5011 - Admissions and Concurrent Enrollment of High School and Other Minors - no changes; reviewed in conjunction with CCLC Update 36 revision of procedure

BP 5020 - Nonresident Tuition - minor technical change; reviewed in conjunction CCLC with Update 34 revision of procedure

BP 5030 - Fees - CCLC Update 36; revised to reflect new legal requirement that students be charged a \$2.00 student representation fee, and that students may refuse to pay the fee on a form that is used to collect fees

BP 5040 - Student Records, Directory Information, and Privacy - no changes; reviewed in conjunction with CCLC Updates 34 and 36 revision of procedure

BP 5050 - Student Success and Support Program - CCLC Update 35; minor change

BP 5520 - Student Conduct Procedures - 6-year review; title change and minor technical change

BP 5530 - Student Rights and Grievances - CCLC Update 36; minor technical change (title)

File Attachments

[BP 4235 \(Clean\) - Credit for Prior Learning.pdf \(29 KB\)](#)
[BP 4235 \(Redlined\) - Credit for Prior Learning.pdf \(40 KB\)](#)
[BP 5010 \(Clean\) - Admissions and Concurrent Enrollment.pdf \(201 KB\)](#)
[BP 5010 \(Redlined\) - Admissions and Concurrent Enrollment.pdf \(221 KB\)](#)
[BP 5011 \(Clean\) - Admission and Concurrent Enrollment of High School and Other Minors.pdf \(9 KB\)](#)
[BP 5011 \(Redlined\) - Admission and Concurrent Enrollment of High School and Other Minors.pdf \(57 KB\)](#)
[BP 5020 \(Clean\) - Nonresident Tuition.pdf \(8 KB\)](#)
[BP 5020 \(Redlined\) - Nonresident Tuition.pdf \(105 KB\)](#)
[BP 5030 \(Clean\) - Fees.pdf \(119 KB\)](#)
[BP 5030 \(Redlined\) - Fees.pdf \(193 KB\)](#)
[BP 5040 \(Clean\) - Student Records, Directory Information and Privacy.pdf \(124 KB\)](#)
[BP 5040 \(Redlined\) - Student Records, Directory Information and Privacy.pdf \(127 KB\)](#)
[BP 5050 \(Clean\) - Student Success and Support Program.pdf \(102 KB\)](#)
[BP 5050 \(Redlined\) - Student Success and Support Program.pdf \(107 KB\)](#)
[BP 5520 \(Clean\) - Student Conduct Procedures.pdf \(103 KB\)](#)
[BP 5520 \(Redlined\) - Student Conduct Procedures.pdf \(105 KB\)](#)
[BP 5530 \(Clean\) - Student Rights and Grievances.pdf \(9 KB\)](#)
[BP 5530 \(Redlined\) - Student Rights and Grievances.pdf \(35 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

10. Student and Institutional Success

11. Budget and Finance

Subject	11.1 Public Hearing 2020-2021 Adoption Budget
Meeting	Oct 13, 2020 - Notice of Governing Board Regular Meeting
Category	11. Budget and Finance
Access	Public
Type	Procedural, Discussion

The President of the Governing Board shall declare the meeting open to a Public Hearing relative to the 2020-2021 Adoption Budget of the Grossmont-Cuyamaca Community College District.

After hearing all persons interested in addressing the Board on this subject, the President of the Board shall declare the Public Hearing closed and proceed to the next item on the docket.

If you are interested in addressing the Governing Board at this public hearing, please contact Michael Williamson at michael.williamson@gcccd.edu before 2:00 p.m. on the day of the meeting.

Subject	11.2 2020-2021 Adoption Budget
Meeting	Oct 13, 2020 - Notice of Governing Board Regular Meeting
Category	11. Budget and Finance
Access	Public
Type	Action, Reports, Discussion
Fiscal Impact	Yes
Dollar Amount	\$215,500,000.00
Budgeted	Yes
Recommended Action	Approve the Grossmont-Cuyamaca Community College District 2020-2021 Adoption Budget, as recommended by the Chancellor.

Summary of Issue:

Section 58300 of the Title 5 California Code of Regulations requires that the governing board of each community college district prepare and adopt a final budget by September 15 each year. Executive Order 2020-06 issued by the Chancellor's Office on May 13, 2020, temporarily suspended section 58300 and established October 31, 2020, as the date requirement for adoption of the 2020-2021 budget.

Background:

The Adoption Budget presented in **Attachment A**, updates the Tentative Budget, which the Board approved on July 21, 2020. This budget reflects the final 2020-2021 budget including beginning balances for the general fund, restricted and unrestricted, and all supplemental funds.

Fiscal Impact of Proposal:

The total general fund budget for the adoption budget is approximately \$215.5M.

*2020-2021 Adoption Budget presented by Sahar Abushaban, Interim Vice Chancellor Business Services

File Attachments
[AB 20-21 Attachment A.pdf \(2,118 KB\)](#)
[2020-2021 Adoption Budget Presentation.pdf \(704 KB\)](#)

Motion & Voting

Approve the Grossmont-Cuyamaca Community College District 2020-2021 Adoption Budget, as recommended by the Chancellor.

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

Subject	11.3 Child Development Centers Annual Renewal of Child and Adult Food Care Program
Meeting	Oct 13, 2020 - Notice of Governing Board Regular Meeting
Category	11. Budget and Finance

Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$57,000.00
Budgeted	Yes
Recommended Action	Grant authority to the Chancellor to renew the annual contract with the California Department of Education Child and Adult Food Care Program for the Grossmont College and Cuyamaca College Child Development Centers.

Summary of Issue: The California Department of Education Child and Adult Food Care Program reimburses the child development centers for breakfast, lunch, and snacks served to the children at the centers.

Background: This program is the state portion of the Federal Lunch Program to provide nutritious meals and snacks to low-income students' children in childcare. The centers are reimbursed for meals provided to all children.

Support of Strategic Planning:

1. Funding: This program provides nutritious meals to children of low-income students and helps the centers with financial sustainability.
2. Standardization and Alignment: Students will have access to similar services at both campuses.

Fiscal Impact of Proposal: Meals are reimbursed based on monthly claims. Estimated total amount is \$57,000 with approximately \$25,000 to Grossmont College and \$32,000 to Cuyamaca College.

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

Subject 11.4 Ratification of Signatures on Agreements

Meeting Oct 13, 2020 - Notice of Governing Board Regular Meeting

Category 11. Budget and Finance

Access Public

Type Action (Consent)

Fiscal Impact Yes

Budgeted Yes

Budget Source All transactions are funded either by the Unrestricted General Fund (UGF) or other funds as identified in the individual Fiscal Impact statement. All are 2020-2021 budgets unless otherwise noted.

Recommended Action Ratify the action of the Chancellor in authorizing agreements, and grant authority to accept, budget, and spend any proceeds therefrom.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue: The agreements on **Attachment A** have been undertaken in keeping with district policies and procedures. The services contracted for by any professional services contracts in this docket are not available within the District, cannot be performed satisfactorily by District staff, and/or are of such a highly specialized or technical nature, that the necessary expert knowledge, experience, and ability are not available within the District.

File Attachments
[Attachment A October RATS.pdf \(411 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

Subject	11.5 Purchase Orders and Warrants
Meeting	Oct 13, 2020 - Notice of Governing Board Regular Meeting
Category	11. Budget and Finance
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$76,269,905.19
Budgeted	Yes
Budget Source	Funded By Various Funds
Recommended Action	Ratify the action of the Chancellor in approving the purchase orders and warrants issued during the month of September 2020, and grant authority to execute appropriate documents.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue: In conformance with Board Policy 6330, new and modified purchase orders and warrants for the period September 1, 2020 through September 30, 2020, are presented for review.

Fiscal Impact of Proposal

General Fund Purchase Orders	\$ 7,364,739.79
Bookstore Special Revenue Fund Purchase Orders	0.00
Capital Outlay Fund Purchase Orders	56,913,323.47
Trust Funds Purchase Orders	4,031.11
Total Value of New and Modified Purchase Orders (Attachment A):	\$64,282,094.37
Purchasing Warrants 85021015 – 85021253	\$ 4,639,793.63
Payroll Warrants	<u>7,348,017.19</u>
Total Warrants:	<u>\$ 11,987,810.82</u>
Total Purchase Orders and Warrants:	<u>\$76,269,905.19</u>

File Attachments
[Attachment A POWOctober 2020.pdf \(132 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

Subject	11.6 Budget Status Changes
Meeting	Oct 13, 2020 - Notice of Governing Board Regular Meeting
Category	11. Budget and Finance
Access	Public
Type	Action (Consent)

Fiscal Impact	Yes
Budgeted	Yes
Recommended Action	Accept the final status report on the 2019/2020 budget, and ratify the budget transfers authorized by the Chancellor.

Summary of Issue:

Governing Board Policy 6250 Budget Management, states the Governing Board shall manage the budget in accordance with Title 5 and the California Community Colleges Budget and Accounting Manual. On July 21, 2020, the Governing Board granted authority to the Chancellor to make budget transfers necessary for closing the District's fiscal year ending June 30, 2020, subject to ratification by the Governing Board. Below is the final Budget Status report, including the end-of-year transfers.

Fiscal Impact of Proposal:

The following reflects the combined funds available for all District funds for fiscal year 2019/2020:

	2019/2020 Final Working Budget
Expenditure Classifications:	
1 Academic Salaries	\$60,091,987
2 Classified Salaries	36,836,127
3 Staff Benefits	40,235,931
4 Supplies	5,971,424
5 Rents, Utilities & Other Operating.	102,591,474
6 Capital Outlay	110,316,028
7 Other Outgo & Reserves	32,099,895
Total	\$388,142,866

The Adoption Budget approved on 9/10/2019 was \$370,361,069.

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

12. Public Works Projects

Subject	12.1 B17.034 District Wide IT Server HVAC Upgrades; Reduce Retention to 1%
Meeting	Oct 13, 2020 - Notice of Governing Board Regular Meeting
Category	12. Public Works Projects
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Budgeted	Yes
Budget Source	This project is funded by Local Capital Projects Funds
Recommended Action	Grant authority to the Chancellor to reduce retention to 1% for Bid B17.034, District Wide IT Server HVAC Upgrades with MMJ Construction, Inc

Summary of Issue: Reduce retention to 1% for the above-listed contract number based upon the contractor's performance and near completion of work.

Background: The scope of the District Wide IT Server HVAC Upgrades included the HVAC mechanical equipment inside the IT Server room to be replaced and located in the 125 SF, wood-framed, room extension inside adjacent room.

Fiscal Impact of Proposal: There is no fiscal impact for this action.

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

Subject	12.2 SC000588 Grossmont College Performing & Visual Arts Center; Reduce Retention to 1%
Meeting	Oct 13, 2020 - Notice of Governing Board Regular Meeting
Category	12. Public Works Projects
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Budgeted	Yes
Budget Source	This project is funded by Proposition V Bond Funds
Recommended Action	Grant authority to the Chancellor to reduce retention to 1% for SC000588 Grossmont College Performing & Visual Arts Center with Balfour Beatty Construction, LLC.

Summary of Issue: Reduce retention to 1% for the above-listed contract number based upon the contractor's performance and near completion of work.

Background: The scope of the Grossmont College Performing & Visual Arts Center project included the removal of Buildings 22 A & C, construction of a new 38,680 SF, 390 seat Teaching and Performance Theater and new Hyde Gallery. The scope also provided a temporary modular building for the Theater Department and Ticket Box offices located in Parking Lot No. 1. Building 22B are relocated to Parking Lot No. 4.

Fiscal Impact of Proposal: There is no fiscal impact for this action.

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

Subject	12.3 B19.016 Grossmont College Fan Coils 53 & 55 Replacement Abatement; Rescind Notice of Completion
Meeting	Oct 13, 2020 - Notice of Governing Board Regular Meeting
Category	12. Public Works Projects
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$133,894.00
Budgeted	Yes
Budget Source	This project was funded by Scheduled Maintenance and Local Capital Project Funds
Recommended Action	Grant authority to the Chancellor to rescind the Notice of Completion on Bid B19.016 — Grossmont College Fan Coils 53 & 55 Replacement Abatement Project.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue: Rescind the Notice of Completion for Bid B19.016 — Grossmont College Fan Coils 53 & 55 Replacement Project approved at the May 19, 2020, meeting of the Governing Board.

Background: The Notice of Completion for this project was included in the docket for the Governing Board action for the May 19, 2020, meeting. However, after the approval of the Notice of Completion, it was discovered that one (1) deductive Change Order had not been executed. Change Order 01 was to credit back to the District for unused allowances in the amount of (\$12,504.00). A reversal of the Board action is requested to allow the deductive Change Order to be approved and then return this item to the Board.

Fiscal Impact of Proposal

Original contract amount:	\$146,398.00
<u>Change Order 01:</u>	<u>(\$12,504.00)</u>
Total contract	\$133,894.00

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

Subject **12.4 B19.001 Grossmont College Furniture Acquisition: PH1 31S Science, Math and Career Tech Complex; Notice of Completion and Release of Retention**

Meeting Oct 13, 2020 - Notice of Governing Board Regular Meeting

Category 12. Public Works Projects

Access Public

Type Action (Consent)

Fiscal Impact Yes

Dollar Amount \$265,615.94

Budgeted Yes

Budget Source This project was funded by Proposition V Bond Funds

Recommended Action Grant authority to the Chancellor to: a) File a Notice of Completion for Bid B19.001, with Parron-Hall Corporation; and b) Release retention as allowed in the contract documents.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue

Bid B19.001 was issued to Parron-Hall Corporation. The project is complete and all punch list items have been resolved.

Scope of Work – The scope of this project was included interior furniture, fixtures and equipment for eight classrooms and two office suites and workrooms. Such items include: chairs, tables, filing and storage cabinets, shelving and desks.

Fiscal Impact of Proposal

Construction Contract Amount:	\$265,615.94
Ratified Change Orders:	\$ 0.00
Total Construction to Date:	\$265,615.94
Total Project Budget:	\$13,245,226.00

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

Subject **12.5 B19.019 Grossmont College Science, Math, Career Tech Complex 36N Phase II Relocate Specialty Restroom Utilities; Ratification of Award**

Meeting Oct 13, 2020 - Notice of Governing Board Regular Meeting

Category 12. Public Works Projects

Access Public

Type Action (Consent)

Fiscal Impact	Yes
Dollar Amount	\$88,860.00
Budgeted	Yes
Budget Source	This project is funded by Proposition V Bond Funds
Recommended Action	Ratify the action of the Chancellor in awarding Bid B19.019 – Grossmont College Science, Math, Career Tech Complex 36N Phase II Relocate Specialty Restroom Utilities, to GEM Industrial, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications.

Information In Support Of Proposal

Summary of Issue: Bid documents were sent to sixteen bidders in addition to publishing the legal notice and posting on the District website. Seven contractors attended the non-mandatory pre-bid meeting and job walk. A total of seven bids were received. The award was made as presented in **Attachment A**.

Background: The scope of the Grossmont College Science, Math, Career Tech Complex 36N Phase II - Relocate Specialty Restroom Utilities project will include the relocation of an existing specialty needs restroom for students & staff in Building 36 prior to its demolition for the new building. The new restroom will be located between the volleyball court and the existing Building 38D restroom.

Fiscal Impact of Proposal:

Original Estimated Contract Cost: \$100,000
 Construction Contract Amount: \$88,860
 Total Project Budget: \$45,746,562

File Attachments
[B19.019.B36PhIISpecialtyRestroomUtilities.AttachmentA.pdf \(91 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

Subject	12.6 B20.003 Cuyamaca College OH Complex / M Remodel Audio Visual; Ratification of Award
Meeting	Oct 13, 2020 - Notice of Governing Board Regular Meeting
Category	12. Public Works Projects
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$145,393.75
Budgeted	Yes
Budget Source	This project will be funded by Proposition V Bond Funds
Recommended Action	Ratify the action of the Chancellor in awarding Bid B20.003 – Cuyamaca College OH Complex /M Remodel Audio Visual, to Southland Technology, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications.

Information In Support Of Proposal

Summary of Issue: Bid documents were sent to ten bidders in addition to publishing the legal notice and posting on the District website. Seven contractors attended the mandatory pre-bid meeting and job walk. A total of two bids were received. The award was made as presented in **Attachment A**.

Background: The scope of the Cuyamaca College OH Complex /M Remodel Audio Visual project will include the procurement, installation and programming of the complete audio visual system for one classroom, two labs, one workroom, one teleconference room and one sales office.

Fiscal Impact of Proposal:

Original Estimated Contract Cost: \$150,000.00

Construction Contract Amount: \$145,393.75
Total Project Budget: \$16,694,160.00

File Attachments

[B20.003.OHComplexMRemodelAudioVisual.AttachmentA.pdf \(90 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

13. Human Resources

Subject	13.1 Personnel
Meeting	Oct 13, 2020 - Notice of Governing Board Regular Meeting
Category	13. Human Resources
Access	Public
Type	Action
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Funded by various District and departmental budgets
Recommended Action	Ratify the action of the Chancellor in approving classified and academic personnel actions during the period from September 8, 2020 – October 13, 2020.

File Attachments

[2020 October Personnel Actions Attachment A.pdf \(200 KB\)](#)

Motion & Voting

Ratify the action of the Chancellor in approving classified and academic personnel actions during the period from September 8, 2020 - October 13, 2020, with the exception of ratifying the appointment & establishment of effective date & salary placement for position changes regarding position number Z-00009472.

Motion by Bill Garrett, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

14. Information

Subject	14.1 2019-2020 Foundation for Grossmont and Cuyamaca Colleges Annual Activities Report
Meeting	Oct 13, 2020 - Notice of Governing Board Regular Meeting
Category	14. Information
Access	Public
Type	Information, Reports, Discussion

This annual update is presented by Sally Cox, Executive Director, Foundation for Grossmont and Cuyamaca Colleges/Grossmont-Cuyamaca Community College District. This presentation provides a report of the fundraising, grant making, and project management activities of the Foundation for the preceding year.

File Attachments

[FGCC 2019-20 Activity Report Final.pdf \(1,453 KB\)](#)
[Foundation Activity Report Presentation.pdf \(2,936 KB\)](#)

15. Staff Communications

Subject	15.1 Staff Communications
Meeting	Oct 13, 2020 - Notice of Governing Board Regular Meeting
Category	15. Staff Communications
Access	Public
Type	Information

16. Closed Session

Subject	16.1 Public Comment / Presentation: written comments will be accepted until 2:00 p.m. the day of the meeting
Meeting	Oct 13, 2020 - Notice of Governing Board Regular Meeting
Category	16. Closed Session
Access	Public
Type	Procedural

Public Written Comment:

In lieu of in-person attendance due to COVID-19 and Executive Orders [N-29-20](#) and [N-35-20](#), submission of public comments must be sent via e-mail to Michael Williamson, Executive Assistant, Chancellor/Governing Board at michael.williamson@gcccd.edu. All comments submitted will be reviewed and sent to Board President for consideration to be read aloud during the Board meeting. All public comments submitted, whether read aloud or not, will be reviewed by the Board and included in the administrative record of the meeting. Comments will only be accepted until 2:00 p.m. on the day of the meeting. Individual comments/presentations are limited to four minutes per topic. The maximum time allotment for public speakers on any one subject regardless of the number of speakers at anyone Board meeting shall be twenty minutes.

Remote Viewing/Listening:

Members of the public who wish to watch the meeting, are encouraged to view it [live online](#).

In Person Participation Prohibited:

Due to the Coronavirus disease (COVID-19) public health emergency, including the order by the State of California public health officials for anyone living in the state to stay home, **in person participation at Grossmont-Cuyamaca Community College District Governing Board meetings will not be allowed.**

Subject	16.2 Adjourn to Electronic Closed Session: Pursuant to Government Code section 54957.6 to confer with District Negotiation Team on the status of negotiations and section 54957 to confer on the Chancellor's Performance Evaluation
Meeting	Oct 13, 2020 - Notice of Governing Board Regular Meeting
Category	16. Closed Session
Access	Public
Type	Information, Procedural

In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session, following the conclusion of the open session, in an electronic session.

Pursuant to:

- Government Code section 54957.6 to confer with District Negotiation Team on the status of negotiations.
- Government Code Section 54957 to confer on the Chancellor's Performance Evaluation

17. Reconvene in Open Session

Subject	17.1 Announcement of Action Taken in Closed Session (if applicable)
Meeting	Oct 13, 2020 - Notice of Governing Board Regular Meeting
Category	17. Reconvene in Open Session
Access	Public
Type	Procedural

Announcement closed session items; (if applicable).

18. Adjournment

Subject	18.1 Adjournment
Meeting	Oct 13, 2020 - Notice of Governing Board Regular Meeting
Category	18. Adjournment
Access	Public
Type	Procedural