



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Tuesday, November 10, 2020 Governing Board Regular Meeting

Notice: Regular Meeting of the Grossmont-Cuyamaca Community College District Governing Board

**Tuesday, November 10, 2020
Workshop and Open Session-4:15 p.m., followed by Closed Session**

Video link: <https://youtu.be/adI09CFMFVs>

* Executive Orders N-29-20 and N-35-20 signed by Governor Newsom, extend the authorization of local legislative bodies to hold public meetings via teleconference and suspends some of the requirements of the Brown Act. The Executive Orders require a local legislative body that holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically.

The full text of Executive Orders available at:

<https://www.gov.ca.gov/wp-content/uploads/2020/03/3.17.20-N-29-20-EO.pdf>

<https://www.gov.ca.gov/wp-content/uploads/2020/03/3.21.20-EO-N-35-20.pdf>

Public Comment:

In lieu of in-person attendance due to COVID-19 and Executive Orders N-29-20 and N-35-20, submission of public comments must be sent via e-mail to Michael Williamson, Executive Assistant, Chancellor/Governing Board at michael.williamson@gcccd.edu. All comments submitted will be reviewed and sent to Board President for consideration to be read aloud during the Board meeting. All public comments submitted, whether read aloud or not, will be reviewed by the Board and included in the administrative record of the meeting. Comments will only be accepted until 2:00 p.m. on the day of the meeting. Individual comments/presentations are limited to four minutes per topic. The maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one Board meeting shall be twenty minutes.

In compliance with the Americans with Disabilities Act, the Grossmont-Cuyamaca Community College District will make every effort to honor requests for reasonable accommodations made by individuals with disabilities [ADA Title II, Sec. 202, 42 USC 12132]. If you need accommodation please send an email to Michael.williamson@gcccd.edu, 48 hours in advance of the scheduled meeting at (619) 644-7570.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to Governing Board Trustees for the Grossmont-Cuyamaca Community College District in advance of the meetings, may be viewed at the Governing Board live-stream meeting, or online at <https://go.boarddocs.com/ca/gcccd/Board.nsf/Public>, or at the Chancellor/Governing Board District Offices North, 8800 Grossmont College Drive, El Cajon, CA 92020.

Board reserves the right to modify the order of business as it deems appropriate.

1. Board Workshop - 4:15 PM - Electronic Meeting

Subject	1.1 Call to Order
Meeting	Nov 10, 2020 - Governing Board Regular Meeting
Category	1. Board Workshop - 4:15 PM - Electronic Meeting
Access	Public
Type	Procedural

Subject **1.2 Pledge of Allegiance**

Meeting Nov 10, 2020 - Governing Board Regular Meeting

Category 1. Board Workshop - 4:15 PM - Electronic Meeting

Access Public

Type Procedural

Subject **1.3 Board Workshop: Addressing Systemic Racism at our Colleges**

Meeting Nov 10, 2020 - Governing Board Regular Meeting

Category 1. Board Workshop - 4:15 PM - Electronic Meeting

Access Public

Type Reports, Discussion

The Grossmont-Cuyamaca Community College District Governing Board members will participate in a workshop entitled Addressing Systemic Racism at our Colleges.

Presenters:

Cuyamaca College

Dr. Julianna Barnes, President
Manuel Mancillas-Gomez, Academic Senate President
Jesus Miranda, Associate Dean of Student Equity and Engagement

Grossmont College

Dr. Nabil Abu-Ghazaleh, President
Denise Schulmeyer, Academic Senate President
Lida Rifa, Dean of Student Success and Equity

2. Regular Meeting - Call to Order

Subject **2.1 Call to Order**

Meeting Nov 10, 2020 - Governing Board Regular Meeting

Category 2. Regular Meeting - Call to Order

Access Public

Type Procedural

Subject **2.2 Roll Call - Establishment of Quorum**

Meeting Nov 10, 2020 - Governing Board Regular Meeting

Category 2. Regular Meeting - Call to Order

Access Public

Type Procedural

3. Open Session

Subject **3.1 Announcement Open Session**

Meeting Nov 10, 2020 - Governing Board Regular Meeting

Category 3. Open Session

Access Public
Type Procedural

Subject 3.2 Public Comment / Presentation: written comments will be accepted until 2:00 p.m. the day of the meeting

Meeting Nov 10, 2020 - Governing Board Regular Meeting

Category 3. Open Session

Access Public

Type Procedural

Public Written Comment:

In lieu of in-person attendance due to COVID-19 and Executive Orders [N-29-20](#) and [N-35-20](#), submission of public comments must be sent via e-mail to Michael Williamson, Executive Assistant, Chancellor/Governing Board at michael.williamson@gcccd.edu. All comments submitted will be reviewed and sent to Board President for consideration to be read aloud during the Board meeting. All public comments submitted, whether read aloud or not, will be reviewed by the Board and included in the administrative record of the meeting. Comments will only be accepted until 2:00 p.m. on the day of the meeting. Individual comments/presentations are limited to four minutes per topic. The maximum time allotment for public speakers on any one subject regardless of the number of speakers at anyone Board meeting shall be twenty minutes.

Remote Viewing/Listening:

Members of the public who wish to watch the meeting, are encouraged to view it [live online](#).

In Person Participation:

Due to the Coronavirus disease (COVID-19) public health emergency, including the order by the State of California public health officials for anyone living in the state to stay home, **in person participation at Grossmont-Cuyamaca Community College District Governing Board meetings will not be allowed.**

4. Approval of Minutes

Subject 4.1 Approval of Minutes for October 13, 2020, Regular Meeting

Meeting Nov 10, 2020 - Governing Board Regular Meeting

Category 4. Approval of Minutes

Access Public

Type Action, Minutes

Recommended Action Approve the October 13, 2020, regular meeting minutes, as presented

Minutes [View Minutes](#) for Oct 13, 2020 - Notice of Governing Board Regular Meeting

Motion & Voting

Approve the October 13, 2020, regular meeting minutes, as presented

Motion by Bill Garrett, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

Subject 4.2 Approval of Minutes for October 27, 2020, Special Meeting

Meeting Nov 10, 2020 - Governing Board Regular Meeting

Category 4. Approval of Minutes

Access Public

Type Action, Minutes

Recommended Action Approve the October 27, 2020, special meeting minutes, as presented

Minutes [View Minutes](#) for Oct 27, 2020 - Governing Board Special Meeting

Motion & Voting

Approve the October 27, 2020, special meeting minutes, as presented

Motion by Bill Garrett, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

5. Call for Changes to the Docket of Business

Subject 5.1 Changes to the Docket of Business

Meeting Nov 10, 2020 - Governing Board Regular Meeting

Category 5. Call for Changes to the Docket of Business

Access Public

Type Information

6. Reports

Subject 6.1 Governing Board Member Reports

Meeting Nov 10, 2020 - Governing Board Regular Meeting

Category 6. Reports

Access Public

Type Information, Reports

Governing Board Members will provide reports and activity updates.

Subject 6.2 Report of the Board President

Meeting Nov 10, 2020 - Governing Board Regular Meeting

Category 6. Reports

Access Public

Type Information, Reports

The Governing Board President will provide a report and activities update.

Subject 6.3 Report of the Chancellor

Meeting Nov 10, 2020 - Governing Board Regular Meeting

Category 6. Reports

Access Public

Type Information, Reports

Subject 6.4 Monthly Site and Facilities Project Status Reports for the Governing Board

Meeting Nov 10, 2020 - Governing Board Regular Meeting
Category 6. Reports
Access Public
Type Information, Reports

The following reports are provided to the Governing Board:

1. Grossmont College President's Report
2. Cuyamaca College President's Report
3. Facilities Project Status Report

File Attachments

[Grossmont College Board Report Nov 2020.pdf \(357 KB\)](#)
[Cuyamaca College Board Report Nov 2020.pdf \(12,471 KB\)](#)
[Facilities Project Status Report Nov.2020.pdf \(194 KB\)](#)

7. Development of Consent Calendar

Subject 7.1 Development of Consent Calendar

Meeting Nov 10, 2020 - Governing Board Regular Meeting
Category 7. Development of Consent Calendar
Access Public
Type Information, Discussion

Governing Board members will pull items from the docket of business for discussion.

8. Adoption of Consent Calendar

Subject 8.1 Adoption of Consent Calendar

Meeting Nov 10, 2020 - Governing Board Regular Meeting
Category 8. Adoption of Consent Calendar
Access Public
Type Action (Consent)

Recommended Action Approved as part of the Consent Calendar

Adoption of Consent Calendar—There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar for discussion. Any items that are removed will be considered separately. All matters remaining under the Consent Calendar will be approved by one motion. Sufficient backup material will be available in advance so the Board members will have complete data regarding the item.

Governing Board member will vote to approve as requested, all items on the Consent Calendar, except for those items pulled for discussion.

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee Advisory Vote,
Robert McClain - CC Student Trustee Advisory Vote

9. Governance

Subject **9.1 Board Policies Update**

Meeting Nov 10, 2020 - Governing Board Regular Meeting

Category 9. Governance

Access Public

Type Action (Consent)

Recommended Review and adopt revisions to Board Policies, as recommended by the Chancellor:
Action BP 5055 - Enrollment Priorities
 BP 6312 - Student Body Fund

The board policies presented in the attachments are part of the ongoing process of developing and updating board policies to reflect changes in legislation and District administrative and operating procedures. Substantive changes to policies go through Districtwide Executive Council (DEC), District Strategic Planning & Budget Council (DSP&BC), and Student and Institutional Success Council (SISC) for a 60-day review process, which includes Districtwide constituency review. DEC, DSP&BC, and SISC are comprised of representatives from all constituency groups. Administrative procedures to implement board policies are delegated to the Chancellor under BP 2410 Board Policies and Administrative Procedures, and are sent to the Governing Board as information.

Background

BP 5055 - Enrollment Priorities - CCLC Update 36 - no changes; reviewed in connection to changes to the AP
BP 6312 - Student Body Fund - 6-year review - no changes

File Attachments

[BP 5055-Enrollment Priorities.pdf \(37 KB\)](#)
[BP 6312-Student Body Fund.pdf \(24 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee Advisory Vote,
Robert McClain - CC Student Trustee Advisory Vote

Subject **9.2 Establishment of the Day, Time, and Location for the 2020 Annual Organizational Meeting of the Grossmont-Cuyamaca Community College District Governing Board**

Meeting Nov 10, 2020 - Governing Board Regular Meeting

Category 9. Governance

Access Public

Type Action (Consent)

Recommended Select Tuesday, December 15, 2020, 4:15 p.m., held via Electronic Conference for the annual
Action organizational meeting of the Grossmont-Cuyamaca Community College District Governing Board, and
 authorize the Chancellor to notify the County Superintendent of Schools of the day and time chosen for
 the annual organizational meeting.

Summary of Issue: The Board is required by law to select the day, time, and location of its annual organizational meeting with notification to the County Superintendent of Schools.

Background: Education Code Sections 35143 and 72000(c)(4) provide that the organizational meeting shall be held between December 11 and December 25, 2020, inclusive. These regulations stipulate that the day and time of the annual organizational meeting shall be selected by the Board at its regular meeting held immediately prior to December 11, 2020, unless otherwise provided by rule of the Governing Board.

File Attachments

[Attachment A Notice of Organizational Meeting.pdf \(41 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee Advisory Vote,
Robert McClain - CC Student Trustee Advisory Vote

Subject	9.3 Review and Affirmation of Board Policies on Conduct
Meeting	Nov 10, 2020 - Governing Board Regular Meeting
Category	9. Governance
Access	Public
Type	Action
Fiscal Impact	No
Recommended Action	Proclaim the Board's commitment to ethical conduct by reviewing and affirming the Board policies below: BP 2715 - Board Code of Ethics and Conduct - review and affirm - no changes BP 3060 - Institutional Code of Conduct - review and affirm - no changes

The Board will reaffirm its commitment to ethical conduct by reviewing and affirming the Board policies below:
BP 2715 - Board Code of Ethics and Conduct - review and affirm - no changes
BP 3060 - Institutional Code of Conduct - review and affirm - no changes

File Attachments

[BP 2715-Board Code of Ethics and Conduct.pdf \(137 KB\)](#)

[BP 3060-Institutional Code of Conduct.pdf \(104 KB\)](#)

Motion & Voting

Proclaim the Board's commitment to ethical conduct by reviewing and affirming the Board policies below:

BP 2715 - Board Code of Ethics and Conduct - review and affirm - no changes

BP 3060 - Institutional Code of Conduct - review and affirm - no changes

Motion by Bill Garrett, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee Advisory Vote,
Robert McClain - CC Student Trustee Advisory Vote

10. Student and Institutional Success

Subject	10.1 Academic Calendars 2021/2022 - 2022/2023 Grossmont and Cuyamaca Colleges
Meeting	Nov 10, 2020 - Governing Board Regular Meeting
Category	10. Student and Institutional Success
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Budgeted	No
Recommended Action	Grant authority to the Chancellor to adopt the 2021/2022 - 2022/2023 Academic Calendars for Grossmont and Cuyamaca Colleges, as recommended by the Chancellor.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue: The Districtwide Academic Calendar Committee, composed of members representing various constituent groups, developed and recommended for adoption, the proposed Academic Calendar for 2021/2022 and 2022/2023 for Grossmont and Cuyamaca Colleges (Attachment A and Attachment B). The recommended academic calendars were reviewed by the Academic Calendar Committee and Student and Institutional Success Council, and recommended to the Chancellor for adoption.

Background: The Districtwide Academic Calendar Committee meets annually and submits a proposed calendar to the Student and Institutional Success Council for adoption by the Governing Board. In developing the calendar, the committee ensures there are a minimum of 175 instructional days in the Fall and Spring semesters as specified in Title 5, Sections 58120 and 58142. Holidays are included as specified by the California Education Code Section 79020.

File Attachments

[Attachment A 2021-2022 Academic Calendar.pdf \(598 KB\)](#)

[Attachment B 2022-2023 Academic Calendar.pdf \(597 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

Subject	10.2 Grossmont and Cuyamaca Colleges Course, Certificate, and Degree Changes for 2021-2022, and 2020-2021 for Cuyamaca College
Meeting	Nov 10, 2020 - Governing Board Regular Meeting
Category	10. Student and Institutional Success
Access	Public
Type	Action, Reports
Fiscal Impact	Yes
Budgeted	Yes
Recommended Action	Approve Grossmont and Cuyamaca Colleges' credit course, certificate, and degree changes as recommended by the Chancellor, and authorize publishing in the 2021-2022 Grossmont and Cuyamaca College catalogs, and the 2020-2021 Cuyamaca College catalog.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue: Course, certificate, and degree additions, deletions, deactivations, and modifications, requests for courses to be offered through distance education, emergency remote teaching, and matters of academic procedures as appropriate are submitted from instructional departments to the Curriculum Committee for review. Following recommendation by the Chancellor and approval by the Governing Board, they are published in each college's catalog. The changes are presented in **Attachment A (Summary); B (Cuyamaca College Academic Program Changes); and C (Grossmont College Academic Program Changes)**.

Presented by Grossmont College Curriculum Committee Faculty Co-Chair Dee Aceves, and Cuyamaca College Vice President of Instruction Pat Setzer.

Background: The proposed curricula changes were reviewed and approved by the Curriculum Committees at Grossmont and Cuyamaca Colleges in fall 2020. The committee membership at both campuses covers a wide range of representation—students, staff, faculty, and management.

The initiative for academic curricula changes come from the following sources:

- The need to update and develop new curriculum in all areas to ensure academic excellence.
- The need to keep curriculum current for articulation purposes with other academic institutions.
- The agreement between Grossmont and Cuyamaca Colleges to align credit courses offered at both campus sites. Recommendations by advisory committees in the field to maintain occupational and/or discipline relevancy.
- Program Review Committee recommendations.
- Title 5 regulations pertaining to content review for prerequisites, corequisites, and advisories on recommended preparations. Trends in higher education that focus on instructional technologies.
- The addition of Emergency Remote Teaching to allow for courses to be offered remotely in emergency situations.

Options Considered: Department faculty met with the Curriculum Committees and explained how the courses and degrees were developed. Each proposal was considered on its own merit and committee decisions were made with department needs in mind. Approval of these course, certificate, and degree additions, deletions, deactivations, and modifications will keep our programs up-to-date, facilitate articulation with other colleges, and ensure compliance with accreditation standards and California Education Code 66746.

Support of Strategic Planning: All courses, certificates, and degrees support the mission, vision and values of both colleges and the district, as outlined in the 2016-2022 district-wide strategic plan. They promote the strategic goals of student access, learning and student success, and economic and community development.

Fiscal Impact of Proposal: Both colleges are mindful of the current budget situation and will balance the courses required for these degrees with other offerings in the departments. The operational costs for these courses, certificates, and degrees, will be covered by each college's projected 2021-2022, and 2020-2021 instructional budgets.

File Attachments

[Attachment A-Summary.pdf \(674 KB\)](#)

[Attachment B-Cuyamaca.pdf \(937 KB\)](#)

[Attachment C-Grossmont.pdf \(265 KB\)](#)

Motion & Voting

Approve Grossmont and Cuyamaca Colleges' credit course, certificate, and degree changes as recommended by the Chancellor, and authorize publishing in the 2021-2022 Grossmont and Cuyamaca College catalogs, and the 2020-2021 Cuyamaca College catalog.

Motion by Debbie Justeson, second by Bill Garrett.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

11. Budget and Finance

Subject	11.1 Budget Status Changes
Meeting	Nov 10, 2020 - Governing Board Regular Meeting
Category	11. Budget and Finance
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$320,688,262.00
Budgeted	Yes
Recommended Action	Accept a report on the current budget status, accept related revenues or revisions, and grant authority to the Chancellor to budget these funds.

Fiscal Impact of Proposal

The following reflects the combined funds available for all District funds:

	Approved Budget	Transfers between Categories	Increases/ Decreases to WB *	Revised Budget
Expenditure Classifications:				
Academic Salaries	\$57,407,976	\$0	\$0	\$57,407,976
Classified Salaries	36,188,226	(1,469)	0	36,186,757
Staff Benefits	40,495,296	0	0	40,495,296
Supplies	4,672,591	469	0	4,673,060
Rents, Utilities & Other Oper.	56,508,513	1,000	6,000	56,515,513
Capital Outlay	93,329,697	0	0	93,329,697
Other Outgo & Reserves	32,079,963	0	0	32,079,963
Total	320,682,262	\$0	\$6,000	\$320,688,262

*Proposed Increases/Decreases:

Increased funding of \$6,000 received for Foster Care Education for Grossmont College, for a new total of \$946,432 for 2020/21

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee Advisory Vote,
Robert McClain - CC Student Trustee Advisory Vote

Subject	11.2 Donations
Meeting	Nov 10, 2020 - Governing Board Regular Meeting
Category	11. Budget and Finance
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Budgeted	No
Budget Source	There is no fiscal impact for accepting the donations
Recommended Action	Ratify the action of the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District

INFORMATION IN SUPPORT OF PROPOSAL

Grossmont College

One Hundred (100) Face Shields, for the Respiratory Therapy department, by Dr. Tim Morris. The value of this donation, as determined by the donor, is \$150.

Cuyamaca College

2019 Cadillac XT5, for the Automotive Technology department, by North County GMC. The value of this donation, as determined by the donor, is \$13,118.

District

None.

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee Advisory Vote,
Robert McClain - CC Student Trustee Advisory Vote

Subject	11.3 Ratification of Signatures on Agreements
Meeting	Nov 10, 2020 - Governing Board Regular Meeting
Category	11. Budget and Finance
Access	Public

Type	Action (Consent)
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	All transactions are funded either by the Unrestricted General Fund (UGF) or other funds as identified in the individual Fiscal Impact statement. All are 2020-21 budgets unless otherwise noted.
Recommended Action	Ratify the action of the Chancellor in authorizing agreements, and grant authority to accept, budget, and spend any proceeds therefrom.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue: The agreements on have been undertaken in keeping with district policies and procedures. The services contracted for by any professional services contracts in this docket are not available within the District, cannot be performed satisfactorily by District staff, and/or are of such a highly specialized or technical nature, that the necessary expert knowledge, experience, and ability are not available within the District **Attachment A**.

File Attachments
[Attachment A November RATS.pdf \(252 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

Subject	11.4 Purchase Orders and Warrants
Meeting	Nov 10, 2020 - Governing Board Regular Meeting
Category	11. Budget and Finance
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$137,337,998.39
Budgeted	Yes
Budget Source	Funded by Various Funds
Recommended Action	Ratify the action of the Chancellor in approving the purchase orders and warrants issued during the month of October 2020, and grant authority to execute appropriate documents.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue: In conformance with Board Policy 6330, new and modified purchase orders and warrants for the period October 1 through October 31, 2020, are presented for review.

Fiscal Impact of Proposal

General Fund Purchase Orders	\$ 60,195,262.00
Bookstore Special Revenue Fund Purchase Orders	0.00
Capital Outlay Fund Purchase Orders	63,196,447.60
Trust Funds Purchase Orders	4,004.16

Total Value of New and Modified Purchase Orders (Attachment A):	\$ 123,395,713.76
Purchasing Warrants 85021254 – 85021641	\$ 6,206,836.35
Payroll Warrants	<u>7,735,448.28</u>
Total Warrants:	<u>\$ 13,942,284.63</u>
Total Purchase Orders and Warrants:	<u>\$137,337,998.39</u>

File Attachments
[Attachment A POW November 2020.pdf \(672 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

12. Public Works Projects

Subject	12.1 B17.034 District Wide IT Server HVAC Upgrades; Notice of Completion and Release of Retention
Meeting	Nov 10, 2020 - Governing Board Regular Meeting
Category	12. Public Works Projects
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$471,049.94
Budgeted	Yes
Budget Source	This project was funded by Local Capital Projects Funds
Recommended Action	Grant authority to the Chancellor to: a) File a Notice of Completion for Bid B17.034, with MMJ Construction, Inc.; and b) Release retention as allowed in the contract documents.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue: Bid B17.034 was issued to MMJ Construction, Inc. The project is complete, and all punch list items have been resolved.

Background: The scope of the District Wide IT Server HVAC Upgrades was for the HVAC mechanical equipment inside the IT Server room to be replaced.

Fiscal Impact of Proposal:

Construction Contract Amount:	\$450,577.00
Ratified Change Orders:	20,472.94
Total Construction to Date:	\$471,049.94
Total Project Budget:	\$ 814,303.00

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee Advisory Vote,
Robert McClain - CC Student Trustee Advisory Vote

Subject	12.2 B18.008 Grossmont College Science, Math and Career Tech Complex Ph1 31S; Notice of Completion and Release of Retention
Meeting	Nov 10, 2020 - Governing Board Regular Meeting
Category	12. Public Works Projects
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$8,582,953.00
Budgeted	Yes
Budget Source	This project was funded by Proposition V Bond Funds
Recommended Action	Grant authority to the Chancellor to: a) File a Notice of Completion for Bid B18.008, with Pacific National Group; and b) Release retention as allowed in the contract documents.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue: B18.008 was issued to Pacific National Group. The project is complete and all punch list items have been resolved.

Background: The scope of the Grossmont College Phase 1 31S Science, Math, and Career Tech Complex project included the interior, exterior demolition, remodel, and seismic upgrade to the structural system of the existing 17,200 square feet single story classroom building. The building is comprised of classrooms, labs, and offices.

Fiscal Impact of Proposal:

Construction Contract Amount:	\$7,925,000
Ratified Change Orders:	\$657,953
Total Construction to Date:	\$8,582,953
Total Project Budget:	\$13,245,226

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee Advisory Vote,
Robert McClain - CC Student Trustee Advisory Vote

Subject	12.3 B19.016 Grossmont College Fan Coils 53 & 55 Replacement Abatement; Notice of Completion and Release of Retention
Meeting	Nov 10, 2020 - Governing Board Regular Meeting
Category	12. Public Works Projects
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$133,894.00
Budgeted	Yes
Budget Source	This project was funded by Scheduled Maintenance and Local Capital Projects Funds

Recommended Action Grant authority to the Chancellor to: a) File a Notice of Completion for Bid B19.016., with Janus Corporation and b) Release of Retention as allowed in the contract documents.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue: B19.016 was issued to Janus Corporation. The project is complete and all punch list items have been resolved.

Background: The scope of the Grossmont College Fan Coils 53 and 55 Replacement Abatement project included the hazardous material abatement above the ceiling in Buildings 53 and 55.

Fiscal Impact of Proposal:

Construction Contract Amount: \$146,398
Ratified Change Orders: (-12,504)
Total Construction to Date: \$133,894
Total Project Budget: \$200,000

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

Subject 12.4 B19.025 Cuyamaca College Student Services Building; Ratification of Award

Meeting Nov 10, 2020 - Governing Board Regular Meeting

Category 12. Public Works Projects

Access Public

Type Action (Consent)

Fiscal Impact Yes

Dollar Amount \$28,807,000.00

Budgeted Yes

Budget Source This project will be funded by Proposition V Bond Funds

Recommended Action Ratify the action of the Chancellor in awarding Bid B19.025 – Cuyamaca College Student Services Building, to Solpac Construction, Inc. dba Soltek Pacific Company, the lowest responsive bidder meeting all terms, conditions, and specifications.

Information In Support Of Proposal

Summary of Issue: Bid documents were sent to fifty-two bidders in addition to publishing the legal notice and posting on the District website. Eleven contractors attended the non-mandatory pre-bid meeting and job walk. A total of six bids were received. The award was made as presented in **Attachment A**.

Background: The Student Services Building project provides a new three (3) story, 36,374 square foot new construction building located east of the existing Student Center on the Central Park south lawn area. The project will house Student Services including a Welcome Center, Financial Aid, Admissions, Cashier, Counseling, DSPS, MPR, EOPS, and CalWORKs. Work will include new pathways and reconstruction of pathways to meet ADA accessibility requirements, landscape improvements including ramps, stairways, sitting and congregation areas, and transportation access paths.

Fiscal Impact of Proposal:

Original Estimated Contract Cost: \$26,500,000
Construction Contract Amount: \$28,807,000
Total Project Budget: \$29,800,000

File Attachments
[Attachment A B19.025.CC.StudentServicesBuilding.pdf \(444 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

13. Human Resources

Subject	13.1 Personnel
Meeting	Nov 10, 2020 - Governing Board Regular Meeting
Category	13. Human Resources
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Funded by various District and departmental budgets
Recommended Action	Ratify the action of the Chancellor in approving classified and academic personnel actions during the period from October 14, 2020 – November 10, 2020.

File Attachments

[Attachment A Personnel Actions November 10 2020.pdf \(571 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Brad Monroe.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

Subject	13.2 Grossmont College President Search Process and Timeline
Meeting	Nov 10, 2020 - Governing Board Regular Meeting
Category	13. Human Resources
Access	Public
Type	Action
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Unrestricted General Funds
Recommended Action	Approve the selection process, timeline, and screening and interview committee composition, and the position description for President as recommended by Chancellor.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue: Board policy BP 7111 College President Selection requires that, in the case of a vacancy in the position of college president, the Chancellor shall recommend to the Governing Board a search process to fill the vacancy. The process shall be fair and open and comply with relevant laws and regulations. The Governing Board shall approve a search process, position description, timeline, and screening and interview committee composition. The Governing Board shall appoint community representatives to the screening and interview committee. The Chancellor and the Governing Board shall conduct final interviews. The Chancellor shall recommend a candidate to the Board. The proposed college president selection process is outlined in **Exhibit A** and is based on prior search processes. The position description for College President is outlined in **Exhibit B**.

Background: The position of Grossmont College President will become vacant on January 4, 2021. The proposed timeline is designed to fill the position as quickly as possible, yet provide for an adequate search. The timeline is subject to change depending on the results of the 70-day recruitment efforts.

File Attachments

[Exhibit A Grossmont College President Search Process and Timeline.pdf \(93 KB\)](#)

[Exhibit B - Position Description - College President.pdf \(203 KB\)](#)

Motion & Voting

Approve the selection process, timeline, and screening and interview committee composition, and the position description for President as recommended by Chancellor.

Motion by Brad Monroe, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Bill Garrett, Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

14. Information

Subject **14.1 District Quarterly Financial Reports**

Meeting Nov 10, 2020 - Governing Board Regular Meeting

Category 14. Information

Access Public

Type Information

PROPOSAL: Consider the Grossmont-Cuyamaca Community College District quarterly financial reports: a) Quarterly Financial Status Report for the period ending September 30, 2020; and b) Schedule of Cash Balances and Investments as of September 30, 2020, as presented by the Chancellor.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue: AB2910 requires community college districts to report quarterly on their financial condition on form Q2 CCFS 311Q Quarterly Financial Report (**Attachment A**).

The District's Schedule of Cash Balances and Investments as of September 30, 2020 (**Attachment B**), is provided to the Governing Board for information. All Investments are consistent with board policy BP 6320 Investments.

The District's Form Q2-311Q and District's Schedule of Cash Balances and Investments continue to reflect the District's ability to meet expenditure requirements and ending balance commitments.

File Attachments

[Attachment A-Q1 Data CCFS-311Q \(Qtrly Financial Status Report\).pdf \(747 KB\)](#)

[Attachment B-Bankbal Updated 093020.pdf \(594 KB\)](#)

15. Staff Communications

Subject **15.1 Staff Communications**

Meeting Nov 10, 2020 - Governing Board Regular Meeting

Category 15. Staff Communications

Access Public

Type Information

16. Closed Session

Subject **16.1 Public Comment / Presentation: written comments will be accepted until 2:00 p.m. the day of the meeting**

Meeting Nov 10, 2020 - Governing Board Regular Meeting

Category 16. Closed Session

Access Public

Type Procedural

Public Written Comment:

In lieu of in-person attendance due to COVID-19 and Executive Orders [N-29-20](#) and [N-35-20](#), submission of public comments must be sent via e-mail to Michael Williamson, Executive Assistant, Chancellor/Governing Board at michael.williamson@gcccd.edu. All comments submitted will be reviewed and sent to Board President for consideration to be read aloud during the Board meeting. All public comments submitted, whether read aloud or not, will be reviewed by the Board and included in the administrative record of the meeting. Comments will only be accepted until 2:00 p.m. on the day of the meeting. Individual comments/presentations are limited to four minutes per topic. The maximum time allotment for public speakers on any one subject regardless of the number of speakers at anyone Board meeting shall be twenty minutes.

Remote Viewing/Listening:

Members of the public who wish to watch the meeting, are encouraged to view it [live online](#).

In Person Participation:

Due to the Coronavirus disease (COVID-19) public health emergency, including the order by the State of California public health officials for anyone living in the state to stay home, **in person participation at Grossmont-Cuyamaca Community College District Governing Board meetings will not be allowed.**

Subject **16.2 Adjourn to Electronic Closed Session: Pursuant to Government Code section 54957.6 to confer with District Negotiation Team on the status of negotiations**

Meeting Nov 10, 2020 - Governing Board Regular Meeting

Category 16. Closed Session

Access Public

Type Information, Procedural

In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session, following the conclusion of the open session, in an electronic session.

- Pursuant to Government Code section 54957.6 to confer with District Negotiation Team on the status of negotiations

17. Reconvene in Open Session

Subject **17.1 Announcement of Action Taken in Closed Session (if applicable)**

Meeting Nov 10, 2020 - Governing Board Regular Meeting

Category 17. Reconvene in Open Session

Access Public

Type Procedural

Announcement closed session items; (if applicable).

18. Adjournment

Subject **18.1 Adjournment**

Meeting Nov 10, 2020 - Governing Board Regular Meeting

Category	18. Adjournment
Access	Public
Type	Procedural