



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

**Tuesday, December 15, 2020
Governing Board Regular and Organizational Meeting**

Notice: Regular and Organizational Meeting of the Grossmont-Cuyamaca Community College District Governing Board

Tuesday, December 15, 2020

Open Session-4:15 p.m., followed by Closed Session

Video link: https://youtu.be/CISWOj2DM_M

*** Executive Orders N-29-20 and N-35-20 signed by Governor Newsom, extend the authorization of local legislative bodies to hold public meetings via teleconference and suspends some of the requirements of the Brown Act. The Executive Orders require a local legislative body that holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically.**

The full text of Executive Orders available at:

<https://www.gov.ca.gov/wp-content/uploads/2020/03/3.17.20-N-29-20-EO.pdf>

<https://www.gov.ca.gov/wp-content/uploads/2020/03/3.21.20-EO-N-35-20.pdf>

Public Comment:

In lieu of in-person attendance due to COVID-19 and Executive Orders N-29-20 and N-35-20, submission of public comments must be sent via e-mail to Michael Williamson, Executive Assistant, Chancellor/Governing Board at michael.williamson@gcccd.edu. All comments submitted will be reviewed and sent to Board President for consideration to be read aloud during the Board meeting. All public comments submitted, whether read aloud or not, will be reviewed by the Board and included in the administrative record of the meeting. Comments will only be accepted until 2:00 p.m. on the day of the meeting. Individual comments/presentations are limited to four minutes per topic. The maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one Board meeting shall be twenty minutes.

In compliance with the Americans with Disabilities Act, the Grossmont-Cuyamaca Community College District will make every effort to honor requests for reasonable accommodations made by individuals with disabilities [ADA Title II, Sec. 202, 42 USC 12132]. If you need accommodation please send an email to michael.williamson@gcccd.edu, 48 hours in advance of the scheduled meeting at (619) 644-7570.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to Governing Board Trustees for the Grossmont-Cuyamaca Community College District in advance of the meetings, may be viewed at the Governing Board live-stream meeting, or online at <https://go.boarddocs.com/ca/gcccd/Board.nsf/Public>, or at the Chancellor/Governing Board District Offices North, 8800 Grossmont College Drive, El Cajon, CA 92020.

Board reserves the right to modify the order of business as it deems appropriate.

1. Regular Meeting - Call to Order

Subject **1.1 Call to Order**

Meeting Dec 15, 2020 - Governing Board Regular and Organizational Meeting

Category 1. Regular Meeting - Call to Order

Access Public

Type Procedural

Subject **1.2 Pledge of Allegiance**

Meeting Dec 15, 2020 - Governing Board Regular and Organizational Meeting

Category 1. Regular Meeting - Call to Order

Access Public

Type Procedural

Subject **1.3 Roll Call - Establishment of Quorum**

Meeting Dec 15, 2020 - Governing Board Regular and Organizational Meeting

Category 1. Regular Meeting - Call to Order

Access Public

Type Procedural

2. Open Session

Subject **2.1 Announcement Open Session**

Meeting Dec 15, 2020 - Governing Board Regular and Organizational Meeting

Category 2. Open Session

Access Public

Type Procedural

Subject **2.2 Public Comment / Presentation: written comments will be accepted until 2:00 p.m. the day of the meeting**

Meeting Dec 15, 2020 - Governing Board Regular and Organizational Meeting

Category 2. Open Session

Access Public

Type Procedural

Public Written Comment:

In lieu of in-person attendance due to COVID-19 and Executive Orders [N-29-20](#) and [N-35-20](#), submission of public comments must be sent via e-mail to Michael Williamson, Executive Assistant, Chancellor/Governing Board at michael.williamson@gccd.edu. All comments submitted will be reviewed and sent to Board President for consideration to be read aloud during the Board meeting. All public comments submitted, whether read aloud or not, will be reviewed by the Board and included in the administrative record of the meeting. Comments will only be accepted until 2:00 p.m. on the day of the meeting. Individual comments/presentations are limited to four minutes per topic. The maximum time allotment for public speakers on any one subject regardless of the number of speakers at anyone Board meeting shall be twenty minutes.

Remote Viewing/Listening:

Members of the public who wish to watch the meeting, are encouraged to view it [live online](#).

In Person Participation Prohibited:

Due to the Coronavirus disease (COVID-19) public health emergency, including the order by the State of California public health officials for anyone living in the state to stay home, **in person participation at Grossmont-Cuyamaca Community College District Governing Board meetings will not be allowed.**

Subject 2.3 Oath of Office

Meeting Dec 15, 2020 - Governing Board Regular and Organizational Meeting

Category 2. Open Session

Access Public

Type Procedural

The Board President Linda Cartwright will administer Oath of Office:

- Elena Adams
- Julie Schorr

3. Approval of Minutes

Subject 3.1 Approval of Minutes for November 09, 2020, Special Meeting

Meeting Dec 15, 2020 - Governing Board Regular and Organizational Meeting

Category 3. Approval of Minutes

Access Public

Type Action, Minutes

Recommended Action Approve the November 09, 2020, special meeting minutes, as presented

Minutes [View Minutes](#) for Nov 9, 2020 - Governing Board Special Closed Session Meeting

Motion & Voting

Approve the November 09, 2020, special meeting minutes, as presented

Motion by Brad Monroe, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee
Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

Subject 3.2 Approval of Minutes for November 10, 2020, Regular Meeting

Meeting Dec 15, 2020 - Governing Board Regular and Organizational Meeting

Category 3. Approval of Minutes

Access Public

Type Action, Minutes

Recommended Action Approve the November 10, 2020, regular meeting minutes, as presented

Minutes [View Minutes](#) for Nov 10, 2020 - Governing Board Regular Meeting

Motion & Voting

Approve the November 10, 2020, regular meeting minutes, as presented

Motion by Brad Monroe, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee
Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

4. Call for Changes to the Docket of Business

Subject 4.1 Changes to the Docket of Business

Meeting Dec 15, 2020 - Governing Board Regular and Organizational Meeting

Category 4. Call for Changes to the Docket of Business

Access Public

Type Information

5. Reports

Subject 5.1 Governing Board Member Reports

Meeting Dec 15, 2020 - Governing Board Regular and Organizational Meeting

Category 5. Reports

Access Public

Type Information, Reports

Governing Board Members will provide reports and activity updates.

Administrative File Attachments

[Student Trustee Blevins Report -12.15.20.pdf \(190 KB\)](#)

Subject 5.2 Report of the Board President

Meeting Dec 15, 2020 - Governing Board Regular and Organizational Meeting

Category 5. Reports

Access Public

Type Information, Reports

The Governing Board President will provide a report and activities update.

Subject 5.3 Report of the Chancellor

Meeting Dec 15, 2020 - Governing Board Regular and Organizational Meeting

Category 5. Reports

Access Public

Type Information, Reports

Subject 5.4 Monthly Site and Facilities Project Status Reports for the Governing Board

Meeting Dec 15, 2020 - Governing Board Regular and Organizational Meeting

Category 5. Reports

Access Public

Type Information, Reports

The following reports are provided to the Governing Board:

1. Grossmont College President's Report
2. Cuyamaca College President's Report
3. Facilities Project Status Report

File Attachments

[Grossmont College Board report 12.15.20.pdf \(404 KB\)](#)

[Cuyamaca College Board report 12.15.20.pdf \(3,175 KB\)](#)

[GCCCD Facilities Project Status Report 12.15.20.pdf \(194 KB\)](#)

6. Development of Consent Calendar

Subject 6.1 Development of Consent Calendar

Meeting Dec 15, 2020 - Governing Board Regular and Organizational Meeting

Category 6. Development of Consent Calendar

Access Public

Type Information

Governing Board members will pull items from the docket of business for discussion.

7. Adoption of Consent Calendar

Subject 7.1 Adoption of Consent Calendar

Meeting Dec 15, 2020 - Governing Board Regular and Organizational Meeting

Category 7. Adoption of Consent Calendar

Access Public
Type Action (Consent)
Recommended Action Approved as part of the Consent Calendar

Adoption of Consent Calendar—There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar for discussion. Any items that are removed will be considered separately. All matters remaining under the Consent Calendar will be approved by one motion. Sufficient backup material will be available in advance so the Board members will have complete data regarding the item.

Governing Board member will vote to approve as requested, all items on the Consent Calendar, except for those items pulled for discussion.

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

8. Governance

Subject 8.1 Election of President of Governing Board for 2021
Meeting Dec 15, 2020 - Governing Board Regular and Organizational Meeting
Category 8. Governance
Access Public
Type Action
Recommended Action Elect the president of the Governing Board of the Grossmont-Cuyamaca Community College District for 2021.

INFORMATION IN SUPPORT OF PROPOSAL:

The election of a president of the Governing Board for each year is an action required by Education Code Sections 35022 and 72000(c)(2), and must be done at the annual organizational meeting, which is held this year on December 15, 2020.

Motion & Voting

Elected Brad Monroe as the president of the Governing Board of the Grossmont-Cuyamaca Community College District for 2021.

Motion by Elena Adams, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

Subject 8.2 Election of Vice President of Governing Board for 2021
Meeting Dec 15, 2020 - Governing Board Regular and Organizational Meeting
Category 8. Governance

Access Public

Type Action

Recommended Action Elect the vice president of the Governing Board of the Grossmont-Cuyamaca Community College District for 2021.

INFORMATION IN SUPPORT OF PROPOSAL:

The election of a vice president of the Governing Board for each year is done at the annual organizational meeting, which is held this year on December 15, 2020.

In the event of absence, disability, or disqualification of the president, the vice president shall preside.

Motion & Voting

Elected Linda Cartwright as the vice president of the Governing Board of the Grossmont-Cuyamaca Community College District for 2021.

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

Subject 8.3 Election of Clerk of Governing Board for 2021

Meeting Dec 15, 2020 - Governing Board Regular and Organizational Meeting

Category 8. Governance

Access Public

Type Action

Recommended Action Elect the clerk of the Governing Board of the Grossmont-Cuyamaca Community College District for 2021.

INFORMATION IN SUPPORT OF PROPOSAL:

The election of a clerk of the Governing Board for each year is done at the annual organizational meeting, which is held this year on December 15, 2020.

Motion & Voting

Elected Debbie Justeson as the clerk of the Governing Board of the Grossmont-Cuyamaca Community College District for 2021.

Motion by Linda Cartwright, second by Julie Schorr.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

Subject 8.4 Set the Time, Frequency, and Place of Year 2021 Regular Governing Board Meetings

Meeting Dec 15, 2020 - Governing Board Regular and Organizational Meeting

Category 8. Governance

Access Public

Type Action

Recommended Action Schedule regular Governing Board meetings of the Grossmont-Cuyamaca Community College District for the year 2021.

Schedule regular Governing Board meetings of the Grossmont-Cuyamaca Community College District for the year 2021.

The Grossmont-Cuyamaca Community College District Governing Board, at its December 15, 2020, meeting scheduled regular Governing Board meetings for the year 2021 as follows:

The Governing Board will conduct the January to August 2021 regular meetings on the third Tuesday and September to December 2021 regular meetings on the second Tuesday of each month:

The meetings will convene to open session at 4:15 p.m.; at the conclusion of the open session, the Board will adjourn to closed session.

The meetings will alternate between the Cuyamaca and Grossmont College campuses; except during the public health emergency the meetings will be held via electronic conference:

Date:

January 19
February 16
March 16
April 20
May 18
June 15
July 20
August 17
September 14
October 12
November 9
December 14

Special Board meetings may be scheduled on an as-needed basis.

Motion & Voting

Schedule regular Governing Board meetings of the Grossmont-Cuyamaca Community College District for the year 2021.

Motion by Linda Cartwright, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

Subject **8.5 Extend the Advisory Ad Hoc Board Facilities and Construction Committee and Appoint a New Member**

Meeting Dec 15, 2020 - Governing Board Regular and Organizational Meeting

Category 8. Governance

Access Public

Type Action

Recommended Action Extend the advisory Ad Hoc Board Facilities and Construction Committee termination date until December 31, 2021, and appoint a new member to fill a vacancy on the committee.

Summary of Issue: To extend the advisory Ad Hoc Board Facilities and Construction Committee until December 31, 2021, and appoint a new member due to one vacant seat on the committee.

On August 18, 2020, the Governing Board approved to extend the committee from June 30, 2020, to December 31, 2020, due to the national pandemic. With the public health crisis and ongoing District closure, it is recommended that the Governing Board extend the termination date for the Advisory Ad Hoc Committee until December 31, 2021.

Background: On September 10, 2019, the Governing Board established an advisory Ad Hoc Board Facilities and Construction Committee comprised of two Governing Board members to report findings and recommendations to the Board regarding facilities and construction matters that are relevant to Board policy oversight. The committee will act only in an advisory capacity for the specified time and purpose; therefore, it will not be subject to the Brown Act.

Motion & Voting

Extend the advisory Ad Hoc Board Facilities and Construction Committee termination date until December 31, 2021.

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

Subject **8.6 Citizens' Bond Oversight Committee**

Meeting Dec 15, 2020 - Governing Board Regular and Organizational Meeting

Category 8. Governance

Access Public

Type Action

Fiscal Impact No

Recommended Action Authorize the appointment of Odie Goward, Karmin Noar, and Alba Orr, to fill vacancies on the Citizens' Bond Oversight Committee, as recommended by the Chancellor.

Proposition V is Grossmont-Cuyamaca Community College District's General Obligation Bond authorized by Proposition 39 and passed by voters on November 6, 2012. Proposition 39, its enabling legislation, and the California Education Code, require that the Governing Board appoint an independent Citizens' Bond Oversight Committee (CBOC).

Five vacancies currently exist on the CBOC, the vacancies created requires the appointment of replacement members who are active in a financial or accounting-related field, college advisory committee, senior citizen's organization, and a Grossmont College and Cuyamaca College student:

- Odie Goward, financial or accounting-related field
- Karmin Noar, college advisory committee
- Alba Orr, senior citizen's organization
- Aundrea Kaiser, Grossmont College student
- Kristie Macogay, Cuyamaca College student

With Governing Board approval, the CBOC Bylaws permit members to serve three consecutive two-year terms. The list of members recommended by the Chancellor, as well as bios for Ms. Goward, Ms. Noar, and Ms. Orr, are presented in **Attachment A**. Aundrea Kaiser and Kristie Macogay have been nominated for the student positions.

Pursuant to Proposition 39 and the California Education Code, the Governing Board appoints an independent Citizens' Bond Oversight Committee. A minimum of seven constituencies are required to be represented. The Board Administrative Procedures and Bylaws expand the membership to a potential ten members.

The Bylaws also provide that the term of any qualified member may be extended by the Governing Board if the member submits a letter of intent, and if the Chancellor recommends the person to the Board.

File Attachments

[Attachment A.pdf \(234 KB\)](#)

Motion & Voting

Authorize the appointment of Odie Goward, Karmin Noar, and Alba Orr, to fill vacancies on the Citizens' Bond Oversight Committee, as recommended by the Chancellor.

Motion by Linda Cartwright, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee
Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

9. Student and Institutional Success

Subject	9.1 Grossmont and Cuyamaca Colleges Course, Certificate, and Degree Changes for 2021-2022
Meeting	Dec 15, 2020 - Governing Board Regular and Organizational Meeting
Category	9. Student and Institutional Success
Access	Public
Type	Action
Fiscal Impact	Yes
Budgeted	Yes
Recommended Action	Approve Grossmont and Cuyamaca Colleges' credit and non-credit course, certificate, and degree changes as recommended by the Chancellor, and authorize publishing in the 2021-2022 Grossmont and Cuyamaca College Catalogs.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue: Course, certificate, and degree additions, deletions, deactivations, and modifications, requests for courses to be offered through distance education, emergency remote teaching, and matters of academic procedures as appropriate are submitted from instructional departments to the Curriculum Committee for review. Following recommendation by the Chancellor and approval by the Governing Board, they are published in each college's catalog. The changes are presented in **Attachment A (Summary); B (Cuyamaca College Academic Program Changes); and C (Grossmont College Academic Program Changes).**

Presented by Grossmont College Curriculum Committee Faculty Co-Chair Dee Aceves, and Cuyamaca College Curriculum Committee Faculty Co-Chair Cindy Morrin.

Background: The proposed curricula changes were reviewed and approved by the Curriculum Committees at Grossmont and Cuyamaca Colleges in fall 2020. The committee membership at both campuses covers a wide range of representation—students, staff, faculty, and management.

The initiative for academic curricula changes come from the following sources:

- The need to update and develop new curriculum in all areas to ensure academic excellence.
- The need to keep curriculum current for articulation purposes with other academic institutions.
- The agreement between Grossmont and Cuyamaca Colleges to align credit courses offered at both campus sites.
- Recommendations by advisory committees in the field to maintain occupational and/or discipline relevancy.
- Program Review Committee recommendations.
- Title 5 regulations pertaining to content review for prerequisites, corequisites, and advisories on recommended preparations.
- Trends in higher education that focus on instructional technologies.
- The addition of Emergency Remote Teaching to allow for courses to be offered remotely in emergency situations.

Options Considered: Department faculty met with the Curriculum Committees and explained how the courses and degrees were developed. Each proposal was considered on its own merit and committee decisions were made with department needs in mind. Approval of these course, certificate, and degree additions, deletions, deactivations, and modifications will keep our

programs up-to-date, facilitate articulation with other colleges, and ensure compliance with accreditation standards and California Education Code 66746.

Support of Strategic Planning: All courses, certificates, and degrees support the mission, vision and values of both colleges and the district, as outlined in the 2016-2022 district-wide strategic plan. They promote the strategic goals of student access, learning and student success, and economic and community development.

Fiscal Impact of Proposal: Both colleges are mindful of the current budget situation and will balance the courses required for these degrees with other offerings in the departments. The operational costs for these courses, certificates, and degrees, will be covered by each college's projected 2021-2022 instructional budgets.

File Attachments

- [Attachment-A-December-2020-Summary.pdf \(228 KB\)](#)
- [Attachment B-Cuyamaca Curriculum-December 2020.pdf \(873 KB\)](#)
- [Attachment C Grossmont College Curriculum .pdf \(29 KB\)](#)

Motion & Voting

Approve Grossmont and Cuyamaca Colleges' credit and non-credit course, certificate, and degree changes as recommended by the Chancellor, and authorize publishing in the 2021-2022 Grossmont and Cuyamaca College Catalogs.

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

10. Budget and Finance

Subject 10.1 Budget Status Changes

Meeting Dec 15, 2020 - Governing Board Regular and Organizational Meeting

Category 10. Budget and Finance

Access Public

Type Action (Consent)

Fiscal Impact Yes

Fiscal Impact of Proposal

The following reflects the combined funds available for all District funds:

	Approved Budget	Transfers between Categories	Increases/Decreases to WB *	Revised Budget
Expenditure Classifications:				
1 Academic Salaries	\$57,407,976	(\$122,651)	\$0	\$57,285,325
2 Classified Salaries	36,186,757	48,562	(1,334)	36,233,985
3 Staff Benefits	40,495,296	4,641	(26)	40,499,911
4 Supplies	4,673,060	31,434	63,745	4,768,239
5 Rents, Utilities & Other Oper.	56,515,513	31,580	2,005,520	58,552,613
6 Capital Outlay	93,329,697	(8,566)	50,000	93,371,131
7 Other Outgo & Reserves	32,079,963	15,000	0	32,094,963
Total	<u>\$320,688,262</u>	<u>\$0</u>	<u>\$2,117,905</u>	<u>\$322,806,167</u>

*Proposed Increases/Decreases:

1. A budget adjustment for Cuyamaca College for Title III STEM Guided Pathways that increased the budget by \$109,303, for a new total of \$2,013,136 for 2020/21.
2. An increase to the Fund 41 budget for Grossmont College of \$15,000 for the Building 10 chilled water line.
3. For Cuyamaca College, a new 20-21 Strong Workforce Incentive funding allocation of \$122,901 for a new total of \$633,019 for 2020/21.
4. For Grossmont College, a new 20-21 Strong Workforce Incentive funding allocation of \$184,655, for a new total of \$1,035,775 for 2020/21.
5. For the District, a new 20-21 Strong Workforce Regional Incentive funding allocation of \$1,677,005, for a new total of \$8,884,734 for 2020/21.
6. A budget adjustment for Grossmont College for Perkins I-C that increased the budget by \$1, for a new total of \$557,102 for 2020/21.
7. A budget adjustment for Cuyamaca College for Quality Preschool Initiative that decreased the budget by \$1,442, for a new total of \$7,758 for 2020/21.
8. New 20-21 funding for Grossmont College of \$10,482 for Quality Preschool Initiative, for a new total of \$16,732 for 2020/21.

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

Subject	10.2 Authorization to Sign Contracts and Purchase Orders
Meeting	Dec 15, 2020 - Governing Board Regular and Organizational Meeting
Category	10. Budget and Finance
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Budgeted	No
Recommended Action	Grant authority to Linda Bertolucci, Senior Director, Purchasing and Contracts, to sign contracts and purchase orders on behalf of the District to end on December 18, 2020, as recommended by the Chancellor.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue: On January 21, 2020, the Governing Board authorized Lynn Ceresino Neault, Chancellor; Sahar Abushaban, Interim Vice Chancellor Business Services, and Linda Bertolucci, Senior Director, Purchasing and Contracts to sign contracts and purchase orders on behalf of the District, as authorized by Education Code Section 81656. The authority for Linda Bertolucci will end on December 18, 2020.

Background: Education Code Section 81656 states that the Governing Board may delegate the authority to enter into contracts and to purchase within the limits of Public Contract Code Section 20651. This District is often required to provide proof that the person signing contracts has the authority to do so.

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee
Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

Subject	10.3 Resolution 20-025 Tax and Revenue Anticipation Notes (TRANS)
Meeting	Dec 15, 2020 - Governing Board Regular and Organizational Meeting
Category	10. Budget and Finance
Access	Public
Type	Action
Fiscal Impact	Yes
Budgeted	Yes
Recommended Action	Adopt Resolution 20-025 Tax and Revenue Anticipation Notes (TRANS), as recommended by the Chancellor.

BACKGROUND

The Grossmont-Cuyamaca Community College District (the "District") currently projects that it will experience a cash flow shortfall during fiscal year 2020-21 created by timing differences between its anticipated expenditures and estimated receipt of revenues, including deferred State funding allocations. Resolution 20-025 (**Attachment A**) being presented to the Board of Trustees authorizes a borrowing by the District to address this cash flow shortfall through the issuance of a tax and revenue anticipation note (a "TRAN").

- a. TRAN Resolution. The resolution authorizes the issuance of a TRAN by the District in an amount not-to-exceed \$27,376,500, at legal interest rates, and the participation by the District in the Community College League of California Tax and Revenue Anticipation Notes Program (the "Program"). By participating in the Program, the District's TRAN will be marketed together with TRANS of other similarly-rated community college districts.
- b. Form of Purchase Agreement; Trust Agreement; Preliminary Official Statement. The Resolution approves the forms of Note Participation Purchase Agreement (the "Purchase Agreement"), Trust Agreement (the "Trust Agreement") and Preliminary Official Statement (the "POS") for the Program. All three documents are being approved in their current form, and staff is being authorized to fill in any existing blanks in the documents and to approve their final form.
- c. Projected Costs. The projected TRAN size for the District is currently estimated to be approximately \$20M. At this time and with current market conditions, it is estimated that the interest rate for the TRAN will be approximately .50%. Total interest cost will depend on the length of the borrowing and structure of repayments. However, if the duration of the TRAN is 12 months, the interest cost would be approximately \$100,000. The costs of issuance for the TRAN are projected to be \$6,100 per \$1M of borrowing and include Underwriter's discount, legal fees, the costs and fees of the Trustee, rating fees, demographics, and printing costs which results in projected TRAN issuance costs of \$122,000.

Pursuant to the Purchase Agreement, Morgan Stanley & Co., LLC, the underwriter of the Program, will agree to buy a series of note participations (the "Note Participations") representing investors' interests in the TRANS of the District and all other community college districts participating in the Program. All the conditions of closing the transaction are set forth in this document, including the documentation to be provided at the closing by various parties. Upon the pricing of the Note Participations and the District's TRAN, the final execution copy of the Purchase Agreement will be prepared following this form.

The Trust Agreement is signed by Wilmington Trust, N.A. (the "Trustee"), and each participating district in the Program. The Trust Agreement sets out instructions to the Trustee for the deposit and disbursement of (1) the funds received from the issuance of the TRANS and (2) funds transmitted by the participating districts to repay their TRANS. The Trust Agreement also sets forth the terms of the Note Participations and the rights of investors.

The POS is the offering document describing the Note Participations and the District's TRAN which will be distributed to prospective purchasers of the Note Participations. The POS will disclose information with respect to, among other things, (i) the proposed uses of proceeds of the TRAN, (ii) the terms of the TRAN and the Note Participations (interest rate, maturity, yield, etc.), (iii) the security for repayment of the TRAN (the pledge of revenues described below), (v) certain District financial and operating data (together with financial and operating data of the other participating districts), and (vi) absence of

Purchasing Warrants	85021642 – 85021819	\$ 3,937,797.83
Payroll Warrants		<u>7,348,436.04</u>
Total Warrants:		\$ <u>11,286,233.87</u>
Total Purchase Orders and Warrants:		\$ <u>66,097,555.59</u>

File Attachments
[Attachment A POW December 15 2020.pdf \(621 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee
 Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

Subject 10.5 Ratification of Signatures on Agreements

Meeting Dec 15, 2020 - Governing Board Regular and Organizational Meeting

Category 10. Budget and Finance

Access Public

Type Action (Consent)

Fiscal Impact Yes

Budgeted Yes

Budget Source All transactions are funded either by the Unrestricted General Fund (UGF) or other funds as identified in the individual Fiscal Impact statement. All are 2020-21 budgets unless otherwise noted.

Recommended Action Ratify the action of the Chancellor in authorizing agreements, and grant authority to accept, budget, and spend any proceeds therefrom.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue: The agreements on **Attachment A** have been undertaken in keeping with district policies and procedures. The services contracted for by any professional services contracts in this docket are not available within the District, cannot be performed satisfactorily by District staff, and/or are of such a highly specialized or technical nature, that the necessary expert knowledge, experience, and ability are not available within the District.

File Attachments
[Attachment A December RATS.pdf \(376 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee
Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

11. Public Works Projects

Subject	11.1 B19.002 Grossmont College Performing And Visual Arts Complex Furniture Acquisition; Notice Of Completion And Release Of Retention
Meeting	Dec 15, 2020 - Governing Board Regular and Organizational Meeting
Category	11. Public Works Projects
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$180,899.35
Budgeted	Yes
Budget Source	This project was funded by Proposition V Bond Funds
Recommended Action	Grant authority to the Chancellor to: a) File a Notice of Completion for Bid B19.002, with Krueger International, Inc.; and b) Release retention as allowed in the contract documents.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue: B19.002 was issued to Krueger International, Inc. The project is complete and all punch list items have been resolved.

Background: The scope for the Grossmont College Furniture Acquisition Performing and Visual Arts Center included furniture, fixtures and equipment including: chairs, tables, filing and storage cabinets, shelving, desks and public seating.

Fiscal Impact of Proposal:

Construction Contract Amount:	\$185,534.07
Ratified Change Orders:	-\$4,634.72
Total Construction to Date:	\$180,899.35
Total Project Budget:	\$43,872,775.00

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee
Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

Subject	11.2 B19.024 Cuyamaca College Building H Annex-Stucco & Autoclave; Notice Of Completion And Release Of Retention
Meeting	Dec 15, 2020 - Governing Board Regular and Organizational Meeting
Category	11. Public Works Projects
Access	Public

Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$113,931.13
Budgeted	Yes
Budget Source	This project was funded by Local Capital Project Funds
Recommended Action	Grant authority to the Chancellor to: a) File a Notice of Completion for Bid B19.024 with MA Stevens Construction, Inc.; and b) Release retention as allowed in the contract documents.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue: B19.024 was issued to MA Stevens Construction, Inc. The project is complete and all punch list items have been resolved.

Background: The scope of the Cuyamaca College Building H Annex Stucco and Autoclave project included the stucco application over the existing Building H Annex and the installation of an autoclave within the Biology / Chemistry Prep Room.

Fiscal Impact of Proposal:

Construction Contract Amount:	\$129,500.00
Ratified Change Orders:	-\$15,568.87
Total Construction to Date:	\$113,931.13
Total Project Budget:	\$2,870,577.00

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

12. Human Resources

Subject	12.1 Community Member Selection for Presidential Search Committee
Meeting	Dec 15, 2020 - Governing Board Regular and Organizational Meeting
Category	12. Human Resources
Access	Public
Type	Action
Fiscal Impact	No
Budgeted	No
Recommended Action	Approve one or two community members to serve on the Grossmont College President Search Committee.

The Presidential search committee composition will include one or two community members, in accordance with District Administrative Procedure, AP 7111. The Board will vote to select one or two community members from the list below:

Community Member Candidates' Biography

Jo Marie Diamond - Jo Marie Diamond is President and CEO of the San Diego East County Economic Development Council, a full

service economic development organization serving primary industry in San Diego's eastern sub-region. The Council works closely with the district with Career Technical education and training. The Council has been recognized as a champion of Advanced Manufacturing through its supply chain, workforce, and business acceleration initiatives. Ms. Diamond holds a Bachelor's degree in Biochemistry from the Catholic University of America and certificates in Database Development and Technology Assessment from national organizations.

Bill Garrett - Bill Garrett began serving on the Governing Board in 2004 and was first elected in 2006. He served as board president from 2008 to 2018. The former El Cajon city manager and president of the Cuyamaca College Foundation has also served as a member of the college district's Citizens Bond Oversight Committee. As trustee, Mr. Garrett's major areas of focus included reducing the cost of textbooks, ensuring the proper use of construction bond monies, and continued development of financial aid resources for the district's students. He has also been a strong supporter of the Theater Arts Program at Grossmont College.

Carol Kim - Carol Kim serves as Political Director for the San Diego County Building and Construction Trades Council (SDBCTC), Director of Community Engagement for the SDBCTC Family Housing Corporation and Director of Unions United, United Way of San Diego County. Ms. Kim has had a varied professional career, beginning as an inner-city school teacher in Los Angeles. Later, she worked in HIV prevention, where she served high-risk groups and communities of color. In recent years, Carol's focus has been advocating for working families and underserved communities. Kim holds a B.A. in English from the University of California, Los Angeles and an M.A. in education from National University.

Motion & Voting

Approved two community members to serve on the Grossmont College President Search Committee and elected candidates Carol Kim and Bill Garrett.

Motion by Linda Cartwright, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

Subject	12.2 Approve Governing Board Benefits Changes
Meeting	Dec 15, 2020 - Governing Board Regular and Organizational Meeting
Category	12. Human Resources
Access	Public
Type	Action
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Fiscal impact will be a budget savings to the District
Recommended Action	Approve changes to the Governing Boards benefits package beginning January 1, 2021.

Governing Board Members

a. District pays full cost for the following benefit plans:

- i. Kaiser HMO \$15
- ii. UHC HMO Network 1 Plan D
- iii. UHC Alliance \$20/\$30
- iv. UHC Alliance HRA \$1200
- v. SIMNSA HMO (Cross Border Plan)

b. Governing Board members that choose UHC HMO Network 2 Plan D will pay monthly contributions for the difference between this plan rate and UHC Alliance \$20/\$30 rate.

c. The PPO plan will be discontinued for Governing Board members effective January 1, 2021.

Motion & Voting

Approve changes to the Governing Boards benefits package beginning January 1, 2021.

Motion by Debbie Justeson, second by Linda Cartwright.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

Subject	12.3 Personnel
Meeting	Dec 15, 2020 - Governing Board Regular and Organizational Meeting
Category	12. Human Resources
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Funded by various District and departmental budgets
Recommended Action	Ratify the action of the Chancellor in approving classified and academic personnel actions during the period from November 11, 2020 – December 15, 2020.

File Attachments

[Attachment A Personnel Actions 12.15.20.pdf \(84 KB\)](#)

[Marsha Gable Contract 12.15.2020.pdf \(2,034 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

13. Information

Subject	13.1 Facilities Construction Update
Meeting	Dec 15, 2020 - Governing Board Regular and Organizational Meeting
Category	13. Information
Access	Public
Type	Information, Reports

A Facilities Construction Update is presented to provide an overview of progress and status of activities. The update is presented by the District's program/project management firm, Gafcon. This presentation also provides highlights of program management activities and major activities and projects planned for 2021.

*Presented by Jim Bray, Gafcon, Inc.

File Attachments

[Attachment A Facilities Construction Update 12-15-20.pdf \(1,618 KB\)](#)

Subject **13.2 Community Benefit Agreement (CBA) Update**

Meeting Dec 15, 2020 - Governing Board Regular and Organizational Meeting

Category 13. Information

Access Public

Type Information, Reports

INFORMATION

This update is presented to provide an overview of the activity related to the Community Benefit Agreement (CBA) and a progress update on the Evaluation Plan. The update is presented by the District's program/project management firm, Gafcon.

*Presented by Marty Glaske, Gafcon, Inc.

File Attachments

[Attachment A Community Benefit Agreement Update 12-15-20.pdf \(402 KB\)](#)

14. Staff Communications

Subject **14.1 Staff Communications**

Meeting Dec 15, 2020 - Governing Board Regular and Organizational Meeting

Category 14. Staff Communications

Access Public

Type Information

15. Closed Session

Subject **15.1 Public Comment / Presentation: written comments will be accepted until 2:00 p.m. the day of the meeting**

Meeting Dec 15, 2020 - Governing Board Regular and Organizational Meeting

Category 15. Closed Session

Access Public

Type Procedural

Public Written Comment:

In lieu of in-person attendance due to COVID-19 and Executive Orders [N-29-20](#) and [N-35-20](#), submission of public comments must be sent via e-mail to Michael Williamson, Executive Assistant, Chancellor/Governing Board at michael.williamson@gcccd.edu. All comments submitted will be reviewed and sent to Board President for consideration to be read aloud during the Board meeting. All public comments submitted, whether read aloud or not, will be reviewed by the Board and included in the administrative record of the meeting. Comments will only be accepted until 2:00 p.m. on the day of the meeting. Individual comments/presentations are limited to four minutes per topic. The maximum time allotment for public speakers on any one subject regardless of the number of speakers at anyone Board meeting shall be twenty minutes.

Remote Viewing/Listening:

Members of the public who wish to watch the meeting, are encouraged to view it [live online](#).

In Person Participation Prohibited:

Due to the Coronavirus disease (COVID-19) public health emergency, including the order by the State of California public health officials for anyone living in the state to stay home, **in person participation at Grossmont-Cuyamaca Community College District Governing Board meetings will not be allowed.**

Subject **15.2 Adjourn to Closed Session in the Electronic Conference:Pursuant to Government section 54956.9 (d)(2) to confer with District legal counsel regarding two cases of potential litigation; Government Code section 54957.6 to confer with District Negotiation Team on the status of negotiations**

Meeting Dec 15, 2020 - Governing Board Regular and Organizational Meeting

Category 15. Closed Session

Access Public

Type Information, Procedural

In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session, following the conclusion of the open session, in the Electronic Conference.

- Pursuant to 54956.9 (d)(2) to confer with District legal counsel regarding two cases of potential litigation.
- Pursuant to Government Code section 3549.1 to confer with the District Chief Negotiator, Tim Corcoran, regarding bargaining matters concerning Administrators' Association (AA), American Federation of Teachers Local 1931 (AFT), California School Employees Association Chapter 707 (CSEA), and confidential administrators and staff.

16. Reconvene in Open Session

Subject **16.1 Announcement of Action Taken in Closed Session (if applicable)**

Meeting Dec 15, 2020 - Governing Board Regular and Organizational Meeting

Category 16. Reconvene in Open Session

Access Public

Type Procedural

Announcement closed session items; (if applicable).

17. Adjournment

Subject **17.1 Adjournment**

Meeting Dec 15, 2020 - Governing Board Regular and Organizational Meeting

Category 17. Adjournment

Access

Public

Type

Procedural