



**Tuesday, January 19, 2021
Governing Board Regular Meeting**

Notice: Regular Meeting of the Grossmont-Cuyamaca Community College District Governing Board

**Tuesday, January 19, 2021
Open Session-4:15 p.m., followed by Closed Session**

Video link: https://youtu.be/YmM-D6C_bNM

*** Executive Orders N-29-20 and N-35-20 signed by Governor Newsom, extend the authorization of local legislative bodies to hold public meetings via teleconference and suspends some of the requirements of the Brown Act. The Executive Orders require a local legislative body that holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically.**

The full text of Executive Orders available at:

<https://www.gov.ca.gov/wp-content/uploads/2020/03/3.17.20-N-29-20-EO.pdf>

<https://www.gov.ca.gov/wp-content/uploads/2020/03/3.21.20-EO-N-35-20.pdf>

Public Comment:

In lieu of in-person attendance due to COVID-19 and Executive Orders N-29-20 and N-35-20, submission of public comments must be sent via e-mail to Michael Williamson, Executive Assistant, Chancellor/Governing Board at michael.williamson@gcccd.edu. All comments submitted will be reviewed and sent to Board President for consideration to be read aloud during the Board meeting. All public comments submitted, whether read aloud or not, will be reviewed by the Board and included in the administrative record of the meeting. Comments will only be accepted until 2:00 p.m. on the day of the meeting. Individual comments/presentations are limited to four minutes per topic. The maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one Board meeting shall be twenty minutes.

In compliance with the Americans with Disabilities Act, the Grossmont-Cuyamaca Community College District will make every effort to honor requests for reasonable accommodations made by individuals with disabilities [ADA Title II, Sec. 202, 42 USC 12132]. If you need accommodation please send an email to michael.williamson@gcccd.edu, 48 hours in advance of the scheduled meeting at (619) 644-7570.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to Governing Board Trustees for the Grossmont-Cuyamaca Community College District in advance of the meetings, may be viewed at the Governing Board live-stream meeting, or online at <https://go.boarddocs.com/ca/gcccd/Board.nsf/Public>, or at the Chancellor/Governing Board District Offices North, 8800 Grossmont College Drive, El Cajon, CA 92020.

Board reserves the right to modify the order of business as it deems appropriate.

1. Regular Meeting - Call to Order

Subject	1.1 Call to Order
Meeting	Jan 19, 2021 - Governing Board Regular Meeting
Category	1. Regular Meeting - Call to Order
Access	Public
Type	Procedural

Subject **1.2 Pledge of Allegiance**

Meeting Jan 19, 2021 - Governing Board Regular Meeting
Category 1. Regular Meeting - Call to Order
Access Public
Type Procedural

Subject 1.3 Roll Call - Establishment of Quorum

Meeting Jan 19, 2021 - Governing Board Regular Meeting
Category 1. Regular Meeting - Call to Order
Access Public
Type Procedural

2. Open Session

Subject 2.1 Announcement Open Session

Meeting Jan 19, 2021 - Governing Board Regular Meeting
Category 2. Open Session
Access Public
Type Procedural

Subject 2.2 Public Comment / Presentation: written comments will be accepted until 2:00 p.m. the day of the meeting

Meeting Jan 19, 2021 - Governing Board Regular Meeting
Category 2. Open Session
Access Public
Type Procedural

Public Written Comment:

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Remote Viewing/Listening:

Members of the public who wish to watch the meeting, are encouraged to view it [live online](#).

In Person Participation:

Due to the Coronavirus disease (COVID-19) public health emergency, including the order by the State of California public health officials for anyone living in the state to stay home, **in person participation at Grossmont-Cuyamaca Community College District Governing Board meetings will not be allowed.**

3. Approval of Minutes

Subject 3.1 Approval of Minutes of December 15, 2020, Regular and Organizational Meeting

Meeting Jan 19, 2021 - Governing Board Regular Meeting
Category 3. Approval of Minutes
Access Public
Type Action, Minutes

Recommended Action Approve the Minutes of December 15, 2020 Regular and Organizational Meeting

Minutes [View Minutes](#) for Dec 15, 2020 - Governing Board Regular and Organizational Meeting

Motion & Voting

Approve the Minutes of December 15, 2020 Regular and Organizational Meeting

Motion by Linda Cartwright, second by Julie Schorr.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

4. Reports

Subject 4.1 Governing Board Member Reports

Meeting Jan 19, 2021 - Governing Board Regular Meeting

Category 4. Reports

Access Public

Type Information, Reports

Governing Board Members will provide reports and activity updates.

Subject 4.2 Report of the Board President

Meeting Jan 19, 2021 - Governing Board Regular Meeting

Category 4. Reports

Access Public

Type Information, Reports

The Governing Board President will provide a report and activities update.

Subject 4.3 Report of the Chancellor

Meeting Jan 19, 2021 - Governing Board Regular Meeting

Category 4. Reports

Access Public

Type Information, Reports

Subject 4.4 Monthly Site and Facilities Project Status Reports for the Governing Board

Meeting Jan 19, 2021 - Governing Board Regular Meeting

Category 4. Reports

Access Public

Type Information, Reports

The following reports are provided to the Governing Board:

1. Grossmont College President's Report
2. Cuyamaca College President's Report
3. Facilities Project Status Report

File Attachments

[Grossmont College President's Report.01.19.2021.pdf \(304 KB\)](#)

[Cuyamaca College President's Report.01.19.2021.pdf \(686 KB\)](#)

[Facilities Project Status Report.01.19.2021.pdf \(169 KB\)](#)

5. Call for Changes to the Docket of Business

Subject	5.1 Changes to the Docket of Business
Meeting	Jan 19, 2021 - Governing Board Regular Meeting
Category	5. Call for Changes to the Docket of Business
Access	Public
Type	Information

6. Development of Consent Calendar

Subject	6.1 Development of Consent Calendar
Meeting	Jan 19, 2021 - Governing Board Regular Meeting
Category	6. Development of Consent Calendar
Access	Public
Type	Information, Discussion

Governing Board members will pull items from the docket of business for discussion.

7. Adoption of Consent Calendar

Subject	7.1 Adoption of Consent Calendar
Meeting	Jan 19, 2021 - Governing Board Regular Meeting
Category	7. Adoption of Consent Calendar
Access	Public
Type	Action (Consent)
Recommended Action	Approved as part of the Consent Calendar

Adoption of Consent Calendar—There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar for discussion. Any items that are removed will be considered separately. All matters remaining under the Consent Calendar will be approved by one motion. Sufficient backup material will be available in advance so the Board members will have complete data regarding the item.

Governing Board member will vote to approve as requested, all items on the Consent Calendar, except for those items pulled for discussion.

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Linda Cartwright.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

8. Governance

Subject	8.1 Board Policies Update
Meeting	Jan 19, 2021 - Governing Board Regular Meeting
Category	8. Governance
Access	Public
Type	Action (Consent)
Recommended Action	Review and adopt revisions to Board Policies, as recommended by the Chancellor: BP 2435 - Evaluation of the Chancellor BP 2725 - Board Member Compensation

The board policies presented in the attachments are part of the ongoing process of developing and updating board policies to reflect changes in legislation and District administrative and operating procedures. Substantive changes to policies go through Districtwide Executive Council (DEC), District Strategic Planning & Budget Council (DSP&BC), and Student and Institutional Success Council (SISC) for a 60-day review process, which includes Districtwide constituency review. DEC, DSP&BC, and SISC are comprised of representatives from all constituency groups. Administrative procedures to implement board policies are delegated to the Chancellor under BP 2410 Board Policies and Administrative Procedures, and are sent to the Governing Board as information.

Background

BP 2435 - Evaluation of the Chancellor - CCLC Update 37 - legal citation added
 BP 2725 - Board Member Compensation - CCLC Update 37 - minor change

File Attachments
[BP 2435 Evaluation of the Chancellor.pdf \(208 KB\)](#)
[BP 2725 Board Member Compensation.pdf \(199 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Linda Cartwright.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

9. Student and Institutional Success

10. Budget and Finance

Subject	10.1 Budget Status Changes
Meeting	Jan 19, 2021 - Governing Board Regular Meeting
Category	10. Budget and Finance
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$323,002,091.00
Budgeted	Yes
Recommended Action	Accept a report on the current budget status, accept related revenues or revisions, and grant authority to the Chancellor to budget these funds.

Fiscal Impact of Proposal

The following reflects the combined funds available for all District funds:

	Approved Budget	Transfers between Categories	Increases/ Decreases to WB *	Revised Budget
Expenditure Classifications:				
1 Academic Salaries	\$57,285,325	(\$49,691)	\$0	\$57,235,634
2 Classified Salaries	36,233,985	(12,271)	0	36,221,714
3 Staff Benefits	40,499,911	(9,613)	0	40,490,298
4 Supplies	4,768,239	(32,218)	0	4,736,021
5 Rents, Utilities & Other Oper.	58,552,613	4,373	0	58,556,986
6 Capital Outlay	93,371,131	(580)	0	93,370,551
7 Other Outgo	32,094,963	100,000	195,924	32,390,887
Total	\$322,806,167	\$0	\$195,924	\$323,002,091

*Proposed Increases/Decreases:

1. New 20-21 funding for Disaster Relief Emergency Student Financial Aid in the amount of \$128,850 for Grossmont College and \$67,074 for Cuyamaca College.

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Linda Cartwright.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

Subject	10.2 Ratification of Signatures on Agreements
Meeting	Jan 19, 2021 - Governing Board Regular Meeting
Category	10. Budget and Finance
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	All transactions are funded either by the Unrestricted General Fund (UGF) or other funds as identified in the individual Fiscal Impact statement. All are 2020-21 budgets unless otherwise noted.
Recommended Action	Ratify the action of the Chancellor in authorizing agreements, and grant authority to accept, budget, and spend any proceeds therefrom.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue: The agreements on **Attachment A** have been undertaken in keeping with District policies and procedures. The services contracted for by any professional services agreement in this docket are not available within the District, cannot be performed satisfactorily by District staff, and/or are of such a highly specialized or technical nature, that the necessary expert knowledge, experience, and ability are not available within the District.

File Attachments

[Attachment A January RATS 011921.pdf \(244 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Linda Cartwright.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

Subject	10.3 Purchase Orders and Warrants
Meeting	Jan 19, 2021 - Governing Board Regular Meeting
Category	10. Budget and Finance
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Funded by Various Funds
Recommended Action	Ratify the action of the Chancellor in approving the purchase orders and warrants issued during the month of December 2020, and grant authority to execute appropriate documents.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue: In conformance with Board Policy 6330, new and modified purchase orders and warrants for the period December 1 through December 31, 2020, are presented for review.

Fiscal Impact of Proposal

General Fund Purchase Orders	\$3,072,406.99
Bookstore Special Revenue Fund Purchase Orders	4,333.00
Capital Outlay Fund Purchase Orders	\$45,691,224.35
Trust Funds Purchase Orders	\$300.00

Total Value of New and Modified Purchase Orders (Attachment A) \$48,768,264.34

Purchasing Warrants 85021820 - 85022097 \$6,568,584.96

Payroll Warrants \$7,626,357.91

Total Warrants: \$14,194,942.87

Total Purchase Orders and Warrants: \$62,963,207.21

File Attachments
[Attachment A - POW.011921.pdf \(701 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Linda Cartwright.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

11. Public Works Projects

Subject	11.1 B18.017 Cuyamaca College Chiller Expansion; Reduce Retention to 2.5%
Meeting	Jan 19, 2021 - Governing Board Regular Meeting
Category	11. Public Works Projects
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Budgeted	Yes
Budget Source	This project is funded by Local Capital Projects Funds.
Recommended Action	Grant authority to the Chancellor to reduce retention to 2.5% for Bid B18.017, Cuyamaca College Chiller Expansion with University Mechanical & Engineering Contractors, Inc.

INFORMATION IN SUPPORT OF PROPOSAL:

a. Summary of Issue

Reduce retention to 2.5% for the above-listed contract number based upon the contractor's performance and near completion of work.

b. Background

The project scope included expansion of the Central Plant Building to accommodate replacement of two (2) chillers, two (2) cooling towers, three (3) boilers; demolition of chilled water piping; installation of variable pumps, tertiary pumps, and control valves at air handling units throughout campus.

c. Support of Strategic Planning

Optimize human, fiscal, and physical resources to ensure organization, integrity, effectiveness, and accountability.

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Linda Cartwright.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

Subject 11.2 B20.006 Cuyamaca College Campus Renovation & Repairs Phase 2; Ratification of Award

Meeting	Jan 19, 2021 - Governing Board Regular Meeting
Category	11. Public Works Projects
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$142,800.00
Budgeted	Yes
Budget Source	This project will be funded by Proposition V Bond Funds.
Recommended Action	Ratify the action of the Chancellor in awarding Bid B20.006 – Cuyamaca College Campus Renovation & Repairs Phase 2, to Blue Pacific Engineering and Contracting, the lowest responsive bidder meeting all terms, conditions, and specifications.

INFORMATION IN SUPPORT OF PROPOSAL:

a. Summary of Issue

Bid documents were sent to 115 bidders in addition to publishing the legal notice and posting on the District website. Nine general contractors attended the mandatory pre-bid meeting and job walk. A total of eight bids were received. The award was made as presented in **Attachment A**.

b. Background

The project consists of modifications, renovations, and upgrades to various existing structures on the Cuyamaca College Campus.

c. Support of Strategic Planning

Optimize human, fiscal, and physical resources to ensure organization, integrity, effectiveness and accountability.

File Attachments

[Attachment A.B20.006.Results.011921.pdf \(123 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Linda Cartwright.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

12. Human Resources

Subject	12.1 Personnel
Meeting	Jan 19, 2021 - Governing Board Regular Meeting
Category	12. Human Resources
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Funded by various District and departmental budgets
Recommended Action	Ratify the action of the Chancellor in approving classified and academic personnel actions during the period from December 15, 2020 – January 18, 2021.

File Attachments

[Attachment A Personnel Actions.011921.pdf \(131 KB\)](#)

[Grossmont College Interim Vice President of Student Services contract - Aaron Starck.01.19.21.pdf \(1,495 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Linda Cartwright.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Robert McClain - CC Student Trustee Advisory Vote

13. Information

Subject 13.1 Fall 2020 Student Demographics and Outcomes Report

Meeting Jan 19, 2021 - Governing Board Regular Meeting

Category 13. Information

Access Public

Type Information, Reports

As part of the Board's efforts to monitor what matters, this presentation provides an overview of Fall 2020 student access and success through an equity lens, in comparison to fall 2019. The data illustrate the impact that the pandemic has had on District students who have faced challenges in terms of both basic needs and adjusting to remote learning.

Presenters:

Brianna Hays, Cuyamaca College Sr. Dean of Institutional Effectiveness, Success, and Equity

Joan Ahrens, Grossmont College Sr. Dean of College Planning & Institutional Effectiveness

Sam Ballard, District Services Research & Planning Supervisor

File Attachments

[Fall 2020 Student Demographics and Outcomes Report 01.19.21.pdf \(308 KB\)](#)

14. Staff Communications

Subject 14.1 Staff Communications

Meeting Jan 19, 2021 - Governing Board Regular Meeting

Category 14. Staff Communications

Access Public

Type Information

15. Closed Session

Subject 15.1 Public Comment / Presentation: written comments will be accepted until 2:00 p.m. the day of the meeting

Meeting Jan 19, 2021 - Governing Board Regular Meeting

Category 15. Closed Session

Access Public

Type Procedural

Public Written Comment:

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Subject **15.2 Adjourn to Electronic Closed Session: Pursuant to Government Code Section 54957.6 to confer with District Negotiation Team on the status of negotiations, Government Code Section 54957 to confer with Chancellor on Chancellor's Evaluation, and Government Code Section 54956.9 (d)(2) to confer with District legal counsel regarding one case of potential litigation**

Meeting Jan 19, 2021 - Governing Board Regular Meeting

Category 15. Closed Session

Access Public

Type Information, Procedural

In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session, following the conclusion of the open session, in an electronic session.

- Pursuant to Government Code Section 54957.6 to confer with District Negotiation Team on the status of negotiations.
- Pursuant to Government Code Section 54957 to confer with Chancellor on Chancellor's Evaluation.
- Pursuant to Government Code Section 54956.9 (d)(2) to confer with District legal counsel regarding one case of potential litigation.

16. Reconvene in Open Session

Subject **16.1 Announcement of Action Taken in Closed Session (if applicable)**

Meeting Jan 19, 2021 - Governing Board Regular Meeting

Category 16. Reconvene in Open Session

Access Public

Type Procedural

Announcement closed session items; (if applicable).

17. Adjournment

Subject **17.1 Adjournment**

Meeting Jan 19, 2021 - Governing Board Regular Meeting

Category 17. Adjournment

Access Public

Type Procedural