



GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

## Tuesday, February 16, 2021 Governing Board Regular Meeting

**Notice: Regular Meeting of the Grossmont-Cuyamaca Community College District Governing Board**

**Tuesday, February 16, 2021  
Workshop and Open Session-4:15 p.m., followed by Closed Session**

**Video link: <https://www.youtube.com/watch?v=bkYEwilcy-E&feature=youtu.be>**

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**\* Executive Orders N-29-20 and N-35-20 signed by Governor Newsom, extend the authorization of local legislative bodies to hold public meetings via teleconference and suspends some of the requirements of the Brown Act. The Executive Orders require a local legislative body that holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically.**

**The full text of Executive Orders available at:**

**<https://www.gov.ca.gov/wp-content/uploads/2020/03/3.17.20-N-29-20-EO.pdf>**

**<https://www.gov.ca.gov/wp-content/uploads/2020/03/3.21.20-EO-N-35-20.pdf>**

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**Public Comment:**

**In lieu of in-person attendance due to COVID-19 and Executive Orders N-29-20 and N-35-20, submission of public comments must be sent via e-mail to Michael Williamson, Executive Assistant, Chancellor/Governing Board at [michael.williamson@gcccd.edu](mailto:michael.williamson@gcccd.edu). All comments submitted will be reviewed and sent to Board President for consideration to be read aloud during the Board meeting. All public comments submitted, whether read aloud or not, will be reviewed by the Board and included in the administrative record of the meeting. Comments will only be accepted until 2:00 p.m. on the day of the meeting. Individual comments/presentations are limited to four minutes per topic. The maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one Board meeting shall be twenty minutes.**

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**In compliance with the Americans with Disabilities Act, the Grossmont-Cuyamaca Community College District will make every effort to honor requests for reasonable accommodations made by individuals with disabilities [ADA Title II, Sec. 202, 42 USC 12132]. If you need accommodation please send an email to [michael.williamson@gcccd.edu](mailto:michael.williamson@gcccd.edu), 48 hours in advance of the scheduled meeting at (619) 644-7570.**

**In compliance with Government Code section 54957.5, non-exempt writings that are distributed to Governing Board Trustees for the Grossmont-Cuyamaca Community College District in advance of the meetings, may be viewed at the Governing Board live-stream meeting, or online at <https://go.boarddocs.com/ca/gcccd/Board.nsf/Public>, or at the Chancellor/Governing Board District Offices North, 8800 Grossmont College Drive, El Cajon, CA 92020.**

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**Board reserves the right to modify the order of business as it deems appropriate.**

### **1. Board Workshop - 4:15 PM - Electronic Meeting**

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|                |  |
|----------------|--|
| <b>Subject</b> | <b>1.1 Call to Order</b>                         |
| Meeting        | Feb 16, 2021 - Governing Board Regular Meeting   |
| Category       | 1. Board Workshop - 4:15 PM - Electronic Meeting |
| Access         | Public   |
| Type           | Procedural                                       |

**Subject**                      **1.2 Pledge of Allegiance**

Meeting Feb 16, 2021 - Governing Board Regular Meeting  
Category 1. Board Workshop - 4:15 PM - Electronic Meeting  
Access Public  
Type Procedural



United States Flag



CALIFORNIA REPUBLIC

California State Flag

**Subject 1.3 Board Workshop: Media Relations Training**

Meeting Feb 16, 2021 - Governing Board Regular Meeting  
Category 1. Board Workshop - 4:15 PM - Electronic Meeting  
Access Public  
Type Information, Reports

The Grossmont-Cuyamaca Community College District Governing Board will participate in a workshop entitled "Media Interactions." The purpose of the workshop is to provide training on dealing with members of the media, and to understand the role of a Public Information Officer. The presentation will be given by Anne Krueger, District Communications and Public Information Director; Christianne Penunuri, College and Community Relations Director at Cuyamaca College; and Lorena Ruggero, College and Community Relations Director at Grossmont College.

File Attachments

[Media Interactions Feb. 16, 2021 Board Workshop.pdf \(1,656 KB\)](#)

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## 2. Regular Meeting - Call to Order

**Subject 2.1 Call to Order**

Meeting Feb 16, 2021 - Governing Board Regular Meeting  
Category 2. Regular Meeting - Call to Order  
Access Public  
Type Procedural

**Subject 2.2 Roll Call - Establishment of Quorum**

Meeting Feb 16, 2021 - Governing Board Regular Meeting  
Category 2. Regular Meeting - Call to Order  
Access Public  
Type Procedural

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## 3. Open Session

**Subject** 3.1 Announcement Open Session

Meeting Feb 16, 2021 - Governing Board Regular Meeting

Category 3. Open Session

Access Public

Type Procedural

**Subject** 3.2 Public Comment / Presentation: written comments will be accepted until 2:00 p.m. the day of the meeting

Meeting Feb 16, 2021 - Governing Board Regular Meeting

Category 3. Open Session

Access Public

Type Procedural

**Public Written Comment:**

In lieu of in-person attendance due to COVID-19 and Executive Orders [N-29-20](#) and [N-35-20](#), submission of public comments must be sent via e-mail to Michael Williamson, Executive Assistant, Chancellor/Governing Board at [michael.williamson@gcccd.edu](mailto:michael.williamson@gcccd.edu). All comments submitted will be reviewed and sent to Board President for consideration to be read aloud during the Board meeting. All public comments submitted, whether read aloud or not, will be reviewed by the Board and included in the administrative record of the meeting. Comments will only be accepted until 2:00 p.m. on the day of the meeting. Individual comments/presentations are limited to four minutes per topic. The maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one Board meeting shall be twenty minutes.

**Remote Viewing/Listening:**

Members of the public who wish to watch the meeting, are encouraged to view it [live online](#).

**In Person Participation:**

Due to the Coronavirus disease (COVID-19) public health emergency, including the order by the State of California public health officials for anyone living in the state to stay home, **in person participation at Grossmont-Cuyamaca Community College District Governing Board meetings will not be allowed.**

## 4. Reports

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**Subject** 4.1 Governing Board Member Reports

Meeting Feb 16, 2021 - Governing Board Regular Meeting

Category 4. Reports

Access Public

Type Information, Reports

Governing Board Members will provide reports and activity updates.

**Subject** 4.2 Report of the Board President

Meeting Feb 16, 2021 - Governing Board Regular Meeting

Category 4. Reports

Access Public

Type Information, Reports

The Governing Board President will provide a report and activities update.

**Subject** 4.3 Report of the Chancellor

Meeting Feb 16, 2021 - Governing Board Regular Meeting

Category 4. Reports

Access Public  
Type Information, Reports

**Subject 4.4 Monthly Site and Facilities Project Status Reports for the Governing Board**

Meeting Feb 16, 2021 - Governing Board Regular Meeting

Category 4. Reports

Access Public

Type Information, Reports

The following reports are provided to the Governing Board:

1. Grossmont College President's Report
2. Cuyamaca College President's Report
3. Facilities Project Status Report

File Attachments

[Grossmont College President's Report 02.16.21.pdf \(357 KB\)](#)  
[Cuyamaca College President's Report 02.16.21.pdf \(372 KB\)](#)  
[GCCCD Facilities Project Status Report 02.16.21.pdf \(192 KB\)](#)

## 5. Call for Changes to the Docket of Business

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**Subject 5.1 Changes to the Docket of Business**

Meeting Feb 16, 2021 - Governing Board Regular Meeting

Category 5. Call for Changes to the Docket of Business

Access Public

Type Information

## 6. Approval of Minutes

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**Subject 6.1 Approve the Minutes of January 19, 2021, Regular Meeting**

Meeting Feb 16, 2021 - Governing Board Regular Meeting

Category 6. Approval of Minutes

Access Public

Type Action, Minutes

Recommended Action Approve the Minutes of January 19, 2021, Regular Meeting

Minutes [View Minutes](#) for Jan 19, 2021 - Governing Board Regular Meeting

Motion & Voting

Approve the Minutes of January 19, 2021, Regular Meeting

Motion by Linda Cartwright, second by Julie Schorr.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr

## 7. Public Response Regarding the California School Employees Association, Chapter 707, Initial Proposal for 2021 Reopener Negotiations

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**Subject 7.1 Public Response Pursuant to Government Code Section 3547(a) Regarding the Initial Proposal from the California School Employees Association, Chapter 707, to the District for 2021 Reopener Negotiations**

Meeting Feb 16, 2021 - Governing Board Regular Meeting

Category 7. Public Response Regarding the California School Employees Association, Chapter 707, Initial Proposal for 2021 Reopener Negotiations

Access Public

Type Information

In accordance with Government Code section 3547(a), meeting and negotiating shall not take place on any proposal until a reasonable time has elapsed after the submission of the proposal to enable the public to become informed and the public has the opportunity to express itself regarding the proposal at a meeting of the public school employer. After the public has had the opportunity to express itself, the public school employer shall, at the meeting, which is open to the public, adopt its initial proposal. The items identified for bargaining are presented in **Attachment A** of this agenda.

**Public Written Comment:**

In lieu of in-person attendance due to COVID-19 and Executive Orders [N-29-20](#) and [N-35-20](#), submission of public comments must be sent via e-mail to Michael Williamson at [michael.williamson@gcccd.edu](mailto:michael.williamson@gcccd.edu) by 2:00 p.m. on the day of the meeting. Individual comments/presentations are limited to four minutes per topic. The maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one Board meeting shall be twenty minutes.

File Attachments

[Attachment A CSEA 707 Initial Proposal.pdf \(175 KB\)](#)

## **8. Public Response Regarding the District Initial Proposal for 2021 Reopener Negotiations**

**Subject 8.1 Public Response Pursuant to Government Code Section 3547(a) Regarding the Initial Proposal from the District to the California School Employees Association, Chapter 707, for 2021 Reopener Negotiations**

Meeting Feb 16, 2021 - Governing Board Regular Meeting

Category 8. Public Response Regarding the District Initial Proposal for 2021 Reopener Negotiations

Access Public

Type Information

In accordance with Government Code section 3547(a), meeting and negotiating shall not take place on any proposal until a reasonable time has elapsed after the submission of the proposal to enable the public to become informed and the public has the opportunity to express itself regarding the proposal at a meeting of the public school employer. After the public has had the opportunity to express itself, the public school employer shall, at the meeting, which is open to the public, adopt its initial proposal. The items identified for bargaining are presented in **Attachment A** of this agenda.

**Public Written Comment:**

In lieu of in-person attendance due to COVID-19 and Executive Orders [N-29-20](#) and [N-35-20](#), submission of public comments must be sent via e-mail to Michael Williamson at [michael.williamson@gcccd.edu](mailto:michael.williamson@gcccd.edu) by 2:00 p.m. on the day of the meeting. Individual comments/presentations are limited to four minutes per topic. The maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one Board meeting shall be twenty minutes.

File Attachments

[Attachment A District Initial Proposal.pdf \(159 KB\)](#)

**Subject 8.2 Adopt Initial Proposal from the District to the California School Employees Association, Chapter 707, for 2021 Reopener Negotiations**

Meeting Feb 16, 2021 - Governing Board Regular Meeting

Category 8. Public Response Regarding the District Initial Proposal for 2021 Reopener Negotiations

Access Public

Type Action

Recommended Action To adopt initial proposal from the District to the California School Employees Association, Chapter 707, for 2021 reopener negotiations, so that negotiations may commence.

**Summary of Issue:** The proposed action is an adoption of the District's Initial Proposal for purposes of negotiations.

Motion & Voting

To adopt initial proposal from the District to the California School Employees Association, Chapter 707, for 2021 reopener negotiations, so that negotiations may commence.

Motion by Elena Adams, second by Debbie Justeson.  
Final Resolution: Motion Carries  
Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr

## **9. Development of Consent Calendar**

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**Subject**                    **9.1 Development of Consent Calendar**

Meeting                    Feb 16, 2021 - Governing Board Regular Meeting

Category                    9. Development of Consent Calendar

Access                    Public

Type                    Information, Discussion

Governing Board members will pull items from the docket of business for discussion.

## **10. Adoption of Consent Calendar**

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**Subject**                    **10.1 Adoption of Consent Calendar**

Meeting                    Feb 16, 2021 - Governing Board Regular Meeting

Category                    10. Adoption of Consent Calendar

Access                    Public

Type                    Action (Consent)

Recommended Action    Approved as part of the Consent Calendar.

Adoption of Consent Calendar—There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar for discussion. Any items that are removed will be considered separately. All matters remaining under the Consent Calendar will be approved by one motion. Sufficient backup material will be available in advance so the Board members will have complete data regarding the item.

Governing Board member will vote to approve as requested, all items on the Consent Calendar, except for those items pulled for discussion.

Motion & Voting

Approved as part of the Consent Calendar.

Motion by Debbie Justeson, second by Julie Schorr.  
Final Resolution: Motion Carries  
Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr

## **11. Governance**

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**Subject**                    **11.1 Board Policies Update**

Meeting                    Feb 16, 2021 - Governing Board Regular Meeting

Category                    11. Governance

Access                    Public

Type                    Action (Consent)

Recommended Action    Review and adopt revisions to Board Policies, as recommended by the Chancellor:  
BP 4022 Course Approval  
BP 5030 Fees  
BP 5040 Student Records, Directory Information, and Privacy  
BP 5700 Intercollegiate Athletics  
BP 6308 District Trust Funds  
BP 6330 Purchasing  
BP 6900 Bookstores

The board policies presented in the attachments are part of the ongoing process of developing and updating board policies to reflect changes in legislation and District administrative and operating procedures. Substantive changes to policies go through Districtwide Executive Council (DEC), District Strategic Planning & Budget Council (DSP&BC), and Student and Institutional Success Council (SISC) for a 60-day review process, which includes Districtwide constituency review. DEC, DSP&BC, and SISC are comprised of representatives from all constituency groups. Administrative procedures to implement board policies are delegated to the Chancellor under BP 2410 Board Policies and Administrative Procedures, and are sent to the Governing Board as information.

[Background](#)

BP 4022 Course Approval - CCLC Update 36 - minor change  
 BP 5030 Fees - CCLC Update 37 - no changes; reviewed in conjunction with minor changes to AP  
 BP 5040 Student Records, Directory Information, and Privacy - CCLC Update 37 - no changes; reviewed in conjunction with minor changes to AP  
 BP 5700 Intercollegiate Athletics - CCLC Update 37 and 6-year review - no changes; reviewed in conjunction with minor changes to AP  
 BP 6308 District Trust Funds - 6-year review - no changes recommended  
 BP 6330 Purchasing - 6-year review - minor citation change  
 BP 6900 Bookstores - 6-year review - no changes recommended

File Attachments  
[BP 4022 Course Approval.pdf \(13 KB\)](#)  
[BP 5030 Fees.pdf \(135 KB\)](#)  
[BP 5040 Student Records, Directory Information, and Privacy.pdf \(125 KB\)](#)  
[BP 5700 Intercollegiate Athletics.pdf \(303 KB\)](#)  
[BP 6308 District Trust Funds.pdf \(188 KB\)](#)  
[BP 6330 Purchasing.pdf \(21 KB\)](#)  
[BP 6900 Bookstores.pdf \(136 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar.

Motion by Debbie Justeson, second by Julie Schorr.  
 Final Resolution: Motion Carries  
 Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr

## 12. Student and Institutional Success

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|                    |   |
|--------------------|---|
| <b>Subject</b>     | <b>12.1 Accrediting Commission for Community &amp; Junior Colleges (ACCJC) Accreditation Follow-Up Report by Cuyamaca College</b> |
| Meeting            | Feb 16, 2021 - Governing Board Regular Meeting  |
| Category           | 12. Student and Institutional Success   |
| Access             | Public  |
| Type               | Action  |
| Fiscal Impact      | No  |
| Recommended Action | Approve the Cuyamaca College 2021 Accreditation Follow-Up Report, as recommended by the Chancellor.                               |

**Summary of Issue:** On January 27, 2020, the President of Cuyamaca College received notification from the Accrediting Commission for Community and Junior Colleges (ACCJC), Western Association of Schools and Colleges, that the Commission had reviewed the College's Fall 2019 Institutional Self Evaluation Report (ISER) along with the Peer Review Team Report and had acted to reaffirm the College's accreditation for eighteen months and require a Follow-Up Report. In this communication, the ACCJC Commission noted that they were requiring a Follow-Up Report due no later than March 1, 2021. In this Follow-Up Report, the College must demonstrate compliance with Standard III.A.5 (District Requirement 1).

**Background:** Each institutional member in the Accrediting Commission for Community & Junior Colleges (ACCJC) region is required to undergo periodic institutional self-evaluation and peer review in order to maintain its regionally-accredited status. The institutional self-evaluation and peer review processes require careful review of institutional processes and mechanisms for ensuring quality and continuous improvement; analyses of the appropriateness, sufficiency, and application of resources; institutional goals and objectives for improvement; and assessment of progress toward stated goals, objectives, and student outcomes.

Cuyamaca College's Follow-Up Report (Attachment A) describes how the College is demonstrating compliance with a District requirement to ensure that all classified and management employees are evaluated at stated intervals (District Requirement 1), and both Colleges within the District were to demonstrate compliance with this final requirement.

Reaffirmation of accreditation will be based upon compliance of the institution with this District requirement.

**Options Considered:** There are no other viable options. The Accreditation Follow-Up Report is necessary to demonstrate the College's compliance with ACCJC standards and for reaffirmation of accreditation. The College is required to submit the Follow-Up Report by March 1, 2021.

File Attachments  
[Attachment A Cuyamaca College Follow-Up Report 02.16.21.pdf \(771 KB\)](#)

Motion & Voting

Approved the Cuyamaca College 2021 Accreditation Follow-Up Report, as recommended by the Chancellor.

Motion by Debbie Justeson, second by Linda Cartwright.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr

**Subject** **12.2 Accrediting Commission for Community & Junior Colleges (ACCJC) Accreditation Follow-Up Report by Grossmont College**

Meeting Feb 16, 2021 - Governing Board Regular Meeting

Category 12. Student and Institutional Success

Access Public

Type Action

Fiscal Impact No

Recommended Action Approve the Grossmont College 2021 Accreditation Follow-Up Report, as recommended by the Chancellor.

**Summary of Issue:** On January 27, 2020, the President of Grossmont College received notification from the Accrediting Commission for Community and Junior Colleges (ACCJC), Western Association of Schools and Colleges, that they had reviewed the College's Fall 2019 Institutional Self Evaluation Report (ISER) along with the Peer Review Team Report and had acted to reaffirm accreditation for eighteen months. In this communication, the ACCJC Commission noted that they were requiring a Follow-Up Report due no later than March 1, 2021, which would be followed by another visit from a peer review team. The Commission informed the College that it must demonstrate compliance with Standard III.A.5 (District Requirement 1), ACCJC Policy on Distance Education and Correspondence Education (College Requirement 1), as well as Standards I.B.2, II.A.3, and II.A.16 (College Requirement 2), and Standard II.A.3 (College Requirement 3).

**Background:** Every institution affiliated with the Accrediting Commission for Community & Junior Colleges (ACCJC) undergoes periodic institutional self-evaluation and peer review. The institutional self-evaluation requires careful review of goals and objectives; analyses of the appropriateness, sufficiency, and application of resources; the usefulness and effectiveness of processes; and assessment of the extent to which outcomes are achieved.

Grossmont College's Follow-Up Report describes how the College is demonstrating compliance with ACCJC's policy on providing Regular and Substantive Interaction in Distance Education courses (College Requirement 1); how the College is demonstrating compliance with the full implementation, collection, and use of Student Learning Outcomes (SLOs) (College Requirement 2); and how the College is demonstrating compliance by ensuring that in every class section, students receive a syllabus with SLOs consistent with those provided on the official course outline (College Requirement 3). The fourth and final requirement is a District requirement to ensure that all classified and management employees are evaluated at stated intervals (District Requirement 1), and both Colleges within the District were to demonstrate compliance with this final requirement. Reaffirmation of accreditation will be based upon compliance of the institution with these four requirements.

**Options Considered:** There are no other viable options. The institutional Follow-Up Report is necessary to support the application for reaffirmation of accreditation. The College is required to submit the Follow-Up Report by March 1, 2021.

File Attachments

[Attachment A Grossmont College Accreditation Follow-Up Report 02.16.21.pdf \(1,244 KB\)](#)

Motion & Voting

Approved the Grossmont College 2021 Accreditation Follow-Up Report, as recommended by the Chancellor.

Motion by Debbie Justeson, second by Linda Cartwright.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr

## **13. Budget and Finance**

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**Subject** **13.1 Ratification of Signatures on Agreements**

Meeting Feb 16, 2021 - Governing Board Regular Meeting

Category 13. Budget and Finance

Access Public

Type Action (Consent)

Fiscal Impact Yes

Budgeted Yes

Budget Source All transactions are funded either by the Unrestricted General Fund (UGF) or other funds as identified in the individual Fiscal Impact statement. All are 2020-21 budgets unless otherwise noted.

Recommended Action Ratify the action of the Chancellor in authorizing agreements, and grant authority to accept, budget, and spend any proceeds therefrom.

**Summary of Issue:** The agreements on **Attachment A** have been undertaken in keeping with District policies and procedures. The services contracted for by any professional services agreement in this docket are not available within the District, cannot be performed satisfactorily by District staff, and/or are of such a highly specialized or technical nature, that the necessary expert knowledge, experience, and ability are not available within the District.

File Attachments

[Attachment A RATS 02.16.21.pdf \(164 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar.

Motion by Debbie Justeson, second by Julie Schorr.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr

**Subject 13.2 Purchase Orders and Warrants**

Meeting Feb 16, 2021 - Governing Board Regular Meeting

Category 13. Budget and Finance

Access Public

Type Action (Consent)

Fiscal Impact Yes

Budgeted Yes

Budget Source Funded by Various Funds

Recommended Action Ratify the action of the Chancellor in approving the purchase orders and warrants issued during the month of January 2021, and grant authority to execute appropriate documents.

**Summary of Issue:** In conformance with Board Policy 6330, new and modified purchase orders and warrants for the period January 1 through January 31, 2021, are presented for review.

**Fiscal Impact:**

|  |                |
|--|----------------|
| General fund Purchase Orders                   | \$1,951,813.35 |
| Bookstore Special Revenue Fund Purchase Orders | \$0.00         |
| Capital Outlay Fund Purchase Orders            | \$748,664.54   |
| Trust Funds Purchase Orders                    | \$5,834.62     |

**Total Value of New and Modified Purchase Orders** \$2,706,312.51

**(Attachment A):**

|   |                       |
|---|-----------------------|
| Purchasing Warrants 85022098 - 85022348 | \$3,714,713.74        |
| Payroll Warrants                        | <u>\$6,967,948.21</u> |

**Total Warrants:** \$10,682,661.95

**Total Purchase Orders and Warrants:** \$13,388,974.46

File Attachments

[Attachment A POW 02.16.21.pdf \(621 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar.

Motion by Debbie Justeson, second by Julie Schorr.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr

**Subject 13.3 Budget Status Changes**

Meeting Feb 16, 2021 - Governing Board Regular Meeting

Category 13. Budget and Finance

Access Public

Type Action (Consent)

Fiscal Impact Yes

Recommended Action Accept a report on the current budget status, accept related revenues or revisions, and grant authority to the Chancellor to budget these funds.

**Fiscal Impact of Proposal:**

The following reflects the combined funds available for all District funds:

|                                  | Approved<br>Budget   | Transfers between<br>Categories | Increases/<br>Decreases<br>to WB * | Revised Budget       |
|----------------------------------|----------------------|---------------------------------|------------------------------------|----------------------|
| Expenditure Classifications:     |                      |                                 |                                    |                      |
| 1 Academic Salaries              | \$57,235,634         | (\$8,277)                       | \$0                                | \$57,227,357         |
| 2 Classified Salaries            | 36,221,714           | (36,615)                        | 0                                  | 36,185,099           |
| 3 Staff Benefits                 | 40,490,298           | 0                               | 0                                  | 40,490,298           |
| 4 Supplies                       | 4,736,021            | 73,624                          | 17,699                             | 4,827,344            |
| 5 Rents, Utilities & Other Oper. | 58,556,986           | (66,679)                        | 1,812,167                          | 60,302,474           |
| 6 Capital Outlay                 | 93,370,551           | 37,947                          | 0                                  | 93,408,498           |
| 7 Other Outgo                    | 32,390,887           | 0                               | 0                                  | 32,390,887           |
| <b>Total</b>                     | <b>\$323,002,091</b> | <b>\$0</b>                      | <b>\$1,829,866</b>                 | <b>\$324,831,957</b> |

\*Proposed Increases/Decreases:

1. A budget adjustment for the District for California Department of Public Health Binational Border Health to reflect the new contract term of 1/1/21 through 12/31/23 that increased the budget by \$1,772,308, for a new total of \$2,817,067 for 2020/21.
2. New 2020/21 funding allocation for Grossmont College for the Veteran's Resource Center in the amount of \$17,699, for a new total of \$263,337 for 2020/21.
3. New 2020/21 funding for Dream Resource Liaison in the amount of \$39,859 for Cuyamaca College.

Motion & Voting

Approved as part of the Consent Calendar.

Motion by Debbie Justeson, second by Julie Schorr.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr

**Subject 13.4 Nonresident Tuition Fee For 2021-2022**

Meeting Feb 16, 2021 - Governing Board Regular Meeting

Category 13. Budget and Finance

Access Public

Type Action

Fiscal Impact Yes

Dollar Amount \$2,255,000.00

Budgeted Yes

Recommended Action Grant authority to the Chancellor to establish the nonresident tuition fee at the statewide average cost of \$307 per unit for fiscal year 2021-2022 beginning with the Fall 2021 term.

**Summary of Issue:** Education Code Section 76140 requires that the governing board of a community college district to establish the nonresident tuition fee for the following fiscal year.

Nonresident tuition applies to both out-of-state students and international students. In addition, the Education Code allows the District an option to charge an additional capital outlay fee and/or a processing fee for international students.

**Background:**

(1) Nonresident tuition fee:

The District has seven options to choose from for the nonresident tuition fee:

1. District average cost of \$310;
2. District average cost with 10% or more noncredit FTES (N/A);
3. Statewide average cost of \$307 (provided by CCCCCO);
4. Highest statewide average cost of \$307 (provided by CCCCCO);
5. An amount not to exceed the fee established by the Governing Board of any contiguous district (fee pending);
6. An amount between statewide average expense of education and district expense of education; or
7. No more than 12 comparable cost of living states' average tuition of \$365 (provided by CCCCCO)

If option (4) or (7) is used, it is the responsibility of the District to ensure and document that the additional revenue generated by the increased nonresident tuition permitted under option (4) or (7) shall be used to expand and enhance services to resident students only, per Education Code Section 76140(e)(2).

In the District's Income Allocation Model, the nonresident tuition is dedicated as local income for the college that generates it. In addition to the nonresident tuition, these students are also required to pay the mandatory California enrollment fee.

(2) Capital outlay fee: According to the Education Code, each district may also charge any nonresident students an amount for capital outlay; however, these funds must be used for capital outlay, maintenance, and equipment. This amount cannot exceed the amount that was expended by the district for capital outlay per full-time equivalent student in the preceding fiscal year. The District chooses to not charge the capital outlay fee.

(3) Processing fee for international students: Additionally, the Education Code authorizes each district to charge international students a processing fee, not to exceed \$100. Such fees are nonrefundable to students who do not register. However, this fee would be offset against tuition at the time of registration for those students who do register. In prior years the administrations of the colleges have determined that it is not necessary to charge this fee. This year it is again recommended to not charge this fee.

**Comparative Data:**

Current Year 2020-2021 – the statewide average cost of \$290

|                | <u>GCCCCD</u> | <u>San Diego</u> | <u>Palomar</u> | <u>Southwestern</u> | <u>Mira Costa</u> | <u>Imperial</u> |
|----------------|---------------|------------------|----------------|---------------------|-------------------|-----------------|
| Tuition        | \$290         | \$290            | \$290          | \$275               | \$290             | \$267           |
| Capital Outlay | 0             | 0                | \$5/unit       | 0                   | 0                 | 0               |
| Processing fee | 0             | \$100            | 0              | 0                   | 0                 | 0               |

**Proposed Fees 2021-2022:**

Proposed fees of the contiguous districts are tentative pending consideration of the various governing boards.

|                | <u>GCCCCD</u> | <u>San Diego</u> | <u>Palomar</u> | <u>Southwestern</u> | <u>Mira Costa</u> | <u>Imperial</u> |
|----------------|---------------|------------------|----------------|---------------------|-------------------|-----------------|
| Tuition        | \$307         | \$307            | \$307          | \$289               | \$307             | \$276           |
| Capital Outlay | 0             | 0                | 0              | 0                   | 0                 | 0               |
| Processing fee | 0             | \$100            | 0              | 0                   | 0                 | 0               |

**Fiscal Impact of Proposal:**

The 2020-2021 Adoption Budget includes \$2,255,000 of nonresident tuition.

**Motion & Voting**

Granted authority to the Chancellor to establish the nonresident tuition fee at the statewide average cost of \$307 per unit for fiscal year 2021-2022 beginning with the Fall 2021 term.

Motion by Elena Adams, second by Julie Schorr.

Final Resolution: Motion Carries  
Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr

## **14. Public Works Projects**

## **15. Human Resources**

|                    |   |
|--------------------|---|
| <b>Subject</b>     | <b>15.1 Personnel</b>   |
| Meeting            | Feb 16, 2021 - Governing Board Regular Meeting  |
| Category           | 15. Human Resources   |
| Access             | Public  |
| Type               | Action (Consent)  |
| Fiscal Impact      | Yes   |
| Budgeted           | Yes   |
| Budget Source      | Funded by various District and departmental budgets   |
| Recommended Action | Ratify the action of the Chancellor in approving classified and academic personnel actions during the period from January 19, 2021 – February 15, 2021. |

### File Attachments

[Attachment A 2021 February Personnel Actions 02.16.21.pdf \(100 KB\)](#)

[Exhibit Interim VP Instruction Alicia Munoz Contract 02.16.21.pdf \(842 KB\)](#)

### Motion & Voting

Approved as part of the Consent Calendar.

Motion by Debbie Justeson, second by Julie Schorr.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr

|                    |   |
|--------------------|---|
| <b>Subject</b>     | <b>15.2 Sabbatical Projects 2021-2022</b>   |
| Meeting            | Feb 16, 2021 - Governing Board Regular Meeting  |
| Category           | 15. Human Resources   |
| Access             | Public  |
| Type               | Action (Consent)  |
| Dollar Amount      | \$166,297.00  |
| Budgeted           | Yes   |
| Budget Source      | Various funds   |
| Recommended Action | Ratify the Sabbatical Leave Committee selection of five sabbatical projects for the academic year 2021-2022 for Grossmont College and Cuyamaca College academic faculty members Peter Brooks, Gwenyth Mapes, Julie Middlemas, My-Linh Nguyen, and Irene Palacios; as presented by the Chancellor. |

**Summary of Issue:** Faculty sabbatical project requests are considered by the Sabbatical Leave Committee, which consists of members from Faculty and Administration from Grossmont College, Cuyamaca College, and District Services.

Applicants were asked to submit a one-page summary of their proposal, including benefits of the activity and why the project is outside the scope of normal professional development activities. The Sabbatical Leave Committee, augmented by the Academic Senate Presidents, reviewed the applications and has forwarded five for consideration as presented in **Attachment A**.

### Grossmont College:

Peter Brooks, Fall 2021 and Spring 2022

Gwenyth Mapes, First six months of the fiscal year

Julie Middlemas, Fall 2021

Irene Palacios, Fall 2021

**Cuyamaca College:**

My-Linh Nguyen, Second six months of the fiscal year

In accordance with Article XIV of the Grossmont-Cuyamaca Community College District Governing Board/AFT [Agreement January 1, 2019 – June 30, 2021](#), a Sabbatical Leave Committee shall meet and select those applicants who best meet the criteria for eligibility as outlined in the District contract. Pursuant to Article XIV, 14.7.3, the Chancellor submits the selections to the Governing Board for ratification.

The estimated cost for the part-time and extra-pay assignments to backfill for the five requested sabbatical leaves is \$166,297.

File Attachments  
[Attachment A Sabbatical Projects 2021-2022 02.16.21.pdf \(116 KB\)](#)

**Motion & Voting**

Approved as part of the Consent Calendar.

Motion by Debbie Justeson, second by Julie Schorr.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr

**Subject 15.3 Employment of Tenure Track Faculty for 2021-2022**

Meeting Feb 16, 2021 - Governing Board Regular Meeting

Category 15. Human Resources

Access Public

Type Information

**Proposal:** Consider employment of tenure-track faculty, as recommended by the Chancellor.

**Information in Support of Proposal:** Consider employment of tenure-track faculty in the following categories:

The following probationary faculty will enter into second one-year contracts for the 2021-2022 academic years:

| <b><u>Cuyamaca College</u></b> | <b><u>Grossmont College</u></b> |
|--------------------------------|---------------------------------|
| Ignacio Castaneda Garcia       | Yohany Corona-Batalona          |
|                                | Natalye Harpin                  |
|                                | Michael McHan                   |

The following probationary faculty will be employed with third-year contracts with two-year terms for the 2021-2022 and 2022-2023 academic years:

| <b><u>Cuyamaca College</u></b> | <b><u>Grossmont College</u></b> |
|--------------------------------|---------------------------------|
| Annalinda Arroyo               | Breanne Ahearn                  |
| Johnny Barner                  | Michael Bacon                   |
| Josue Franco                   | Kathleen Banville               |
| Nicole Hernandez               | Elisabeth Burke                 |
| Richard Jimenez                | Valarie Carlone Baker           |
| Brianna Kuhn                   | Enrique Cervantes               |
| Misha Kutzman                  | Richard Crespo                  |
| Keenan Murray                  | Adam Deutsch                    |
| Stan Rodriguez                 | Alyona Gorokhova                |
| Marissa Salazar                | Taniesha Hellon                 |
| Scott Stambach                 | Karen Hern                      |
| Laurie Woods                   | James Holden                    |
|                                | Noha Ireiqat                    |
|                                | Hima Joshi                      |
|                                | Julie Little                    |
|                                | Desmond Morente                 |
|                                | Eva Nicasio                     |
|                                | Cierra Rawlings                 |
|                                | Michelle Soltero                |
|                                | Marilyn Tajii                   |
|                                | Anne Teachout                   |
|                                | Sosha Thomas                    |
|                                | Charles To                      |

The following faculty are to be hired as tenured faculty beginning with the 2021-2022 academic year:

| <b><u>Cuyamaca College</u></b> | <b><u>Grossmont College</u></b> |
|--------------------------------|---------------------------------|
|--------------------------------|---------------------------------|

Jane Gazale  
Christopher Navo

Andrea Dyal  
Joanne Falsetta  
Alison Harrison  
Selene Miles  
Hau Nguyen  
Raymundo Quezada  
Josephine Rossi  
Jason Stevens  
Brian Woolsey

**Summary of Issue:** The above mentioned contract faculty members will complete a first or second contract of their probationary period this academic year. Their performance has been evaluated through the tenure review process. The Chancellor accepted the recommendations of the College Presidents and the respective committees evaluating the performances.

**Background:** As provided in Education Code Sections 87608 and 87608.5, upon completion of either the first or second one-year contract of the probationary period, the following alternatives are to be considered:

- (1) Not enter into a contract for the following academic year;
- (2) Enter into a contract for the following academic year;
- (3) Employ the contract employee as a regular employee for all subsequent academic years.

As provided in Ed Code Section 87609, upon completion of the third contract of the probationary period for faculty members, the faculty member shall be either; (a) employed as a tenured employee for all subsequent years or, (b) separated from District employment.

Tenured faculty members accrue seniority rights in service areas where they are qualified, which may be exercised in the event of a reduction in force. They are subject to termination for causes specified in the Education Code. In the event of termination for cause, they are entitled to due process review up to and including a judicial review.

**Board Action:** This item is for information only.

## 16. Information

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|                |  |
|----------------|--|
| <b>Subject</b> | <b>16.1 District Quarterly Financial Reports</b> |
| Meeting        | Feb 16, 2021 - Governing Board Regular Meeting   |
| Category       | 16. Information                                  |
| Access         | Public   |
| Type           | Information                                      |

**Proposal:** Consider the Grossmont-Cuyamaca Community College District quarterly financial reports: a) Quarterly Financial Status Report for the period ending December 31, 2020; and b) Schedule of Investments Report as of December 31, 2020, as presented by the Chancellor.

**Summary of Issue:** AB 2910 requires community college districts to report quarterly on their financial condition on form Q2 CCFS 311Q Quarterly Financial Report (**Attachment A**).

The District's Schedule of Investments Report as of December 31, 2020 (**Attachment B**), is provided to the Governing Board for information. All Investments are consistent with board policy BP 6320 Investments.

The District's Form Q2-311Q and District's Investment Report continue to reflect the District's ability to meet expenditure requirements and ending balance commitments.

File Attachments

[Attachment A 311Q Quarterly Financial Report.02.16.21.pdf \(730 KB\)](#)  
[Attachment B GCCCD Schedule of Investments 02.16.21.pdf \(616 KB\)](#)

## 17. Staff Communications

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|                |  |
|----------------|--|
| <b>Subject</b> | <b>17.1 Staff Communications</b>               |
| Meeting        | Feb 16, 2021 - Governing Board Regular Meeting |
| Category       | 17. Staff Communications                       |
| Access         | Public   |
| Type           | Information                                    |

## 18. Closed Session

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**Subject** **18.1 Public Comment / Presentation: written comments will be accepted until 2:00 p.m. the day of the meeting**

Meeting Feb 16, 2021 - Governing Board Regular Meeting

Category 18. Closed Session

Access Public

Type Procedural

**Public Written Comment:**

In lieu of in-person attendance due to COVID-19 and Executive Orders [N-29-20](#) and [N-35-20](#), submission of public comments must be sent via e-mail to Michael Williamson, Executive Assistant, Chancellor/Governing Board at [michael.williamson@gcccd.edu](mailto:michael.williamson@gcccd.edu). All comments submitted will be reviewed and sent to Board President for consideration to be read aloud during the Board meeting. All public comments submitted, whether read aloud or not, will be reviewed by the Board and included in the administrative record of the meeting. Comments will only be accepted until 2:00 p.m. on the day of the meeting. Individual comments/presentations are limited to four minutes per topic. The maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one Board meeting shall be twenty minutes.

**Remote Viewing/Listening:**

Members of the public who wish to watch the meeting, are encouraged to view it [live online](#).

**In Person Participation:**

Due to the Coronavirus disease (COVID-19) public health emergency, including the order by the State of California public health officials for anyone living in the state to stay home, **in person participation at Grossmont-Cuyamaca Community College District Governing Board meetings will not be allowed.**

**Subject** **18.2 Adjourn to Electronic Closed Session: Pursuant to Government Code Section 54957.6 to confer with District Negotiation Team on the status of negotiations, Government Code Section 54956.9(d)(2) to confer with District legal counsel regarding two cases of potential litigation, and Government Code Section 54957 for one case of public employee discipline/dismissal/release**

Meeting Feb 16, 2021 - Governing Board Regular Meeting

Category 18. Closed Session

Access Public

Type Information, Procedural

In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session, following the conclusion of the open session, in an electronic session.

- Pursuant to Government Code Section 54957.6 to confer with District Negotiation Team on the status of negotiations.
- Pursuant to Government Code Section 54956.9(d)(2) to confer with District legal counsel regarding two cases of potential litigation.
- Pursuant to Government Code Section 54957 for one case of public employee discipline/dismissal/release

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## 19. Reconvene in Open Session

**Subject** **19.1 Announcement of Action Taken in Closed Session (if applicable)**

Meeting Feb 16, 2021 - Governing Board Regular Meeting

Category 19. Reconvene in Open Session

Access Public

Type Procedural

Announcement closed session items; (if applicable).

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## 20. Adjournment

**Subject** **20.1 Adjournment**

Meeting Feb 16, 2021 - Governing Board Regular Meeting

Category 20. Adjournment

Access

Public

Type

Procedural