



GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

## Tuesday, May 18, 2021 Governing Board Regular Meeting

**Notice: Regular Meeting of the Grossmont-Cuyamaca Community College District Governing Board**

**Tuesday, May 18, 2021  
Workshop and Open Session-4:15 p.m., followed by Closed Session**

**Video link: <https://youtu.be/EZy7Jv4jahE>**

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**\* Executive Orders N-29-20 and N-35-20 signed by Governor Newsom, extend the authorization of local legislative bodies to hold public meetings via teleconference and suspends some of the requirements of the Brown Act. The Executive Orders require a local legislative body that holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically.**

**The full text of Executive Orders available at:**

**<https://www.gov.ca.gov/wp-content/uploads/2020/03/3.17.20-N-29-20-EO.pdf>**

**<https://www.gov.ca.gov/wp-content/uploads/2020/03/3.21.20-EO-N-35-20.pdf>**

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### **Public Comment:**

**In lieu of in-person attendance due to COVID-19 and Executive Orders N-29-20 and N-35-20, submission of public comments must be sent via e-mail to Michael Williamson, Executive Assistant, Chancellor/Governing Board at [michael.williamson@gcccd.edu](mailto:michael.williamson@gcccd.edu). All comments submitted will be reviewed and sent to Board President for consideration to be read aloud during the Board meeting. All public comments submitted, whether read aloud or not, will be reviewed by the Board and included in the administrative record of the meeting. Comments will only be accepted until 2:00 p.m. on the day of the meeting. Individual comments/presentations are limited to four minutes per topic. The maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one Board meeting shall be twenty minutes.**

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**In compliance with the Americans with Disabilities Act, the Grossmont-Cuyamaca Community College District will make every effort to honor requests for reasonable accommodations made by individuals with disabilities [ADA Title II, Sec. 202, 42 USC 12132]. If you need accommodation please send an email to [michael.williamson@gcccd.edu](mailto:michael.williamson@gcccd.edu), 48 hours in advance of the scheduled meeting at (619) 644-7570.**

**In compliance with Government Code section 54957.5, non-exempt writings that are distributed to Governing Board Trustees for the Grossmont-Cuyamaca Community College District in advance of the meetings, may be viewed at the Governing Board live-stream meeting, or online at <https://go.boarddocs.com/ca/gcccd/Board.nsf/Public>, or at the Chancellor/Governing Board District Offices North, 8800 Grossmont College Drive, El Cajon, CA 92020.**

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**Board reserves the right to modify the order of business as it deems appropriate.**

### **1. Board Workshop - 4:15 PM - Electronic Meeting**

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|----------------|--|
| <b>Subject</b> | <b>1.1 Call to Order</b>                         |
| Meeting        | May 18, 2021 - Governing Board Regular Meeting   |
| Category       | 1. Board Workshop - 4:15 PM - Electronic Meeting |
| Access         | Public   |
| Type           | Procedural                                       |

**Subject**                      **1.2 Pledge of Allegiance**

Meeting May 18, 2021 - Governing Board Regular Meeting  
Category 1. Board Workshop - 4:15 PM - Electronic Meeting  
Access Public  
Type Procedural



United States Flag



CALIFORNIA REPUBLIC

California State Flag

**Subject 1.3 Board Workshop: External Fiscal Analysis**

Meeting May 18, 2021 - Governing Board Regular Meeting  
Category 1. Board Workshop - 4:15 PM - Electronic Meeting  
Access Public  
Type Information, Reports

In March 2021, the District engaged with Cambridge West Partnership, LLC to conduct an independent external fiscal analysis of the District. George Walters and Chris Yatooma from Cambridge West will present the detailed findings and recommendations to the Board in this workshop.

Notes:  
Attachment "External Fiscal Analysis Report" added on 5/18/21. No other changes were made.  
Attachment "Workshop PPT" shared during meeting was added post-meeting.

File Attachments  
[External Fiscal Analysis Report-05.18.21.pdf \(1,515 KB\)](#)  
[Workshop PPT-05.18.21.pdf \(1,066 KB\)](#)

## **2. Regular Meeting - Call to Order**

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**Subject 2.1 Call to Order**  
Meeting May 18, 2021 - Governing Board Regular Meeting  
Category 2. Regular Meeting - Call to Order  
Access Public  
Type Procedural

**Subject 2.2 Roll Call - Establishment of Quorum**

Meeting May 18, 2021 - Governing Board Regular Meeting  
Category 2. Regular Meeting - Call to Order  
Access Public  
Type Procedural

### 3. Open Session

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**Subject 3.1 Announcement Open Session**  
Meeting May 18, 2021 - Governing Board Regular Meeting  
Category 3. Open Session  
Access Public  
Type Procedural

**Subject 3.2 Public Comment / Presentation: written comments will be accepted until 2:00 p.m. the day of the meeting**  
Meeting May 18, 2021 - Governing Board Regular Meeting  
Category 3. Open Session  
Access Public  
Type Procedural

**Public Written Comment:**

In lieu of in-person attendance due to COVID-19 and Executive Orders [N-29-20](#) and [N-35-20](#), submission of public comments must be sent via e-mail to Michael Williamson, Executive Assistant, Chancellor/Governing Board at [michael.williamson@gcccd.edu](mailto:michael.williamson@gcccd.edu). All comments submitted will be reviewed and sent to Board President for consideration to be read aloud during the Board meeting. All public comments submitted, whether read aloud or not, will be reviewed by the Board and included in the administrative record of the meeting. Comments will only be accepted until 2:00 p.m. on the day of the meeting. Individual comments/presentations are limited to four minutes per topic. The maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one Board meeting shall be twenty minutes.

**In Person Participation:**

Due to the Coronavirus disease (COVID-19) public health emergency, including the order by the State of California public health officials for anyone living in the state to stay home, **in person participation at Grossmont-Cuyamaca Community College District Governing Board meetings will not be allowed.**

### 4. Reports and Recognitions

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**Subject 4.1 Certificates of Appreciation for Grossmont College Student Trustee Benjamin Blevins, and Cuyamaca College Student Trustees Priscilla Ortiz and Robert McClain for the 2020-2021 Academic Year**  
Meeting May 18, 2021 - Governing Board Regular Meeting  
Category 4. Reports and Recognitions  
Access Public  
Type Information

Board President Monroe will recognize Grossmont College Student Trustee Benjamin Blevins, and Cuyamaca College Student Trustees Priscilla Ortiz and Robert McClain for their service to the District for the 2020-2021 Academic Year.

File Attachments

[Certificate of Appreciation-Benjamin Blevins-2020-2021-05.18.21.pdf \(211 KB\)](#)  
[Certificate of Appreciation-Priscilla Ortiz-2020-2021-05.18.21.pdf \(235 KB\)](#)  
[Certificate of Appreciation-Robert McClain-2020-2021-05.18.21.pdf \(227 KB\)](#)

**Subject 4.2 Letter of Support for Student Trustee Blevins**  
Meeting May 18, 2021 - Governing Board Regular Meeting  
Category 4. Reports and Recognitions

Access Public  
Type Action  
Recommended Action Authorize Board President Monroe to sign a letter of support on behalf of the Board recommending Student Trustee Benjamin Blevins for the ACCT Student Trustee Advisory Committee.

The Board will consider authorizing Board President Monroe to sign a letter of support (**Attachment A**) on behalf of the Board recommending Student Trustee Benjamin Blevins for the ACCT Student Trustee Advisory Committee.

File Attachments

[Attachment-A-Blevins Recommendation Letter-05.18.21.pdf \(127 KB\)](#)

Motion & Voting

Authorize Board President Monroe to sign a letter of support on behalf of the Board recommending Student Trustee Benjamin Blevins for the ACCT Student Trustee Advisory Committee.

Motion by Debbie Justeson, second by Julie Schorr.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Priscilla Ortiz - CC Student Trustee Advisory Vote

**Subject 4.3 Governing Board Member Reports**

Meeting May 18, 2021 - Governing Board Regular Meeting

Category 4. Reports and Recognitions

Access Public

Type Information, Reports

Governing Board Members will provide reports and activity updates.

**Subject 4.4 Report of the Board President**

Meeting May 18, 2021 - Governing Board Regular Meeting

Category 4. Reports and Recognitions

Access Public

Type Information, Reports

The Governing Board President will provide a report and activities update.

**Subject 4.5 Report of the Chancellor**

Meeting May 18, 2021 - Governing Board Regular Meeting

Category 4. Reports and Recognitions

Access Public

Type Information, Reports

**Subject 4.6 Report on Planning for Return to Campus in the Fall**

Meeting May 18, 2021 - Governing Board Regular Meeting

Category 4. Reports and Recognitions

Access Public

Type Information

In March 2020, the District convened a special task force, the *District Executive Council – Emergency Response Planning Group (DEC-ERPG)*, representative of the various constituent groups to plan for remote delivery of classes, services and support. The planning group has met regularly since that time transitioning its focus early this year to planning for returning to campus. Representative subgroups were convened by the group to ensure broad participation in addressing the various needs for remote work, and

most recently the subgroups have focused on returning to campus in the areas of Employee Relations, Facilities and Campus Safety, Instruction, and Student Services. Each workgroup identified various considerations and recommendations for returning to campus.

The Chancellor and District leadership have identified a broad planning framework for returning to campus that incorporates the consideration and recommendations of the Emergency Response Planning Group. The planning framework is grounded in the following principles: Ensuring the health and safety of employees and students; adherence to CDC and Cal/OSHA requirements; and meeting the needs of students while recognizing that our complex and rapidly changing environment requires that we remain nimble and prepared to pivot at any time.

Attached is the broad planning framework for returning to campus, as well as the recommendations from the Repopulation Teams.

Attachment A – Draft Planning Framework for Returning to Campus

Attachment B – Employee Relations

Attachment C – Facilities and Campus Safety

Attachment D – Instruction

Attachment E – Draft Student Services

Note:

Attachment "Return-to-campus Planning Survey Results" shared during meeting was added post-meeting.

File Attachments

[Attachment A - Draft Planning Framework for Returning to Campus 05.18.21.pdf \(142 KB\)](#)

[Attachment B - Employee Relations 05.18.21.pdf \(210 KB\)](#)

[Attachment C - Facilities and Campus Safety 05.18.21.pdf \(491 KB\)](#)

[Attachment D - Instruction 05.18.21.pdf \(219 KB\)](#)

[Attachment E - Draft Student Services 05.18.21.pdf \(224 KB\)](#)

[Return-to-campus Planning Survey Results.pdf \(223 KB\)](#)

**Subject 4.7 Status Report on Efforts to Dismantle Racism**

Meeting May 18, 2021 - Governing Board Regular Meeting

Category 4. Reports and Recognitions

Access Public

Type Information, Reports

Cuyamaca College President Julianna Barnes and Grossmont College Interim President Marsha Gable will provide a status report on efforts to dismantle racism.

Note:

The presentations shared during the meeting were added post-meeting.

File Attachments

[Dismantling Racism at Cuyamaca.pdf \(1,020 KB\)](#)

[Dismantling Racism at Grossmont.pdf \(1,138 KB\)](#)

**Subject 4.8 Monthly Site and Facilities Project Status Reports for the Governing Board**

Meeting May 18, 2021 - Governing Board Regular Meeting

Category 4. Reports and Recognitions

Access Public

Type Information, Reports

The following reports are provided to the Governing Board:

1. Cuyamaca College President's Report
2. Grossmont College President's Report
3. Facilities Project Status Report

File Attachments

[Cuyamaca President's Report-05.18.21.pdf \(776 KB\)](#)

[Grossmont President's Report-05.18.21.pdf \(813 KB\)](#)

[GCCCD April 2021 Facilities Project Status Report-05.18.21.pdf \(156 KB\)](#)

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## 5. Call for Changes to the Docket of Business

**Subject** **5.1 Changes to the Docket of Business**  
Meeting May 18, 2021 - Governing Board Regular Meeting  
Category 5. Call for Changes to the Docket of Business  
Access Public  
Type Information

## **6. Approval of Minutes**

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**Subject** **6.1 Minutes of the April 20, 2021, Governing Board Special Joint Meeting with Grossmont-Cuyamaca Community College District, Grossmont Union High School District and Mountain Empire Unified School District**  
Meeting May 18, 2021 - Governing Board Regular Meeting  
Category 6. Approval of Minutes  
Access Public  
Type Action, Minutes  
Fiscal Impact No  
Recommended Action Approve the Minutes of the April 20, 2021, Governing Board Special Joint Meeting with Grossmont-Cuyamaca Community College District, Grossmont Union High School District and Mountain Empire Unified School District.  
Minutes [View Minutes](#) for Apr 20, 2021 - Notice of Governing Board Special Joint Meeting wi  
Motion & Voting  
Approve the Minutes of the April 20, 2021, Governing Board Special Joint Meeting with Grossmont-Cuyamaca Community College District, Grossmont Union High School District and Mountain Empire Unified School District.  
Motion by Julie Schorr, second by Elena Adams.  
Final Resolution: Motion Carries  
Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Priscilla Ortiz - CC Student Trustee Advisory Vote

**Subject** **6.2 Minutes of the April 20, 2021, Governing Board Regular Meeting**  
Meeting May 18, 2021 - Governing Board Regular Meeting  
Category 6. Approval of Minutes  
Access Public  
Type Action, Minutes  
Fiscal Impact No  
Recommended Action Approve the Minutes of the April 20, 2021, Governing Board Regular Meeting.  
Minutes [View Minutes](#) for Apr 20, 2021 - Governing Board Regular Meeting  
Motion & Voting  
Approve the Minutes of the April 20, 2021, Governing Board Regular Meeting.  
Motion by Debbie Justeson, second by Linda Cartwright.  
Final Resolution: Motion Carries  
Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Priscilla Ortiz - CC Student Trustee Advisory Vote

**Subject** **6.3 Minutes of the April 26, 2021, Governing Board Special Closed Session Meeting**

Meeting May 18, 2021 - Governing Board Regular Meeting  
Category 6. Approval of Minutes  
Access Public  
Type Action, Minutes  
Fiscal Impact No  
Recommended Action Approve the Minutes of the April 26, 2021, Governing Board Special Closed Session Meeting  
Minutes [View Minutes](#) for Apr 26, 2021 - Notice of Governing Board Special Closed Session M  
Motion & Voting  
Approve the Minutes of the April 26, 2021, Governing Board Special Closed Session Meeting  
Motion by Linda Cartwright, second by Debbie Justeson.  
Final Resolution: Motion Carries  
Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote,  
Priscilla Ortiz - CC Student Trustee Advisory Vote

**Subject 6.4 Minutes of the April 27, 2021, Governing Board Special Closed Session Meeting**

Meeting May 18, 2021 - Governing Board Regular Meeting  
Category 6. Approval of Minutes  
Access Public  
Type Action, Minutes  
Fiscal Impact No  
Recommended Action Approve the Minutes of the April 27, 2021, Governing Board Special Closed Session Meeting.  
Minutes [View Minutes](#) for Apr 27, 2021 - Notice of Governing Board Special Closed Session M  
Motion & Voting  
Approve the Minutes of the April 27, 2021, Governing Board Special Closed Session Meeting.  
Motion by Elena Adams, second by Debbie Justeson.  
Final Resolution: Motion Carries  
Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote,  
Priscilla Ortiz - CC Student Trustee Advisory Vote

**Subject 6.5 Minutes of the April 28, 2021, Governing Board Special Closed Session Meeting**

Meeting May 18, 2021 - Governing Board Regular Meeting  
Category 6. Approval of Minutes  
Access Public  
Type Action, Minutes  
Fiscal Impact No  
Recommended Action Approve the Minutes of the April 28, 2021, Governing Board Special Closed Session Meeting.  
Minutes [View Minutes](#) for Apr 28, 2021 - Notice of Governing Board Special Closed Session M  
Motion & Voting  
Approve the Minutes of the April 28, 2021, Governing Board Special Closed Session Meeting.  
Motion by Julie Schorr, second by Debbie Justeson.  
Final Resolution: Motion Carries  
Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote,  
Priscilla Ortiz - CC Student Trustee Advisory Vote

**Subject** **6.6 Minutes of the May 5, 2021, Governing Board Special Closed Session Meeting**

Meeting May 18, 2021 - Governing Board Regular Meeting

Category 6. Approval of Minutes

Access Public

Type Action, Minutes

Fiscal Impact No

Recommended Action Approve the Minutes of the May 5, 2021, Governing Board Special Closed Session Meeting.

Minutes [View Minutes](#) for May 5, 2021 - Notice of Governing Board Special Closed Session M

Motion & Voting

Approve the Minutes of the May 5, 2021, Governing Board Special Closed Session Meeting.

Motion by Debbie Justeson, second by Julie Schorr.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Priscilla Ortiz - CC Student Trustee Advisory Vote

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## 7. Development of Consent Calendar

**Subject** **7.1 Development of Consent Calendar**

Meeting May 18, 2021 - Governing Board Regular Meeting

Category 7. Development of Consent Calendar

Access Public

Type Information, Discussion

Governing Board members will pull items from the docket of business for discussion.

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## 8. Adoption of Consent Calendar

**Subject** **8.1 Adoption of Consent Calendar**

Meeting May 18, 2021 - Governing Board Regular Meeting

Category 8. Adoption of Consent Calendar

Access Public

Type Action (Consent)

Recommended Action Approved as part of the Consent Calendar

Adoption of Consent Calendar—There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar for discussion. Any items that are removed will be considered separately. All matters remaining under the Consent Calendar will be approved by one motion. Sufficient backup material will be available in advance so the Board members will have complete data regarding the item.

Governing Board member will vote to approve as requested, all items on the Consent Calendar, except for those items pulled for discussion.

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Linda Cartwright.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Priscilla Ortiz - CC Student Trustee Advisory Vote

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## 9. Governance

**Subject** **9.1 Resolution 21-009 Classified Professionals Week, May 17-21, 2021**

Meeting May 18, 2021 - Governing Board Regular Meeting

Category 9. Governance

Access Public

Type Action

Fiscal Impact No

Recommended Action Adopt Resolution 21-009, Classified Professionals Week, which honors the contributions of classified professionals of the District and recognizes May 17-21, 2021, as Classified School Employee Week in California as designated by the California State Legislature and the California School Employees Association, as recommended by the Chancellor.

#### INFORMATION IN SUPPORT OF PROPOSAL

**Summary of Issue:** The Chancellor recommends adoption of Resolution 21-009 in recognition of the contribution of the District's classified professional service. Under Education Code Section 88270, the week of May 17-21, 2021, is designated Classified School Employee Week. Actions to recognize the important roles played by our classified professionals are especially appropriate during this time. Adoption of this resolution **Attachment A**, concurrent with the Classified School Employee Week, adds to other District acknowledgements of our valued support staff members.

#### File Attachments

[Attachment A - Resolution 21-009 Classified Professional Week - 05.18.21.pdf \(132 KB\)](#)

#### Motion & Voting

Adopt Resolution 21-009, Classified Professionals Week, which honors the contributions of classified professionals of the District and recognizes May 17-21, 2021, as Classified School Employee Week in California as designated by the California State Legislature and the California School Employees Association, as recommended by the Chancellor.

Motion by Debbie Justeson, second by Julie Schorr.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Priscilla Ortiz - CC Student Trustee Advisory Vote

#### **Subject 9.2 Announcement of the 2021 Chancellor/Classified Senate Annual Awards**

Meeting May 18, 2021 - Governing Board Regular Meeting

Category 9. Governance

Access Public

Type Recognition

The Chancellor and Classified Senate Annual Award provides an opportunity to honor Classified Professionals whose outstanding job performance and work ethic inspire others. The award currently celebrates three individuals annually, one from each site, with recognition for their outstanding work. This year's award focused on recognition of the recipients' commitment to diversity, equity and inclusion efforts.

The awardees will receive an engraved acrylic award and a \$250.00 Barnes & Noble gift certificate. The awardees will also be invited to attend the Statewide Classified Leadership Institute Conference.

Recipients of the 2021 Chancellor/Classified Senate Annual Award:

#### **Cuyamaca College**

Natalija Worrell, Child Development Technician, Child Development Center

#### **Grossmont College**

Sam Rigby, Program Specialist/CAFYES, Student Services Department

#### **District Services**

Nashona Andrade, Professional Development Specialist, Human Resources Department

#### **Subject 9.3 Board Policies Update**

Meeting May 18, 2021 - Governing Board Regular Meeting

Category 9. Governance

Access Public

|                    |  |
|--------------------|--|
| Type               | Action (Consent)   |
| Fiscal Impact      | No   |
| Recommended Action | Review and adopt revisions to Board Policies, as recommended by the Chancellor:<br>BP 4010 Academic Calendar<br>BP 5402 Student Clubs and Organizations<br>BP 5430 Solicitation of Funds from Students<br>BP 5525 Substance Abuse<br>BP 5570 Student Credit Card Solicitations |

The board policies presented in the attachments are part of the ongoing process of developing and updating board policies to reflect changes in legislation and District administrative and operating procedures. Substantive changes to policies go through Districtwide Executive Council (DEC), District Strategic Planning & Budget Council (DSP&BC), and Student and Institutional Success Council (SISC) for a 60-day review process, which includes Districtwide constituency review. DEC, DSP&BC, and SISC are comprised of representatives from all constituency groups. Administrative procedures to implement board policies are delegated to the Chancellor under BP 2410 Board Policies and Administrative Procedures.

Policies Presented:

- BP 4010 Academic Calendar - 6-year review - no changes recommended
- BP 5402 Student Clubs and Organizations - 6-year-review - no changes recommended
- BP 5430 Solicitation of Funds from Students - 6-year review - no changes recommended
- BP 5525 Substance Abuse - 6-year review - no changes recommended
- BP 5570 Student Credit Card Solicitations - 6-year review - no changes recommended

File Attachments  
[BP 4010 Academic Calendar-05.18.21.pdf \(25 KB\)](#)  
[BP 5402 Student Clubs and Organizations-05.18.21.pdf \(25 KB\)](#)  
[BP 5430 Solicitation of Funds from Students-05.18.21.pdf \(25 KB\)](#)  
[BP 5525 Substance Abuse-05.18.21.pdf \(125 KB\)](#)  
[BP 5570 Student Credit Card Solicitations-05.18.21.pdf \(23 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Linda Cartwright.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Priscilla Ortiz - CC Student Trustee Advisory Vote

**10. Information**

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|----------------|--|
| <b>Subject</b> | <b>10.1 District Quarterly Financial Reports</b> |
| Meeting        | May 18, 2021 - Governing Board Regular Meeting   |
| Category       | 10. Information                                  |
| Access         | Public   |
| Type           | Information                                      |

**PROPOSAL:** Consider the Grossmont-Cuyamaca Community College District quarterly financial reports: a) Quarterly Financial Status Report for the period ending March 31, 2021; and b) Schedule of Investments Report as of March 31, 2021, as presented by the Chancellor.

**INFORMATION IN SUPPORT OF PROPOSAL**

**Summary of Issue:** AB2910 requires community college districts to report quarterly on their financial condition on form Q2 CCFS 311Q Quarterly Financial Report (**Attachment A**).

The District's Schedule of Investments Report as of March 31, 2021 (**Attachment B**), is provided to the Governing Board for information. All investments are consistent with Board Policy 6320 Investments.

The District's Form Q2-311Q and District's Investment Report continue to reflect the District's ability to meet expenditure requirements and ending balance commitments.

File Attachments  
[Attachment A-311Q 20-21 Q3 CCFS-\(Quarterly Financial Status Report\)-05.18.21.pdf \(805 KB\)](#)  
[Attachment B-Investment Report-05.18.21.pdf \(705 KB\)](#)

**11. Student and Institutional Success**

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**Subject** **11.1 College and Career Access Pathways Partnership Agreements between the Grossmont-Cuyamaca Community College District and JCS Manzanita K-12 Charter**

Meeting May 18, 2021 - Governing Board Regular Meeting

Category 11. Student and Institutional Success

Access Public

Type Action (Consent)

Recommended Action Approve the College and Career Access Pathways Partnership Agreements between the Grossmont-Cuyamaca Community College District and JCS Manzanita K-12 Charter, as recommended by the Chancellor.

**PROPOSAL:** Consider the College and Career Access Pathways Partnership Agreement between the Grossmont-Cuyamaca Community College District and JCS Manzanita K-12 Charter.

**INFORMATION IN SUPPORT OF PROPOSAL**

1. **Summary of Issue:** Grossmont-Cuyamaca Community College District (GCCCD) and JCS Manzanita K-12 Charter (JCS) desire to enter into a partnership governed by AB 30 College and Career Access Pathways (CCAP) Partnership Agreement (Agreement), and approved by the respective governing boards. The agreement and a list of the fall 2021 and spring 2022 Grossmont College courses to be offered are presented here as **Attachment A**.

2. **Background:** This will be the first CCAP agreement between GCCCD and JCS. This agreement will allow the parties to begin in their collaboration efforts to develop their dual enrollment program within the guidelines of a CCAP Agreement for the purpose of cultivating dual enrollment opportunities with the goal of developing a seamless pathway for JCS students to community college for career technical education and preparation for transfer, improving high school graduation rates, and helping JCS students achieve college and career readiness. The provisions of the CCAP Agreements establish adherence to various Education Code requirements pertaining to, among other things, allowances, apportionments, and enrollment.

File Attachments

[Attachment A-CCAP-JCS- GCCCD - 05.18.21.pdf \(1,074 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Linda Cartwright.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Priscilla Ortiz - CC Student Trustee Advisory Vote

**Subject** **11.2 College and Career Access Pathways Partnership Agreements between the Grossmont-Cuyamaca Community College District and The Learning Choice Academy**

Meeting May 18, 2021 - Governing Board Regular Meeting

Category 11. Student and Institutional Success

Access Public

Type Action (Consent)

Recommended Action Approve the College and Career Access Pathways Partnership Agreements between the Grossmont-Cuyamaca Community College District and The Learning Choice Academy, as recommended by the Chancellor.

**PROPOSAL:** Consider the College and Career Access Pathways Partnership Agreement between the Grossmont-Cuyamaca Community College District and The Learning Choice Academy.

**INFORMATION IN SUPPORT OF PROPOSAL**

1. **Summary of Issue:** Grossmont-Cuyamaca Community College District (GCCCD) and The Learning Choice Academy desire to enter into a partnership agreement in accordance with AB 30 College and Career Access Pathways (CCAP). The Partnership Agreement and list of the fall 2021 and spring 2022 Grossmont College courses to be offered at The Learning Choice Academy are presented in **Attachment A**.

2. **Background:** This agreement will allow the parties to continue the collaborative efforts of their dual enrollment program within the guidelines of a CCAP Agreement for the purpose of expanding dual enrollment opportunities. The goals of the CCAP agreement include: developing seamless pathways from high school to community college for career technical education and preparation for transfer; improving high school graduation rates; and helping high school students achieve college and career readiness. The provisions of the CCAP Agreements adhere to all the relevant Education Code requirements pertaining to enrollment, allowances, and apportionments.

File Attachments

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Linda Cartwright.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Priscilla Ortiz - CC Student Trustee Advisory Vote

|                    |  |
|--------------------|--|
| <b>Subject</b>     | <b>11.3 College and Career Access Pathways Partnership Agreements between the Grossmont-Cuyamaca Community College District and Health Sciences High &amp; Middle College</b>                                |
| Meeting            | May 18, 2021 - Governing Board Regular Meeting   |
| Category           | 11. Student and Institutional Success  |
| Access             | Public   |
| Type               | Action (Consent)   |
| Recommended Action | Approve the College and Career Access Pathways Partnership Agreements between the Grossmont-Cuyamaca Community College District and Health Sciences High & Middle College, as recommended by the Chancellor. |

**PROPOSAL:** Consider the College and Career Access Pathways Partnership Agreement between the Grossmont-Cuyamaca Community College District and Health Sciences High & Middle College.

**INFORMATION IN SUPPORT OF PROPOSAL**

**1. Summary of Issue:** Grossmont-Cuyamaca Community College District (GCCCD) and Health Sciences High & Middle College desire to enter into a partnership agreement in accordance with AB 30 College and Career Access Pathways (CCAP). The Partnership Agreement and list of the fall 2021 and spring 2022 Cuyamaca College courses to be offered at Health Sciences High & Middle College are presented in **Attachment A**.

**2. Background:** This agreement will allow the parties to continue the collaborative efforts of their dual enrollment program within the guidelines of a CCAP Agreement for the purpose of expanding dual enrollment opportunities. The goals of the CCAP agreement include: developing seamless pathways from high school to community college for career technical education and preparation for transfer; improving high school graduation rates; and helping high school students achieve college and career readiness. The provisions of the CCAP Agreements adhere to all the relevant Education Code requirements pertaining to enrollment, allowances, and apportionments.

File Attachments

[Attachment A-CCAP-HSHMC-GCCCD - 05.18.21.pdf \(1,190 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Linda Cartwright.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Priscilla Ortiz - CC Student Trustee Advisory Vote

|                    |   |
|--------------------|---|
| <b>Subject</b>     | <b>11.4 Grossmont and Cuyamaca Colleges Course, Certificate, and Degree Changes for 2021-2022</b>   |
| Meeting            | May 18, 2021 - Governing Board Regular Meeting  |
| Category           | 11. Student and Institutional Success   |
| Access             | Public  |
| Type               | Action, Reports   |
| Fiscal Impact      | Yes   |
| Budgeted           | Yes   |
| Recommended Action | Approve Grossmont and Cuyamaca Colleges' credit and non-credit course, certificate, and degree changes as recommended by the Chancellor, and authorize publishing in the 2021-2022 Grossmont and Cuyamaca College catalogs. |

**INFORMATION IN SUPPORT OF PROPOSAL**

**Summary of Issue:** Course, certificate, and degree additions, deletions, and modifications, requests for courses to be offered through distance education, and matters of academic procedures as appropriate are submitted from instructional departments to the Curriculum Committee for review. Following recommendation by the Chancellor and approval by the Governing Board, they are published in each college's catalog. The changes are presented in **Attachment A (Summary); Attachment B (Cuyamaca College Academic Program Changes);** and **Attachment C (Grossmont College Academic Program Changes).**

Presented by Grossmont College Curriculum Committee Faculty Co-Chair Dee Aceves, and Cuyamaca College Curriculum Committee Faculty Co-Chair Cindy Morrin.

**Background:** The proposed curricula changes were reviewed and approved by the Curriculum Committees at Grossmont and Cuyamaca Colleges in spring 2021. The committee membership at both campuses covers a wide range of representation—students, staff, faculty, and management.

The initiative for academic curricula changes come from the following sources:

- The need to update and develop new curriculum in all areas to ensure academic excellence.
- The need to keep curriculum current for articulation purposes with other academic institutions.
- The agreement between Grossmont and Cuyamaca Colleges to align credit courses offered at both campus sites.
- Recommendations by advisory committees in the field to maintain occupational and/or discipline relevancy.
- Program Review Committee recommendations.
- Title 5 regulations pertaining to content review for prerequisites, corequisites, and advisories on recommended preparations.
- Trends in higher education that focus on instructional technologies.
- The addition of Emergency Remote Teaching to allow for courses to be offered remotely in emergency situations.

**Options Considered:** Department faculty met with the Curriculum Committees and explained how the courses and degrees were developed. Each proposal was considered on its own merit and committee decisions were made with department needs in mind. Approval of these course, certificate, and degree additions, deletions, deactivations, and modifications will keep our programs up-to-date, facilitate articulation with other colleges, and ensure compliance with accreditation standards and California Education Code 66746.

**Support of Strategic Planning:** All courses, certificates, and degrees support the mission, vision and values of both colleges and the District, as outlined in the 2016-2022 districtwide strategic plan. They promote the strategic goals of student access, learning and student success, and economic and community development.

**Fiscal Impact of Proposal:** Both colleges are mindful of the current budget situation and will balance the courses required for these degrees with other offerings in the departments. The operational costs for these courses, certificates, and degrees, will be covered by each college's projected 2021-2022 instructional budgets.

File Attachments

[Attachment-A-Summary-05.18.21.pdf \(841 KB\)](#)

[Attachment-B-Cuyamaca-College-05.18.21.pdf \(1,056 KB\)](#)

[Attachment-C-Grossmont-College-05.18.21.pdf \(722 KB\)](#)

#### Motion & Voting

Approve Grossmont and Cuyamaca Colleges' credit and non-credit course, certificate, and degree changes as recommended by the Chancellor, and authorize publishing in the 2021-2022 Grossmont and Cuyamaca College catalogs.

Motion by Julie Schorr, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Priscilla Ortiz - CC Student Trustee Advisory Vote

|                    |  |
|--------------------|--|
| <b>Subject</b>     | <b>11.5 Grossmont and Cuyamaca Colleges Review of Vocational Training Programs</b>   |
| Meeting            | May 18, 2021 - Governing Board Regular Meeting   |
| Category           | 11. Student and Institutional Success  |
| Access             | Public   |
| Type               | Action, Reports  |
| Fiscal Impact      | No   |
| Budgeted           | Yes  |
| Recommended Action | Approve required reviews of Vocational Training Programs from Grossmont and Cuyamaca Colleges, as recommended by the Chancellor. |

#### INFORMATION IN SUPPORT OF PROPOSAL

**Summary of Issue:** In accordance with California Education Code, Section 78016, community colleges are required to review each vocational occupational training program once every two years and submit a report to the Governing Board. The review is designed to specifically focus on the purpose of the program, program description, labor market demand, regional factors, and employment and completion data. This review is not

intended as a comprehensive program review or as a substitute for the established formal program review of each instructional program conducted at each college.

The Board is asked to accept these reviews of vocational programs from each college, presented here as **Attachment A** (Grossmont College) and **Attachment B** (Cuyamaca College).

**Background:** Since 2001, the District has had a standardized procedure in order to satisfy the California Education Code requirements and is supported by GCCCD Board Policy 4020, Program & Curriculum Development. The reviews are presented to the Board for approval each spring.

**Support of Strategic Planning:**

1. This review demonstrates a commitment to the continuous process of improvement to achieve effective and efficient operation of the Grossmont-Cuyamaca Community College District for the benefit of students, faculty and staff.
2. In addition, the process standardizes and aligns instructional procedures across the District and aligns our practices with those used statewide.

The review of the 2019-2020 Grossmont and Cuyamaca Colleges Vocational Programs will be presented by Dr. Javier Ayala, Grossmont College Dean of Career and Technology Education Workforce Development and Larry McLemore, Cuyamaca College Dean of Career and Technical Education.

File Attachments

[Attachment A-Grossmont Report-05.18.21.pdf \(12,219 KB\)](#)  
[Attachment B-Cuyamaca Report-05.18.21.pdf \(9,932 KB\)](#)  
[Presentation - CTE Program Review 05.18.21.pdf \(2,662 KB\)](#)

Motion & Voting

## 12. Budget and Finance

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|                    |   |
|--------------------|---|
| <b>Subject</b>     | <b>12.1 Ratification of Signatures on Agreements</b>  |
| Meeting            | May 18, 2021 - Governing Board Regular Meeting  |
| Category           | 12. Budget and Finance  |
| Access             | Public  |
| Type               | Action (Consent)  |
| Fiscal Impact      | Yes   |
| Budgeted           | Yes   |
| Budget Source      | All transactions are funded either by the Unrestricted General Fund (UGF) or other funds as identified in the individual Fiscal Impact statement. All are 2020-2021 budgets unless otherwise noted. |
| Recommended Action | Ratify the action of the Chancellor in authorizing agreements, and grant authority to accept, budget, and spend any proceeds therefrom.   |

**Summary of Issue:** The agreements on **Attachment A** have been undertaken in keeping with District policies and procedures. The services contracted for by any professional services contracts in this docket are not available within the District, cannot be performed satisfactorily by District staff, and/or are of such a highly specialized or technical nature, that the necessary expert knowledge, experience, and ability are not available within the District.

File Attachments

[Attachment A May RATS-05.18.21.pdf \(259 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Linda Cartwright.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Priscilla Ortiz - CC Student Trustee Advisory Vote

|                |  |
|----------------|--|
| <b>Subject</b> | <b>12.2 Purchase Orders and Warrants</b>       |
| Meeting        | May 18, 2021 - Governing Board Regular Meeting |
| Category       | 12. Budget and Finance                         |

|                    |  |
|--------------------|--|
| Access             | Public   |
| Type               | Action (Consent)   |
| Fiscal Impact      | Yes  |
| Dollar Amount      | \$64,375,817.22  |
| Budgeted           | Yes  |
| Budget Source      | Funded by various funds.   |
| Recommended Action | Ratify the action of the Chancellor in approving the purchase orders and warrants issued during the month of April 2021, and grant authority to execute appropriate documents. |

**Summary of Issue:** In conformance with Board Policy 6330, new and modified purchase orders and warrants for the period April 1, 2021 through April 30, 2021, are presented for review.

**Fiscal Impact:**

|  |                        |
|--|------------------------|
| General fund Purchase Orders                           | \$1,847,219.11         |
| Bookstore Special Revenue Fund Purchase Orders         | \$3,144.66             |
| Capital Outlay Fund Purchase Orders                    | \$37,602,190.27        |
| Trust Funds Purchase Orders                            | \$6,785.00             |
| <b>Total Value of New and Modified Purchase Orders</b> | <b>\$39,459,339.04</b> |
| <b>(Attachment A):</b>                                 |                        |
| Purchasing Warrants 85022859 - 85023166                | \$17,560,514.36        |
| Payroll Warrants                                       | <u>\$7,355,963.82</u>  |
| <b>Total Warrants:</b>                                 | <b>\$24,916,478.18</b> |
| <b>Total Purchase Orders and Warrants:</b>             | <b>\$64,375,817.22</b> |

File Attachments

[Attachment A POW May 2021-05.18.21.pdf \(754 KB\)](#)

**Motion & Voting**

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Linda Cartwright.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Priscilla Ortiz - CC Student Trustee Advisory Vote

**Subject 12.3 Budget Status Changes**

|                    |  |
|--------------------|--|
| Meeting            | May 18, 2021 - Governing Board Regular Meeting   |
| Category           | 12. Budget and Finance   |
| Access             | Public   |
| Type               | Action (Consent)   |
| Fiscal Impact      | Yes  |
| Dollar Amount      | \$354,688,962.00   |
| Budgeted           | Yes  |
| Recommended Action | Accept a report on the current budget status, accept related revenues or revisions, and grant authority to the Chancellor to budget these funds. |

**Fiscal Impact of Proposal:**

The following reflects the combined funds available for all District funds:

| Approved Budget | Transfers between Categories | Increases/Decreases to Working Budget* | Revised Budget |
|-----------------|------------------------------|--|----------------|
|-----------------|------------------------------|--|----------------|

Expenditure Classifications:

|                                      |                      |            |                    |                      |
|--------------------------------------|----------------------|------------|--------------------|----------------------|
| 1 Academic Salaries                  | \$57,201,550         | (\$2,642)  | \$40,885           | \$57,239,793         |
| 2 Classified Salaries                | 37,106,845           | 53,924     | (55,804)           | 37,104,965           |
| 3 Staff Benefits                     | 41,286,149           | 2,477      | (14,116)           | 41,274,510           |
| 4 Supplies                           | 6,450,193            | (19,310)   | 48,958             | 6,479,841            |
| 5 Rents, Utilities & Other Operating | 69,587,680           | (7,359)    | (166,727)          | 69,413,594           |
| 6 Capital Outlay                     | 105,771,465          | (27,090)   | 11,726             | 105,756,101          |
| 7 Other Outgo                        | 37,412,458           | 0          | 7,700              | 37,420,158           |
| Total                                | <u>\$354,816,340</u> | <u>\$0</u> | <u>(\$127,378)</u> | <u>\$354,688,962</u> |

\*Proposed Increases/Decreases to Working Budget:

1. A budget decrease for Grossmont College of \$100,000 to remove the budget for the NSF Stem Core grant as funding was lost due to the COVID-19 pandemic.
2. An increase in the 2020-2021 allocation for DSPS of \$26,635 for Cuyamaca College, for a new total of \$921,310 for 2020-2021.
3. Additional funding for Grossmont College in the amount of \$71,204 for the Head Start grant, for a new total of \$443,926 for 2020-2021.
4. Additional funding for Grossmont College in the amount of \$8,400 for the Child Development Training Consortium, for a new total of \$18,400 for 2020-2021.
5. New 2020-2021 funding for Grossmont College for the Employer Training Panel/Office Professional Development (ETP/OPT) in the amount of \$103,500.
6. A budget decrease for Grossmont College of \$237,117 to remove the budget for the Regional Strong Workforce Program, Student Retention, Persistence and Completion grant. This is a Strong Workforce regional grant and funds are held at the Foundation.

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Linda Cartwright.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Priscilla Ortiz - CC Student Trustee Advisory Vote

**Subject 12.4 Destruction of Records**

Meeting May 18, 2021 - Governing Board Regular Meeting

Category 12. Budget and Finance

Access Public

Type Action (Consent)

Fiscal Impact No

Budgeted Yes

Budget Source No General Fund impact. As a result of this action, costs associated with the imaging and destruction of records are included in the District's annual budget.

Recommended Action Grant authority to conduct destruction of Class 3—Disposable records during the 2021-2022 fiscal year, as recommended by the Chancellor.

**INFORMATION IN SUPPORT OF PROPOSAL**

Summary of Issue

1. Records not classified as continuing records, Class 1, or Class 2, are Class 3—Disposable. Whenever a permanent record is imaged, the imaged version is classified as permanent and the original reclassified as disposable. Unless otherwise noted, Class 3—Disposable records should be disposed of three years after the year in which the record originated (e.g., 2017-2018 + 3 = 2020-2021), and audit records three years after completion of the audit.
2. In order to comply with Title 5 and board policy BP 3310 Records Retention and Destruction, authorization is required to destroy records. This annual request covers all Class 3—Disposable records identified during the 2020-2021 fiscal year that have been retained for the mandated period of time specific to the subject.
3. This is an annual docket item that will grant authority for the 2021-2022 fiscal year.

**Background:** Due to space limitations and consistent with legal retention requirements, the District systematically destroys old records that are no longer needed, and other original records which have been imaged, following the period required by Title 5.

The District is requesting authority to destroy records as follows:

1. Originals of Permanent Records that have been (1) imaged and reclassified Class 3—Disposable, and (2) retained for the mandated period of time, including:
  - (a) Minutes of the Governing Board or Board Committee Meetings;
  - (b) Student Records;
  - (c) Accident or Injury Records involving a student for which a claim or damages has been filed that have been retained for at least one year after the claim settled or after the applicable statute of limitations has expired;
  - (d) Annual Report;
  - (e) Detailed Property Records;
  - (f) Detailed Personnel Records; and
  - (g) Employment Selection Records that have been retained over six years, or if a complaint was filed, records of the employment selection process that have been retained for seven years.
2. Continuing records that have been retained three years after classification.
3. Records basic to audit that have been retained three years after completion of the audit.

#### Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Linda Cartwright.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Priscilla Ortiz - CC Student Trustee Advisory Vote

#### **Subject**                      **12.5 Donations**

Meeting                      May 18, 2021 - Governing Board Regular Meeting

Category                      12. Budget and Finance

Access                      Public

Type                      Action (Consent)

Fiscal Impact                      No

Budgeted                      No

Budget Source                      There is no fiscal impact for accepting the donations.

Recommended Action                      Ratify the action of the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District.

#### **INFORMATION IN SUPPORT OF PROPOSAL**

##### Grossmont College

Griffin Etching Press Model IV, for the Art Department by Andrew Cautivar. The value of this donation, as determined by the donor, is \$4,000.

##### Cuyamaca College

None

##### District

None

#### Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Linda Cartwright.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Priscilla Ortiz - CC Student Trustee Advisory Vote

|                    |  |
|--------------------|--|
| <b>Subject</b>     | <b>12.6 Resolution 21-008 Authorizing Designated Agents</b>  |
| Meeting            | May 18, 2021 - Governing Board Regular Meeting   |
| Category           | 12. Budget and Finance   |
| Access             | Public   |
| Type               | Action (Consent)   |
| Fiscal Impact      | No   |
| Recommended Action | Adopt the following resolution to be effective July 1, 2021, through June 30, 2022:<br>Resolution 21-008 Designating Authorized Agent to Receive Mail at the County Office of Education, as recommended by the Chancellor. |

**INFORMATION IN SUPPORT OF PROPOSAL**

a. **Summary of Issue**

At the beginning of each fiscal year, and upon a change of personnel, the District is required by the San Diego County Office of Education to adopt a resolution designating authorized agents to act in various capacities on behalf of the District. The resolution for 2021-2022 is **Attachment A** (Resolution 21-008). In years past, resolutions included designating authorized agent to sign payroll payment order, designating authorized agent to sign school orders (commercial warrants), and designating authorized agents to pick-up warrants, these will no longer be issued now that the District is fiscally independent and the San Diego County Office of Education no longer maintains the District's payroll.

b. **Background**

Pursuant to various sections of the Education Code, the Governing Board of a school district must pass a resolution prior to the beginning of each fiscal year in order to maintain a current register of persons authorized to act on behalf of the school district.

File Attachments  
[Attachment A - 5.18.21.pdf \(137 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Linda Cartwright.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Priscilla Ortiz - CC Student Trustee Advisory Vote

**13. Public Works Projects**

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|                    |   |
|--------------------|---|
| <b>Subject</b>     | <b>13.1 Grossmont College Move Services: Ph1 31S, Theatre and Ph2 36N; Notice of Completion and Release of Retention</b>  |
| Meeting            | May 18, 2021 - Governing Board Regular Meeting  |
| Category           | 13. Public Works Projects   |
| Access             | Public  |
| Type               | Action (Consent)  |
| Fiscal Impact      | Yes   |
| Dollar Amount      | \$13,245,226.00   |
| Budgeted           | Yes   |
| Budget Source      | The project was funded by Proposition V Bond Funds.   |
| Recommended Action | Grant authority to the Chancellor to: a) File a Notice of Completion for Bid B19.008 Grossmont College Move Services: Ph1 31S, Theatre and Ph2 36N, with Elite Relocation; and b) Release retention as allowed in the contract documents. |

**INFORMATION IN SUPPORT OF PROPOSAL**

**a. Summary of Issue**

Bid B19.008 was issued to Elite Relocation. The project is complete and all punch list items have been resolved.

**b. Background**

Moving services were required at Grossmont College including various rooms in Building 100, Building 22A, Building 25 and Building 34. In addition, Building 36 was vacated. Approximately 40 faculty and staff members, classroom furniture, classroom equipment, office furniture, display cases, tools, file and storage items and personal effects were involved.

**c. Support of Strategic Planning**

Optimize human, fiscal, and physical resources to ensure organization, integrity, effectiveness, and accountability.

**d. Fiscal Impact of Proposal**

Construction Contract Amount: \$44,302.08

Ratified Change Orders: (\$10,000.00)

Total Construction to Date: \$34,302.08

Total Project Budget: \$13,245,226.00

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Linda Cartwright.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Priscilla Ortiz - CC Student Trustee Advisory Vote

|                    |  |
|--------------------|--|
| <b>Subject</b>     | <b>13.2 Resolution 21-010 Repair Chilled Water Lines at Grossmont College Building 10, Under Emergency Declaration</b>   |
| Meeting            | May 18, 2021 - Governing Board Regular Meeting   |
| Category           | 13. Public Works Projects  |
| Access             | Public   |
| Type               | Action   |
| Fiscal Impact      | Yes  |
| Budgeted           | Yes  |
| Budget Source      | District General Fund: Fiscal impact is approximately \$80,000.  |
| Recommended Action | Adopt Resolution 21-010 to ratify the action of the Chancellor in a) Obtaining permission from the County Superintendent of Schools to declare the repair of water lines in Building 10, at Grossmont College emergency projects and waive bidding requirements pursuant to Public Contract Code Section 20654; and b) entering into any contracts necessary to repair the damage, as recommended by the Chancellor. |

**INFORMATION IN SUPPORT OF PROPOSAL**

**a. Summary of Issue**

Immediate action needs to be taken to repair the chilled water line running from the main chiller on the Grossmont College campus to Building 10, which houses a number of student services including Admissions and Records, Financial Aid, Counseling, Cashiers, and others. The building also houses the offices of the President and the members of President’s Cabinet, and the Academic Deans. The failure of the chilled water line means that there is no air conditioning in Building 10. While fans are running to circulate air and the heating is operational, the air conditioning is not functioning. Due to the upcoming summer temperatures and the potential impact on student services, the considerable time involved with the competitive bid process for the temporary fix may not be feasible.

San Diego County Office of Education has approved the waiver on April 28, 2021. In order to move forward with the immediate repairs, the attached emergency waiver resolution (**Attachment A**) needs to be approved by the Governing Board.

The cost of the repairs will be approximately \$80,000.

**b. Background**

The Public Contract Code requires public bids on goods and services over \$15,000. In an emergency, contracts can be issued once the District declares the situation an emergency.

Motion & Voting

Adopt Resolution 21-010 to ratify the action of the Chancellor in a) Obtaining permission from the County Superintendent of Schools to declare the repair of water lines in Building 10, at Grossmont College emergency projects and waive bidding requirements pursuant to Public Contract Code Section 20654; and b) entering into any contracts necessary to repair the damage, as recommended by the Chancellor.

Motion by Elena Adams, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Priscilla Ortiz - CC Student Trustee Advisory Vote

## 14. Human Resources

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|                    |  |
|--------------------|--|
| <b>Subject</b>     | <b>14.1 Personnel</b>  |
| Meeting            | May 18, 2021 - Governing Board Regular Meeting   |
| Category           | 14. Human Resources  |
| Access             | Public   |
| Type               | Action (Consent)   |
| Fiscal Impact      | Yes  |
| Budgeted           | Yes  |
| Budget Source      | Funded by various District and departmental budgets  |
| Recommended Action | Ratify the action of the Chancellor in approving classified and academic personnel actions during the period from April 20, 2021 – May 17, 2021. |

File Attachments

[2021 May - Personnel Actions - Attachment A - Rev. 05.06.2021.docx.pdf \(437 KB\)](#)

[Kerry Kilber Rebman 4.1.2021 - 3.31.2022 INTERIM ADMINISTRATOR EMPLOYMENT CONTRACT 05.18.21.pdf \(1,059 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Linda Cartwright.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Priscilla Ortiz - CC Student Trustee Advisory Vote

|                    |   |
|--------------------|---|
| <b>Subject</b>     | <b>14.2 Emeritus Status</b>   |
| Meeting            | May 18, 2021 - Governing Board Regular Meeting  |
| Category           | 14. Human Resources   |
| Access             | Public  |
| Type               | Action (Consent)  |
| Fiscal Impact      | No  |
| Recommended Action | Confer Emeritus status upon Grossmont-Cuyamaca Community College District Grossmont College faculty members Susan Gonda, Craig Milgrim, and James Papageorge, as recommended by the Chancellor. |

### INFORMATION IN SUPPORT OF PROPOSAL

**1. Summary of Issue:** The Governing Board is requested to confer Emeritus status on Grossmont College faculty members Susan Gonda, Craig Milgrim, and James Papageorge in recognition of their distinguished service as faculty members. Official recognition of Emeritus status shall include appropriate privileges, benefits, and courtesies.

**2. Background:** In recognition of years of valued service and contributions to the Grossmont-Cuyamaca Community College District, the Governing Board established the title of "Emeritus" to be granted to retirees who meet the standards as set forth in board policy BP 7265 Emeritus Status. For faculty retirees, these standards include at least twenty (20) years of service within the District, Professor rank or nomination by the Academic Senate, and approval by the Governing Board.

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Linda Cartwright.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Priscilla Ortiz - CC Student Trustee Advisory Vote

**Subject** **14.3 Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form 2020-2021**

Meeting May 18, 2021 - Governing Board Regular Meeting

Category 14. Human Resources

Access Public

Type Action

Fiscal Impact No

Budgeted Yes

Recommended Action Motion to approve the Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form, Fiscal Year 2020-2021.

To implement the Equal Employment Opportunity (EEO) policies contained in the Education Code and Title 5, the State Chancellor's Office has established a Multiple Methods model for allocating the EEO Fund. Nine best-practice areas have been identified for "success in promoting" EEO.

In order to qualify for funding for fiscal year 2021-2022, districts must demonstrate compliance with Method #1 and with at least six (6) of the remaining eight (8) Multiple Methods.

As reported on the EEO Fund Multiple Method Allocation Model Certification Form 2020-2021 and supplemental materials (**Attachment A**), Grossmont-Cuyamaca Community College District (GCCCD) is compliant with Multiple Method #1: The District must have an EEO Advisory Committee, EEO Plan, and submit Expenditure/Performance reports for prior year. In addition, GCCCD exceeds the standard by complying with seven (7) of eight (8) of the designated Multiple Methods.

Note:

Attachment "EEO Fund Allocation Model PPT" shared during meeting was added post-meeting.

File Attachments

[Attachment A-EEO Fund Annual Report 2020 2021-05.18.21.pdf \(5,468 KB\)](#)

[EEO Fund Allocation Model PPT-05.18.21.pdf \(172 KB\)](#)

Motion & Voting

Motion to approve the Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form, Fiscal Year 2020-2021.

Motion by Debbie Justeson, second by Julie Schorr.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Priscilla Ortiz - CC Student Trustee Advisory Vote

## **15. Staff Communications**

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**Subject** **15.1 Staff Communications**

Meeting May 18, 2021 - Governing Board Regular Meeting

Category 15. Staff Communications

Access Public

Type Information

## 16. Closed Session

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|                |   |
|----------------|---|
| <b>Subject</b> | <b>16.1 Public Comment / Presentation: written comments will be accepted until 2:00 p.m. the day of the meeting</b> |
| Meeting        | May 18, 2021 - Governing Board Regular Meeting  |
| Category       | 16. Closed Session  |
| Access         | Public  |
| Type           | Procedural  |

### **Public Written Comment:**

In lieu of in-person attendance due to COVID-19 and Executive Orders [N-29-20](#) and [N-35-20](#), submission of public comments must be sent via e-mail to Michael Williamson, Executive Assistant, Chancellor/Governing Board at [michael.williamson@gcccd.edu](mailto:michael.williamson@gcccd.edu). All comments submitted will be reviewed and sent to Board President for consideration to be read aloud during the Board meeting. All public comments submitted, whether read aloud or not, will be reviewed by the Board and included in the administrative record of the meeting. Comments will only be accepted until 2:00 p.m. on the day of the meeting. Individual comments/presentations are limited to four minutes per topic. The maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one Board meeting shall be twenty minutes.

### **In Person Participation:**

Due to the Coronavirus disease (COVID-19) public health emergency, including the order by the State of California public health officials for anyone living in the state to stay home, **in person participation at Grossmont-Cuyamaca Community College District Governing Board meetings will not be allowed.**

|                |  |
|----------------|--|
| <b>Subject</b> | <b>16.2 Adjourn to Electronic Closed Session: Pursuant to Government Code Section 54957.6 to confer with the District Negotiation Team on the status of negotiations; and pursuant to Government Code Section 54957 to confer with Chancellor on Chancellor's Evaluation</b> |
| Meeting        | May 18, 2021 - Governing Board Regular Meeting   |
| Category       | 16. Closed Session   |
| Access         | Public   |
| Type           | Information, Procedural  |

In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session, following the conclusion of the open session, in an electronic session.

- Pursuant to Government Code Section 54957.6 to confer with the District Negotiation Team on the status of negotiations; and
- Pursuant to Government Code Section 54957 to confer with Chancellor on Chancellor's Evaluation

## 17. Reconvene in Open Session

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|                |   |
|----------------|---|
| <b>Subject</b> | <b>17.1 Announcement of Action Taken in Closed Session (if applicable).No action was taken in closed session.</b> |
| Meeting        | May 18, 2021 - Governing Board Regular Meeting  |
| Category       | 17. Reconvene in Open Session   |
| Access         | Public  |
| Type           | Procedural  |

Announcement closed session items; (if applicable).

On 5/18/21 at 8:15 p.m. it was noted that no action will be taken in closed session.

## 18. Adjournment

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|----------------|--|
| <b>Subject</b> | <b>18.1 Adjournment</b>                        |
| Meeting        | May 18, 2021 - Governing Board Regular Meeting |
| Category       | 18. Adjournment                                |
| Access         | Public   |
| Type           | Procedural                                     |