



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Tuesday, June 15, 2021 Governing Board Regular Meeting

Notice: Regular Meeting of the Grossmont-Cuyamaca Community College District Governing Board

**Tuesday, June 15, 2021
Workshop and Open Session-4:15 p.m., followed by Closed Session**

Video link: <https://youtu.be/Ey1kQ88Jot8>

*** Executive Orders N-29-20 and N-35-20 signed by Governor Newsom, extend the authorization of local legislative bodies to hold public meetings via teleconference and suspends some of the requirements of the Brown Act. The Executive Orders require a local legislative body that holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically.**

The full text of Executive Orders available at:

<https://www.gov.ca.gov/wp-content/uploads/2020/03/3.17.20-N-29-20-EO.pdf>

<https://www.gov.ca.gov/wp-content/uploads/2020/03/3.21.20-EO-N-35-20.pdf>

Public Comment:

In lieu of in-person attendance due to COVID-19 and Executive Orders N-29-20 and N-35-20, submission of public comments must be sent via e-mail to Michael Williamson, Executive Assistant, Chancellor/Governing Board at michael.williamson@gcccd.edu. All comments submitted will be reviewed and sent to Board President for consideration to be read aloud during the Board meeting. All public comments submitted, whether read aloud or not, will be reviewed by the Board and included in the administrative record of the meeting. Comments will only be accepted until 2:00 p.m. on the day of the meeting. Individual comments/presentations are limited to four minutes per topic. The maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one Board meeting shall be twenty minutes.

In compliance with the Americans with Disabilities Act, the Grossmont-Cuyamaca Community College District will make every effort to honor requests for reasonable accommodations made by individuals with disabilities [ADA Title II, Sec. 202, 42 USC 12132]. If you need accommodation please send an email to michael.williamson@gcccd.edu, 48 hours in advance of the scheduled meeting at (619) 644-7570.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to Governing Board Trustees for the Grossmont-Cuyamaca Community College District in advance of the meetings, may be viewed at the Governing Board live-stream meeting, or online at <https://go.boarddocs.com/ca/gcccd/Board.nsf/Public>, or at the Chancellor/Governing Board District Offices North, 8800 Grossmont College Drive, El Cajon, CA 92020.

Board reserves the right to modify the order of business as it deems appropriate.

1. Board Workshop - 4:15 PM - Electronic Meeting

Subject	1.1 Call to Order
Meeting	Jun 15, 2021 - Governing Board Regular Meeting
Category	1. Board Workshop - 4:15 PM - Electronic Meeting
Access	Public
Type	Procedural

Subject	1.2 Pledge of Allegiance
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Meeting Jun 15, 2021 - Governing Board Regular Meeting
Category 1. Board Workshop - 4:15 PM - Electronic Meeting
Access Public
Type Procedural



United States Flag



CALIFORNIA REPUBLIC

California State Flag

Subject 1.3 Board Workshop: Tentative Budget Workshop

Meeting Jun 15, 2021 - Governing Board Regular Meeting
Category 1. Board Workshop - 4:15 PM - Electronic Meeting
Access Public
Type Information, Reports

The Grossmont-Cuyamaca Community College District Governing Board will participate in a workshop entitled "*Tentative Budget Workshop*" presented by Interim Vice Chancellor Business Services Sahar Abushaban.

File Attachments

[2021-22 TB Book-06.15.21.pdf \(2,880 KB\)](#)

2. Regular Meeting - Call to Order

Subject 2.1 Call to Order

Meeting Jun 15, 2021 - Governing Board Regular Meeting
Category 2. Regular Meeting - Call to Order
Access Public
Type Procedural

Subject 2.2 Roll Call - Establishment of Quorum

Meeting Jun 15, 2021 - Governing Board Regular Meeting
Category 2. Regular Meeting - Call to Order
Access Public
Type Procedural

Subject 2.3 Administration of Oath of Office for Student Trustees

Meeting Jun 15, 2021 - Governing Board Regular Meeting
Category 2. Regular Meeting - Call to Order
Access Public
Type Procedural

The Oath of Office of Student Trustees will be administered by Board President Brad Monroe:

- Kristie Macogay, Cuyamaca College Student Trustee
- Benjamin Blevins, Grossmont College Student Trustee

File Attachments

[CERTIFICATION OF OATH OF OFFICE OF STUDENT TRUSTEES-06.15.21.pdf \(358 KB\)](#)

3. Open Session

Subject 3.1 Announcement Open Session

Meeting Jun 15, 2021 - Governing Board Regular Meeting
Category 3. Open Session
Access Public
Type Procedural

Subject 3.2 Public Comment / Presentation: written comments will be accepted until 2:00 p.m. the day of the meeting

Meeting Jun 15, 2021 - Governing Board Regular Meeting
Category 3. Open Session
Access Public
Type Procedural

Public Written Comment:

In lieu of in-person attendance due to COVID-19 and Executive Orders [N-29-20](#) and [N-35-20](#), submission of public comments must be sent via e-mail to Michael Williamson, Executive Assistant, Chancellor/Governing Board at michael.williamson@gcccd.edu. All comments submitted will be reviewed and sent to Board President for consideration to be read aloud during the Board meeting. All public comments submitted, whether read aloud or not, will be reviewed by the Board and included in the administrative record of the meeting. Comments will only be accepted until 2:00 p.m. on the day of the meeting. Individual comments/presentations are limited to four minutes per topic. The maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one Board meeting shall be twenty minutes.

In Person Participation:

Due to the Coronavirus disease (COVID-19) public health emergency, including the order by the State of California public health officials for anyone living in the state to stay home, **in person participation at Grossmont-Cuyamaca Community College District Governing Board meetings will not be allowed.**

4. Reports

Subject 4.1 Governing Board Member Reports

Meeting Jun 15, 2021 - Governing Board Regular Meeting
Category 4. Reports
Access Public
Type Information, Reports

Governing Board Members will provide reports and activity updates.

Subject 4.2 Report of the Board President

Meeting Jun 15, 2021 - Governing Board Regular Meeting
Category 4. Reports

Access Public
Type Information, Reports
The Governing Board President will provide a report and activities update.

Subject 4.3 Report of the Chancellor
Meeting Jun 15, 2021 - Governing Board Regular Meeting
Category 4. Reports
Access Public
Type Information, Reports

Subject 4.4 Monthly Site and Facilities Project Status Reports for the Governing Board
Meeting Jun 15, 2021 - Governing Board Regular Meeting
Category 4. Reports
Access Public
Type Information, Reports
The following reports are provided to the Governing Board:

1. Grossmont College President's Report
2. Cuyamaca College President's Report
3. Facilities Project Status Report

File Attachments
[Grossmont President's Report-06.15.21.pdf \(869 KB\)](#)
[Cuyamaca President's Report-06.15.21.pdf \(717 KB\)](#)
[May 2021 Facilities Project Status Report.pdf \(160 KB\)](#)

5. Call for Changes to the Docket of Business

Subject 5.1 Changes to the Docket of Business
Meeting Jun 15, 2021 - Governing Board Regular Meeting
Category 5. Call for Changes to the Docket of Business
Access Public
Type Information

6. Approval of Minutes

Subject 6.1 Minutes of the May 18, 2021, Governing Board Regular Meeting
Meeting Jun 15, 2021 - Governing Board Regular Meeting
Category 6. Approval of Minutes
Access Public
Type Action, Minutes
Fiscal Impact No
Recommended Action Approve the Minutes of the May 18, 2021, Governing Board Regular Meeting
Minutes [View Minutes](#) for May 18, 2021 - Governing Board Regular Meeting
Motion & Voting
Approve the Minutes of the May 18, 2021, Governing Board Regular Meeting

Motion by Debbie Justeson, second by Julie Schorr.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Kristie Macogay - CC Student Trustee Advisory Vote

7. Development of Consent Calendar

Subject	7.1 Development of Consent Calendar
Meeting	Jun 15, 2021 - Governing Board Regular Meeting
Category	7. Development of Consent Calendar
Access	Public
Type	Information, Discussion

Governing Board members will pull items from the docket of business for discussion.

8. Adoption of Consent Calendar

Subject	8.1 Adoption of Consent Calendar
Meeting	Jun 15, 2021 - Governing Board Regular Meeting
Category	8. Adoption of Consent Calendar
Access	Public
Type	Action (Consent)

Recommended Action Approved as part of the Consent Calendar

Adoption of Consent Calendar—There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar for discussion. Any items that are removed will be considered separately. All matters remaining under the Consent Calendar will be approved by one motion. Sufficient backup material will be available in advance so the Board members will have complete data regarding the item.

Governing Board member will vote to approve as requested, all items on the Consent Calendar, except for those items pulled for discussion.

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Kristie Macogay - CC Student Trustee Advisory Vote

9. Governance

Subject	9.1 Resolution 21-011 Affirming Grossmont-Cuyamaca Community College District's Commitment to Diversity, Equity and Inclusion
Meeting	Jun 15, 2021 - Governing Board Regular Meeting
Category	9. Governance
Access	Public
Type	Action
Fiscal Impact	No

Recommended Action Adopt Resolution 21-011 Affirming Grossmont-Cuyamaca Community College District's Commitment to Diversity, Equity and Inclusion

The California Community College Chancellor's Office has asked governing boards at California community colleges to adopt a local resolution in support of diversity, equity and inclusion. The resolution provides a holistic, action-oriented approach to addressing issues related to DEI. The resolution calls on colleges to advance DEI efforts by aligning with the Board of Governors DEI Integration Plan and Title 5 DEI statement. In adopting this resolution, colleges are also committing to engaging in activities such as: 1) supporting the implementation of the strategies described in the DEI Integration Plan; 2) providing implicit bias training to all employees; 3) having local boards review and update their local student equity plans; and 4) addressing campus and classroom climate issues to foster a climate of inclusion.

File Attachments

Motion & Voting

Adopt Resolution 21-011 Affirming Grossmont-Cuyamaca Community College District's Commitment to Diversity, Equity and Inclusion

Motion by Debbie Justeson, second by Julie Schorr.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Kristie Macogay - CC Student Trustee Advisory Vote

Subject	9.2 Board Policies Update
Meeting	Jun 15, 2021 - Governing Board Regular Meeting
Category	9. Governance
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Recommended Action	Review and adopt revisions to Board Policies, as recommended by the Chancellor: BP 4040 Library and Learning Support Resources BP 5052 Open Enrollment BP 5110 Counseling Services BP 5150 Extended Opportunity Programs and Services BP 5400 Associated Student Government Organization BP 5410 Associated Student Government Organization Elections

The board policies presented in the attachments are part of the ongoing process of developing and updating board policies to reflect changes in legislation and District administrative and operating procedures. Substantive changes to policies go through Districtwide Executive Council (DEC), District Strategic Planning & Budget Council (DSP&BC), and Student and Institutional Success Council (SISC) for a 60-day review process, which includes Districtwide constituency review. DEC, DSP&BC, and SISC are comprised of representatives from all constituency groups. Administrative procedures to implement board policies are delegated to the Chancellor under BP 2410 Board Policies and Administrative Procedures.

Policies Presented:

- BP 4040 Library and Learning Support Resources - 6-year review - minor changes
- BP 5052 Open Enrollment - 6-year review - minor changes
- BP 5110 Counseling Services - 6-year review - minor changes
- BP 5150 Extended Opportunity Programs and Services - 6-year review - minor changes
- BP 5400 Associated Student Government Organization - 6-year review - minor changes
- BP 5410 Associated Student Government Organization Elections - 6-year review - minor changes

File Attachments

- [BP 4040 Library and Learning Support Resources-06.15.21.pdf \(104 KB\)](#)
- [BP 5052 Open Enrollment-06.15.21.pdf \(24 KB\)](#)
- [BP 5110 Counseling Services-06.15.21.pdf \(105 KB\)](#)
- [BP 5150 Extended Opportunity Programs and Services-06.15.21.pdf \(95 KB\)](#)
- [BP 5400 Associated Student Government Organization-06.15.21.pdf \(137 KB\)](#)
- [BP 5410 Associated Student Government Organization Elections-06.15.21.pdf \(24 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Kristie Macogay - CC Student Trustee Advisory Vote

10. Information

Subject	10.1 Facilities Construction Update
Meeting	Jun 15, 2021 - Governing Board Regular Meeting
Category	10. Information

Access Public

Type Information

A Facilities Construction Update is presented to provide an overview of progress and status of activities. The update is presented by the District's program/project management firm, Gafcon. This presentation also provides highlights of program management activities and major activities and projects planned for 2021.

File Attachments

[Facilities Construction Update Presentation-06.15.21.pdf \(2,729 KB\)](#)

Subject 10.2 Community Benefit Agreement (CBA) Update

Meeting Jun 15, 2021 - Governing Board Regular Meeting

Category 10. Information

Access Public

Type Information

This update is presented to provide an overview of the activity related to the Community Benefit Agreement (CBA) and a progress update on the Evaluation Plan. The update is presented by the District's program/project management firm, Gafcon.

File Attachments

[CBA Presentation-06.15.21.pdf \(368 KB\)](#)

Subject 10.3 Proposition V Citizens' Bond Oversight Committee Annual Report

Meeting Jun 15, 2021 - Governing Board Regular Meeting

Category 10. Information

Access Public

Type Information

Summary of Issue: The chair of the Citizens' Bond Oversight Committee Communications Subcommittee will present the annual report (**Attachment A**) to the Governing Board.

Background: As required by Section IV.C. of the Citizens' Bond Oversight Committee Bylaws, at least once a year the committee shall issue a report on the result of its activities.

File Attachments

[Attachment A - 2020 CBOC Annual Report-05.18.21 - 06.15.21.pdf \(9,163 KB\)](#)

Subject 10.4 Grossmont-Cuyamaca Community College District Child Development Centers' Agency Self-Evaluation Reports and Action Plans

Meeting Jun 15, 2021 - Governing Board Regular Meeting

Category 10. Information

Access Public

Type Information

As part of the funding terms and conditions for the General Child Care contract of the Grossmont-Cuyamaca Community College District Child Development Centers, the Centers must conduct an annual self-study consisting of a parent survey, environmental ratings, and developmental profiles of the children enrolled. The Agency Self-Evaluation Report is presented in **Attachment A** for Grossmont College and Cuyamaca College Child Development Centers.

File Attachments

[Attachment A - 20-21 PSE Survey-06.15.21.pdf \(948 KB\)](#)

Subject 10.5 District Investment Plan

Meeting Jun 15, 2021 - Governing Board Regular Meeting
Category 10. Information
Access Public
Type Information

Information California Government Code Section 53600 and Governing Board Policy (BP) 6320 require the Chancellor to present to the Board, annually, the District's written investment plan.

Background BP 6320, Investments (**Attachment A**), and Investment Plan (**Attachment B**), were adopted to ensure that funds not required for the immediate needs of the District are invested. Investments shall be in accordance with law, including California Government Code Sections 53600, et seq.

The investment policy applies to all financial assets held by the District except those, if any, which are specifically exempted by statute or local policy. For example, assets invested on behalf of retirees by third party fund managers are exempt.

Consistent with BP 6320, a Schedule of Cash Balance and Investments is provided to the Board for information each quarter as part of the Quarterly Financial Report.

File Attachments

[Attachment A - BP 6320 - 06.15.21.pdf \(606 KB\)](#)

[Attachment B - Investment Plan-06.15.21.pdf \(700 KB\)](#)

11. Student and Institutional Success

Subject 11.1 College and Career Access Pathways Partnership Agreement Between the Grossmont-Cuyamaca Community College District and Steele Canyon Charter High School

Meeting Jun 15, 2021 - Governing Board Regular Meeting

Category 11. Student and Institutional Success

Access Public

Type Action (Consent)

Recommended Action Approve the College and Career Access Pathways Partnership Agreement between the Grossmont-Cuyamaca Community College District and Steele Canyon Charter High School, as recommended by the Chancellor.

PROPOSAL: Consider the College and Career Access Pathways Partnership Agreement between the Grossmont-Cuyamaca Community College District and Steele Canyon Charter High School.

INFORMATION IN SUPPORT OF PROPOSAL

1. Summary of Issue: Grossmont-Cuyamaca Community College District (GCCCD) and Steele Canyon Charter High School desire to enter into a partnership agreement in accordance with AB 30 College and Career Access Pathways (CCAP). The Partnership Agreement and list of the fall 2021 and spring 2022 Cuyamaca College courses to be offered at Steele Canyon Charter High School are presented in **Attachment A**.

2. Background: This agreement will allow the parties to continue the collaborative efforts of their dual enrollment program within the guidelines of a CCAP Agreement for the purpose of expanding dual enrollment opportunities. The goals of the CCAP agreement include: developing seamless pathways from high school to community college for career technical education and preparation for transfer; improving high school graduation rates; and helping high school students achieve college and career readiness. The provisions of the CCAP Agreements adhere to all the relevant Education Code requirements pertaining to enrollment, allowances, and apportionments.

File Attachments

[Attachment A-CCAP-SCHS-GCCCD - 06.15.21.pdf \(869 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Kristie Macogay - CC Student Trustee Advisory Vote

Subject 11.2 Grossmont College Course, Certificate, and Degree Changes for 2021/2022

Meeting	Jun 15, 2021 - Governing Board Regular Meeting
Category	11. Student and Institutional Success
Access	Public
Type	Action, Procedural
Fiscal Impact	Yes
Budgeted	Yes
Recommended Action	Approve Grossmont College's credit and non-credit course, certificate, and degree changes as recommended by the Chancellor, and authorize publishing in the 2021-2022 Grossmont College catalog.

Summary of Issue: Course, certificate, and degree additions, deletions, and modifications, requests for courses to be offered through distance education, emergency remote teaching, and matters of academic procedures as appropriate are submitted from instructional departments to the Curriculum Committee for review. Following recommendation by the Chancellor and approval by the Governing Board, they are published in each college's catalog. The changes are presented in **Attachment A (Summary)** and **Attachment B (Grossmont College Academic Program Changes)**.

Presented by Grossmont College Curriculum Committee Faculty Co-Chair Dee Aceves.

Background: The proposed curricula changes were reviewed and approved by the Curriculum Committees at Grossmont College in spring 2021. The committee membership covers a wide range of representation—students, staff, faculty, and management.

The initiative for academic curricula changes come from the following sources:

- The need to update and develop new curriculum in all areas to ensure academic excellence.
- The need to keep curriculum current for articulation purposes with other academic institutions.
- The agreement between Grossmont and Cuyamaca Colleges to align credit courses offered at both campus sites.
- Recommendations by advisory committees in the field to maintain occupational and/or discipline relevancy.
- Program Review Committee recommendations.
- Title 5 regulations pertaining to content review for prerequisites, corequisites, and advisories on recommended preparations.
- Trends in higher education that focus on instructional technologies.
- The addition of Emergency Remote Teaching to allow for courses to be offered remotely in emergency situations.

Options Considered: Department faculty met with the Curriculum Committees and explained how the courses and degrees were developed. Each proposal was considered on its own merit and committee decisions were made with department needs in mind. Approval of these course, certificate, and degree additions, deletions, deactivations, and modifications will keep our programs up-to-date, facilitate articulation with other colleges, and ensure compliance with accreditation standards and California Education Code 66746.

Support of Strategic Planning: All courses, certificates, and degrees support the mission, vision and values of both colleges and the district, as outlined in the 2016-2022 district-wide strategic plan. They promote the strategic goals of student access, learning and student success, and economic and community development.

Fiscal Impact of Proposal: Both colleges are mindful of the current budget situation and will balance the courses required for these degrees with other offerings in the departments. The operational costs for these courses, certificates, and degrees, will be covered by each college's projected 2021-2022 instructional budgets.

File Attachments

[Attachment A - Summary of GC Academic Program Changes-06.15.21.pdf \(217 KB\)](#)

[Attachment B - GC Academic Program Changes-06.15.21.pdf \(993 KB\)](#)

Motion & Voting

Approve Grossmont College's credit and non-credit course, certificate, and degree changes as recommended by the Chancellor, and authorize publishing in the 2021-2022 Grossmont College catalog.

Motion by Julie Schorr, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Kristie Macogay - CC Student Trustee Advisory Vote

12. Budget and Finance

Subject **12.1 Ratification of Signatures on Agreements**

Meeting Jun 15, 2021 - Governing Board Regular Meeting

Category 12. Budget and Finance

Access Public

Type	Action (Consent)
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	All transactions are funded either by the Unrestricted General Fund (UGF) or other funds as identified in the individual Fiscal Impact statement. All are 2020-2021 budgets unless otherwise noted.
Recommended Action	Ratify the action of the Chancellor in authorizing agreements, and grant authority to accept, budget, and spend any proceeds therefrom.

Summary of Issue: The agreements on **Attachment A** have been undertaken in keeping with District policies and procedures. The services contracted for by any professional services contracts in this docket are not available within the District, cannot be performed satisfactorily by District staff, and/or are of such a highly specialized or technical nature, that the necessary expert knowledge, experience, and ability are not available within the District.

File Attachments
[Attachment A Jun RATS-06.15.21.pdf \(241 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Kristie Macogay - CC Student Trustee Advisory Vote

Subject 12.2 Purchase Orders and Warrants

Meeting	Jun 15, 2021 - Governing Board Regular Meeting
Category	12. Budget and Finance
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Funded by various funds.
Recommended Action	Ratify the action of the Chancellor in approving the purchase orders and warrants issued during the month of May 2021, and grant authority to execute appropriate documents.

Public Content

Summary of Issue: In conformance with Board Policy 6330, new and modified purchase orders and warrants for the period May 1 through May 31, 2021, are presented for review.

Fiscal Impact:

General fund Purchase Orders	\$3,365,752.22
Bookstore Special Revenue Fund Purchase Orders	\$4,034.01
Capital Outlay Fund Purchase Orders	\$16,845,289.50
Trust Funds Purchase Orders	\$6,538.06

Total Value of New and Modified Purchase Orders \$20,221,613.79

(Attachment A):

Purchasing Warrants 85023167 - 85023482	\$7,392,117.12
Payroll Warrants	<u>\$7,801,768.44</u>

Total Warrants: \$15,193,885.56

Total Purchase Orders and Warrants: \$35,415,499.35

File Attachments
[Attachment A - POWs June 2021 - 6.15.21.pdf \(743 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Kristie Macogay - CC Student Trustee Advisory Vote

Subject 12.3 Budget Status Changes

Meeting Jun 15, 2021 - Governing Board Regular Meeting

Category 12. Budget and Finance

Access Public

Type Action (Consent)

Fiscal Impact Yes

Dollar Amount \$374,573,041.00

Budgeted Yes

Recommended Action Accept a report on the current budget status, accept related revenues or revisions, and grant authority to the Chancellor to budget these funds.

Fiscal Impact of Proposal:

The following reflects the combined funds available for all District funds:

	Approved Budget	Transfers between Categories	Increases/Decreases to Working Budget*	Revised Budget
Expenditure Classifications:				
1 Academic Salaries	\$57,239,793	\$11,910	\$1,163,236	\$58,414,939
2 Classified Salaries	37,104,965	86,000	1,113,953	38,304,918
3 Staff Benefits	41,274,510	(13,392)	1,039,824	42,300,942
4 Supplies	6,479,841	120,895	1,022,648	7,623,384
5 Rents, Utilities & Other Operating	69,413,594	749,176	8,011,288	78,174,058
6 Capital Outlay	105,756,101	(1,235,606)	5,533,130	110,053,625
7 Other Outgo	37,420,158	281,017	2,000,000	39,701,175
Total	<u>\$354,688,962</u>	<u>\$0</u>	<u>\$19,884,079</u>	<u>\$374,573,041</u>

***Proposed Increases/Decreases to Working Budget:**

1. New 20-21 funding for Cuyamaca College for the San Diego Region NetLabs in the amount of \$20,000.
2. New 20-21 funding for Grossmont College for the Report Streamlining Pilot Project in the amount of \$200,000.
3. New 20-21 funding for Grossmont College from the Immediate Action Budget Package in the amount of \$31,423 for CalFresh Outreach and \$208,781 for Student Retention and Enrollment.
4. New 20-21 funding for Cuyamaca College from the Immediate Action Budget Package in the amount of \$16,809 for CalFresh Outreach and \$87,948 for Student Retention and Enrollment.
5. New 20-21 funding from the American Rescue Plan in the amount of \$19,182,447.
6. Increases to the Fund 41 budget for Grossmont College:
 - a. \$111,259 for the Building 10 Chilled Water Line
 - b. \$1,000 for Boiler Buildings
 - c. \$24,412 for CDC facility upgrades

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Kristie Macogay - CC Student Trustee Advisory Vote

Subject 12.4 2021/2022 Tentative Budget

Meeting Jun 15, 2021 - Governing Board Regular Meeting

Category 12. Budget and Finance

Access Public

Type Action

Fiscal Impact Yes

Dollar Amount \$272,606,647.00

Budgeted Yes

Budget Source General Fund

Recommended Action Approve the Grossmont-Cuyamaca Community College District 2021/2022 Tentative Budget and grant authority to the Chancellor to make changes to the 2021/2022 Tentative Budget prior to approval of the Adoption Budget, as recommended by the Chancellor.

INFORMATION IN SUPPORT OF PROPOSAL

By law, the District Governing Board must approve a Tentative Budget for the following year by June 30, 2021. The 2021/2022 Tentative Budget becomes the District's operating budget July 1, 2021. Between July 1, 2021, and the date the Board acts on the Adoption Budget, fiscal year 2021/2022 will be closed resulting in actual ending balances to be included in the 2021/2022 Adoption Budget. Additional projects and grants may also be awarded to the District and will be added during budget development. All necessary budget changes will be incorporated in the Adoption Budget presented to the Board for action in September.

Total General Fund of the Tentative Budget is \$272.6 million and total Supplemental Funds are \$271.6 million.

File Attachments

[2021-22 TB Book-06.15.21.pdf \(2,880 KB\)](#)

Motion & Voting

Approve the Grossmont-Cuyamaca Community College District 2021/2022 Tentative Budget and grant authority to the Chancellor to make changes to the 2021/2022 Tentative Budget prior to approval of the Adoption Budget, as recommended by the Chancellor.

Motion by Debbie Justeson, second by Julie Schorr.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Kristie Macogay - CC Student Trustee Advisory Vote

Subject 12.5 End-Of-Year Budget Transfers

Meeting Jun 15, 2021 - Governing Board Regular Meeting

Category 12. Budget and Finance

Access Public

Type Action (Consent)

Fiscal Impact No

Budgeted Yes

Recommended Action Grant authority to the Chancellor to affect budget transfers necessary for closing the District's fiscal year ending June 30, 2021, subject to ratification by the Governing Board.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue: In order to efficiently close out a fiscal year, it is necessary to make many year-end closing budget transfers. These transfers do not result in an increased budget authority for District funds.

Support of Strategic Planning

- (1) Efficient and effective operation of the District; and
- (2) Sound fiscal management, fiscal stability, and accountability.

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Kristie Macogay - CC Student Trustee Advisory Vote

13. Public Works Projects

Subject	13.1 Cuyamaca College Track and Field Improvements Ph II - Scoreboard; Ratification of Award
Meeting	Jun 15, 2021 - Governing Board Regular Meeting
Category	13. Public Works Projects
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$1,912,451.00
Budgeted	Yes
Budget Source	This project will be funded by Proposition "V" Bond Funds.
Recommended Action	Ratify the action of the Chancellor in awarding Bid B20.002 – Cuyamaca College Track and Field Improvements Ph. II - Scoreboard, to M.A. Stevens Construction, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications.

INFORMATION IN SUPPORT OF PROPOSAL

a. Summary of Issue

Bid documents were sent to 113 bidders in addition to publishing the legal notice and posting on the District website. Eight general contractors attended the non-mandatory pre-bid meeting and job walk. A total of eleven bids were received. The award was made as presented in **Attachment A**.

b. Background

The scope of the Cuyamaca College Track and Field Improvements Ph. II – Scoreboard will include the installation of a digital display scoreboard on the south end of the current track and field. Electrical and data lines will be run from the Central plant, trenching for these lines will be done on the west side of the track for the controls and the east side of the track for the timer.

After the original estimate was determined, the height and size of the scoreboard was increased, and the site location moved. These changes also revised the structural footings and supports and increased the required sitework. A second control point was added around the track, including the addition of an underground conduit. These modifications increased the total cost of the scoreboard scope of work, resulting in an increased construction cost.

c. Support of Strategic Planning

Optimize human, fiscal, and physical resources to ensure organization, integrity, effectiveness and accountability.

d. Fiscal Impact of Proposal

Original Estimated Contract Cost: \$402,829

Construction Contract Amount: \$970,000

Total Project Budget: \$1,912,451

File Attachments

[Attachment A - B20.002 - 06.15.21.pdf \(1,730 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Kristie Macogay - CC Student Trustee Advisory Vote

14. Human Resources

Subject	14.1 Return to Campus Agreement between CSEA and Grossmont-Cuyamaca Community College District
Meeting	Jun 15, 2021 - Governing Board Regular Meeting
Category	14. Human Resources
Access	Public
Type	Action
Fiscal Impact	Yes
Budgeted	Yes
Recommended Action	To approve the the return to campus agreement between CSEA and Grossmont-Cuyamaca Community College District.

This Memorandum of Understanding (MOU) is entered into by and between Grossmont Cuyamaca Community College District ("District") and the California School Employees Association and its Grossmont Cuyamaca Chapter #707 ("CSEA"), collectively concerning the reopening of the District after the COVID-19 shutdown.

The purpose of this MOU is to ensure processes are in place to maintain safe facilities, operations, and customer service for the benefit of the students and communities served by the District, its faculty, and staff.

File Attachments

[Attachment A - Ch 707 Return to Campus Agreement w.Signatures-06.15.21.pdf \(2,961 KB\)](#)

Motion & Voting

To approve the the return to campus agreement between CSEA and Grossmont-Cuyamaca Community College District.

Motion by Linda Cartwright, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Kristie Macogay - CC Student Trustee Advisory Vote

Subject	14.2 Side letter agreements between the American Federation of Teachers Local 1931 (AFT) and Grossmont-Cuyamaca Community College District
Meeting	Jun 15, 2021 - Governing Board Regular Meeting
Category	14. Human Resources
Access	Public
Type	Action
Fiscal Impact	Yes
Budgeted	Yes
Recommended Action	Approve the side letters between the American Federation of Teachers Local 1931 (AFT) and Grossmont-Cuyamaca Community College District

These side letter agreements include the following:

1. Modifications regarding Adjunct sick leave to comply with Education Code Regulations.
2. One-time \$500 Covid19 payment.
3. Adjunct priority.
4. Potential wage renegotiation.

File Attachments

[Attachment A - AFT Side Letter Agreements - 06.15.21.pdf \(2,756 KB\)](#)

Motion & Voting

Approve the side letters between the American Federation of Teachers Local 1931 (AFT) and Grossmont-Cuyamaca Community College District

Motion by Elena Adams, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Kristie Macogay - CC Student Trustee Advisory Vote

Subject	14.3 Personnel
Meeting	Jun 15, 2021 - Governing Board Regular Meeting
Category	14. Human Resources
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Funded by various District and departmental budgets
Recommended Action	Ratify the action of the Chancellor in approving classified and academic personnel actions during the period from May 18, 2021 – June 14, 2021.

File Attachments

[2021 June - Personnel Actions - Attachment A.pdf \(129 KB\)](#)

[Contract - Denise Whisenhunt.pdf \(921 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Kristie Macogay - CC Student Trustee Advisory Vote

Subject	14.4 Sabbatical Leave Withdrawal Due to COVID-19 Travel Restrictions
Meeting	Jun 15, 2021 - Governing Board Regular Meeting
Category	14. Human Resources
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Budgeted	Yes
Budget Source	N/A
Recommended Action	Accept withdrawal of sabbatical leave for Peter Brooks, Grossmont College Associate Professor of Nursing, previously approved by Governing Board on February 16, 2021. The reason for the cancellation is because of COVID-19 travel restrictions.

Summary of Issue: On February 16, 2021, the Governing Board approved a sabbatical leave for Peter Brooks, Grossmont College Associate Professor of Nursing, commencing on August 2021 to June 2022. Associate Professor Brooks is unable to proceed with the sabbatical leave due to COVID-19 travel restrictions. It is recommended that the Governing Board accept his withdrawal of the sabbatical leave.

Motion & Voting

Approved as part of the Consent Calendar

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Kristie Macogay - CC Student Trustee Advisory Vote

15. Staff Communications

Subject	15.1 Staff Communications
Meeting	Jun 15, 2021 - Governing Board Regular Meeting
Category	15. Staff Communications
Access	Public
Type	Information

16. Closed Session

Subject	16.1 Public Comment / Presentation: written comments will be accepted until 2:00 p.m. the day of the meeting
Meeting	Jun 15, 2021 - Governing Board Regular Meeting
Category	16. Closed Session
Access	Public
Type	Procedural

Public Written Comment:

In lieu of in-person attendance due to COVID-19 and Executive Orders [N-29-20](#) and [N-35-20](#), submission of public comments must be sent via e-mail to Michael Williamson, Executive Assistant, Chancellor/Governing Board at michael.williamson@gcccd.edu. All comments submitted will be reviewed and sent to Board President for consideration to be read aloud during the Board meeting. All public comments submitted, whether read aloud or not, will be reviewed by the Board and included in the administrative record of the meeting. Comments will only be accepted until 2:00 p.m. on the day of the meeting. Individual comments/presentations are limited to four minutes per topic. The maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one Board meeting shall be twenty minutes.

In Person Participation:

Due to the Coronavirus disease (COVID-19) public health emergency, including the order by the State of California public health officials for anyone living in the state to stay home, **in person participation at Grossmont-Cuyamaca Community College District Governing Board meetings will not be allowed.**

Subject	16.2 Adjourn to Electronic Closed Session:
Meeting	Jun 15, 2021 - Governing Board Regular Meeting
Category	16. Closed Session
Access	Public
Type	Information, Procedural

In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session, following the conclusion of the open session, in an electronic session.

17. Reconvene in Open Session

Subject	17.1 Announcement of Action Taken in Closed Session (if applicable)
Meeting	Jun 15, 2021 - Governing Board Regular Meeting
Category	17. Reconvene in Open Session
Access	Public
Type	Procedural

Announcement closed session items; (if applicable).

18. Adjournment

Subject	18.1 Adjournment
Meeting	Jun 15, 2021 - Governing Board Regular Meeting
Category	18. Adjournment
Access	Public
Type	Procedural