



## Tuesday, December 14, 2021 Governing Board Regular Meeting

Use the "Video" button above to remotely view the meeting live via YouTube, or copy the link below into your browser:  
<https://www.gcccd.edu/governing-board/live-stream.html>

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**Notice: Regular Meeting of the Grossmont-Cuyamaca Community College District Governing Board**

Tuesday, December 14, 2021  
Open Session-4:15 p.m., followed by Closed Session

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Assembly Bill 361 (AB 361), signed into law on September 16, 2021, amends Government Code Section 54953 to provide authority and specific requirements for public agencies to hold virtual meetings during a proclaimed state of emergency and remain in compliance with the Brown Act (Government Code Sections 54950 et seq.).

In accordance with AB 361, in-person attendance will not be permitted at this meeting. The public is encouraged to observe this meeting using the live stream link provided below or by clicking on the "Video" button above.

Live feed link: <https://www.gcccd.edu/governing-board/live-stream.html>

In accordance with AB 361, the GCCCD Governing Board will accept public comments for this meeting by the following two methods:

1. In writing via email to Michael Williamson, Executive Assistant, Chancellor/Governing Board at [michael.williamson@gcccd.edu](mailto:michael.williamson@gcccd.edu).
2. In real time before the Board via Zoom using the following Zoom link: <https://cccconfer.zoom.us/j/93836057234>

Further instructions regarding submission of public comment in writing and via Zoom are included in Agenda Item 2.3 Public Comment/Presentation.

Individual comments/presentations, whether written or live on Zoom, are limited to four minutes per person per topic. The maximum time allotment for public speakers on any one topic regardless of the number of speakers at any one Board meeting shall be twenty minutes.

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In compliance with the Americans with Disabilities Act, the Grossmont-Cuyamaca Community College District will make every effort to honor requests for reasonable accommodations made by individuals with disabilities [ADA Title II, Sec. 202, 42 USC 12132]. If you need accommodation please send an email to [michael.williamson@gcccd.edu](mailto:michael.williamson@gcccd.edu), 48 hours in advance of the scheduled meeting at (619) 644-7570.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to Governing Board Trustees for the Grossmont-Cuyamaca Community College District in advance of the meetings, may be viewed at the Governing Board live-stream meeting, or online at <https://go.boarddocs.com/ca/gcccd/Board.nsf/Public>, or at the Chancellor/Governing Board District Offices North, 8800 Grossmont College Drive, El Cajon, CA 92020.

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Board reserves the right to modify the order of business as it deems appropriate.

### **1. Regular Meeting - Call to Order**

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Subject	1.1 Call to Order
Meeting	Dec 14, 2021 - Governing Board Regular Meeting
Category	1. Regular Meeting - Call to Order

Access Public

Type Procedural



United States Flag



CALIFORNIA REPUBLIC

California State Flag

**Subject 1.2 Pledge of Allegiance**

Meeting Dec 14, 2021 - Governing Board Regular Meeting

Category 1. Regular Meeting - Call to Order

Access Public

Type

**Subject 1.3 Roll Call - Establishment of Quorum**

Meeting Dec 14, 2021 - Governing Board Regular Meeting

Category 1. Regular Meeting - Call to Order

Access Public

Type Procedural

**2. Open Session**

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**Subject 2.1 Announcement Open Session**

Meeting Dec 14, 2021 - Governing Board Regular Meeting

Category 2. Open Session

Access Public

Type Procedural

**Subject 2.2 Resolution 21-027 Re-Authorizing Teleconference (Virtual) Meetings of the Grossmont-Cuyamaca Community College District Board of Trustees Pursuant to Assembly Bill 361 (Government Code Section 54953)**

Meeting Dec 14, 2021 - Governing Board Regular Meeting

Category 2. Open Session

Access Public

Type Action

Fiscal Impact No

Recommended Action Adopt Resolution 21-027 Re-Authorizing Teleconference (Virtual) Meetings of the Grossmont-Cuyamaca Community College District Board of Trustees Pursuant to Assembly Bill 361 (Government Code Section 54953)

Assembly Bill 361 (AB 361), adopted by the Legislature and signed by Governor Newsom on September 16, 2021, allows local agencies to continue to meet by teleconference and internet platforms as long as a state of emergency exists and local or state authorities have recommended social distancing measures. Under AB 361 the Board may, by a majority vote, take action to meet remotely in order to avoid meeting in person and therefore reduce imminent risks to the health and safety of members of the public.

By adopting Resolution 21-027 (**Attachment A**) the GCCCD Board of Trustees may continue to meet via teleconference (virtually). If the Board continues to meet via teleconference, it must take action to renew this resolution every 30 days.

File Attachments

[Resolution 21-027 Re-Authorizing Teleconference Meetings of GCCCD BoT Pursuant to AB 361.pdf \(130 KB\)](#)

Motion & Voting

Adopt Resolution 21-027 Re-Authorizing Teleconference (Virtual) Meetings of the Grossmont-Cuyamaca Community College District Board of Trustees Pursuant to Assembly Bill 361 (Government Code Section 54953)

Motion by Elena Adams - Voting, second by Julie Schorr - Voting.

Final Resolution: Motion Carries

Yea: Brad Monroe - Voting, Linda Cartwright - Voting, Debbie Justeson - Voting, Elena Adams - Voting, Julie Schorr - Voting, Benjamin Blevins - GC Student Trustee Advisory Vote, Kristie Macogay - CC Student Trustee Advisory Vote

**Subject 2.3 Public Comment / Presentation**

Meeting Dec 14, 2021 - Governing Board Regular Meeting

Category 2. Open Session

Access Public

Type Procedural

In accordance with AB 361, the GCCCD Governing Board will accept public comments for this meeting by the following two methods:

1. In writing via email to Michael Williamson, Executive Assistant, Chancellor/Governing Board at [michael.williamson@gcccd.edu](mailto:michael.williamson@gcccd.edu).
  - Comments submitted in writing will be accepted until the close of the public comment period.
  - Comments submitted in writing will be provided to the Board, and may be read aloud by the Board President. Whether read aloud or not, all written comments submitted will be reviewed by the Board and made a part of the administrative record of this meeting.
2. In real time before the Board via Zoom using the following Zoom link: <https://cccconfer.zoom.us/j/93836057234>. To provide public comment in real time via Zoom, please follow the procedure below:
  - Join the Zoom session by 4:15 p.m. during the live meeting.
  - Send a Zoom chat message to the meeting host which includes your name, your affiliation (if any), and the agenda item you wish to speak to. Note that you are not required to provide your name; however, you will need to provide a name by which you can be called upon to make your comments.
  - Please leave the Zoom portal once you have made your comments. You can continue to observe the meeting via the live stream: <https://www.gcccd.edu/governing-board/live-stream.html>.

Individual comments/presentations, whether written or live on Zoom, are limited to four (4) minutes per person per topic. The maximum time allotment for public speakers on any one topic regardless of the number of speakers at any one Board meeting shall be twenty (20) minutes.

### 3. Reports

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**Subject 3.1 Governing Board Member Reports**

Meeting Dec 14, 2021 - Governing Board Regular Meeting

Category 3. Reports

Access Public

Type Information, Reports

Governing Board Members will provide reports and activity updates.

**Subject 3.2 Report of the Board President**

Meeting Dec 14, 2021 - Governing Board Regular Meeting  
Category 3. Reports  
Access Public  
Type Information, Reports  
The Governing Board President will provide a report and activities update.

**Subject 3.3 Report of the Chancellor**

Meeting Dec 14, 2021 - Governing Board Regular Meeting  
Category 3. Reports  
Access Public  
Type Information, Reports  
The Chancellor will provide a report to the Board.

**Subject 3.4 Program Highlight - The Arts at Grossmont College**

Meeting Dec 14, 2021 - Governing Board Regular Meeting  
Category 3. Reports  
Access Public  
Type Information  
Grossmont College will provide highlights of the various Arts Programs at the college.

**Subject 3.5 Monthly Site and Facilities Project Status Reports for the Governing Board**

Meeting Dec 14, 2021 - Governing Board Regular Meeting  
Category 3. Reports  
Access Public  
Type Information, Reports  
The following reports are provided to the Governing Board:

1. Cuyamaca College President's Report
2. Grossmont College President's Report
3. Facilities Project Status Report

File Attachments

- [Cuyamaca President's Report - Bd Mtg 12-14-21.pdf \(515 KB\)](#)  
[Grossmont President's Report - Bd Mtg 12-14-21.pdf \(894 KB\)](#)  
[Facilities Project Status Report - Bd Mtg 12-14-21.pdf \(160 KB\)](#)

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## 4. Call for Changes to the Docket of Business

**Subject 4.1 Changes to the Docket of Business**

Meeting Dec 14, 2021 - Governing Board Regular Meeting  
Category 4. Call for Changes to the Docket of Business  
Access Public  
Type Information

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## 5. Approval of Minutes

**Subject 5.1 Minutes of the November 9, 2021, Governing Board Regular Meeting**

Meeting Dec 14, 2021 - Governing Board Regular Meeting  
Category 5. Approval of Minutes  
Access Public  
Type Action, Minutes  
Fiscal Impact No  
Recommended Action Approve the Minutes of the November 9, 2021, Governing Board Regular Meeting

Minutes [View Minutes](#) for Nov 9, 2021 - Governing Board Regular Meeting

Motion & Voting

Approve the Minutes of the November 9, 2021, Governing Board Regular Meeting

Motion by Debbie Justeson - Voting, second by Julie Schorr - Voting.

Final Resolution: Motion Carries

Yea: Brad Monroe - Voting, Linda Cartwright - Voting, Debbie Justeson - Voting, Elena Adams - Voting, Julie Schorr - Voting, Benjamin Blevins - GC Student Trustee Advisory Vote, Kristie Macogay - CC Student Trustee Advisory Vote

## **6. Call for Changes to the Consent Calendar**

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**Subject 6.1 Call for Changes to the Consent Calendar**

Meeting Dec 14, 2021 - Governing Board Regular Meeting

Category 6. Call for Changes to the Consent Calendar

Access Public

Type Information, Discussion

Governing Board members may pull items from the Consent Calendar for separate discussion and vote.

## **7. Adoption of Consent Calendar**

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**Subject 7.1 Adoption of Consent Calendar**

Meeting Dec 14, 2021 - Governing Board Regular Meeting

Category 7. Adoption of Consent Calendar

Access Public

Type Action (Consent)

Recommended Action Approved as part of the Consent Calendar

Adoption of Consent Calendar—There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar for discussion. Any items that are removed will be considered separately. All matters remaining under the Consent Calendar will be approved by one motion. Sufficient backup material will be available in advance so the Board members will have complete data regarding the item.

Governing Board member will vote to approve, as requested, all items on the Consent Calendar, except for those items pulled for separate discussion and vote.

Motion & Voting

Approved as part of the Consent Calendar

Motion by Julie Schorr - Voting, second by Elena Adams - Voting.

Final Resolution: Motion Carries

Yea: Brad Monroe - Voting, Linda Cartwright - Voting, Debbie Justeson - Voting, Elena Adams - Voting, Julie Schorr - Voting, Benjamin Blevins - GC Student Trustee Advisory Vote, Kristie Macogay - CC Student Trustee Advisory Vote

## **8. Governance**

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**Subject 8.1 Election of President of Governing Board for 2022**

Meeting Dec 14, 2021 - Governing Board Regular Meeting

Category 8. Governance

Access Public  
Type Action  
Recommended Action Elect the president of the Governing Board of the Grossmont-Cuyamaca Community College District for 2022.

**INFORMATION IN SUPPORT OF PROPOSAL:**

The election of a president of the Governing Board for each year is an action required by Education Code Sections 35022 and 72000(c)(2), and must be done at the annual organizational meeting, which is held this year on December 14, 2021.

Motion & Voting

Nominate Trustee Debbie Justeson as president of the Governing Board of the Grossmont-Cuyamaca Community College District for 2022.

Motion by Brad Monroe - Voting, second by Debbie Justeson - Voting.

Final Resolution: Motion Carries

Yea: Brad Monroe - Voting, Linda Cartwright - Voting, Debbie Justeson - Voting, Elena Adams - Voting, Julie Schorr - Voting, Benjamin Blevins - GC Student Trustee Advisory Vote, Kristie Macogay - CC Student Trustee Advisory Vote

**Subject 8.2 Election of Vice President of Governing Board for 2022**

Meeting Dec 14, 2021 - Governing Board Regular Meeting  
Category 8. Governance  
Access Public  
Type Action  
Recommended Action Elect the vice president of the Governing Board of the Grossmont-Cuyamaca Community College District for 2022.

**INFORMATION IN SUPPORT OF PROPOSAL:**

The election of a vice president of the Governing Board for each year is done at the annual organizational meeting, which is held this year on December 14, 2021.

In the event of absence, disability, or disqualification of the president, the vice president shall preside.

Motion & Voting

Nominate Trustee Brad Monroe as vice president of the Governing Board of the Grossmont-Cuyamaca Community College District for 2022.

Motion by Debbie Justeson - Voting, second by Julie Schorr - Voting.

Final Resolution: Motion Carries

Yea: Linda Cartwright - Voting, Debbie Justeson - Voting, Elena Adams - Voting, Julie Schorr - Voting, Benjamin Blevins - GC Student Trustee Advisory Vote, Kristie Macogay - CC Student Trustee Advisory Vote  
Abstain: Brad Monroe - Voting

**Subject 8.3 Election of Clerk of Governing Board for 2022**

Meeting Dec 14, 2021 - Governing Board Regular Meeting  
Category 8. Governance  
Access Public  
Type Action  
Recommended Action Elect the clerk of the Governing Board of the Grossmont-Cuyamaca Community College District for 2022.

**INFORMATION IN SUPPORT OF PROPOSAL:**

The election of a clerk of the Governing Board for each year is done at the annual organizational meeting, which is held this year on December 14, 2021.

Motion & Voting

Nominate Trustee Elena Adams as clerk of the Governing Board of the Grossmont-Cuyamaca Community College District for 2022.

Motion by Julie Schorr - Voting, second by Debbie Justeson - Voting.

Final Resolution: Motion Carries

Yea: Brad Monroe - Voting, Linda Cartwright - Voting, Debbie Justeson - Voting, Julie Schorr - Voting, Benjamin Blevins - GC Student Trustee Advisory Vote, Kristie Macogay - CC Student Trustee Advisory Vote  
Abstain: Elena Adams - Voting

<b>Subject</b>	<b>8.4 Set the Time, Frequency, and Place of Year 2022 Regular Governing Board Meetings</b>
Meeting	Dec 14, 2021 - Governing Board Regular Meeting
Category	8. Governance
Access	Public
Type	Action
Recommended Action	Schedule regular Governing Board meetings of the Grossmont-Cuyamaca Community College District for the year 2022.

Schedule regular Governing Board meetings of the Grossmont-Cuyamaca Community College District for the year 2022.

The meetings will convene in open session at 4:15 p.m.; at the conclusion of the open session, the Board will adjourn to closed session.

The meetings will alternate between the Cuyamaca and Grossmont College campuses. During the public health emergency, members of the public will participate electronically.

The Chancellor proposes the meeting schedule below for the 2022 calendar year:

**Date:**

- January 18
- February 15
- March 8
- April 19
- May 10
- June 14
- July 12
- August 9
- September 13
- October 11
- November 8
- December 13

Special Board meetings may be scheduled as needed.

**Motion & Voting**

Adopt the 2022 Governing Board Regular Meeting Schedule as presented in this agenda item.

Motion by Debbie Justeson - Voting, second by Julie Schorr - Voting.

Final Resolution: Motion Carries

Yea: Brad Monroe - Voting, Linda Cartwright - Voting, Debbie Justeson - Voting, Elena Adams - Voting, Julie Schorr - Voting, Benjamin Blevins - GC Student Trustee Advisory Vote, Kristie Macogay - CC Student Trustee Advisory Vote

**Subject** **8.5 Review and Affirmation of Board Policy and Administrative Procedure 3060 Institutional Code of Conduct**

Meeting	Dec 14, 2021 - Governing Board Regular Meeting
Category	8. Governance
Access	Public
Type	Action
Recommended Action	Reaffirm the Board's commitment to ethical conduct as outlined in Board Policy and Administrative Procedure 3060 Institutional Code of Conduct.

The Board will reaffirm its commitment to ethical conduct by reviewing and affirming Board Policy and Administrative Procedure 3060 Institutional Code of Conduct.

File Attachments

- [BP 3060 Institutional Code of Conduct - Bd Mtg 12-14-21.pdf \(9 KB\)](#)
- [AP 3060 Institutional Code of Conduct - Bd Mtg 12-14-21.pdf \(254 KB\)](#)

**Motion & Voting**

Reaffirm the Board's commitment to ethical conduct as outlined in Board Policy and Administrative Procedure 3060 Institutional Code of Conduct.

Motion by Debbie Justeson - Voting, second by Elena Adams - Voting.

Final Resolution: Motion Carries

Yea: Brad Monroe - Voting, Linda Cartwright - Voting, Debbie Justeson - Voting, Elena Adams - Voting, Julie Schorr - Voting, Benjamin Blevins - GC Student Trustee Advisory Vote, Kristie Macogay - CC Student Trustee Advisory Vote

<b>Subject</b>	<b>8.6 Board Policies Update</b>
Meeting	Dec 14, 2021 - Governing Board Regular Meeting
Category	8. Governance
Access	Public
Type	Action (Consent)
Recommended Action	Review and adopt revisions to Board Policies, as recommended by the Chancellor: BP 7131 Employment Contracts for Administrators BP 7234 Overtime

The board policies presented in the attachments are part of the ongoing process of developing and updating board policies to reflect changes in legislation and District administrative and operating procedures. Substantive changes to policies go through Districtwide Executive Council (DEC), District Strategic Planning & Budget Council (DSP&BC), and Student and Institutional Success Council (SISC) for a 60-day review process, which includes Districtwide constituency review. DEC, DSP&BC, and SISC are comprised of representatives from all constituency groups. Administrative procedures to implement board policies are delegated to the Chancellor under BP 2410 Board Policies and Administrative Procedures.

Policies Presented:

BP 7131 Employment Contracts for Administrators - minor revision to align with administrators' contracts

BP 7234 Overtime - 6-year review - no changes to BP

File Attachments

[BP 7131 Employment Contracts for Administrators.pdf \(298 KB\)](#)

[BP 7234 Overtime.pdf \(24 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar

Motion by Julie Schorr - Voting, second by Elena Adams - Voting.

Final Resolution: Motion Carries

Yea: Brad Monroe - Voting, Linda Cartwright - Voting, Debbie Justeson - Voting, Elena Adams - Voting, Julie Schorr - Voting, Benjamin Blevins - GC Student Trustee Advisory Vote, Kristie Macogay - CC Student Trustee Advisory Vote

## 9. Information

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<b>Subject</b>	<b>9.1 There are no information items on this agenda.</b>
Meeting	Dec 14, 2021 - Governing Board Regular Meeting
Category	9. Information
Access	Public
Type	

## 10. Student and Institutional Success

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<b>Subject</b>	<b>10.1 Grossmont and Cuyamaca Colleges Course, Certificate, and Degree Changes for 2022-2023, and 2021-2022 Distance Education for Grossmont and Cuyamaca Colleges</b>
Meeting	Dec 14, 2021 - Governing Board Regular Meeting
Category	10. Student and Institutional Success
Access	Public
Type	Action, Reports
Fiscal Impact	Yes

Budgeted Yes

Recommended Action Approve Grossmont and Cuyamaca Colleges' credit and non-credit course, certificate, and degree changes as recommended by the Chancellor, and authorize publishing in the 2022-2023 Grossmont and Cuyamaca College catalogs, and 2021-2022 for Grossmont and Cuyamaca College course distance education.

#### INFORMATION IN SUPPORT OF PROPOSAL

**Summary of Issue:** Course, certificate, and degree additions, deletions, deactivations, and modifications, requests for courses to be offered through distance education, and matters of academic procedures as appropriate are submitted from instructional departments to the Curriculum Committee for review. Following recommendation by the Chancellor and approval by the Governing Board, they are published in each college's catalog. The changes are presented in **Attachments A (Summary); B (Cuyamaca College Academic Program Changes); and C (Grossmont College Academic Program Changes).**

Presented by Grossmont College Curriculum Committee Faculty Co-Chair Dee Aceves, and Cuyamaca College Curriculum Committee Faculty Co-Chair Jane Gazale.

**Background:** The proposed curricula changes were reviewed and approved by the Curriculum Committees at Grossmont and Cuyamaca Colleges in fall 2021. The committee membership at both campuses covers a wide range of representation – students, staff, faculty, and management.

The initiative for academic curricula changes come from the following sources:

- The need to update and develop new curriculum in all areas to ensure academic excellence.
- The need to keep curriculum current for articulation purposes with other academic institutions.
- The agreement between Grossmont and Cuyamaca Colleges to align credit courses offered at both campus sites.
- Recommendations by advisory committees in the field to maintain occupational and/or discipline relevancy.
- Program Review Committee recommendations.
- Title 5 regulations pertaining to content review for prerequisites, corequisites, and advisories on recommended preparations.
- Trends in higher education that focus on instructional technologies.
- The addition of Emergency Remote Teaching to allow for courses to be offered remotely in emergency situations.

**Options Considered:** Department faculty met with the Curriculum Committees and explained how the courses and degrees were developed. Each proposal was considered on its own merit and committee decisions were made with department needs in mind. Approval of these course, certificate, and degree additions, deletions, deactivations, and modifications will keep our programs up-to-date, facilitate articulation with other colleges, and ensure compliance with accreditation standards and California Education Code 66746.

**Support of Strategic Planning:** All courses, certificates, and degrees support the mission, vision and values of both colleges and the district, as outlined in the 2016-2022 district-wide strategic plan. They promote the strategic goals of student access, learning and student success, and economic and community development.

**Fiscal Impact of Proposal:** Both colleges are mindful of the current budget situation and will balance the courses required for these degrees with other offerings in the departments. The operational costs for these courses, certificates, and degrees, will be covered by each college's projected 2022-2023 and 2021-2022 instructional budgets.

#### File Attachments

[Attachment A - Summary - Bd Mtg 12-14-21.pdf \(212 KB\)](#)

[Attachment B - Cuyamaca College - Bd Mtg 12-14-21.pdf \(787 KB\)](#)

[Attachment C - Grossmont College - Bd Mtg 12-14-21.pdf \(479 KB\)](#)

#### Motion & Voting

Approve Grossmont and Cuyamaca Colleges' credit and non-credit course, certificate, and degree changes as recommended by the Chancellor, and authorize publishing in the 2022-2023 Grossmont and Cuyamaca College catalogs, and 2021-2022 for Grossmont and Cuyamaca College course distance education.

Motion by Debbie Justeson - Voting, second by Julie Schorr - Voting.

Final Resolution: Motion Carries

Yea: Brad Monroe - Voting, Linda Cartwright - Voting, Debbie Justeson - Voting, Elena Adams - Voting, Julie Schorr - Voting, Benjamin Blevins - GC Student Trustee Advisory Vote, Kristie Macogay - CC Student Trustee Advisory Vote

**Subject** 10.2 College and Career Access Pathways Partnership Agreement Between the Grossmont-Cuyamaca Community College District and Grossmont Union High School District

Meeting Dec 14, 2021 - Governing Board Regular Meeting

Category 10. Student and Institutional Success

Access Public

Type Action

Recommended Action Approve the College and Career Access Pathways Partnership Agreement between the Grossmont-Cuyamaca Community College District and Grossmont Union High School District, as recommended by the Chancellor.

**PROPOSAL:** Consider the College and Career Access Pathways Partnership Agreement between the Grossmont-Cuyamaca Community College District and Grossmont Union High School District.

**INFORMATION IN SUPPORT OF PROPOSAL**

**Summary of Issue:**

Grossmont-Cuyamaca Community College District (GCCCD) and Grossmont Union High School District have agreed to enter into a College and Career Access Pathways (CCAP) agreement, pursuant to Education Code Section 76004. GCCCD and GUHSD have agreed to conduct a small pilot in spring 2022 to refine processes and expectations for a full implementation in fall 2022 and spring 2023. The partnership agreement and list of the spring 2022 courses are presented in **Attachment A**.

**Background:**

This agreement will allow the parties to collaborate on a dual enrollment program within the guidelines of a CCAP agreement allowing college courses to be scheduled for high school students on the high school campuses. The goals of the CCAP agreement include: developing seamless pathways from high school to community college for career technical education and preparation for transfer; improving high school graduation rates; and helping high school students achieve college and career readiness. The provisions of the agreement comply with all the relevant Education Code requirements pertaining to students, enrollment, instructional assignments, and apportionment.

File Attachments  
[Attachment A - GUHSD and GCCCD CCAP MOU - Bd Mtg 12-14-21.pdf \(944 KB\)](#)

Motion & Voting

Approve the College and Career Access Pathways Partnership Agreement between the Grossmont-Cuyamaca Community College District and Grossmont Union High School District, as recommended by the Chancellor.

Motion by Julie Schorr - Voting, second by Debbie Justeson - Voting.

Final Resolution: Motion Carries

Yea: Brad Monroe - Voting, Linda Cartwright - Voting, Debbie Justeson - Voting, Elena Adams - Voting, Julie Schorr - Voting, Benjamin Blevins - GC Student Trustee Advisory Vote, Kristie Macogay - CC Student Trustee Advisory Vote

**11. Budget and Finance**

<b>Subject</b>	<b>11.1 Budget Status Changes</b>
Meeting	Dec 14, 2021 - Governing Board Regular Meeting
Category	11. Budget and Finance
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$508,720,135.00
Budgeted	Yes
Recommended Action	Accept a report on the current budget status, accept related revenues or revisions, and grant authority to the Chancellor to budget these funds.

**Fiscal Impact of Proposal:**

The following reflects the combined funds available for all District funds:

	Approved Budget	Transfers between Categories	Increases/Decreases to Working Budget*	Revised Budget
Expenditure Classifications:				
1 Academic Salaries	\$64,830,839	(\$22,175)	\$1,023,901	\$65,832,565
2 Classified Salaries	41,060,886	69,057	608,860	41,738,803
3 Staff Benefits	46,282,974	102,729	402,039	46,787,742
4 Supplies	10,200,011	(68,973)	272,587	10,403,625
5 Rents, Utilities & Other Operating	112,736,574	(129,616)	1,653,963	114,260,921
6 Capital Outlay	190,649,870	23,978	5,000	190,678,848
7 Other Outgo	38,922,631	25,000	70,000	39,017,631
<b>Total</b>	<b>\$504,683,785</b>	<b>\$0</b>	<b>\$4,036,350</b>	<b>\$508,720,135</b>

**\*Proposed Increases/Decreases to Working Budget:**

1. A budget adjustment for Grossmont College for Foster & Kinship Care Education that increased the budget by \$33,255, for a new total of \$962,694 for 2021/22.
2. New 2021/22 allocation for Grossmont College for Strong Workforce of \$1,035,775.
3. An increase in funding for Grossmont College for Head Start of \$4,840, for a new total of \$401,516 for 2021/22.
4. New 2021/22 funding for Student Retention & Enrollment Outreach (Immediate Action Budget Package). Grossmont College received \$920,972 and Cuyamaca College received \$387,956.
5. A budget adjustment for Grossmont College for the Puente Project that increased the budget by \$1,500, for a new total of \$6,164 for 2021/22.
6. New 2021/22 funding for Mental Health Service Support. Grossmont College received \$252,087 and Cuyamaca College received \$170,591.
7. New 2021/22 funding for Basic Needs Centers and Staffing Support. Grossmont College received \$292,261 and Cuyamaca College received \$221,258.
8. New 2021/22 funding required by Assembly Bill 131 for a Child Development Center Stipend. Grossmont College received \$9,600 and Cuyamaca College received \$7,800.
9. An increase in 2021/22 funding for Disabled Student Programs and Services (DSPS) for Grossmont College of \$5,270 for a new total of \$2,040,735 for 2021/22 and for Cuyamaca College of \$659 for a new total of \$994,535 for 2021/22.
10. Increases to the Fund 41 budget for Grossmont College of \$692,526 for the Building 10 Chilled Water Line.

**Motion & Voting**

Approved as part of the Consent Calendar

Motion by Julie Schorr - Voting, second by Elena Adams - Voting.

Final Resolution: Motion Carries

Yea: Brad Monroe - Voting, Linda Cartwright - Voting, Debbie Justeson - Voting, Elena Adams - Voting, Julie Schorr - Voting, Benjamin Blevins - GC Student Trustee Advisory Vote, Kristie Macogay - CC Student Trustee Advisory Vote

<b>Subject</b>	<b>11.2 Award of RFP No. 001-22 - Curriculum and Catalog Management System</b>
Meeting	Dec 14, 2021 - Governing Board Regular Meeting
Category	11. Budget and Finance
Access	Public
Type	Action
Fiscal Impact	Yes
Dollar Amount	\$105,655.00
Budgeted	Yes
Budget Source	This project will be funded by Institutional Effectiveness Partnership Initiative (IEPI) grant funds.
Recommended Action	Grant authority to the Chancellor to award RFP No. 001-22 Curriculum and Catalog Management System to the highest ranking bidder, Leepfrog Technologies, Inc. DBA CourseLeaf, in the amount of \$105,655 for the initial year (including set-up and implementation) with annual recurring costs estimated at \$48,456. Funds for the renewal terms will be in accordance with the approved budget for each fiscal year.

**Brianna Hays**, Senior Dean, Institutional Effectiveness, Success and Equity and **Dee Aceves**, Grossmont College Curriculum Committee Faculty Co-Chair, will provide a brief overview of this effort.

**Summary of Issue:**

RFP No. 001-22 will be awarded to Leepfrog Technologies, Inc. DBA CourseLeaf for the Curriculum and Catalog Management System.

**Background:**

On July 15, 2021, the Grossmont-Cuyamaca Community College District ("District") issued a Request for Proposals ("RFP") for Curriculum and Catalog Management System. Six responses were received by 5:00 p.m. on August 24, 2021.

The intent of this solicitation is to help the District achieve its goals of improving efficiency, accuracy, and sustainability in its curriculum approval and catalog development processes as well as supporting course data, program data, proposals, articulations, forms, users, workflows, and related reporting data.



Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Funded by various funds.
Recommended Action	Ratify the action of the Chancellor in approving the purchase orders and warrants issued during the month of November 2021, and grant authority to execute appropriate documents.

**Summary of Issue:**

In conformance with Board Policy 6330, new and modified purchase orders and warrants for the period November 1 through November 30, 2021 are presented for review.

**Fiscal Impact:**

General fund Purchase Orders	\$2,253,949.29
Bookstore Special Revenue Fund Purchase Orders	\$0.00
Capital Outlay Fund Purchase Orders	\$16,464,104.34
Trust Funds Purchase Orders	\$4,293.45

**Total Value of New and Modified Purchase Orders** \$18,722,347.08

**(Attachment A):**

Purchasing Warrants 85025127 - 85025565	\$8,550,326.20
Payroll Warrants	\$7,485,630.14

**Total Warrants:** \$16,035,956.34

**Total Purchase Orders and Warrants:** \$34,758,303.42

File Attachments  
[Attachment A - POWs - Bd Mtg 12-14-21.pdf \(127 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar

Motion by Julie Schorr - Voting, second by Elena Adams - Voting.

Final Resolution: Motion Carries

Yea: Brad Monroe - Voting, Linda Cartwright - Voting, Debbie Justeson - Voting, Elena Adams - Voting, Julie Schorr - Voting, Benjamin Blevins - GC Student Trustee Advisory Vote, Kristie Macogay - CC Student Trustee Advisory Vote

**Subject** **11.5 California Department of Education State Preschool Program Grant, Grossmont College and Cuyamaca College Child Development Centers**

Meeting Dec 14, 2021 - Governing Board Regular Meeting

Category 11. Budget and Finance

Access Public

Type Action (Consent)

Fiscal Impact Yes

Budgeted Yes

Recommended Action Grant approval to enter into a Child Development Continued Funding Application with the California Department of Education under the State Preschool Program Grant for the purpose of automatically renewing child care and development services at the Grossmont College and Cuyamaca College Child Care Centers, and authorize designated personnel to sign this Continued Funding Application for 2022-2023, as recommended by the Chancellor.

The California Department of Education (CDE) has previously required a Board Resolution annually to establish authority to enter into a contract for child development continued funding. A Resolution is no longer required, and the child development contracts will be automatically renewed effective July 1, 2022. This Board item authorizes a Continued Funding Application to establish agreement that the Board intends to automatically renew the contracts for the purpose of providing child care and development services at the Grossmont College and Cuyamaca College Child Care Centers.

This Board approved Continued Funding Application is due to the CDE on December 17, 2021.

Motion & Voting

Approved as part of the Consent Calendar

Motion by Julie Schorr - Voting, second by Elena Adams - Voting.

Final Resolution: Motion Carries

Yea: Brad Monroe - Voting, Linda Cartwright - Voting, Debbie Justeson - Voting, Elena Adams - Voting, Julie Schorr - Voting, Benjamin Blevins - GC Student Trustee Advisory Vote, Kristie Macogay - CC Student Trustee Advisory Vote

## **12. Public Works Projects**

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<b>Subject</b>	<b>12.1 B22.003 Districtwide Exterior Wireless Access Points (WAP); Permission to Go Out to Bid and Award</b>
Meeting	Dec 14, 2021 - Governing Board Regular Meeting
Category	12. Public Works Projects
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$2,122,528.00
Budgeted	Yes
Budget Source	This project will be funded by Proposition
Recommended Action	Grant authority to the Chancellor to: (a) Go out to Bid (b) Award Bid B22.003 Districtwide Exterior Wireless Access Points (WAP) to the lowest responsive bidder meeting all terms, conditions, and specifications; and (c) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening.

### **Summary of Issue:**

Bid B22.003 will be issued for the Districtwide Exterior Wireless Access Points (WAP).

### **Background:**

The Districtwide Exterior Wireless Access Points (WAP) Installation project consists of the placement of owner furnished contractor installed WAPs throughout both Grossmont and Cuyamaca Colleges. The project will include bid alternates for the District's consideration.

### **Support of Strategic Planning:**

Optimize human, fiscal, and physical resources to ensure organization integrity, effectiveness and accountability.

Motion & Voting

Approved as part of the Consent Calendar

Motion by Julie Schorr - Voting, second by Elena Adams - Voting.

Final Resolution: Motion Carries

Yea: Brad Monroe - Voting, Linda Cartwright - Voting, Debbie Justeson - Voting, Elena Adams - Voting, Julie Schorr - Voting, Benjamin Blevins - GC Student Trustee Advisory Vote, Kristie Macogay - CC Student Trustee Advisory Vote

<b>Subject</b>	<b>12.2 B22.004 Cuyamaca College Student Services Building Audio Visual; Permission to Go Out to Bid and Award</b>
Meeting	Dec 14, 2021 - Governing Board Regular Meeting
Category	12. Public Works Projects
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$240,000.00

Budgeted	Yes
Budget Source	The project will be funded by Proposition "V" Bond Funds.
Recommended Action	Grant authority to the Chancellor to: (a) Go out to Bid (b) Award Bid B22.004 Cuyamaca College Student Services Building Audio Visual to the lowest responsive bidder meeting all terms, conditions, and specifications; and (c) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening.

**Summary of Issue:**

Bid B22.004 will be issued for the Cuyamaca College Student Services Building Audio Visual.

**Background:**

The scope of the Cuyamaca College Student Services Building Audio Visual will include a turnkey solution for audio visual equipment, installation, and programming for the Student Services Building project. This three-story building includes digital signage, conference rooms, lobby, and reception areas for various College departments.

**Support of Strategic Planning:**

Optimize human, fiscal, and physical resources to ensure organization integrity, effectiveness and accountability.

Motion & Voting

Approved as part of the Consent Calendar

Motion by Julie Schorr - Voting, second by Elena Adams - Voting.

Final Resolution: Motion Carries

Yea: Brad Monroe - Voting, Linda Cartwright - Voting, Debbie Justeson - Voting, Elena Adams - Voting, Julie Schorr - Voting, Benjamin Blevins - GC Student Trustee Advisory Vote, Kristie Macogay - CC Student Trustee Advisory Vote

**13. Human Resources**

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<b>Subject</b>	<b>13.1 Personnel Actions</b>
Meeting	Dec 14, 2021 - Governing Board Regular Meeting
Category	13. Human Resources
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Funded by various District and departmental budgets
Recommended Action	Ratify the action of the Chancellor in approving classified and academic personnel actions during the period from November 9, 2021 – December 13, 2021.

File Attachments

[Attachment A - 2021 December - Personnel Actions - Bd Mtg 12.14.21.pdf \(117 KB\)](#)

[Attachment B - S. Abushaban Contract - Bd Mtg 12.14.21.pdf \(813 KB\)](#)

Motion & Voting

Approved as part of the Consent Calendar

Motion by Julie Schorr - Voting, second by Elena Adams - Voting.

Final Resolution: Motion Carries

Yea: Brad Monroe - Voting, Linda Cartwright - Voting, Debbie Justeson - Voting, Elena Adams - Voting, Julie Schorr - Voting, Benjamin Blevins - GC Student Trustee Advisory Vote, Kristie Macogay - CC Student Trustee Advisory Vote

<b>Subject</b>	<b>13.2 Ratification of agreement between the American Federation of Teachers Local 1931 (AFT) and Grossmont-Cuyamaca Community College District (GCCCD).</b>
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Meeting	Dec 14, 2021 - Governing Board Regular Meeting
Category	13. Human Resources
Access	Public
Type	Action
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Funded by various District and departmental budgets
Recommended Action	Ratify the Mid-Term Agreement between the American Federation of Teachers Local 1931 (AFT) and Grossmont-Cuyamaca Community College District (GCCCD).

Article 22.3 of the current American Federation of Teachers Local 1931 agreement allows for re-opener negotiations on matters regarding compensation and benefits. The tentative agreement between the parties specifically reflects provisions eligible for re-opener. Included within the agreement are changes to the current compensation structure and benefits related to COVID-related sick leave.

The Grossmont-Cuyamaca Community College District and the American Federation of Teachers Local 1931 entered into a Mid-Term Agreement (**Attachment A**). However, it has not yet been approved by the Governing Board in open session.

File Attachments

[Attachment A - AFT TENTATIVE AGREEMENT - Bd Mtg 12-14-21.pdf \(1,739 KB\)](#)

Motion & Voting

Ratify the Mid-Term Agreement between the American Federation of Teachers Local 1931 (AFT) and Grossmont-Cuyamaca Community College District (GCCCD).

Motion by Debbie Justeson - Voting, second by Julie Schorr - Voting.

Final Resolution: Motion Carries

Yea: Brad Monroe - Voting, Linda Cartwright - Voting, Debbie Justeson - Voting, Elena Adams - Voting, Julie Schorr - Voting, Benjamin Blevins - GC Student Trustee Advisory Vote, Kristie Macogay - CC Student Trustee Advisory Vote

## 14. Staff Communications

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<b>Subject</b>	<b>14.1 Staff Communications</b>
Meeting	Dec 14, 2021 - Governing Board Regular Meeting
Category	14. Staff Communications
Access	Public
Type	Information

## 15. Closed Session

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<b>Subject</b>	<b>15.1 Public Comment / Presentation</b>
Meeting	Dec 14, 2021 - Governing Board Regular Meeting
Category	15. Closed Session
Access	Public
Type	Procedural

In accordance with AB 361, the GCCCD Governing Board will accept public comments for this meeting by the following two methods:

- In writing via e-mail to Michael Williamson, Executive Assistant, Chancellor/Governing Board at [michael.williamson@gccd.edu](mailto:michael.williamson@gccd.edu).
  - Comments submitted in writing will be accepted until the close of the public comment period.
  - Comments submitted in writing will be provided to the Board, and may be read aloud by the Board President. Whether read aloud or not, all written comments submitted will be reviewed by the Board and made a part of the administrative record of this meeting.
- In real time before the Board via Zoom using the following Zoom link: <https://cccconfer.zoom.us/j/93836057234>. To provide public comment in real time via Zoom, please follow the procedure below:
  - Join the Zoom session prior to this item being called.
  - Send a Zoom chat message to the meeting host which includes your name, your affiliation (if any), and the agenda item you wish to speak to. Note that you are not required to provide your name; however, you will need to provide a name by which you can be called upon to make your comments.

- Please leave the Zoom portal once you have made your comments. You can continue to observe the meeting via the live stream: <https://www.gcccd.edu/governing-board/live-stream.html>.

Individual comments/presentations, whether written or live on Zoom, are limited to four (4) minutes per person per topic. The maximum time allotment for public speakers on any one topic regardless of the number of speakers at any one Board meeting shall be twenty (20) minutes.

**Subject** **15.2 Adjourn to Electronic Closed Session: pursuant to Government Code Section 54957.6 to confer with District Negotiation Team on the status of negotiations**

Meeting Dec 14, 2021 - Governing Board Regular Meeting

Category 15. Closed Session

Access Public

Type Procedural

In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session, following the conclusion of the open session:

- Pursuant to Government Code Section 54957.6 to confer with District Negotiation Team on the status of negotiations

## **16. Reconvene in Open Session**

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**Subject** **16.1 Announcement of Action Taken in Closed Session (if applicable)**

Meeting Dec 14, 2021 - Governing Board Regular Meeting

Category 16. Reconvene in Open Session

Access Public

Type Procedural

Due to the hybrid electronic format of this meeting, the announcement of action taken in closed session will be recorded in BoardDocs in this agenda item immediately following the read-out of the action taken.

## **17. Adjournment**

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**Subject** **17.1 Adjournment**

Meeting Dec 14, 2021 - Governing Board Regular Meeting

Category 17. Adjournment

Access Public

Type Procedural