



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Tuesday, April 20, 2021 Governing Board Regular Meeting

Notice: Regular Meeting of the Grossmont-Cuyamaca Community College District Governing Board

Tuesday, April 20, 2021
Open Session-5:00 p.m., followed by Closed Session

Video link: <https://youtu.be/3Gfsg1-N7pk>

*** Executive Orders N-29-20 and N-35-20 signed by Governor Newsom, extend the authorization of local legislative bodies to hold public meetings via teleconference and suspends some of the requirements of the Brown Act. The Executive Orders require a local legislative body that holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically.**

The full text of Executive Orders available at:

<https://www.gov.ca.gov/wp-content/uploads/2020/03/3.17.20-N-29-20-EO.pdf>

<https://www.gov.ca.gov/wp-content/uploads/2020/03/3.21.20-EO-N-35-20.pdf>

Public Comment:

In lieu of in-person attendance due to COVID-19 and Executive Orders N-29-20 and N-35-20, submission of public comments must be sent via e-mail to Michael Williamson, Executive Assistant, Chancellor/Governing Board at michael.williamson@gcccd.edu. All comments submitted will be reviewed and sent to Board President for consideration to be read aloud during the Board meeting. All public comments submitted, whether read aloud or not, will be reviewed by the Board and included in the administrative record of the meeting. Comments will only be accepted until 1:00 p.m. on the day of the meeting. Individual comments/presentations are limited to four minutes per topic. The maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one Board meeting shall be twenty minutes.

In compliance with the Americans with Disabilities Act, the Grossmont-Cuyamaca Community College District will make every effort to honor requests for reasonable accommodations made by individuals with disabilities [ADA Title II, Sec. 202, 42 USC 12132]. If you need accommodation please send an email to michael.williamson@gcccd.edu, 48 hours in advance of the scheduled meeting at (619) 644-7570.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to Governing Board Trustees for the Grossmont-Cuyamaca Community College District in advance of the meetings, may be viewed at the Governing Board live-stream meeting, or online at <https://go.boarddocs.com/ca/gcccd/Board.nsf/Public>, or at the Chancellor/Governing Board District Offices North, 8800 Grossmont College Drive, El Cajon, CA 92020.

Board reserves the right to modify the order of business as it deems appropriate.

1. Regular Meeting - Call to Order

Subject	1.1 Call to Order
Meeting	Apr 20, 2021 - Governing Board Regular Meeting
Category	1. Regular Meeting - Call to Order
Access	Public
Type	Procedural

Subject **1.2 Pledge of Allegiance**

Meeting Apr 20, 2021 - Governing Board Regular Meeting
Category 1. Regular Meeting - Call to Order
Access Public
Type Procedural



United States Flag



CALIFORNIA REPUBLIC

California State Flag

Subject 1.3 Roll Call - Establishment of Quorum

Meeting Apr 20, 2021 - Governing Board Regular Meeting
Category 1. Regular Meeting - Call to Order
Access Public
Type Procedural

Subject 1.4 Administration of Oath of Office for Student Trustee

Meeting Apr 20, 2021 - Governing Board Regular Meeting
Category 1. Regular Meeting - Call to Order
Access Public
Type Procedural

Oath of Office of Student Trustees by Board President Brad Monroe
• Priscilla Ortiz, Cuyamaca College Student Trustee

2. Open Session

Subject 2.1 Announcement Open Session

Meeting Apr 20, 2021 - Governing Board Regular Meeting
Category 2. Open Session
Access Public
Type Procedural

Subject 2.2 Public Comment / Presentation: written comments will be accepted until 1:00 p.m. the day of the meeting

Meeting Apr 20, 2021 - Governing Board Regular Meeting
Category 2. Open Session

Access Public

Type Procedural

Public Written Comment:

In lieu of in-person attendance due to COVID-19 and Executive Orders [N-29-20](#) and [N-35-20](#), submission of public comments must be sent via e-mail to Michael Williamson, Executive Assistant, Chancellor/Governing Board at michael.williamson@gcccd.edu. All comments submitted will be reviewed and sent to Board President for consideration to be read aloud during the Board meeting. All public comments submitted, whether read aloud or not, will be reviewed by the Board and included in the administrative record of the meeting. Comments will only be accepted until 1:00 p.m. on the day of the meeting. Individual comments/presentations are limited to four minutes per topic. The maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one Board meeting shall be twenty minutes.

Remote Viewing/Listening:

Members of the public who wish to watch the meeting, are encouraged to view it [live online](#).

In Person Participation:

Due to the Coronavirus disease (COVID-19) public health emergency, including the order by the State of California public health officials for anyone living in the state to stay home, **in person participation at Grossmont-Cuyamaca Community College District Governing Board meetings will not be allowed.**

3. Reports

Subject 3.1 Governing Board Member Reports

Meeting Apr 20, 2021 - Governing Board Regular Meeting

Category 3. Reports

Access Public

Type Information, Reports

Governing Board Members will provide reports and activity updates.

Subject 3.2 Report of the Board President

Meeting Apr 20, 2021 - Governing Board Regular Meeting

Category 3. Reports

Access Public

Type Information, Reports

The Governing Board President will provide a report and activities update.

Subject 3.3 Report of the Chancellor

Meeting Apr 20, 2021 - Governing Board Regular Meeting

Category 3. Reports

Access Public

Type Information, Reports

Subject 3.4 Response to Board Inquiry Regarding Reimbursements of College Bookstore Employees' Salaries and Benefits

Meeting Apr 20, 2021 - Governing Board Regular Meeting

Category 3. Reports

Access Public

Type Information

In response to a public comment at the March 16, 2021, Governing Board meeting regarding the bookstore, Trustee Cartwright inquired if the District is paying the bookstore employees' salaries & benefits. Below is the response to the question:

In 2019/2020 Barnes and Nobel (B&N) requested that the District cover the cost of employee benefits due to the increased cost of benefits. The prior leadership agreed to absorb the cost of benefits for the employees working in the bookstore beginning July 2019. The benefits cost at that time was \$170,000.

Motion & Voting

Approve the Minutes of the March 16, 2021 Regular Meeting

Motion by Julie Schorr, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Priscilla Ortiz - CC Student Trustee Advisory Vote

6. Development of Consent Calendar

Subject	6.1 Development of Consent Calendar
Meeting	Apr 20, 2021 - Governing Board Regular Meeting
Category	6. Development of Consent Calendar
Access	Public
Type	Information, Discussion
Governing Board members will pull items from the docket of business for discussion.	

7. Adoption of Consent Calendar

Subject	7.1 Adoption of Consent Calendar
Meeting	Apr 20, 2021 - Governing Board Regular Meeting
Category	7. Adoption of Consent Calendar
Access	Public
Type	Action (Consent)
Recommended Action	Approve the Consent Calendar as developed.

Adoption of Consent Calendar—There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar for discussion. Any items that are removed will be considered separately. All matters remaining under the Consent Calendar will be approved by one motion. Sufficient backup material will be available in advance so the Board members will have complete data regarding the item.

Governing Board member will vote to approve as requested, all items on the Consent Calendar, except for those items pulled for discussion.

Motion & Voting

Approve the Consent Calendar as developed.

Motion by Debbie Justeson, second by Linda Cartwright.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Priscilla Ortiz - CC Student Trustee Advisory Vote

8. Governance

Subject	8.1 Resolution 20-005 Affirming Commitment to the Diversity in Hiring Reform Strategy
Meeting	Apr 20, 2021 - Governing Board Regular Meeting
Category	8. Governance
Access	Public
Type	Action
Recommended Action	Adopt Resolution 21-005 Affirming Commitment to the Diversity in Hiring Reform Strategy

In June 2020, the Governing Board resolved to take bold action to fulfill the District's commitment to diversity, equity and inclusion by increasing the diversity of its faculty, staff and administrators. A reform proposal was submitted to the California Community Colleges Chancellor's Office to improve diversity in hiring so that employees reflect the rich diversity of Grossmont and Cuyamaca College students. This resolution affirms the Governing Board's commitment to the reform strategy to improve diversity in hiring, which will improve student success and close equity gaps in achievement. The reform strategy will be regularly monitored at board meetings, workshops and retreats, and implementation of the strategy will be incorporated into the Chancellor's annual goals and evaluation.

File Attachments

[Attachment A - Resolution 21-005 Affirming Commitment to the Diversity in Hiring Reform Strategy - 04.20.21.pdf \(543 KB\)](#)

Motion & Voting

Adopt Resolution 21-005 Affirming Commitment to the Diversity in Hiring Reform Strategy

Motion by Debbie Justeson, second by Julie Schorr.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Priscilla Ortiz - CC Student Trustee Advisory Vote

Subject **8.2 Resolution 21-006 in Support of Diversity, Equity and Inclusion Awareness Month**

Meeting Apr 20, 2021 - Governing Board Regular Meeting

Category 8. Governance

Access Public

Type Action

Recommended Action Adopt Resolution 21-006 in Support of Diversity, Equity and Inclusion Awareness Month.

California Community Colleges have designated April as Diversity, Equity and Inclusion Awareness Month, showcasing and amplifying the role of students and staff dedicated to equity and to give agency to those voices and perspectives. The District celebrates its racial and ethnic diversity among students, faculty, staff and administrators and honors their contributions to advancing diversity, equity, inclusion and anti-racism work. This resolution supports the designation of April 2021 and every year thereafter as Diversity, Equity and Inclusion Awareness Month.

File Attachments

[Attachment A - Resolution 21-006 Support for DEI Awareness Month.pdf \(556 KB\)](#)

Motion & Voting

Adopt Resolution 21-006 in Support of Diversity, Equity and Inclusion Awareness Month.

Motion by Debbie Justeson, second by Elena Adams.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Priscilla Ortiz - CC Student Trustee Advisory Vote

Subject **8.3 California Community College Trustees 2021 Board of Directors Election**

Meeting Apr 20, 2021 - Governing Board Regular Meeting

Category 8. Governance

Access Public

Type Action

Recommended Action Cast ballots for up to seven candidates for the 2021 Board of Directors election for membership on the California Community College Trustees Board.

Summary of Issue: Election of members of the California Community College Trustees (CCCT) Board of the Community College League will take place between March 10 and April 25, 2021. Each district may cast one vote for each of the seven seats, the number of vacancies to be filled this year. The seven candidates who receive the most votes will serve three-year terms. In the event of a tie vote for the last position to be filled, the CCCT board will vote to break the tie. The trustees who have been nominated for election to the board are presented in **Attachment A**.

File Attachments

[Attachment A - 2021 CCCT Board Election Packet - 04.20.21.pdf \(2,632 KB\)](#)

Motion & Voting

Cast ballots for the following candidates for the 2021 Board of Directors of the California Community College Trustees Board:

Bernardo Perez, Ventura County CCD

Gregory Pensa, Allan Hancock Joint CCD

Kendall Pierson, Shasta-Tehama-Trinity Joint CCD

Mark Edney, Imperial CCD

Barbara Calhoun, Compton CCD

Nan Gomez-Heitzeberg, Kern CCD

Michele Jenkins, Santa Clarita CCD

Motion by Linda Cartwright, second by Julie Schorr.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote,
Priscilla Ortiz - CC Student Trustee Advisory Vote

Subject	8.4 Annual Review of Student Trustee Compensation and Privileges
Meeting	Apr 20, 2021 - Governing Board Regular Meeting
Category	8. Governance
Access	Public
Type	Action
Recommended Action	Review and adopt Board Policy 2015 Student Governing Board Members, regarding the compensation and privileges granted to the student trustees for the term June 1, 2021 through May 31, 2022, as recommended by the Chancellor.

Summary of Issue: Pursuant to Education Code Section 72023.5(d), the Governing Board must annually adopt rules and regulations regarding the privileges it wishes to afford student trustees. Annually reviewing and readopting Board Policy 2015 Student Governing Board Members (**Attachment A**) fulfills this requirement.

Background: Education Code Section 72023.5(a) provides that student member compensation is a privilege that the Governing Board may grant, and must annually adopt rules and regulations implementing that privilege. Board Policy 2015 Student Governing Board Members reflects that the Governing Board is granting student members the privilege of receiving compensation, and further clarifies student members' rights and privileges.

File Attachments

[Attachment A - BP 2015 Student Governing Board Members 04.20.21.pdf \(700 KB\)](#)

Motion & Voting

Review and adopt Board Policy 2015 Student Governing Board Members, regarding the compensation and privileges granted to the student trustees for the term June 1, 2021 through May 31, 2022, as recommended by the Chancellor.

Motion by Debbie Justeson, second by Julie Schorr.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote,
Priscilla Ortiz - CC Student Trustee Advisory Vote

Subject	8.5 Board Policies Update
Meeting	Apr 20, 2021 - Governing Board Regular Meeting
Category	8. Governance
Access	Public
Type	Action (Consent)
Recommended Action	Review and adopt revisions to Board Policies, as recommended by the Chancellor: BP 3410 Nondiscrimination BP 4500 Student News Media BP 7320 Fingerprinting BP 7510 Domestic Partners

The board policies presented in the attachments are part of the ongoing process of developing and updating board policies to reflect changes in legislation and District administrative and operating procedures. Substantive changes to policies go through Districtwide Executive Council (DEC), District Strategic Planning & Budget Council (DSP&BC), and Student and Institutional Success Council (SISC) for a 60-day review process, which includes Districtwide constituency review. DEC, DSP&BC, and SISC are comprised of representatives from all constituency groups. Administrative procedures to implement board policies are delegated to the Chancellor under BP 2410 Board Policies and Administrative Procedures.

Policies Presented:

BP 3410 Nondiscrimination - CCLC Update 37 - minor changes
BP 4500 Student News Media - CCLC Update 37 - NEW POLICY
BP 7320 Fingerprinting - 6-year review - no changes recommended
BP 7510 Domestic Partners - 6-year review - minor citation change

File Attachments

[BP 3410 Nondiscrimination-04.20.21.pdf \(307 KB\)](#)

[BP 4500 Student News Media-04.20.21.pdf \(23 KB\)](#)

[BP 7320 Fingerprinting-04.20.21.pdf \(26 KB\)](#)

Motion & Voting

Approve the Consent Calendar as developed.

Motion by Debbie Justeson, second by Linda Cartwright.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Priscilla Ortiz - CC Student Trustee Advisory Vote

9. Student and Institutional Success

Subject	9.1 College and Career Access Pathways Partnership Agreement between the Grossmont-Cuyamaca Community College District and Mountain Empire Unified School District
Meeting	Apr 20, 2021 - Governing Board Regular Meeting
Category	9. Student and Institutional Success
Access	Public
Type	Action (Consent)
Recommended Action	Approve the College and Career Access Pathways Partnership Agreement between the Grossmont-Cuyamaca Community College District and Mountain Empire Unified School District, as recommended by the Chancellor.

PROPOSAL: Consider the College and Career Access Pathways Partnership Agreement between the Grossmont-Cuyamaca Community College District and Mountain Empire Unified School District.

INFORMATION IN SUPPORT OF PROPOSAL:

1. Summary of Issue: Grossmont-Cuyamaca Community College District (GCCCD) and Mountain Empire Unified School District (MEUSD) desire to enter into a partnership agreement in accordance with AB 288 *College and Career Access Pathways (CCAP)*. The partnership agreement and list of the fall 2021 and spring 2022 Cuyamaca College courses to be offered at Mountain Empire Unified School District are presented in **Attachment A**.

2. Background: This agreement will allow the parties to continue the collaboration efforts to develop their dual enrollment program within the guidelines of a CCAP agreement for the purpose of expanding dual enrollment opportunities. The goals of the CCAP agreement include: developing seamless pathways from high school to community college for career technical education and preparation for transfer; improving high school graduation rates; and helping high school students achieve college and career readiness. The provisions of the CCAP agreements adhere to all of the relevant Education Code requirements pertaining to enrollment, allowances, and apportionments.

File Attachments

[Attachment A - CCAP-MEUSD-GCCCD - 04.20.21.pdf \(1,179 KB\)](#)

Motion & Voting

Approve the Consent Calendar as developed.

Motion by Debbie Justeson, second by Linda Cartwright.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Priscilla Ortiz - CC Student Trustee Advisory Vote

Subject	9.2 College and Career Access Pathways Partnership Agreement Between the Grossmont-Cuyamaca Community College District and Helix Charter High School
Meeting	Apr 20, 2021 - Governing Board Regular Meeting
Category	9. Student and Institutional Success
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Recommended Action	Approve the College and Career Access Pathways Partnership Agreement between the Grossmont-Cuyamaca Community College District and Helix Charter High School, as recommended by the Chancellor.

PROPOSAL: Consider the College and Career Access Pathways Partnership Agreement between the Grossmont-Cuyamaca Community College District and Helix Charter High School.

INFORMATION IN SUPPORT OF PROPOSAL:

1. Summary of Issue: Grossmont-Cuyamaca Community College District (GCCCD) and Helix Charter High School desire to enter into a partnership agreement in accordance with AB 30 *College and Career Access Pathways (CCAP)*. The Partnership Agreement and list of the fall 2021 and spring 2022 Grossmont College and Cuyamaca College courses to be offered at Helix Charter High School are presented in **Attachment A**.

2. Background: This agreement will allow the parties to continue the collaborative efforts of their dual enrollment program within the guidelines of a CCAP Agreement for the purpose of expanding dual enrollment opportunities. The goals of the CCAP agreement include: developing seamless pathways from high school to community college for career technical education and preparation for transfer; improving high school graduation rates; and helping high school students achieve college and career readiness. The provisions of the CCAP Agreements adhere to all of the relevant Education Code requirements pertaining to enrollment, allowances, and apportionments.

File Attachments

[Attachment A - CCAP-HCHS-GCCCD - 04.20.21.pdf \(1,204 KB\)](#)

Motion & Voting

Approve the Consent Calendar as developed.

Motion by Debbie Justeson, second by Linda Cartwright.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Priscilla Ortiz - CC Student Trustee Advisory Vote

Subject	9.3 Student Fees
Meeting	Apr 20, 2021 - Governing Board Regular Meeting
Category	9. Student and Institutional Success
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Budgeted	Yes
Recommended Action	Grant authority to the Chancellor or designee to approve the implementation of non-mandatory fees to be charged to students, in addition to State mandated fees, commencing with the fall 2021 term.

Summary of Issue:

Governing Board Policy (BP) 5030, dated February 16, 2021, requires that all fees that are proposed to be charged to students be approved by the Governing Board. The proposed new and discontinued non-mandatory fees (**Attachment A**) have been approved by the College Presidents, reviewed by the District Executive Council (DEC) and Chancellor's Cabinet, and approved by the Chancellor, commencing with the fall 2020 term.

In addition, Assembly Bill 1504 Student Representation Fee provides that any student registering on or after January 1, 2020, must be charged \$2 student representation fee per semester, collected by officials of the community college at or before registration and will have an opportunity to opt out, commencing with the summer 2020 term.

Background:

When the State of California instituted a community college enrollment fee, the enacting legislation eliminated or greatly restricted other fees (i.e., instructional materials fees that could be charged to students). After Proposition 13 curtailed the funding of community colleges, many types of specific fees have been instituted by the State's community colleges in an attempt to maintain instructional programs despite reduced resources.

Governing Board Policy 5030 includes a process for review and approval of any proposed student fee that is not mandated by the State. That process includes an evaluation of each proposed fee in terms of guidelines provided by the State's legal staff and multiple levels of administrative review. The new and revised fees requested on the present docket are in addition to the previously approved fees.

In January 2020, the California Education Code 76060.5 states: "A student representation fee of two dollars (\$2) shall be collected by the officials of the community college...for student representation fees." The money collected pursuant to this section shall be expended to provide support for governmental affairs representatives of local or statewide student body organizations who may be stating their positions and viewpoints before city, county, and district governments, and before offices and agencies of state government..." One dollar (\$1) supports the state-wide Student Senate of the California Community Colleges (SSCCC) and the other dollar (\$1) supports the efforts of our local Associated Student Government organizations.

Options Considered:

Options considered for each proposed fee were denial of the request, request for further justification, or recommendation to the Chancellor for submission to the Governing Board.

File Attachments

[Attachment A - Student Fees 2021-22 Fall-04.20.21.pdf \(102 KB\)](#)

Motion & Voting

Approve the Consent Calendar as developed.

Motion by Debbie Justeson, second by Linda Cartwright.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Priscilla Ortiz - CC Student Trustee Advisory Vote

10. Budget and Finance

Subject	10.1 Authorization to Sign Contracts and Purchase Orders
Meeting	Apr 20, 2021 - Governing Board Regular Meeting
Category	10. Budget and Finance
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Budgeted	Yes
Recommended Action	Grant authority to Nahid Razi, Senior Director, Purchasing and Contracts, to sign contracts and purchase orders on behalf of the District, as recommended by the Chancellor.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue: On January 21, 2020, the Governing Board authorized Lynn Ceresino Neault, Chancellor; and Sahar Abushaban, Interim Vice Chancellor Business Services, to sign contracts and purchase orders on behalf of the District, as authorized by Education Code Section 81656. The Governing Board is requested to authorize Nahid Razi, Senior Director, Purchasing and Contracts to sign contracts and purchase orders on behalf of the District, as of March 29, 2021, as authorized by Education Code Section 81656.

Background: Education Code Section 81656 states that the Governing Board may delegate the authority to enter into contracts and to purchase within the limits of Public Contract Code Section 20651. This District is often required to provide proof that the person signing contracts has the authority to do so.

Motion & Voting

Approve the Consent Calendar as developed.

Motion by Debbie Justeson, second by Linda Cartwright.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Priscilla Ortiz - CC Student Trustee Advisory Vote

Subject	10.2 Ratification of Signatures on Agreements
Meeting	Apr 20, 2021 - Governing Board Regular Meeting
Category	10. Budget and Finance
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	All transactions are funded either by the Unrestricted General Fund (UGF) or other funds as identified in the individual Fiscal Impact statement. All are 2020-2021 budgets unless otherwise noted.
Recommended Action	Ratify the action of the Chancellor in authorizing agreements, and grant authority to accept, budget, and spend any proceeds therefrom.

Summary of Issue: The agreements on **Attachment A** have been undertaken in keeping with District policies and procedures. The services contracted for by any professional services agreement in this docket are not available within the District, cannot be performed satisfactorily by District staff, and/or are of such a highly specialized or technical nature, that the necessary expert knowledge, experience, and ability are not available within the District.

File Attachments

Motion & Voting

Approve the Consent Calendar as developed.

Motion by Debbie Justeson, second by Linda Cartwright.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Priscilla Ortiz - CC Student Trustee Advisory Vote

Subject	10.3 Purchase Orders and Warrants
Meeting	Apr 20, 2021 - Governing Board Regular Meeting
Category	10. Budget and Finance
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Funded by Various Funds
Recommended Action	Ratify the action of the Chancellor in approving the purchase orders and warrants issued during the month of March 2021, and grant authority to execute appropriate documents.

Summary of Issue: In conformance with Board Policy 6330, new and modified purchase orders and warrants for the period March 1 through March 31, 2021, are presented for review.

Fiscal Impact:

General fund Purchase Orders	\$43,812,298.96
Bookstore Special Revenue Fund Purchase Orders	\$5,221.43
Capital Outlay Fund Purchase Orders	\$67,012,867.55
Trust Funds Purchase Orders	\$6,279.81
Total Value of New and Modified Purchase Orders	\$110,836,667.75
(Attachment A):	
Purchasing Warrants 85022597 - 85022858	\$6,692,315.29
Payroll Warrants	<u>\$7,277,001.34</u>
Total Warrants:	\$13,969,316.63
Total Purchase Orders and Warrants:	\$124,805,984.38

File Attachments

[Attachment A POW April 2021-04.20.21.pdf \(755 KB\)](#)

Motion & Voting

Approve the Consent Calendar as developed.

Motion by Debbie Justeson, second by Linda Cartwright.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Priscilla Ortiz - CC Student Trustee Advisory Vote

Subject	10.4 Budget Status Changes
Meeting	Apr 20, 2021 - Governing Board Regular Meeting
Category	10. Budget and Finance
Access	Public
Type	Action (Consent)

Fiscal Impact	Yes
Dollar Amount	\$354,816,340.00
Budgeted	Yes
Recommended Action	Accept a report on the current budget status, accept related revenues or revisions, and grant authority to the Chancellor to budget these funds.

Fiscal Impact of Proposal:

The following reflects the combined funds available for all District funds:

	Approved Budget	Transfers between Categories	Increases/Decreases to Working Budget*	Revised Budget
Expenditure Classifications:				
1 Academic Salaries	\$56,767,216	\$17,711	\$416,623	\$57,201,550
2 Classified Salaries	35,661,442	9,582	1,435,821	37,106,845
3 Staff Benefits	40,509,140	1,547	775,462	41,286,149
4 Supplies	5,170,252	48,438	1,231,503	6,450,193
5 Rents, Utilities & Other Operating	61,164,907	(233,543)	8,656,316	69,587,680
6 Capital Outlay	93,443,959	76,265	12,251,241	105,771,465
7 Other Outgo	32,476,911	80,000	4,855,547	37,412,458
Total	<u>\$325,193,827</u>	<u>\$0</u>	<u>\$29,622,513</u>	<u>\$354,816,340</u>

*Proposed Increases/Decreases to Working Budget:

1. Budget increases for COVID-19 grants:
 - a. \$664,917 for CCCCCO Block Grant (Federal funding)
 - b. \$1,061,738 for CCCCCO Block Grant (State funding)
 - c. \$4,319,230 for CARES Act Institutional Support
 - d. \$660,851 for CARES Act MSI
 - e. \$18,099,426 for CRRSAA Institutional Support
 - f. \$1,288,258 for CRRSAA MSI
2. New 20-21 funding for Cuyamaca College for the Report Streamlining Pilot Project in the amount of \$200,000.
3. New 20-21 funding for the District transferred from the Foundation for Not For Credit Programs in the amount of \$150,000.
4. An increase in the 20-21 allocation for DSPS of \$17,711 for Grossmont College, for a new total of \$1,778,929 and a decrease of \$1,890 for Cuyamaca College, for a new total of \$894,675.
5. An increase in the 20-21 allocation for NextUp (formerly CAFYES) of \$110,927 for Grossmont College, for a new total of \$618,910 and an increase of \$33,570 for Cuyamaca College, for a new total of \$271,883.
6. Additional funding for Grossmont College in the amount of \$50,000 for the Regional Director Health grant, for a new total of \$318,774 for 2020/21.
7. New 20-21 regional funding allocation (passed through to the Foundation) for K12 Strong Workforce in the amount of \$2,456,560.
8. An increase in the 20-21 allocation for Veteran's Resource Center of \$315,704 for Grossmont College, for a new total of \$579,041.
9. For Grossmont College, an increase in the 20-21 allocation for Student Success Completion Grant (SSCG) of \$200,000 and a 19-20 Recalculation adjustment decrease for SSCG of \$4,489, for a new total of \$1,262,761.

Motion & Voting

Approve the Consent Calendar as developed.

Motion by Debbie Justeson, second by Linda Cartwright.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Priscilla Ortiz - CC Student Trustee Advisory Vote

Subject **10.5 Resolution 21-007, San Diego County Taxpayer's Association Performance Audit Best Practices**

Meeting Apr 20, 2021 - Governing Board Regular Meeting

Category 10. Budget and Finance

Access	Public
Type	Action
Fiscal Impact	Yes
Dollar Amount	\$24,860.00
Budgeted	Yes
Budget Source	Unrestricted funds
Recommended Action	Adopt Resolution 21-007, San Diego County Taxpayer's Association Performance Audit Best Practices, as recommended by the Chancellor.

Proposition 39, under which Proposition V was passed, requires specific actions on the part of the District to ensure accountability and transparency in the spending of bond funds. These requirements include an annual audit to guarantee the funds are spent only for the purposes intended.

The San Diego County Taxpayers Association (SDCTA) is a local non-profit organization that reviews issues related to public policy and funding. The San Diego Taxpayers Educational Foundation (SDTEF) was founded in 1988 to conduct studies and research activities in support of the SDCTA. As a part of these activities, the SDTEF prepared a study that established the SDCTA Oversight Committee Best Practices. In addition, the SDTEF publishes a yearly School Bond Transparency Scorecard that evaluates bond programs by these practices. In 2019, the SDCTA revised the Best Practices to add additional items to be audited and a requirement for Educational Boards to pass a resolution requiring their bond audits meet the new criteria. These additional audit requirements are beyond those required by Proposition 39 and AB 1908. A copy of the Best Practices Report is provided as **Attachment A**. After discussing the new best practices with the Citizens' Bond Oversight Committee, District staff is recommending the Board pass a resolution on the Bond Performance Audit that will include the new criteria. The resolution is included as **Attachment B**.

File Attachments

[Attachment A-Best Practices-04.20.21.pdf \(800 KB\)](#)

[Attachment B-SDCTA Resolution-04.20.21.pdf \(199 KB\)](#)

Motion & Voting

Adopt Resolution 21-007, San Diego County Taxpayer's Association Performance Audit Best Practices, as recommended by the Chancellor.

Motion by Elena Adams, second by Debbie Justeson.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Priscilla Ortiz - CC Student Trustee Advisory Vote

11. Public Works Projects

Subject	11.1 Grossmont College Performing & Visual Arts Center Notice of Completion
Meeting	Apr 20, 2021 - Governing Board Regular Meeting
Category	11. Public Works Projects
Access	Public
Type	Action (Consent)
Recommended Action	Grant authority to the Chancellor to file a Notice of Completion for SC000588 Grossmont College Performing & Visual Arts Center with Balfour Beatty Construction, LLC.

INFORMATION IN SUPPORT OF PROPOSAL

Summary of Issue:

Contract SC000588 was issued to Balfour Beatty Construction, LLC. The project is completed, and all punch list items have been resolved.

Seven (7) pre-qualified Proposition V Construction Management consultants were invited to participate in a Request for Proposal process. All seven (7) firms responded with proposals. A selection committee comprised of Program, District Facilities, and College Facilities staff evaluated the submitted proposals and three firms were selected to make interview presentations. Balfour Beatty Construction LLC was determined to be best qualified for reasons including theater construction experience and experience with Project Labor Agreements.

A separate Permission to Award dated March 21, 2017, was signed by the Board and twenty-four (24) trade bid packages were solicited for this project. Each of these contracts were executed and novated to Balfour Beatty Construction LLC post ratification. The District made no payments to the selected trade contractors.

This project was referred to as the "Grossmont College Performing and Visual Arts Center."

Motion & Voting

Approve the Consent Calendar as developed.

Motion by Debbie Justeson, second by Linda Cartwright.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Priscilla Ortiz - CC Student Trustee Advisory Vote

Subject	11.2 Grossmont College Science, Math, Career Tech Complex 36N PHII; Ratification of Award
Meeting	Apr 20, 2021 - Governing Board Regular Meeting
Category	11. Public Works Projects
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$41,746,562.00
Budgeted	Yes
Budget Source	This project will be funded by Proposition V Bond Funds.
Recommended Action	Ratify the action of the Chancellor in awarding Bid B19.020 – Grossmont College Science, Math, Career Tech Complex 36N PHII, to SOLPAC Construction, Inc. dba Soltek Pacific Construction Company, the lowest responsive bidder meeting all terms, conditions, and specifications.

INFORMATION IN SUPPORT OF PROPOSAL

a. Summary of Issue

Bid documents were sent to 51 bidders in addition to publishing the legal notice and posting on the District website. Nine general contractors attended the non-mandatory pre-bid meetings and job walks. A total of eight bids were received. The award was made as presented in **Attachment A**.

b. Background

The scope of the Grossmont College Science, Math, Career Tech Complex Building 36N PH II will include the new construction of a 2 story 59,150 square foot classroom complex, plus an additional 2,240 square foot basement storage. The project includes classrooms, offices, tutoring facilities, landscape, and site improvements. Other improvements include the repair of exterior wood fascia and soffit of a 280 square foot building and the new construction of two 312 square foot masonry trash enclosures.

c. Support of Strategic Planning

Optimize human, fiscal, and physical resources to ensure organization, integrity, effectiveness and accountability.

d. Fiscal Impact of Proposal

Original Estimated Contract Cost: \$37,000,000

Construction Contract Amount: \$32,900,000

Total Project Budget: \$41,746,562

File Attachments

[Attachment A-B19.020.GC.SciMathCareerTechCmplx36NPhII-04.20.21.pdf \(800 KB\)](#)

Motion & Voting

Approve the Consent Calendar as developed.

Motion by Debbie Justeson, second by Linda Cartwright.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Priscilla Ortiz - CC Student Trustee Advisory Vote

Subject	11.3 Grossmont College Science, Math, Career Tech Complex 36N PHII Relocate Specialty Restroom Utilities; Notice of Completion and Release of Retention
Meeting	Apr 20, 2021 - Governing Board Regular Meeting
Category	11. Public Works Projects
Access	Public
Type	Action (Consent)
Recommended Action	Grant authority to the Chancellor to: a) File a Notice of Completion for Bid B19.019, with GEM Industrial, Inc.; and b) Release retention as allowed in the contract documents.

INFORMATION IN SUPPORT OF PROPOSAL

a. Summary of Issue

Bid B19.019 was issued to GEM Industrial, Inc. The project is complete and all punch list items have been resolved.

b. Background

The scope of the Grossmont College Science, Math, Career Tech Complex 36N - Relocate Specialty Restroom project included the relocation of an existing specialty needs restroom for students & staff in Building 36 prior to its demolition for the new building. The new restroom is located between the volleyball court and the existing Building 38D restroom.

c. Support of Strategic Planning

Optimize human, fiscal, and physical resources to ensure organization, integrity, effectiveness, and accountability.

Motion & Voting

Approve the Consent Calendar as developed.

Motion by Debbie Justeson, second by Linda Cartwright.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote, Priscilla Ortiz - CC Student Trustee Advisory Vote

12. Human Resources

Subject	12.1 Personnel
Meeting	Apr 20, 2021 - Governing Board Regular Meeting
Category	12. Human Resources
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Funded by various District and departmental budgets
Recommended Action	Ratify the action of the Chancellor in approving classified and academic personnel actions during the period from March 16, 2021 – April 20, 2021.

Note: A minor typographical error in Attachment A was corrected on Monday, 4/19/21, at 11:59 a.m. Under Item MG-00028 the salary pay grade was changed from M-11 to M-10. There were no other changes to the attachment.

<p>File Attachments Attachment A - 2021 April Personnel Actions-4.20.21.pdf (698 KB)</p>

Motion & Voting

Approve the Consent Calendar as developed.

Motion by Debbie Justeson, second by Linda Cartwright.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote,
Priscilla Ortiz - CC Student Trustee Advisory Vote

Subject	12.2 Nomination for the California Community Colleges Classified Employee of the Year Award
Meeting	Apr 20, 2021 - Governing Board Regular Meeting
Category	12. Human Resources
Access	Public
Type	Action
Recommended Action	Ratify the nomination of Cindy Emerson for the California Community Colleges Classified Employee of the Year Award.

The Classified Employee of the Year Award honors community college classified employees who demonstrate the highest level of commitment to the Vision for Success and equitable student outcomes. Recipients are nominated by their colleagues and endorsed by the local Board of Trustees. Each local Board of Trustees may forward the information for one nominee to the California Community Colleges Chancellor's Office. Award winners are selected by representatives from the California Community Colleges Board of Governors, Consultation Council and the Chancellor's Office. Recipients will be announced and honored at the May 2021 Board of Governors meeting. Classified employees with a minimum service of five years as a permanent employee within the nominating Community College District (full-time or part-time) are eligible for the award. The nominees are evaluated on their commitment to: the Vision for Success and equitable student outcomes; professional ethics and standards; serving the institution's diverse student population through participation in professional and/or community activities; and serving as a leader beyond their local institution.

This year the Board nominated Cindy Emerson, Administrative Assistant III/College Planning and Institutional Effectiveness, Grossmont College, as reflected in **Attachment A**.

File Attachments

[Attachment A - CCCC Employee of the Year Award - Cindy Emerson - 04.20.21.pdf \(253 KB\)](#)

Motion & Voting

Ratify the nomination of Cindy Emerson for the California Community Colleges Classified Employee of the Year Award.

Motion by Debbie Justeson, second by Julie Schorr.

Final Resolution: Motion Carries

Yea: Debbie Justeson, Elena Adams, Linda Cartwright, Brad Monroe, Julie Schorr, Benjamin Blevins - GC Student Trustee Advisory Vote,
Priscilla Ortiz - CC Student Trustee Advisory Vote

13. Information

Subject	13.1 No Information Items
Meeting	Apr 20, 2021 - Governing Board Regular Meeting
Category	13. Information
Access	Public
Type	

14. Staff Communications

Subject	14.1 Staff Communications
Meeting	Apr 20, 2021 - Governing Board Regular Meeting
Category	14. Staff Communications
Access	Public
Type	Information

15. Closed Session

Subject	15.1 Public Comment / Presentation: written comments will be accepted until 1:00 p.m. the day of the meeting
----------------	---

Meeting Apr 20, 2021 - Governing Board Regular Meeting
Category 15. Closed Session
Access Public
Type Procedural

Public Written Comment:

In lieu of in-person attendance due to COVID-19 and Executive Orders [N-29-20](#) and [N-35-20](#), submission of public comments must be sent via e-mail to Michael Williamson, Executive Assistant, Chancellor/Governing Board at michael.williamson@gcccd.edu. All comments submitted will be reviewed and sent to Board President for consideration to be read aloud during the Board meeting. All public comments submitted, whether read aloud or not, will be reviewed by the Board and included in the administrative record of the meeting. Comments will only be accepted until 1:00 p.m. on the day of the meeting. Individual comments/presentations are limited to four minutes per topic. The maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one Board meeting shall be twenty minutes.

Remote Viewing/Listening:

Members of the public who wish to watch the meeting, are encouraged to view it [live online](#).

In Person Participation:

Due to the Coronavirus disease (COVID-19) public health emergency, including the order by the State of California public health officials for anyone living in the state to stay home, **in person participation at Grossmont-Cuyamaca Community College District Governing Board meetings will not be allowed.**

Subject 15.2 Adjourn to Electronic Closed Session: Pursuant to Government Code Section 54957.6 to Confer with District Negotiation Team on the status of negotiations; Government Code Section 54957 to Confer with Chancellor on Chancellor's Evaluation; and Government Code Section 54956.9(d)(2) to confer with District legal counsel regarding one case of potential litigation

Meeting Apr 20, 2021 - Governing Board Regular Meeting
Category 15. Closed Session
Access Public
Type Information, Procedural

In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session, following the conclusion of the open session, in an electronic session.

- Pursuant to Government Code Section 54957.6 to Confer with District Negotiation Team on the status of negotiations
- Pursuant to Government Code Section 54957 to Confer with Chancellor on Chancellor's Evaluation
- Pursuant to Government Code Section 54956.9(d)(2) to confer with District legal counsel regarding one case of potential litigation

16. Reconvene in Open Session

Subject 16.1 Announcement of Action Taken in Closed Session (if applicable)

Meeting Apr 20, 2021 - Governing Board Regular Meeting
Category 16. Reconvene in Open Session
Access Public
Type Procedural

Announcement closed session items; (if applicable).

17. Adjournment

Subject 17.1 Adjournment

Meeting Apr 20, 2021 - Governing Board Regular Meeting
Category 17. Adjournment
Access Public
Type Procedural