

# SDIC COMMUNITY COLLEGE WORKFORCE DEVELOPMENT COUNCIL MEETING

Friday, November 15, 2013

9:00 a.m. to 11:30 a.m.

Mesa College, S-305

Smart conference room – internet and table top connections

## MINUTES

### 1. Welcome/Introductions

**Al Taccone**, Dean, Career & Technical Education, MiraCosta College  
**Ann Durham**, Director, Health Workforce Initiative, Grossmont College  
**Charlene Atkins**, VTEA Coordinator, SD City College  
**Christina Tafoya**, Dean, Career Technical Education/Workforce Development, Grossmont College  
**Danene Brown**, Dean of Business, Computer Studies and Technology, SD Mesa College  
**Diane Munson**, Executive Director & Grants Manager, GCCCD Auxiliary  
**Efrain Silva**, Dean of Economic and Workforce Development, Imperial Valley College  
**Greg Newhouse**, Director, ATTTE, SD Miramar College  
**Jennifer Lewis**, Dean of Continuing Education & Workforce Training, Cuyamaca College  
**Jim Custeau**, Interim Dean, Career and Technical Education, Cuyamaca College  
**Joe Molina**, Director, Business & Entrepreneurship Center, MiraCosta College  
**Lorraine Collins**, Dean of Workforce Development, SD Community College District  
**Lynne Ornelas**, Dean, Business, Technical Careers & Workforce Initiatives, SD Miramar College  
**Mara Palma-Sanft**, Coordinator, Workforce Development and CTE Transitions, SDCC District  
**Margie Fritch**, Chair, SDIC WDC; Dean, School of Health Science and Public Service, SD Mesa College  
**Mary Wylie**, Chair, SDIC Regional Consortium, Grossmont College  
**Michelle Turner**, Program Coordinator, SDIC Regional Consortium, Grossmont College  
**Mink Stavenga**, Dean, Instructional Support Services, Southwestern College  
**Mollie Smith**, Director of Occupational and Noncredit Programs, Palomar College  
**Molly Ash**, Program Manager- Sustainable Infrastructure, Cuyamaca College  
**Peter Davis**, Sector Navigator - Advanced Transportation & Renewables  
**Rose LaMuraglia**, Dean, School of Business, Information Technologies & Cosmetology, SD City College  
**Sandra Slivka**, Director, Southern California Biotechnology Center, SD Miramar College  
**Victor Castillo**, Director, San Diego Center for International Trade Development, Southwestern College  
**Wendie Johnston**, Deputy Sector Navigator - Life Sciences/Biotech, SD Miramar College  
**Zhenya Lindstrom**, Director, Regional Center of Excellence, Chaffey College

### 2. Program Approval Process – Action

Motion to modify language within the Curriculum Program Approval Process, including updating the process to follow current CCCCO policy and adding e-voting made by: Al Taccone. Seconded by: Efrain Silva. Voted on and approved unanimously.

The New Programs Section D Process was revised to read - When the vote on a proposal is taken, it is the responsibility of the proposing college's representative to include the WDC minutes in their proposal to the state.

The Section D Voting added the following- Electronic voting follows the same process described in Section 1 D.

Motion to approve minutes made by: Jim Custeau. Seconded by: Greg Newhouse. Voted on and approved unanimously.

### 3. Program Approvals

#### **New Programs**

No New Programs submitted.

### ***New Options/Certificate of Achievement***

Jim Custeau stated that Cuyamaca College would bring forward AD-T in Early Childhood Education for review and approval at the December meeting.

Efrain Silva stated that Imperial Valley College would submit for review and approval new certificates to existing curriculum in Automotive.

Program Approvals must be submitted by November 22, 2013 for review at the December meeting.

#### **4. [SB 1070 Career Pathways](#) - \$15 million**

Mary Wylie confirmed that all nine colleges in our region are part of the SB 1070 consortium; Grossmont-Cuyamaca CCD is the fiscal agent; Natalie Ray is the Project Director. Diane Munson and Natalie are in the process of writing the grant application. DSNs were requested to email Natalie a concise listing of their career pathway planning activities with their SB 1070 funds

#### **5. Regional Consortium Chair Update**

##### **a. Update on Website Redesign**

Mary Wylie stated that the RFA was sent to possible vendors and due December 6 with a decision made by December 13. Mary stated that the website would focus on business as well as serving as a resource for community colleges. There will also be landing pages for Deputy Sector Navigators.

##### **b. Collaboration with external partners**

###### **i. MOU with WIBs, ROP**

Mary stated that the MOU has been reviewed by the lawyer for the San Diego Workforce Partnership and is now being reviewed by GCCCD. This agreement would set up a committee to work collaboratively on Gap Analyses research (Demand & Supply) for our industry sectors.

###### **ii. Phase Two Study: Resolving barriers to working together – San Diego Workforce Partnership and SDICCCA Colleges Task Force, led by Center for Education Policy & Law (CEPAL), USD**

USD is continuing work on reviewing regulations and policy issues that may cause barriers for colleges working with Workforce Investment Boards. Mary suggested feedback from anyone with experience working with the WIB and how to fix possible barriers including insertion of college programs onto the ETPL.

##### **c. CCCCCO Participation**

Carol Jong inquired with Mary Wylie about what meetings does she feel is critical to attend. According to Carol, CCCCCO are still subject to travel restrictions. The committee suggested she participate in the December 13 curriculum alignment discussion and the February retreat as well as provide a CCCCCO report at every meeting.

#### **6. CCCAOE Update**

Mollie Smith stated that American Association of Community Colleges (AACC) has asked the National Council for Workforce Education (NCWE) in addition to other professional organization serving workforce development professionals to prepare a white paper on Perkin's Reauthorization. She requested that individuals respond to the questions and submit by November 15. Nominations for positions within the CCCAOE Board including Regional VP for San Diego/Imperial Counties were distributed. Jonathon Kropp has expressed interest in this position. Leadership Academy will be held in Sacramento in January. Call for Presentations was released for the upcoming conference in March.

#### **7. JSPAC Update**

Diane Munson stated that JSPAC Conference would be held in Sacramento from December 2-4. Information about seminars and conference details are listed in the Regional Consortium Newsletters.

**8. Regional Process - DRAFT**

Responding to RFA/RFP requiring a collaborative regional application supporting the region’s priority and emergent sectors – **Action**

Mary Wylie referred to the Note that was added to the Regional Process. Motion to modify language within the Regional Process made by: Lynne Ornelas. Seconded by: Greg Newhouse. Voted on and approved unanimously.

**Revised Note:** If an RFA/RFP requires a district rather than a lead college response, the process remains the same. The dean or designee at the district follows the same steps, with step #6 involving the immediate supervisors; if no agreement at that level, it is then referred to the CEOs.

**9. Sector SNs/DSNs Update**

a. Demand/Supply Gap Analyses Research Plan/Schedule

Zhenya mentioned that the kick-off meetings were completed except for Health due to the statewide research efforts that need to be completed prior to doing the regional review... During these meetings, Zhenya, Tina Ngo from SDWP, Mary Wylie, and the DSN determined scope of research objectives and data sources.

b. Sector Advisory Committee process

Mary Wylie stated that due to the delay in getting the gap analyses research information completed for the sectors, the Advisory Committees will be held in the Spring.

c. Updates by Sector SNs/DSNs (2 minutes inviting college participation in upcoming project)

Each DSN provided an update of their sector activities; their reports are posted on the Consortium website. Greg Newhouse suggested a meeting regarding developing a regional curriculum alignment process. Margie Fritch modified the December 13 WDC meeting time to begin at 8:30 a.m. to discuss this process. An hour and a half has been allotted for the discussion.

**10. Discussion – Office of the Governor**

Sid Voorakkara stated that Governor’s Office of Business and Economic Development (GO-Biz) was initially created by Governor Edmund G. Brown Jr. to serve as California’s single point of contact for economic development and job creation efforts. He helps current and potential California businesses with new employee tax credits, sales tax exemptions on equipment, and expansion. WDC discussed ways of collaboration with his office.

**11. Grant Opportunities**

- a. [AB 86 Adult Education Planning](#) - \$25 million
- b. [SB 594 Career Technical Education Pathways](#) - \$250 million

**12. Links, Activities, and Announcements**

**SDIC**

**[Regional Contacts](#)**

**JSPAC**

**CA Perkins Joint Special Populations Advisory Committee**

*“How Do I... ..Special Populations?”*

December 3-4, 2013

Sheraton Grand Hotel, Sacramento, CA

<http://www.jspac.org/>

**NATIONAL CONFERENCES**

**OTHER**

**SDIC WDC – November 15, 2013**

***Next meeting:***

*December 13, 2013 at SD Mesa College, Allied Health S-100, room 305*

**Sector/Deputy Sector Navigators/Technical Assistant Provider**

Ann Durham	Director, Health Workforce Initiative	Grossmont-Cuyamaca	619-644-7057	ann.durham@gcccd.edu
Greg Newhouse	Director, ATTE Miramar	SD Miramar	619-388-7673	gnewhous@sdccd.edu
Joe Molina	Director, Business & Entrepreneurship Center	MiraCosta	760-795-8742	jmolinamiracosta@gmail.com
Peter Davis	Statewide Director ATT & Energy initiative		619-473-0090	outrchpd@mac.com
Rose LaMuraglia	Dean, School of Business, Information Technologies and Cosmetology	SD City	619-388-3488	rlamurag@sdccd.edu
Sandy Slivka	Director, Southern California Biotechnology Center	SD Miramar	619-388-7490	sslivka@sdccd.edu
Trudy Gerald	Dean, School of Arts, Humanities, Communications & Telecommunications and Director, Center for Applied Competitive Technologies (CACT)	SD City	619-388-3730	tgerald@sdccd.edu
Victor Castillo	Director, San Diego Center for International Trade Development	Southwestern	619-482-6393	VCastillo@swccd.edu
Wendie Johnston	Deputy Sector Navigator - Life Sciences/Biotech		626-644-1212	wajohnston@mac.com
Zhenya Lindstrom	Director, Center of Excellence	Chaffey	909-652-8043	zhenya.lindstrom@chaffey.edu