

SDIC COMMUNITY COLLEGE WORKFORCE DEVELOPMENT COUNCIL MEETING

Friday, December 13, 2013

8:30 a.m. to 11:30 a.m.

Mesa College, S-305

MINUTES

Al Taccone, Dean, Career & Technical Education, MiraCosta College
Ann Durham, Director, Health Workforce Initiative, Grossmont College
Charlene Atkins, VTEA Coordinator, SD City College
Christina Tafoya, Dean, Career Technical Education/Workforce Development, Grossmont College
Danene Brown, Dean of Business, Computer Studies and Technology, SD Mesa College
Efrain Silva, Dean of Economic and Workforce Development, Imperial Valley College
Gloria Rodriguez Bañuelos, Program Manager, Biotechnology, MiraCosta College
Greg Newhouse, Director, ATTTE, SD Miramar College
Jennifer Lewis, Dean of Continuing Education & Workforce Training, Cuyamaca College
Jim Custeau, Interim Dean, Career and Technical Education, Cuyamaca College
Joe Molina, Director, Business & Entrepreneurship Center, MiraCosta College
Mara Palma-Sanft, Coordinator, Workforce Development and CTE Transitions, SDCC District
Margie Fritch, Chair, SDIC WDC; Dean, School of Health Science and Public Service, SD Mesa College
Mary Wylie, Chair, SDIC Regional Consortium, Grossmont College
Michelle Turner, Program Coordinator, SDIC Regional Consortium, Grossmont College
Mink Stavenga, Dean, Instructional Support Services, Southwestern College
Mollie Smith, Director of Occupational and Noncredit Programs, Palomar College
Natalie Ray, Program Director, Health and Science Pipeline Initiative (HASPI), Grossmont College
Peter Davis, Sector Navigator - Advanced Transportation & Renewables
Sandra Slivka, Director, Southern California Biotechnology Center, SD Miramar College
Victor Castillo, Director, San Diego Center for International Trade Development, Southwestern College
Wendie Johnston, Deputy Sector Navigator - Life Sciences/Biotech, SD Miramar College

1. Regional Curriculum Alignment Process

Mary Wylie distributed components developed by the Sector Task Force to be included in the proposed regional curriculum alignment process. The goal is to create a process to follow when an issue of alignment arises within the San Diego/Imperial Counties region, and the protocols to follow when interacting with regional colleges and their CTE Deans and faculty. This is especially important for Deputy Sector Navigators (DSN) as they work with many colleges. A task force composed of Sandra Slivka, Greg Newhouse, Joe Molina, Peter Davis, and Mary Wylie will draft the process for review at the January 17 meeting.

2. Program Approval Process

Michelle Turner stated that revised process is on the SDIC Regional Consortium website. Margie Fritch suggested that a direct link to the website be added to the meeting minutes. She also suggested that the process for CTE Transfer Degrees be fast tracked through the approval process if the college currently has the program following the process for new options. If a new CTE Transfer Degree then the program approval process for new programs would be followed.

3. Approval of Minutes from November 15, 2013 Meeting

Motion to approve minutes made by: Al Taccone. Seconded by: Jim Custeau. Voted on and approved unanimously.

4. Program Approvals

New Programs

No New Programs submitted.

New Options/Certificate of Achievement

Cuyamaca College

Early Childhood Education (AS-T Degree) – **Action**

Motion to approve program made by: Al Taccone. Seconded by: Charlene Atkins. Voted on and approved

unanimously.

5. CCCCCO Update

No report provided. Carol Jong will attend the February Retreat. She has a schedule conflict with the January meeting due to attending a trade show.

6. Regional Consortium Chair Update

a. Looking for a Career Report

The Task Force on updating the Looking for a Career Brochure has met and recommends the brochure become an online tool, sortable, and organized under the fifteen industry sectors utilized by the state. It will be easily accessible on the Consortium webpage. WDC agreed to the new format and plan to update the college listings.

Michelle Turner distributed the list of the 15 industry sectors/clusters with programs listed by college (last updated in 2011-2012). She will forward an electronic copy of the list to the designated occupational deans for review. Corrections must be submitted to Michelle by Monday, February 17, 2104. DSNs will also be emailed a list of programs containing TOP Codes which need to be verified for LMI research purposes. DSNs should email Zhenya Lindstrom with the verification by the first week of January.

b. Midyear Evaluation of Consortium

Michelle Turner provided copies of the survey for the council to use in evaluating the leadership of the consortium. Mary Wylie, Margie Fritch, and Michelle Turner left the room and Al Taccone facilitated the evaluation. He provided the outcomes to Mary Wylie.

c. Tri-Regional Cooperative Work Experience Educators meeting

Mary Wylie stated that Donna Davis, Counselor at MiraCosta College, requested funding for support of their February Tri-Regional Cooperative Work Experience Educators meeting to be held February 3 at MiraCosta College. While our Consortium workplan includes supporting this meeting, no funds had been allocated. A motion to approve \$750 was made by: Jim Custeau. Seconded by: Efrain Silva. Voted on and approved with Al Taccone abstaining.

7. CCCAOE Update

No report given.

8. JSPAC Update

No report given. Michelle Turner stated that Stan Schroeder would step in as interim until another Executive Director is hired.

9. Sector SNs/DSNs Update

Updates by Sector SNs/DSNs (2 minutes – midyear status of their workplan implementation)
Each DSN provided an update of their sector activities; their reports are posted on the Consortium website.

10. Grant Opportunities

- a. [SB 1070 Career Pathways](#) - \$1.4 million Region X

Summary and discussion of organization chart/proposed committee structure

Natalie Ray stated that she has setup meetings on various campuses beginning January 15, 2014.

- b. [Career Pathways Trust](#) - \$250 million

Discussion of December 11 meeting and continued planning

Michelle Turner distributed Steve Pinning's notes by email.

- c. [Youth CareerConnect](#) - \$100 million

Information about this proposal was sent electronically to the council as well as listed in the December SDIC Regional Consortium Newsletter.

- d. [SB 73 – Clean Energy Job Creation Fund](#) - \$5 million

Inland Empire and San Diego/Imperial Counties would like to participate in this project. Jim Caldwell Energy DSN is assisting. Eight colleges need to agree to participate from the San Diego-Imperial and the Inland Empire/Desert regions. Only one award will be issued for the combined region. Jennifer Lewis stated that Cuyamaca College would like to take the lead. Efrain Silva stated that Imperial Valley College was tentatively interested. More information provided during the conference call at 8:00 a.m. on December 19 with the Bidder's Conference on January 7, 2014. The focus on energy efficiency and student momentum/improving core measures. Mary Wylie suggested that those interested participate in the webinar and funnel questions to Jennifer Lewis.

11. Staff Development Workshops

12. SDIC Regional Consortium Website

Business on Market Street (15 min presentation)

Bob Afsari conducted a presentation on how Business on Market Street is equipped to conduct the work of redesigning the SDIC Regional Consortium website. Motion to approve Business on Market Street has the web designer/developer made by: Joe Molina. Seconded by: Greg Newhouse. Discussion that contract last longer than 4 months with suggestion being 1 year. Mary Wylie stated that the Consortium has \$15,000 but request that the DSN's provide \$2,000 for their landing pages. Voted on and approved unanimously.

13. Topics for February Retreat – Tentative

- a. Collaboration
- b. Pathways
- c. Alignment

14. Links, Activities, and Announcements

SDIC [Regional Contacts](#)

FACCC Policy Forum
*The Escalating Fight Over Accreditation: Lawsuits, Legislation, Audits,
and More*
January 24, 2014
DeAnza College, Cupertino
<http://www.faccc.org/>

Academic Senate Academic Academy 2014
February 21-22, 2014
Silverado Resort and Spa, Napa
<http://www.asccc.org/>

AACC Targeting Change
February 26-28, 2014
Hilton San Diego Resort & Spa
<http://www.accca.org>

FACCC Advocacy & Policy Conference
March 2-3, 2014
Holiday Inn Sacramento - Capitol Plaza
<http://www.faccc.org/>

CCCAOE Educational Balance: Redesign, Reinvent & Reset - Part II
March 12-14, 2014
Holiday Inn Sacramento - Capitol Plaza
<http://www.cccaoc.org/>

NATIONAL CONFERENCES

OTHER

Next meeting:

January 17, 2014 at SD Mesa College, Allied Health S-100, room 305