

SAN DIEGO/IMPERIAL COUNTIES REGIONAL CONSORTIUM
Career and Technical Education – Perkins Act
FY XX-XX MINI-GRANT APPLICATION

Total Requested: \$____(Maximum \$5,000 per project)

Project Title: _____

Project Director: _____

Phone: _____

Email: _____

College applying for funds: _____

Partnering College(s): _____

(Collaborating to design/implement project)

Other Participating College(s): _____

College Designated Occupational Dean: _____

Occupational Dean: _____

signature

PROCEDURES:

1. The project must focus on regional activities or have a regional impact. Regional projects must serve and/or include more than one college and preferably all colleges in the region or for discipline specific projects, serve and/or include all colleges having the program.
2. Complete the following sections of the application:
 - (I) Regional Goals to be Addressed
 - (II) Description
 - (III) Project Objectives/Activities/Timeline (Workplan)
 - (IV) Budget (**Only ask for amount needed to complete objectives to allow for more regional projects**).
 - (V) Responsible Parties
3. Due to the parameters of regional Consortium grants, certain guidelines must be followed:
 - No equipment purchases
 - Out of state travel must have prior Chancellor’s Office approval.
 - Final report due *DATE*.
 - Original signature on invoice is required.
4. **Proposal must be submitted to your designated Occupational Dean by *DATE*. Proposal must be submitted to the Region X Consortium by COB, *DATE*. Maximum of 4 pages (budget page not included). Please be brief and concise. Deans should e-mail the proposals to: [email](#)**

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REQUEST FOR FUNDING FOR REGIONAL ACTIVITIES

- I. **Regional Goals to be Addressed** It is expected that the project will address a minimum of one goal. Please check all applicable goals to be addressed.
- _____ Integration and coordination of career technical education, general education, and workforce & economic development.
- _____ Staff development activities focused on college faculty, staff, and industry partners.
- _____ Professional development activities focusing on specific college disciplines or industry clusters which enhance student outcomes, facilitate delivery of technology, improve curriculum and programs and disseminate best practices.
- _____ Improve programs, services, access and success for special populations.
- _____ Enhance Regional Economic Development Initiatives through collaboration, outreach, linkages and services to regional businesses.
- _____ Develop partnerships between the regional colleges and public and private entities.
- _____ Increase visibility of career technical education and economic & workforce development opportunities through innovative information and marketing activities.
- _____ Program improvement through curriculum development.
- II. **Description** Describe the project and regional participants.
- III. **Project Objectives/Activities/Timeline** Using the attached workplan, list the objectives/activities to be conducted for each goal checked in #1. Describe measurable project outcomes including the impact/benefit of the project and who will be served. Include any products to be developed for each goal identified. Develop a timeline to be completed no later than Friday, May 17, 2013.
- IV. **Dissemination** Describe in one paragraph your plan to disseminate this project.
- V. **Budget** Develop a budget utilizing the Chancellor’s Office format.
- VI. **Responsible Parties** Include the names of the Project Director as well as the college designated Occupational Dean.

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Work Plan

District: _____ **Lead College:** _____

***OBJECTIVE No. ____:**

Activities	Performance Outcomes	Timelines	Responsible Persons

- **Limit one (1) objective per page.**

