

# SDIC COMMUNITY COLLEGE WORKFORCE DEVELOPMENT COUNCIL MEETING

Thursday, March 13, 2014

3:15 p.m. to 5:00 p.m.

River View – 16<sup>th</sup> Floor

CCCAOE Conference – Regional Meetings

## MINUTES

### 1. Welcome/Introductions

**Brenda Fong**, Specialist, California Community Colleges Chancellor's Office (CCCCO)  
**Camille Currier**, Instructional Designer/Coordinator Pre-Apprenticeship Program, Cuyamaca College  
**Carol Jong**, Specialist, California Community Colleges Chancellor's Office (CCCCO)  
**Charlene Atkins**, VTEA Coordinator, SD City College  
**Christina Tafoya**, Dean, Career Technical Education/Workforce Development, Grossmont College  
**Gabriel Reyes**, Business Advisor/YEP Coordinator, SD CITD, Southwestern College  
**Gloria Rodriguez Bañuelos**, Program Manager, Biotechnology, MiraCosta College  
**Greg Newhouse**, Director, ATTTE, SD Miramar College  
**Jane Signaigo-Cox**, Dean, Career & Technical Education, SD Continuing Education  
**Jennifer Lewis**, Dean of Continuing Education & Workforce Training, Cuyamaca College  
**Jennifer Nelson**, Title III/STEM Project Supervisor, Palomar College  
**Jim Caldwell**, Sector, Energy (Efficiency) & Utilities,  
**Joe Molina**, Director, Business & Entrepreneurship Center, MiraCosta College  
**Jonathan Kropp**, Interim Director, San Diego Environmental Training Center, Cuyamaca College  
**Kate Alder**, Career and Technical Education, Cuyamaca College  
**Laurie Vasallo-Dusa**, Faculty, San Diego Miramar College  
**Leroy Brady**, Faculty, Business, SD City College  
**Linda Waring**, Director Workplace Learning Resource Center, Cuyamaca College  
**Lorraine Collins**, Dean of Workforce Development, SD Community College District  
**Margie Fritch**, Chair, SDIC WDC; Dean, School of Health Science and Public Service, SD Mesa College  
**Mary Wylie**, Chair, SDIC Regional Consortium, Grossmont College  
**Michelle Turner**, Program Coordinator, SDIC Regional Consortium, Grossmont College  
**Mink Stavenga**, Dean, Instructional Support Services, Southwestern College  
**Mollie Smith**, Director of Occupational and Noncredit Programs, Palomar College  
**Molly Ash**, Program Manager- Sustainable Infrastructure, Cuyamaca College  
**Natalie Ray**, Program Director, Health and Science Pipeline Initiative (HASPI), Grossmont College  
**Paolo Espaldon**, Program Manager- Sustainable Supply Chain Management?, Cuyamaca College  
**Philip Sutton**, Sector, Retail/Hospitality/Tourism  
**Rose LaMuraglia**, Dean, School of Business, Information Technologies and Cosmetology, SD City College  
**Tracy Calahan**, Assistant, Director Workplace Learning Resource Center, Cuyamaca College  
**Wheeler North**, Faculty, Aviation Program, SD Miramar College  
**Zhenya Lindstrom**, Director, Regional Center of Excellence, Chaffey College

### 2. Approval of Minutes from February 21, 2014 Meeting

Motion to approve minutes with corrections made by: Rose LaMuralgia. Seconded by: Greg Newhouse.  
Voted on and approved with one abstention.

### 3. Program Approvals

#### ***New Programs***

Palomar

Phase Array Inspection – **Verbal**

Woodworking Fundamentals – **Verbal**

Mollie Smith requested that these programs be moved for action at the April 11 meeting.

### ***New Options/Certificate of Achievement***

#### SD City

Business Information Worker - (Certificate) – **Action**

Professional Help Desk Level 2 - (Certificate) – **Action**

Motion to approve certificates made by: Kate Alder. Seconded by: Mollie Smith. Voted on and approved unanimously.

#### SD Mesa

Office Management (AS/Certificate) – **Action**

Motion to approve certificates made by: Kate Alder. Seconded by: Mollie Smith. Voted on and approved unanimously.

#### SD Miramar

Applied Biotechnology (Certificate) – **Action**

Motion to approve certificate made by: Rose LaMuraglia. Seconded by: Mollie Smith. Voted on and approved with one abstention.

### **4. CCCCCO Update**

Carol Jong stated that within the next three weeks the renewal RFAs for Regional Consortium, Sector Navigator, and Deputy Sector Navigator would be released for 2014-15. She mentioned that next year's RFA is similar to 2013-14 with the workplan, budget summary, and detail budget due in May. She mentioned that the renewal applications most likely would include adding additional metrics for Quality Indicators and Momentum Points. Deputy Sector Navigators and Regional Consortia will be asked to select 3 Momentum points and 2 Leading Indicators for evaluation in 2014-15. Rose LaMuraglia indicated her sector had already met statewide and chose the metrics; she will forward to Michelle Turner for distribution the indicators chosen for the ICT/Media Sector.

Carol mentioned that there were no changes to the Perkins allocations for 2014-15.

### **5. CCCAOE Update**

Mollie Smith stated that Jeff Cummings, President of CCCAOE, announced that a survey is being developed and would email the field for input regarding SB1070 and Career Pathways. Jonathan Kropp is the incoming CCCAOE Vice-President for our region.

### **6. Career Pathways Overview**

Mary Wylie stated that the consensus mentioned during the plenary session, where statewide scalability would enhance outcomes in 1070 CTE pathways, were Data, Dual Enrollment, and Credit by Exam. A statewide Coordinating Group consisting of SB1070 Directors, Academic Senate, Regional Consortia, CCCAOE, Statewide Sector Navigators, and others will meet to continue the discussion on implementation of these three policy areas.

Natalie Ray discussed details regarding the Career Pathways Trust applications. She stated that two regional grants were going forward and letters of commitment/MOUs have been sent to Chancellors, Superintendents/Presidents, as well as the Deans. She mentioned that the roles of the community colleges within both applications include utilizing the structure of the SB 1070 grant, focusing on sectors in our region, leveraging expertise with industry, and increasing capacity to work with high schools. Imperial Valley was not recognized as part of our region by California Department of Education. Therefore, only San Diego community colleges are partners with both Career Pathway Trust projects. She provided a summary of the community college infrastructure for which Pathways Trust funding is being requested. A copy of her summary is attached to the minutes.

### **7. Sector LMI Research & Advisory Committee Schedule**

Zhenya Lindstrom stated that our region is partnering with the San Diego Workforce Partnership (SDWP) to assist with funding and conducting employer surveys. Currently, Zhenya is working on labor market

information for international trade and renewables. The International Trade/Global Logistics Advisory is scheduled April 8 and the Advanced Transportation/Renewables Advisory is scheduled April 30. A complete schedule of the regional sector advisory committee meetings was distributed.

**8. CTE Portfolio (% of FTE by region) report**

The Chancellor’s Office recently completed a CTE Portfolio for the state, indicating CTE percent of FTE regionally. Statewide, the percent is in a slow decline. Mary Wylie passed out copies of the CTE portfolio for our region and indicated we would be discussing this at our April WDC meeting. Zhenya may assist us in interpreting the results.

There is discussion going on at the state level about the high cost of CTE as a rationale for the negative decline. Differential funding is one solution that is being researched.

**9. Links, Activities, and Announcements**

**SDIC**

[Regional Contacts](#)

NATIONAL CONFERENCES

OTHER

**Next meeting:**

*April 11, 2014 at SD Mesa College, Allied Health S-100, room 305*

## San Diego County Community Colleges Regional Collaborative Infrastructure Funded by *California Career Pathways Trust Grant Application*

In response to grant applications currently underway, the following activities are proposed as funded items in the California Career Pathways Trust grant budget. These activities will facilitate effective, integrated, and collaborative efforts between partner high schools and the community colleges in San Diego County.

3/7/14

<b>Activity Description</b>
<input type="checkbox"/> <b>Regional Program Coordinator/Director</b> <ul style="list-style-type: none"> <li>▪ Facilitate and organize activities across the region</li> <li>▪ Assist colleges and high schools with reporting, budgets, contracts</li> <li>▪ Serve as liaison to college deans and administrators</li> </ul>
<input type="checkbox"/> <b>Sector-based Curriculum Modules &amp; Professional Development</b> <ul style="list-style-type: none"> <li>▪ Contextualized academics within career sectors</li> <li>▪ Alignment of high school and college competencies: English, math, science                             <ul style="list-style-type: none"> <li>▪ Faculty collaboration at local and regional level</li> </ul> </li> </ul>
<input type="checkbox"/> <b>Industry Connections Specialist</b> per industry sector <ul style="list-style-type: none"> <li>▪ Provide single point of contact for industry partners to engage with participating middle, high school, and college students</li> <li>▪ Facilitate career exploration activities such as job shadows, industry tours, guest speakers</li> <li>▪ Assist in the develop and implementation of internships</li> <li>▪ Provide college information and facilitate transitions to college programs in the region</li> <li>▪ Leverage knowledge and expertise of Deputy Sector Navigators (DSN)*</li> </ul>
<input type="checkbox"/> <b>College Transitions Advisors</b> <ul style="list-style-type: none"> <li>▪ Assist students with college transitions</li> <li>▪ Work with Deputy Sector Navigators on behalf of all high schools and colleges offering related programs</li> <li>▪ Facilitate career awareness and education planning</li> <li>▪ Coordinate activities and services to meet Student Success Act metrics related to new students</li> <li>▪ Integrate Career Center resources into high school outreach activities</li> </ul>
<input type="checkbox"/> <b>Data and Tracking Consultant</b> <ul style="list-style-type: none"> <li>▪ Assist colleges in implementing data tracking systems to meet reporting requirements</li> </ul>

\*Deputy Sector Navigators serve as the in-region contact for a sector, working with the region’s colleges and employers to create alignment around and deliver on workforce training and career pathways.

Funded by the CCCC Economic and Workforce Development Division *Doing What Matters* Initiative.

### San Diego County Economic Sectors

<b>Priority Sectors:</b>	<b>Emergent Sectors:</b>
Health	Information and Communication Technologies/Digital Media
Biotech/Life Science	Advanced Manufacturing
Advanced Transportation and Renewables	<b>Locally Designated:</b>
	Small Business
	Global Trade & Logistics