

SDIC COMMUNITY COLLEGE WORKFORCE DEVELOPMENT COUNCIL MEETING

Friday, April 11, 2014
9:00 a.m. to 1:00 p.m.
Mesa College, S-303, *Launchboard*
Mesa College, S-305 *Program Approvals/Metrics*
Smart conference room – internet and table top connections

MINUTES

1. Launchboard Training conducted in S-303.

Al Taccone, Dean, Career & Technical Education, MiraCosta College
Ann Durham, Director, Health Workforce Initiative, Grossmont College
Bettsie Montero, Sr. Programmer/Systems Analyst, Information Technology, Imperial Valley College
Carol Jong, Specialist, California Community Colleges Chancellor's Office (CCCCO)
Charlene Atkins, VTEA Coordinator, SD City College
Christina Tafoya, Dean, Career Technical Education/Workforce Development, Grossmont College Danene
Efrain Silva, Dean of Economic and Workforce Development, Imperial Valley College
Gloria Rodriguez Bañuelos, Program Manager, Biotechnology, MiraCosta College
Greg Newhouse, Director, ATTTE, SD Miramar College
Jennifer Lewis, Dean of Continuing Education & Workforce Training, Cuyamaca College
Jennifer Nelson, Title III/STEM Project Supervisor, Palomar College
Joe Molina, Director, Business & Entrepreneurship Center, MiraCosta College
Jonathan Kropp, Interim Director, San Diego Environmental Training Center, Cuyamaca College
Kate Alder, Career and Technical Education, Cuyamaca College
Lorraine Collins, Dean of Workforce Development, SD Community College District
Lynne Ornelas, Dean, Business, Technical Careers & Workforce Initiatives, SD Miramar College
Margie Fritch, Chair, SDIC WDC; Dean, School of Health Science and Public Service, SD Mesa College
Mary Wylie, Chair, SDIC Regional Consortium, Grossmont College
Michelle Turner, Program Coordinator, SDIC Regional Consortium, Grossmont College
Mink Stavenga, Dean, Instructional Support Services, Southwestern College
Mollie Smith, Director of Occupational and Noncredit Programs, Palomar College
Natalie Ray, Program Director, Health and Science Pipeline Initiative (HASPI), Grossmont College
Peter Davis, Sector Navigator - Advanced Transportation & Renewables
Rose LaMuraglia, Dean, School of Business, Information Technologies & Cosmetology, SD City College
Samantha Cardenas, Clerical Support, Health Workforce Initiative, Grossmont College
Sandra Slivka, Director, Southern California Biotechnology Center, SD Miramar College
Victor Castillo, Director, San Diego Center for International Trade Development, Southwestern College
Wendie Johnston, Deputy Sector Navigator - Life Sciences/Biotech, SD Miramar College
Wilma Owens, Dean, Career, Technical and Extended Education, Palomar College
Zhenya Lindstrom, Director, Regional Center of Excellence, Chaffey College

2. Program Approvals

New Programs

San Diego Miramar College

Applied Biotechnology (Certificate) – **Action**

Motion to approve certificate made by: Al Taccone. Seconded by: Efrain Silva. Voted on and approved

unanimously.

New Options/Certificate of Achievement

San Diego Mesa College

Early Childhood Education (AD-T Degree) – **Action**

Motion to approve degree made by: Wilma Owens. Seconded by: Al Taccone. Voted on and approved unanimously.

3. Additional Launchboard Training

Mary Wylie discussed the option of another session of Launchboard training – for whom in the region and is there a specific focus? Based on Wilma Owens suggestion, it was agreed to have a team of 3 individuals from the 9 regional colleges that consists of a Researcher, CTE Dean, and someone from MIS that focuses on specific problems with Launchboard information; use of the Additional Tracking Tool in Launchboard would be more emphasized in this future training. Mary would contact Renah Wolzinger about her availability in June. The DSN’s are also invited to this training. Mary would request individuals in the teams and DSN’s to meet prior to the June training, use Launchboard, and provide any questions 1 week prior to the event to forward to Renah for review. Additional information would be forthcoming once a date is confirmed.

4. Sector Selection Process – Action May 2

Mary Wylie distributed the draft Sector Selection Process. She requested that the council deliberate whether they want to appoint a Sector Selection Committee or convene the whole council in determining future sector selection. The Sector Selection Process will be on the May WDC agenda for action.

5. Regional Common Metrics Selection

Mary Wylie discussed the regional consortium objectives which were created at the February retreat and further refined with metrics at the Sector Task Force meeting on Wednesday, April 9. The Council reviewed the objectives and suggested some modifications. WDC broke into five small groups and developed measurable activities for each of the five objectives. The objectives and activities lists were forwarded to Michelle Turner for consolidation and submission to Mary Wylie. The revised list will be emailed to WDC for approval the end of April.

6. CCCAOE Update

Mollie Smith stated that CCCCOC is working on the California EDGE Campaign which is a nonprofit coalition of major employers, educators, and regional workforce development leaders working on funding policy for community college CTE programs that will prepare Californians for the high-wage, skilled jobs.

CCCAOE Board would be distributing a survey to the field to prioritize issues with advocacy at the state level for FY14-15. Mollie mentioned that CCCCOC and CCCAOE Board reviewed ACR119 which addresses high cost programs and differential funding. She would forward details about the ACR119 report to Michelle Turner for distribution.

A request was made to fund the CCCAOE Vice-President for our region with Regional Consortium funds. Motion to approve travel costs in the amount of \$3,500 made by: Margie Fritch. Seconded by: Wilma Owens. Voted on and approved unanimously.

7. CCCCOC Update

Carol Jong stated that Perkins allocations would be posted today or Monday, April 14. Cris McCullough is acting as Interim Dean for Curriculum and Instruction in the Academic Affairs office. Carol would confirm if Perkins templates were available online for input and if CCCCOC would consider the possibility of extending the deadline for submission of Perkins applications.

8. CTE Portfolio (% of FTE by region) report Review

Mary Wylie mentioned that information in the CTE Portfolio shows that the state is going down in percentage of Career Technical FTEs. She stated that the council would review and compare our region to others during the May 2 meeting.

9. Consortium Website Redesign

Mary Wylie presented the logo for the Regional Consortium which consists of 3 C's within the arrow and upward motion. She requested confirmation or suggested changes to the logo. Hearing none a motion to approve the Regional Consortium Logo was made by: Anne Durham. Seconded by: Joe Molina. Voted on and approved unanimously. Mary would present the logo to SDICCCA on Monday.

10. Looking for a Career - Action May 2

Mary mentioned that the online version of the Looking for a Career brochure would be sortable by sector, college, and program. Michelle Turner requested that the deans update both the 10 sectors list as well as the 15 industry sectors list prior to the May 2 meeting. The council would determine how the programs would be listed in the Looking for a Career brochure. Mary requested that we add noncredit CTE programs to the brochure. Motion to add noncredit CTE (short-term vocational) to the Looking for a Career brochure was made by: Al Taccone. Seconded by: Jennifer Lewis. Voted on and approved unanimously.

11. Other

Margie Fritch suggested that the May 2 meeting begin at 9:00 a.m. and end at 12:00 p.m. Michelle Turner would send out a notice that the meeting times changed.

Mary Wylie requested input regarding any additional budget line items. Michelle Turner requested funding for the Tri-Regional Cooperative Work Experience. Motion to approve \$1,500 for facility and associated costs made by: Wendie Johnston. Seconded by: Kate Alder. Voted on and approved unanimously.

12. Links, Activities, and Announcements

SDIC

[Regional Contacts](#)

NATIONAL CONFERENCES

OTHER

Next meeting:

May 2, 2014 at SD Mesa College, Allied Health S-100, room 305