

DSL - 05/06/15

Jennine Boschock – Classified Senate Senator

Next Meeting Wednesday, June 3rd, 2015

Strategic Planning Update

- Chris Tarmen reported the Survey has closed and they are compiling the results, will clean them up for presentation. They had 280 responses which is down from the Fall semester. A report will be sent out with the results today or tomorrow. Sue stated the report will go to the managers first either today or tomorrow before it is sent to everyone.
- Chris also mentioned there has been questions on What/Why the survey. The purpose of the survey and report is to get feedback on departments from those whom interact with each department. He indicated he can get more detailed information if the department wanted. Helpful hints are to look for overall patterns, not anomalies. Use the report for departmental patterns and planning.

Budget Update

- Doug Jenson reported that they are using TracDat for 2014/2015 and there are items that haven't been approved. Sue stated the items may be for 2015/2016. Facilities have two items for 15/16. Electronic carts are one which should have been for 14/15. Doug stated TracDat is new and everyone is still getting used to for record keeping. Brain Nath replied it would be nice to be informed if notified when something has been approved. Sue suggested Brain work with Doug on a procedure to inform when approved. Doug will need to reconcile TracDat.

Human Resources Update

- Tim Corcoran reported an email went out regarding the new President selection for Grossmont College and he will start July 1st. Next is onto the processes of hiring the Cuyamaca President. Hoping for a September start date for CC President. Contract implementing and Admin and CSEA negotiations are reopened. CSEA has new monies from allocations which will need to be allocated.
- Recruitment list is on intranet under Employee References. Business Analyst IS closed, CAPS interviewing at the end of the month for two postings. HR Assistant closing this week. And Purchasing assistant is routing for signatures.

Strategic Staffing Request:

- Sue reported: Associate Vice Chancellor Business Services recruitment is moving forward.
- Senior Director position wanting to begin recruitment, but wanting to adjust the job description.
- CAPS employee left, position opens up.
- Internal Auditor position was created long ago but never filled. County Treasurer office asked for us to have an internal auditor with becoming fiscally independent. Need to develop a job description for the internal auditor. This would be a Classified Management position, might be CSEA. Tim will look into.
- Both colleges are getting funding for Student Success Programs which will help with technology needs and getting support with adding positions of campus based IS and research analyst. The IS positions moving forward next week at DSPB&C, Research position will be at a later date.

Energy Management

- Randy Clark reported on Cenergistic – Cenergistic is an energy management consultant firm which has been hire to some on site with an imbedded energy specialist who will look at all things using energy at all times, (i.e. coffee pot). District is looking to reduce energy costs. Cenergistic ideally will save us enough to cover their cost of contract, if not they will reimburse us their cost. . District is working toward Prop V standards. The firm is based in Texas. They

signed on with Mira Costa and have on average a 25 to 35 percent savings for the company for which they consult for. There will be no need to purchase all new equipment that is not what they do. They will evaluate current systems and products and make recommendations on those. Today they will be down talking to Grossmont's campus then over to Cuyamaca. Next week Cenergistic will be here to hire/choose their position based specialist for our district.

Advancement & Communications Update

- Golf tournament was last Friday, which got a great turn out and wonderful donations. Raised \$7k with just bid/prizes alone.
- Alumni dance is this week. Several other upcoming events as well.
- The new Development Director will start this month. And Auxiliary is waiting to hear on a big grant worth about 6 million over two years. This is connected to Doing What Matters K-12.

Organizational Enhancement Initiative:

- Kristy Larson is working with the colleges and getting to know processes. Moving forward mid-June should have something on a plan. Outline on DSP&C site. Enrollment management analysis being done on both campuses. Kristy has a target of the fall for recommendations.

DEI Update

- Sue Reported Book Club had great promotions, Tim provides lunch and books. A notice was sent out about military celebrating in July. Ideas for color scheme are red, white, and blue; and camouflage. Inclusion lunch coming up.

Classified Senate Update

- Jennine Boschcock reported Classified Meet and Greet is tomorrow at each site. Email went out with times for each site along with locations. It will be a beach theme Meet and Greet, which we are having perfect cloudy possible raining weather for. Meet and Greet is for Classified employees to come down and meet the eBoard members and get to know a little about Senate. Also this year is the end of a term so senate will be recruiting for new members. Jennine expressed it would be great for the manager and supervisors to encourage their classified employees to nominate themselves or other classified employees they think would be an asset to senate.
- Jennine also brought up the concern the academic calendars on the district website are not accurate on the dates for the 4/10 schedule and the beginning of the summer classes. Jennifer Danks said she will fix it to read true.

Department Updates

- Sue thought it would be good to re-evaluating DSL members with the additions of new positions. Consider Managers/Supervisors from each division or department. Sue and time to discuss and have suggestions on structure.

District Services events and workshops

- Staffing Plan retreat has been changed to June 18th for half a day (9am to 12pm). Workshops are updated on the DSL calendar. August 4th tentative date for closure for CL Assembly.

Items from the floor

- Warehouse is having surplus sale June 1st and Cuyamaca is in need of an 8 hour employee, Brian asked when is that position getting filled? No information as of yet.