

SDIC Regional Consortium Workforce Development Council

**Friday, February 21, 2014
8:30 a.m. to 3:30 p.m.
Humphrey's Half Moon Inn & Suites – Marina Ballroom**

MINUTES

1. Welcome/Introductions

Al Taccone, Dean, Career & Technical Education, MiraCosta College
Ann Durham, Director, Health Workforce Initiative, Grossmont College
Bob Pacheco, Dean, Institutional Effectiveness, MiraCosta College
Brianna Hays, Campus-Based Researcher, SD Mesa College
Carol Jong, Specialist, California Community Colleges Chancellor's Office (CCCCO)
Charlene Atkins, VTEA Coordinator, SD City College
Christina Tafoya, Dean, Career Technical Education/Workforce Development, Grossmont College
Diane Edwards-LiPera, Counselor, Southwestern College
Efrain Silva, Dean of Economic and Workforce Development, Imperial Valley College
Elizabeth Norvell, Curriculum Coordinator, SD Mesa College
Eric Lehtonen, Mathematics Department Chair, Imperial Valley College
Gail Baughman, Faculty, Biological Sciences and Curriculum Committee Chair, MiraCosta College
Gloria Rodriguez Bañuelos, Program Manager, Biotechnology, MiraCosta College
Greg Differding, Instructor, Computer Information Sciences, Cuyamaca College
Greg Newhouse, Director, ATTTE, SD Miramar College
James Hayes, Member, Business Executives Council
Jane Signaigo-Cox, Dean, Career & Technical Education, SD Continuing Education
Jennifer Lewis, Dean of Continuing Education & Workforce Training, Cuyamaca College
Jennifer Nelson, Title III/STEM Project Supervisor, Palomar College
Jonathan Kropp, Interim Director, San Diego Environmental Training Center, Cuyamaca College
Jose Carrillo, Director of Institutional Research, Imperial Valley College
Kate Alder, Career and Technical Education, Cuyamaca College
Kristen Gomez, CTE Transitions Counselor, Imperial Valley College
Linda Hensley, Director, Office of Institutional Effectiveness, Southwestern College
Linda Zorn, Statewide Sector Navigator, Health Workforce Initiative
Lorraine Collins, Dean of Workforce Development, SD Community College District
Lynne Ornelas, Dean, Business, Technical Careers & Workforce Initiatives, SD Miramar College
Mara Palma-Sanft, Coordinator, Workforce Development and CTE Transitions, SDCC District
Margie Fritch, Chair, SDIC WDC; Dean, School of Health Science and Public Service, SD Mesa College
Mary Wylie, Chair, SDIC Regional Consortium, Grossmont College
Michael Large, Institutional Research Analyst, Palomar College
Michelle Turner, Program Coordinator, SDIC Regional Consortium, Grossmont College
Mimi Lively, CTE Transitions Coordinator, MiraCosta College
Mollie Smith, Director of Occupational and Noncredit Programs, Palomar College
Molly Ash, Program Manager- Sustainable Infrastructure, Cuyamaca College
Natalie Ray, Program Director, Health and Science Pipeline Initiative (HASPI), Grossmont College
Pam Wright, Institutional Research Planner, Grossmont-Cuyamaca CCD
Pat Setzer, Dean of Humanities & Social Sciences, Cuyamaca College
Peter Davis, Sector Navigator - Advanced Transportation & Renewables
Rose LaMuraglia, Dean, School of Business, Information Technologies and Cosmetology, SD City College
Samantha Cardenas, Clerical Support, Health Workforce Initiative, Grossmont College
Sandra Andre, Faculty, Architecture and Interior Design, Palomar College
Sandra Slivka, Director, Southern California Biotechnology Center, SD Miramar College
Scott Finn, Counselor, Southwestern College
Sonia Lira, Coordinator, Industry & College Connections, Grossmont College
Stan Schroeder, Interim Executive Director, Auxiliary, Grossmont-Cuyamaca CCD

Trudy Gerald, Dean, School of Arts, Humanities, Communications & Telecommunications, SD City College
Victor Castillo, Director, San Diego Center for International Trade Development, Southwestern College
Wendie Johnston, Deputy Sector Navigator - Life Sciences/Biotech, SD Miramar College
Wheeler North, Faculty, Aviation Program, SD Miramar College
Wilma Owens, Dean, Career, Technical and Extended Education, Palomar College
Zhenya Lindstrom, Director, Regional Center of Excellence, Chaffey College

2. Approval of Minutes from December 13, 2013 Meeting

Motion to approve minutes made by: Efrain Silva. Seconded by: Al Taccone. Voted on and approved unanimously.

3. New Programs

SD City College

Digital Music Technology (A.S. Degree) – **1st Read**

Audio Production (Certificate) – **1st Read**

These are new programs within the Music Department and will move forward as action items during the March 11 meeting.

New Options/Certificate of Achievement

Imperial Valley College

Brakes, Suspension, and Steering Specialization (Certificate) - **Action**

Electrical/Electronic and Air Conditioning Specialization (Certificate) - **Action**

Engine Performance and Drivability Specialization (Certificate) - **Action**

Engine Repair and Machinist Specialization (Certificate) - **Action**

Transmission and Power Train Specialization (Certificate) – **Action**

Alternative Energy Solar Technology (Certificate) – **Action**

Motion to approve certificates made by: Efrain Silva. Seconded by: Al Taccone. Voted on and approved unanimously.

SD City College

Broadcast News (Certificate) – **Action**

Digital Media Production (Certificate) – **Action**

Documentary Film (A.S. Degree) – **Action**

Documentary Film (Certificate) – **Action**

Media, Management & Marketing (Certificate) – **Action**

Radio (Certificate) – **Action**

Video (Certificate) – **Action**

Motion to approve programs made by: Wilma Owens. Seconded by: Rose LaMuralgia. Voted on and approved unanimously.

4. CCCCCO Update

Carol Jong mentioned that there was no reauthorization for Perkins in 2014 instead in FY2015-16 with implementation in FY2016-17. She reviewed the FY2014-15 Perkins application documents, certification, and key dates. Carol suggested using 2013-14 fiscal in planning for 2014-15 fiscal year unless you know your numbers will decrease significantly from prior year. She stated that there would be a 10% set aside for CTE Transitions. The CCCCCO determined that there were no further roll-up surveys from the Regional Consortium (RC), Sector Navigator (SN), and Deputy Sector Navigator (DSN) however, reporting would be required by RC, SN, and DSN under Launchboard. Carol provided the webinar presentation to Michelle Turner for distribution. She mentioned the upcoming new OMB OMNI Circular event at Modesto College on March 28, 2014. Mary Wylie mentioned that Lorraine Collins would attend and provide details upon her return to the region. Carol also provided information about the new faces at the State Chancellor's Office. Her presentation is on the Regional Consortium website at <http://www.gcccd.edu/sdic-regional-consortium/wdc/meetings-wdc.html>.

Mary Wylie stated that we should conduct a regional survey regarding program approvals and problems. Once collected, provide this information to CCCCCO.

5. Health Sector Update by the Sector Navigator

Linda Zorn provided an overview about the Health Workforce Initiative Sector. She is the Sector Navigator and Ann Durham is the Deputy Sector Navigator for San Diego/Imperial Counties. She stated that on their sector website there is information about curriculum and professional development. Linda stated that she continues to represent the CCCCCO as the Nursing and Allied Health subject matter expert on various boards and committees. She also works on various legislative issues related to nursing and allied health. Her presentation is on the Regional Consortium website at <http://www.gcccd.edu/sdic-regional-consortium/wdc/meetings-wdc.html>.

6. General Session

a. Overview/Status of 2013-14 Consortium Goals

Mary Wylie reviewed the 5 goals of the SDIC Regional Consortium. She mentioned what was completed, in progress, or not started. She highlighted new objectives that might be needed for 2014-15. Her presentation is on the Regional Consortium website at <http://www.gcccd.edu/sdic-regional-consortium/wdc/meetings-wdc.html>.

b. Brainstorming Broad Consortium Goals for 2014-15

Postponed to start the small group process.

7. Overview of Small Group Process/Expected Outcomes

Greg Newhouse reviewed the small groups process and requested that the groups identify challenges, issues, or conflicts within the following areas:

1. Group I – Curriculum Alignment/College Engagement Process: consistent regional curriculum development and alignment to address industry needs;
2. Group II – Regional Career Pathways: the determination of and guidance regarding career pathways;
3. Group III – Data and Reporting Requirements: documentation of results through regional data collection and submission.
4. and,
- 5.

8. Communication/Feedback Plan - Pathways Trust reps

Natalie Ray and Mollie Smith are the Pathways Trust reps for our region. Mollie stated that she needs the following information.

1. Industry Contacts from the DSN's
2. Communication/feedback plan from the colleges

Mollie provided a template for community college partnership agreement for the San Diego County Career Pathways Trust Consortium to all of the designated Occupational Deans and Jane Signaigo-Cox. The template is a letter addressed to Dr. Sunita Cooke from the regional college Presidents, stating which activities the colleges agree to complete as well in-kind match. Greg Newhouse received this information for Lynne Ornelas and Victor Castillo received the packet for Mink Stavenga.

9. Small Group Reports

a. Group I – Curriculum Alignment/ College Engagement Process

Greg Newhouse's group reported the group discussed the following as areas of focus:

- Standardized curriculum alignment
- Determine a program for 2014-15 with 1 per sector
- After notifying through the regional process, provide formal documentation to Kim Schenk, System Advisory Committee on Curriculum (SAC)

b. Group II – Regional Career Pathways

Natalie Ray's group stated the following would be areas to focus on within career pathways:

- Utilize the regional collaborations by sectors
- Incorporate Math, Science, English strategies for student success
- Matriculation/Ed planning align student success

c. Group III – Data and Reporting Requirements

Kate Alder's group discussed 7 metrics

MP 16. Retention rate between Fall and Spring within a CTE pathway

MP 17. Completed a non-CCCCO-approved certificate within a CTE pathway

MP 18. Completed a CCCCCO-approved certificate within a CTE pathway

MP 29. Acquired an industry-recognized, third-party credential

MP 15. Completed two courses in the same CTE Pathway

MP 22. Completed requirements in a CTE pathway, but did not receive a certificate or a degree

MP 28. Attained a job placement in the same or similar field of study as CTE pathway

Believe that there needs to be more work to determine the 5 metrics to focus in the region which will help the colleges makes better decisions.

10. General Session – Continue

a. Brainstorming Broad Consortium Goals for 2014-15

The following goals were suggested for the 2014-15 fiscal year:

Goal – Curriculum Alignment (Leading Indicator)

- Select 5 programs – 1 per DSN
 - Link curriculum alignment to articulated programs
- Alignment – define it

Goal – Develop a fundamental foundational understanding of the data collection, implementation, and analyses processes. (Momentum Points)

- Define what it means in our region/snapshot of existing data

Goal – select 5 metrics to focus on regionally. (Momentum Points)

- How are we doing, who is doing it, and how are we collecting

Goal – Develop regional strategies for high school/adult school CTE student matriculation.

Goal – Develop a regional process for career pathways that are seamless for the student.

- Standardize articulation policies utilizing technology.

Goal – Continue industry sector collaboration including further demand/supply research if needed and implementation of action plans resulting from regional industry sector gap analyses.

11. Adjourn at 3:30p.m.

12. Links, Activities, and Announcements

SDIC [Regional Contacts](#)

FACCC Advocacy & Policy Conference
March 2-3, 2014
Holiday Inn Sacramento - Capitol Plaza
<http://www.faccc.org/>

CCCAOE Educational Balance: Redesign, Reinvent & Reset - Part II
March 12-14, 2014
Holiday Inn Sacramento - Capitol Plaza
<http://www.ccaoe.org/>

NATIONAL CONFERENCES

OTHER

Next meeting:

March 13, 2014 at the CCCAOE Conference in Sacramento